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| **Friday, July 19, 2013 130719-1**  **In this Issue:**  **Free Bike Classes for Employees**  **Procurement Postings for Next Week**  **Upcoming CEO Meetings & Events** |
| **Free Bike Classes for Employees**  The Metro Bicycle Program will host a free 8-hour traffic safety workshop for employees and their family members on Saturday, July 27, 2013 from 9:00 a.m. to 6:00 p.m. at Metro Headquarters. The workshop is open to anyone who wants to learn or fine tune skills for riding in traffic. A Los Angeles County Bicycle Coalition certified League Cycling Instructor will review road rules and lead participants in skill-building riding exercises. Participants must be at least 18 years of age and have a working bicycle. Everyone who completes the course will receive a helmet, bike lights and safety manual. Please note that space is limited. For more information and to sign up for the class, please click [here](http://media.metro.net/email_blasts/eblast_bike_workshop.htm). Finally, additional classes are listed on our [Bike Metro webpage.](http://www.metro.net/bikes/bikes-metro/upcoming-bike-metro-events/)  [**http://media.metro.net/email\_blasts/eblast\_bike\_workshop.htm**](http://media.metro.net/email_blasts/eblast_bike_workshop.htm)  **Procurement Postings for Next Week**  Portable Toilet Services (IFB)  Metro will release an Invitation for Bids (IFB) next week to procure the services of contractor(s) to provide Metro Portable Toilet Services. The procurement process blackout period is expected to run from Tuesday, July 23, 2013 through Wednesday, October 30, 2013. Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Thomas Meng, Senior Contract Administrator at (213) 922-1074.  Vertical Lift Modules (IFB)  Metro will release an Invitation for Bids (IFB) next week for the purchase and installation of two (2) Vertical Lift Modules (VLM) and appropriate accessories. The VLMs are expected to utilize vertical space and shall be installed in the warehouse at Metro’s Central Maintenance Facility located at 470 Bauchet Street, Los Angeles, CA. The vendor shall furnish, deliver, install, provide maintenance and warrant the VLM as stated in the solicitation documents. The procurement process blackout period is expected to run from Thursday, July 25, 2013 through Thursday, September 5, 2013. Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Ruth DeWitt, Contract Administrator at (213) 922-1076.  **Upcoming CEO Meetings & Events**  Next week, I will be traveling to Washington D.C. and I will attend our monthly board meeting. I will also attend an event where Los Angeles County Board of Supervisors Chairman Mark Ridley-Thomas will discuss his vision for the county. In addition, I will meet with Kish Rajan, Director of Governor's Office of Business & Economic Development and attend a separate meeting with Metro Board Chair DuBois and Orange County Transportation Authority (OCTA) CEO Darrell Johnson. | |
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