



Agenda

Metro Sustainability Council

LA Metro HQ
William Mulholland
15th Floor
One Gateway Plaza
Los Angeles, CA

Agenda

- a. Welcome/Remarks: Chair (5 min)
 - b. Approval of Minutes: Chair (2 min)
 - c. CAAP Update: Cris (15 min)
 - d. FY20 Proposed Meetings Arc: Cris (15 min)
 - e. Council Members Continued Commitment: Chair/Cris (15 min)
 - f. Working Group Areas: Chair (15 min)
 - g. Executive Committee Nominations: Cris (15 min)
 - h. Action Items Log: Aaron (2 min)
 - i. General Public Comment (5 min)
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- a. Welcome/Remarks: Chair (5 min)
 - b. Approval of Minutes: Chair (2 min)
 - c. By-Laws Discussion of Members and Alternates
 - Attendance and Participation: Chair (20 min)
 - d. Upcoming Vacant Seats: Chair (20 min)
 - e. Sustainability Program Plans: Cris (10 min)
 - f. FY20 Meeting Calendar: Chair (20 min)
 - g. Action Items Log: Aaron (2 min)
 - h. General Public Comment (5 min)
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MEETING MINUTES

Sustainability Council Meeting

Friday, May 10th, 2019

a. Welcome/Remarks (Chair Small)

Welcome new Council Member Miguel Ramos and Miguel's self-introduction. Belinda Faustinos is now alternate member and Miguel is primary.

b. Approval of Minutes

Minutes approved.

c. By-Laws Discussion of Members and Alternates/Upcoming Vacant Seats

Discussion regarding re-appointment, how alternate members become primary, etc.

Point F in by-laws provides the following information pertinent to the discussion:

“Council members shall serve 1 term of two years. At the end of a term, the member is either reappointed or a successor is duly appointed and qualified. All appointments to the Council shall be made in writing to the Council Chair by the represented stakeholder group, subject to ratification by two-thirds of the Council members”

Cris Liban:

- When the Council was developed and through community outreach, talked to a little over 1000 people to discuss how this will work
- Each member is to represent a constituency
- Members fall out not because they aren't good members, but because parties need fresh ideas and new representation
- Council members can come back as alternate members after serving their term as a primary member
- It should not be an individual's idea to participate, but the individual needs to be chosen by constituency to represent their group in the Council

Pavitra Rammohan: The Council should allow for new topics to emerge through new representatives

Q (Kimberly Colbert): Understands process through constituency, but what is the mechanism for having a discussion for re-designating the mix up of the Council? Is it going to be a series of public events—what is the mechanism to move every 2 years?

A (Chair Small): This process will likely look different for every group.

Q (Kimberly): How are we as an organization going to get that feedback?

A (Richard Clarke): Metro has a Policy Advisory Council, not sure what their process is but we should investigate that and see how they operate

A (Bryn Lindblad): Sits on that Council, and their process is organic through self-nomination

A (Christine Marez): We can make a recommendation on the process, and have a protocol to review and evaluate a Councilmembers past term, and take into account how each seat represents a different group.

(NEXT TOPIC)

Cris L. makes the following recommendations:

- At the conclusion of this meeting Councilmembers are to go back to respective constituencies and express interest in continuing to sit on Council
- Postpone voting for chair and vice until July- so new representatives can vote on who their chairs will be
- Because this is our first time going through process, they will serve 10-11-month term, as an adjustment is necessary

Robin Blair: Suggests that moving forward we initiate this process in March, to allow constituency to have sufficient time to make decisions

Q (Doug Dietrich): Wondering would it be as simple as in March we kickoff to do some outreach, be transparent that we have certain people representing certain categories, and if you are interested in one of these positions you can run against current person-- would be a proactive way to be open to constituency

A (Mark Kempton): If this is a matter of agency for stakeholders, I think Doug is spot on, agencies would nominate.

A (Bryn): that transparent approach would be good, and suggests that members names be added to website

(NEXT TOPIC)

Q (Robin): How do we determine legitimacy of someone's representation of a certain group?

A (Cris): We all came with recommendation from constituency, which proves legitimacy

A (Emily Freund): It is up to the individuals to go to constituency and ask for re-enforcement or new nominees. For vacancies we can reach out to constituency in a transparent way.

(NEXT TOPIC)

Q (Michael Kadish): I didn't get nominated by a body of NGO Energy Professionals; how do we delineate this process?

A (Cris): Some of the categories are more complex, such as Air Quality. We reached out to AQMD for a recommendation. To Emily's point, Michael should reach out to individuals in energy groups and have yourself be legitimized.

A (Jennifer Kropke): Idea of telling people to go back to their industries assumes a certain level of organization. Acknowledges that people are willing to put in effort and doesn't want to request that people go on a challenge to get support from industry, may be a deterrent to intellectual capital. Can revisit that if we have many people applying for positions.

A (Bruce Reznik): Wants to focus on how to make Council be most effective and feel like they are impacting Metro decision making positively—that involvement will bring new interested potential members.

d. Sustainability Program Plans (Cris Liban)

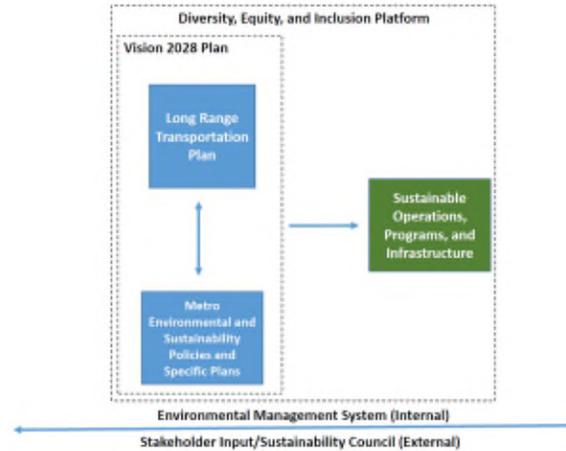
Cris: Every year we go back to the Chair with our plans and priorities and reached out to 4 board offices, and heard back that they agree with priorities of implementing:

- Resiliency framework
 - Eventually a policy to go along with it
 - Re-evaluated to include all hazards, and not just climate
- Sustainable acquisitions framework- going to board for approval in June, report is in circulation for internal approval. Per brown act will be posted on the website
- Climate Action Adaptation Plan- 2 phases
 - June—delay in production, will present to board a status update
 - July- presenting climate action plan strategies
- Going to complete the MSIP (title pending) Sustainable Strategic Plan
 - Want to help constituents understand how policies lay on top of one another, present a sort of policy roadmap

Pavitra R: The strategic plan should be first, as it is all encompassing

Cris: There is a strategic plan that we would like to be approved before we proceed with bringing other plans to the board for approval. CAAP is only thing that comes before the strategic plan in the “hierarchy.”

Discussion regarding the graphic below:



Cris: Vision 2028 plan includes the two other plans (see graphic). Bottom arrow describes how to provide feedback.

Pavitra R.: Going to where you have one-way arrow, it can be a two-way arrow, and there can be an optimization phase accommodated

Cris: This is the last time you will see two separate reports, we are aiming to combine and make everything more cohesive for the coming fiscal year. We are also striving for a more quantitative metric for each of our activities, and continual improvement is the mantra here, as opposed to success/failure.

Q (Bruce R.): The graphic isn't answering the question of how the plans fit together. In general, there been both oversimplification and overcomplication of the topic, and we need find a middle ground. The general question is how the plans fit together agency wide. Envisioning a chart where that mentions the specific plans and how they interact.

A (Patricia M.): Agrees with Bruce and suggests looking at CAAP 2012 schematic as a place to start.

A (Bruce R.): Can contribute to this and vet some drafts.

A (Cris): There are other ways the Council can engage, and we can explain how the plans fit together in context of the strategic plan. If you are interested in coming to the MSSP Strategy meeting, we can walk you through the different plans and policies.

(NEXT TOPIC)

Q (Kat Janowicz): Lack of data, and one agency cannot get it done. Is that something that will be considered in the future—recommends collaboration for measure and collecting data.

A (Cris): In parts of the organization data is “thrown away” and in others it is super important.

- We have developed a database for reporting metrics, which has been helpful
- If data is still missing, there will be recognition of that

(NEXT TOPIC)

Q (Jennifer K.): Would like clarification on when each plan will go to the board, so we can provide comments without delaying the work. Also proposes considering for the Council to vote on plans. Bryn, Chair Small, and Jennifer have been meeting offline to demonstrate leadership while providing insight on how to better support Metro.

A (Pavitra): We provide engagement and feedback, we as a Council do not necessarily have a say in whether or not the plan is to be implemented.

A (Cris): We do hope that the Council will provide public comment and support on Metro plans.

A (Richard Clarke): I will also look into the PAC as a good model.

e. FY20 Meeting Calendar (Chair)

Chair Small: There has been discussion to going to bi-monthly schedule and extend the time of the meeting with potential workshops/subcommittees in the off months.

Cris: Off month discussion can be focused on what is impeding the progress of Metro projects through these “working groups”

Michael K.: Revisiting the workplan would be helpful. The CAAP workshop was one of the most productive sessions.

Bryn Linblad: Proposing idea of having multiple workshops so individuals can provide feedback on a topic of their choice.

Emily F.: We just need to make sure that communication in regard to logistics is clear.

Michael K.: Additionally, the system of having a primary and alternate member works well for this because each delegate can go to different workshops and that constituency will still be represented in the various discussion.

Doug D.: Proposed that some of these workshops be done via video-conferencing. Council is open to having this option.

Patricia: The policy schematic will also be important to have for this as a tool for keeping workshops organized and on track.

Cris: Would also like to acknowledge that people work a collective 80-100 hours a month to prep for these meetings. We will be working on meeting arc, and then provide a “preview” of what the off months may look like.

Adjourned.

COUNCIL MEMBERS ATTENDEE LIST

Attended	Council Member	Not Attended	Council Member
Y	John Harriel	N	David Diaz
Y	Berwyn Salazar	N	Stephen Cheung
Y	Pavitra Rammohan	N	Carolyn Hull
Y	Wendy Nystrom	N	Ghina Yamout
Y	Mark Kempton	N	Elizabeth Rhoades
Y	Kat Janowicz	N	Jack Sahl
Y	Miguel Ramos	N	Mike Baghieri
Y	Jennifer Kropke	N	Mark Hunter
Y	Joe Ablay	N	James Okazaki
Y	Emily Freund	N	Salem Aferworki
Y	Doug Dietrich	N	Will Wright
Y	Michael Kadish		
Y	Cindy Montanez		
Y	Anthony Brower		
Y	Mehran Mazari		
Y	Charles Favors		
Y	Kimberly Colbert		
Y	Roy Thun		
Y	Bryn Lindblad		
Y	Thomas Small		
Y	Kat Janowicz		
Y	Michael Samulon		
Y	Patricia Menjivar		
Y	Bruce Reznik		
Y	Peter Meng		
Y	Hilda Blanco		

NON - COUNCILMEMBERS ATTENDEE LIST

Attended	Non-Council Member	Not Attended	Non-Council Member
Y	Richard Clarke	N	Bryan Pennington
Y	Paul Backstrom	N	Debra Avila
Y	Cris Liban	N	Carolina Coppolo
Y	Aaron Santos		
Y	Robin Blair		
N	Nadine Lee		

Metro Sustainability Council



Sustainability Council
 FY20 DRAFT Meetings Arc
 As of *June 4, 2019*

Meeting	Agenda Topics	Outcomes
July 12, 2019	Executive Committee Elections Congestion Pricing Initiative	Selection of Metro Sustainability Council Executive Committee Members: Chair/Vice-Chair/Second Vice-Chair Get an Overview of the Metro Congestion Pricing Initiative
September 13, 2019	Update of Metro Sustainability Implementation Plan/Strategic Plan 2019 Metro Energy and Resources Report Long Range Transportation Plan Scenario Findings	Discuss update on Metro Sustainability Implementation Plan/Strategic Plan How has LA Metro performed in its sustainability metrics and goals; discuss the transition to include other metrics that used to be reported in Planning Present the range of scenario findings that will be used in the development of the “preferred Plan”
November 15, 2019	Metro Microtransit Pilot ANSI/ASCE Sustainable Infrastructure Standards and Engineering Manual of Practice	Provide an overview of the LA Metro Microtransit Pilot Presentation on the Sustainable Infrastructure Standards and engineering Manual of Practice to incorporate climate change into the design and construction of projects; input from the Council as these standards go through a global

		balloting process
January 10, 2020	<p>Update on Sustainable Acquisition Program Implementation</p> <p>Present Draft Metro Sustainability Implementation Plan/Strategic Plan</p>	<p>It's been six months since the adoption of the SAP. Provide an overview of implementation, success, and challenges.</p> <p>Issue Draft Report and solicit comments on the Metro Sustainability Implementation Plan/Strategic Plan</p>
March 13, 2020	Transportation Network Companies Study	Provide an overview and seek input of the TNC study
May 8, 2020	Presentation of Draft Long Range Transportation Plan	Present draft Long Range Plan to solicit feedback from the SAC to prepare the final Plan

DRAFT

SUSTAINABILITY COUNCIL MEMBERSHIP LIST

YEAR: 2018-19

As of June 11, 2019

		Department	Email
Metro Exec Staff	3	Nadine Lee	CEO Leen@metro.net
		Rick Clarke	Construction ClarkeR@metro.net
		Bryan Pennington	Construction PenningtonB@metro.net
Metro Staff	---	Aaron Santos	CEO SantosAa@metro.net
		Cris Liban	ECSD LibanE@metro.net
		Paul Backstrom	Planning BackstromP@metro.net
		Debra Avila	Vendor/CM AvilaD@metro.net
		Carolina Coppolo	Vendor/CM CoppoloC@metro.net
		Robin Blair	Operations BlairR@metro.net

Main Category	No. Seats	Sub- Category	Classification	Member First Name	Member Last Name	Member Organization	Member Email	Member Phone	Notes
Local Gov't Public entities (COGs, cities, special jurisdictions)	3	City of Los Angeles	Primary	Lauren	Faber	City of LA	lauren.faber@lacity.org		No Letter Required
			Alternate	Michael	Samulon	City of LA	michael.samulon@lacity.org		
		County of Los Angeles	Primary	Kristen	Torres-Pawling	County of LA	kpawling@ceo.lacounty.gov		
			Alternate	Rita	Kampalath	County of LA	RKampalath@ceo.lacounty.gov		
		Other (Small Cities, etc.)	Primary	Thomas	Small	Small Cities	Thomas.small@culvercity.org	310-922-7286	
			Alternate	Wendy	Nystrom	Small Cities	nystromwendy@gmail.com	617-686-8662	
Environmental NGOs	7	Water Resources	Primary	Caryn	Mandelbaum	Leonardo DiCaprio Foundation	caryn@ldcfoundation.org	310-927-4914	
			Alternate	Roy	Thun	SuRF	roy.thun@GHD.com	805-501-3956	
		Water Quality	Primary	Bruce	Reznik	LA Waterkeeper	bruce@lawaterkeeper.org	619-851-9997	
			Alternate	Yareli	Sanchez	Watershed Health	yareli@watershedhealth.org	213-229-9945	
		Energy	Primary	Michael	Kadish	GRID Alternatives	mkadish@gridalternatives.org	310-735-9780	
			Alternate	Michael	Swords	LACI	mike@Laincubator.org	310-709-3543	
		Habitat /Natural Resources	Primary	Miguel	Ramos	The Nature Conservancy	miguel.ramos@tnc.org	626-375-6799	
			Alternate	Belinda	Faustinos	Nature For All	belinda@natureforall.org	626-614-4990	
		Climate	Primary	David	Diaz	Active SGV	david@activesgv.org	626-602-5064	
			Alternate	Cindy	Montanez	Tree People	cmontanez@treepeople.org		
		Materials and Resources	Primary	Bryn	Lindblad	Climate Resolve	blindblad@climateresolve.org	310-227-0184	
			Alternate	Peter	Meng	CEENGR	peterm@ceengr.com		
		Air Quality	Primary	Joel	Levin	Plug-In America	jlevin@pluginamerica.org	213-935-1364	
			Alternate	VACANT					
		NGO Equity	1	Social, Environment Injustice (Equity)	Primary	John	Harriel	Morrow-Meadows	jharriel@morrow-meadows.com
Alternate	VACANT								
Professional Associations (Architects and Engineers)	2		Primary	Ghina	Yamout	Alta Environmental	ghina.yamout@altaenviron.com	850-980-2078	
			Alternate	Joe	Ablay	ICI Engineering	joe.ablay@ICIengineers.com	909-967-0236	
			Primary	Patricia	Menjivar	Kleinfelder	pmenjivar@kleinfelder.com	(213) 610-0817	
			Alternate	Kimberly	Colbert	Colbert Group	kimberly@colbertgroup.com		
Landscaping and Infrastructure Design	1		Primary	Doug	Dietrich	Burns and McDonnell	ddietrich@burnsmcd.com	913-325-3632	
			Alternate	Charles	Favors	CBF XIERSCAPE DESIGNS LLC.	cbf.favors@gmail.com	323-570-6261	
Local Labor Unions	1		Primary	Jennifer	Kropke	IBEW	jkropke@ibew11.org	626-658-6447	
			Alternate	Carolyn	Hull	LA County Economic Dev Corp	carolyn.hull@laedc.org		
Public Health	1		Primary	Elizabeth	Rhoades	LA County Dept of Public Health	erhoades@ph.lacounty.gov		
			Alternate	Jack	Sahl	Jack Sahl & Associates	jack@jsahl.com		
Technical Advisory Committee (TAC)	1		Primary	Mike	Bagheri	City of Pasadena	mbagheri@cityofpasadena.net	626-744-7208	
			Alternate	Mark	Hunter		mhunter@santa-clarita.com	661-288-1460	
Transportation Business Advisory Council (TBAC)	1		Primary	Berwyn	Salazar	Global ASR	berwyn@globalasr.com		
			Alternate	James	Okazaki	TBAC - AA/AEA	jokazaki@sbcglobal.net		
Associated General Contractors (AGC)	1		Primary	Emily	Freund	Flatiron Construction	efreund@flatironcorp.com		
			Alternate	Mark	Kempton	Kempton Strategies	mark@kemptonstrategies.com	408-431-7789	

Green Building and Services Industry	2		Primary	Salem	Afeworki	Value Sustainability	safeworki@valuesustainability.com	510-701-7056	
			Alternate	Pavitra	Rammohan	Deep Root Green Infrastructure	pavitra@deepproof.com	323-708-0360	
			Primary	Kat	Janowicz	3COTECH	kat@3cotech.com	714-478-4434	
			Alternate	John	Williams	Impact Infrastructure	john.williams@autocase.com		
Real Estate Development Community	1		Primary	Anthony	Brower	Gensler	anthony.brower@gensler.com	213-337-3916	
			Alternate	Will	Wright	AIA Los Angeles	will@aialosangeles.com	310-309-9580	
Academic Institution	1		Primary	Hilda	Blanco	USC	hblanco@price.usc.edu		
			Alternate	Mehran	Mazari	Cal State LA	mmazari2@calstatela.edu	323-332-1823	
Foreign Organization	1	Foreign Entities	Primary	Stephen	Cheung	President World Trade Ctr	stephen.cheung@wtcla.org		
			Alternate	VACANT					No applications received. Former Member: Aki Luukkainen.
Future Memberships Voted by SAC	3		Primary						
			Alternate						
			Primary						
			Alternate						
			Alternate						
Total	30								

Action Items Log

Meeting Date:	Status	Council Member	Comment	Metro Response
10-May-19	Closed	Council	Provide an informational memo to recap the discussion of the May meeting.	DONE: Memo was sent out to the Council on 5/23/19.
10-May-19	Closed	Bryn Lindblad	Add a list of current members on the Sustainability Council website.	DONE: The website has been updated to include Councilmembers.
10-May-19	Open	Bruce Reznik	Invitation to the MSSP Strategy meeting to discuss different plans and policies.	IN PROGRESS: Metro staff will reach out to Councilmembers on the schedule of appropriate sessions to participate.
12-Apr-19	Closed	Bruce Reznik/Bryn Lindblad	Request to provide an illustration that shows how all the plans are linked together.	DONE: The Sustainability Program Plans presentation was provided to the Council at the May meeting.
8-Mar-19	Closed	Jennifer Kropke	Would like to see a list of not just available funding opportunities, but specifically those for which Metro has already applied and with what success.	DONE: A table of funding opportunities was provided to the Council at the April meeting.
8-Feb-19	Open	Joel Levin/Hilda Blanco	Request to determine the best avenue to provide input on congestion pricing.	IN PROGRESS: Congestion pricing is a transportation demand management strategy that has been presented to the Board for consideration. Any engagement is subsequent to a Board decision to initiate a congestion pricing feasibility study and will comport with the timeline of that study.
11-Jan-19	Closed	Bruce Reznik	Request to include main comments discussed for all presentations to the meeting minutes.	DONE: Moving forward, staff will provide feedback on previous main points discussed prior to all future presentations.
14-Dec-18	Closed	Belinda Faustinos	Request to look further into partnering with other organizations to see if its feasible to provide stipends to NGO's.	DONE: Metro does not provide compensation to Council members, but would be glad to provide information.
14-Dec-18	Closed	Bruce Reznik	Request to move the Receive and File Update of Motion 57 to the Metro Board to provide sufficient time for discussion on Motion 57 Progress Update.	DONE: Receive and File Update of Motion 57 to the Metro Board has been moved to the 4/12/19 SC meeting as reflected on the ARC.
14-Dec-18	Closed	Bruce Reznik	Request to provide a list of vacant seats that did not receive nominations.	DONE: The Council's membership list provided on 1/3/19 was updated to reflect current vacant seats.
12-Oct-18	Closed	Caryn Mandelbaum/Bruce Reznik/Belinda Faustinos	The EJ seats remain vacant. To receive better participation from the EJ group, can we explore possibility on participation stipends.	DONE: Metro does not provide stipends to Council members but now that we have received two applications for the EJ vacancies, we have full primary participation in all categories from NGO's.
12-Oct-18	Open	Belinda Faustinos	Update on the RAMP/RCIS plan	IN PROGRESS: Working to schedule a meeting with Caltrans to discuss a collaborative effort on the RAMP.

Meeting Date:	Status	Council Member	Comment	Metro Response
12-Oct-18	Closed	Michael Samulon	Encourages Metro to include an annual benchmarking against the updated path to reach numbers on the CAAP	DONE: GHG benchmarking and climate action updates are included in annual Energy & Resource Report
12-Oct-18	Closed	Joel Levin	Incorporation of LA Metro EV Implementation Plan on Meetings ARC	DONE: Has been added to the ARC for the 12/14/18 meeting.
12-Oct-18	Closed	Hilda Blanco	Thoughts on publishing the CAAP	DONE: Once CAAP is approved, it will be posted on Metro's website.
12-Oct-18	Closed	Caryn Mandelbaum	Request of a timeframe on Motion 57 updates	DONE: Motion 57 Progress Update is scheduled for the 3/8/19 meeting. We will provide monthly informal updates.
12-Oct-18	Closed	Michael Samulon	Request to provide an LRTP Toolkit	DONE: Was sent to council members on 10/24/18.
12-Oct-18	Closed	Bruce Reznik	Request to provide Paul Backstrom's notes on LRTP Update	DONE: Notes attached to the Meeting Minutes for 10/12/18.
21-Sep-18	Closed	Bryn Lindblad	Request of a Meetings ARC	DONE: Provided Meetings Arc at the 10/12/18 meeting.