



## Board Report

File #:2016-0053, File Type:Contract

Agenda Number:

**PLANNING AND PROGRAMMING**  
**February 17, 2016**

**SUBJECT: BOB HOPE AIRPORT/HOLLYWOOD WAY METROLINK STATION PROJECT****ACTION: APPROVE RECOMMENDATIONS****RECOMMENDATION**

Authorizing the Chief Executive Officer to:

- A. Execute Task Order Modification No. 9 to Task Order No. 01 under Contract for PS2415-3024-02-01, with HNTB Corporation (HNTB) for the Bob Hope Airport/Hollywood Way Metrolink Station Project (Project), with HNTB Corporation (HNTB), in the amount of \$199,457 for additional engineering and to authorize design support during construction (DSDC), in the amount of \$199,457, increasing the contract value from \$1,210,562 to \$1,410,019, ; already included in the Life of Project (LOP) budget; and
- B. Increase Contract Modification Authority (CMA) specific to Task Order No. PS2415-3024-02-01, Bob Hope Airport/Hollywood Way Metrolink Station Project, in the amount of \$200,000, increasing ; which increases the total authorized CMA amount from originally \$100,000 \$450,000 to \$650,000..

The design of the station was awarded to HNTB as a Task Order under the Regional Rail Engineering and Planning Contract Bench No. PS2415-3024-02-01. The Project design is complete; however, a few design modifications were required to address requests by the City of Los Angeles Bureau of Street Services (LABSS) and the Southern California Regional Rail Authority (SCRRA). Additionally, design support during construction DSDC was not included in the original scope of work. Board approval for the Task Order Modification is required for the additional engineering and DSDC.

In December 2015, the Metro Board established a Life of Project (LOP) budget of \$8,439,858 for the Project. The LOP budget includes design revision costs, additional bid support, and DSDC. This board action is to enact the changes in HNTB's contract that were envisaged in the LOP increase.

## Background

The Bob Hope Airport/Hollywood Way Metrolink Station Project (Project) includes the design and construction of a new Metrolink station on the Antelope Valley Line (AVL) to provide a more convenient connection to the Burbank Bob Hope Airport.

Task Order No. PS2415-3024-02-01 was issued to HNTB for the design and bid support of the Project. However, due to delays resulting from coordination with Caltrans to meet Federal Highway Administration (FHWA) grant requirements, HNTB has incurred additional project coordination costs to keep the project moving forward. Furthermore, design revisions were required to accommodate the LABSS San Fernando Road Bike Path project and conduit layout revisions required by SCRRRA.

## **DETERMINATION OF SAFETY IMPACT**

The station is being designed in accordance with Metrolink standards and will be compliant with the Americans with Disabilities Act. There are no pedestrian crossings of the existing Metrolink track so no safety impacts are expected.

## **FINANCIAL IMPACT**

The funding for the Project was approved by the Metro Board in December 2015. This request will have no financial impact as the costs of these services are included in the LOP budget.

### Impact to Budget

This request will have no impact to budget as the funds are already programmed for the project **already included in the FY 16 budget** from Board action in December 2015.

## **ALTERNATIVES CONSIDERED**

The Board could choose not to execute Task Order Modification No. 9 to move the Project forward. This alternative is not recommended due to the significant benefits that the Project offers by providing a needed plane-to-train connection.

## **NEXT STEPS**

Upon approval by the Board, staff will execute Contract Modification No. 9 to **Task Order No. PS2415-3024-02-01** for additional bid support **engineering** and design support during construction required for the Bob Hope Airport/Hollywood Way Metrolink Station Project. **Procurement for construction will be completed, and Staff will return to the Board for award of construction contract in Spring 2016.**

## **ATTACHMENTS**

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**File #:**2016-0053, **File Type:**Contract

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Attachment A - Procurement Summary  
Attachment B - Contract Modification/**Change Order** Log  
Attachment C - DEOD Summary

Prepared by: Don Sepulveda, (213) 922-7491

Reviewed by: Name, Title, (213) XXX-XXXX  
Name **van Page**, **Interim** Title **Executive Director, Vendor/Contract Management (Interim)**, (213)  
**922-6383** XXX-XXXX

## PROCUREMENT SUMMARY

## BOB HOPE AIRPORT/HOLLYWOOD WAY METROLINK STATION PROJECT

1.	Contract Number: <del>Task Order</del> PS2415-3024-02- <u>Task Order</u> 01		
2.	Contractor: HNTB Corporation		
3.	Mod. Work Description: Additional engineering <u>support</u> and authorize Design Support During Construction <u>services</u>		
4.	Contract Work Description: -Professional engineering services		
5.	The following data is current as of : -01/08/16		
6.	Contract Completion Status		Financial Status
	Contract Awarded:	08/15/13	Contract <del>Task Order</del> Award Amount: \$765,746
	Notice to Proceed (NTP):	08/15/13	Total of Modifications Approved: \$444,816
	Original Complete Date:	08/15/15	Pending Modifications (including this action): \$199,457
	Current Est. Complete Date:	06/30/17	Current Contract <del>Task Order</del> Value (with this action): \$1,410,019
7.	Contract Administrator: Ben Calmes		Telephone Number: (213) 922-7341
8.	Project Manager: Kate Amisshah		Telephone Number: (213) 922-1203

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## A. Procurement Background

This Board Action is to approve ~~Task Order~~ Modification No. 9 to Task Order No. 01 under Contract PS2415-3024-02 for additional engineering support required for this project to revise electrical plans per Metrolink requirements, accommodate the City of Los Angeles bike path, and to provide for design support during construction.

This ~~Task Order~~ Contract Modification was processed in accordance with Metro's Acquisition Policy and the contract task order type is a firm fixed price. All other terms and conditions remain in effect.

On August 15, 2013, Contract ~~Task Order~~ No. PS2415-3024-02-~~01~~ was awarded and Task Order 01 issued to HNTB Corporation, a contractor on the Regional Rail Planning & Engineering Contract Bench, for a firm fixed price of \$765,746.

~~Of the eight modifications issued to date, Modification No. 3 required Board action authorizing additional engineering services and additional Contract Modification Authority to complete design, plans, specifications, and estimates for the~~

~~project~~. Refer to Attachment B, Contract Modification/Change Order Log for ~~specific~~ details on contract modifications to date.

**B. Cost/Price Analysis**

The recommended price has been determined to be fair and reasonable based upon an independent cost estimate, cost analysis, technical evaluation, fact finding and negotiations. All contract direct labor rates remain unchanged from the original contract. Metro staff successfully negotiated a cost savings of \$41,814 from the firm's proposed amount.

<b>Proposal Amount</b>	<b>Metro ICE</b>	<b>Negotiated Amount</b>
\$241,271	\$270,000	\$199,457

**ATTACHMENT B**

**CONTRACT MODIFICATION/CHANGE ORDER LOG**

**BOB HOPE AIRPORT/-HOLLYWOOD WAY METROLINK STATION-/  
-PS2415-3024-02-01**

<b>Mod. No.</b>	<b><u>DescriptionOriginal Contract</u></b>	<b><u>08/15/13Date</u></b>	<b><u>\$765,746Amount</u></b>
1	Additional insurance requirements and pass-through cost.	10/21/13	\$2,933
2	Additional requirements for air quality impact analysis.	04/10/14	\$2,750
3	Additional engineering requirements for traffic analysis; added additional SBE subcontractor.	08/07/14	\$166,815
4	Additional engineering requirements for parking facility.	12/30/14	\$103,997
5	Metro approved changes to task requirements.	01/13/15	\$93,744
6	Extension of period of performance.	08/07/15	\$0
7	Metro approved changes to task requirements.	09/18/15	\$74,577
8	Extension of period of performance.	01/04/16	\$0
9	<b><u>Pending Board Approval</u></b> Authorize additional engineering requirements and design support during construction.	<b><u>TBDPENDING</u></b>	\$199,457
	<b><u>Modification Total:</u></b>		<b><u>\$644,273</u></b>
	<b><u>Original Contract:</u></b>	<b><u>8/15/13</u></b>	<b><u>\$765,746</u></b>
	<b><u>Total:</u></b>		<b><u>\$1,410,019</u></b>
	<b><u>Total:</u></b>		<b><u>\$1,410,019</u></b>

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**DEOD SUMMARY**

**BOB HOPE AIRPORT/HOLLYWOOD WAY METROLINK STATION//  
PS2415-3024-02-01**

**A. Small Business Participation**

HNTB made a 28.54% Disadvantaged Business Enterprise (DBE) commitment. The project is 80% complete and the current DBE participation is 44.99%. HNTB is exceeding their goal commitment.

<b>Small Business Commitment</b>	<b>28.54% DBE</b>	<b>Small Business Participation</b>	<b>44.99% DBE</b>
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	<b>DBE Subcontractors</b>	<b>Ethnicity</b>	<b>% Commitment</b>	<b>Current Participation<sup>1</sup></b>
1.	BA, Inc.	African American	9.58%	14.44%
2.	Earth Mechanics	Sub Asian American	2.49%	4.48%
3.	FPL & Associates	Asian Pacific American	10.40%	14.11%
4.	Rail Surveyors & Engineers	Asian Pacific American	6.07%	10.09%
5.	AHBE Landscape Architects	Asian Pacific American	Added	1.87%
	<b>Total</b>		<b>28.54%</b>	<b>44.99%</b>

<sup>1</sup>Current Participation = Total Actual Amount Paid-to-Date to DBE firms ÷ Total Actual Amount Paid-to-date to Prime.

**B. Living Wage and Service Contract Worker Retention Policy Applicability**

Living Wage is not applicable to this modification.

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**C. Prevailing Wage Applicability**

Prevailing Wage requirements are applicable to this project. DEOD will continue to monitor contractors' compliance with the State of California Department of Industrial Relations (DIR), California Labor Code, and, if federally funded, the U S Department of Labor (DOL) Davis Bacon and Related Acts (DBRA). Trades that may be covered include: surveying, potholing, field, soils and materials testing, building construction inspection and other support trades.

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**D. Project Labor Agreement/Construction Careers Policy**

The Project Labor Agreement/Construction Careers Policy is not applicable to this project.