

# Metro Board Approved Policy

## Service Council Governance and Bylaws Policy

Adopted: May 27, 2004

### Historical Perspective

This policy was amended on September 29, 2005 and March 24, 2011. This policy includes the Service Sector Governance Nomination Matrix.

Metro Bus Operations was first decentralized from 1994-1998 through a north-southeast-west oriented regionalization plan. The goal of the restructuring was directed at creating management and operating efficiencies. It did not incorporate any element of local control or input. Service performance under regionalization, however, faced some challenges from internal competition for resources. Under the increased service demands of the Consent Decree, Operations was reoriented to its previous structure with two main departments: Transportation and Maintenance. While service performance improved, cost and direct community input increasingly became an issue. Efforts to exert more local control resulted in bus service divestiture studies and applications to the Board of Directors for the formation of privatized transportation zones. An Interim San Fernando Valley Transportation Zone formed to study the feasibility of forming a locally responsive Joint Powers Authority transportation zone carved out of current agency bus service.

The collective bargaining units of the agency successfully lobbied the State of California on passage of AB1101 to enhance the protection of their interests should the Board approve any transportation zones.

In November 2001, an internal working group began exploring a decentralized, community-based and locally responsive management model for Bus Operations. At its April 2002 meeting, the Board endorsed a proposal calling for the creation of Service Sector governance councils to which the Board would delegate specific authority. Four months later, on August 7, 2002, staff presented at an Ad Hoc Service Sector Committee meeting the draft Service Sector Governance Council policy and the Service Sector Council Bylaws. The Board adopted the Service Sector Policy in September

2002 after approving an amendment that required at least 50 percent of Council members to be consumers of transit services and residents or employees in the area in which they serve.

At the December 2002 Board meeting, staff presented the revised Service Sector Council nominations process for approval that defined the roles and responsibilities for the Coalition and the Board for selecting Service Sector Council nominees. Also, in December 2002, the California Bureau of State Audits released its report "Los Angeles County Metropolitan Transportation Authority: It Is Too Early to Predict Service Sector Success, but Opportunities for Improved Analysis and Communication Exist" that found no negative effects associated with the decentralization of bus service and highlighted several areas for improved communications and performance analysis.

A year later, the Board adopted a motion that amended the bylaws of the Service Sector Governance Councils, to cap the annual travel allowance for Service Sector Councils at \$7,500. The motion also directed staff to return in 60 days to the Board with a report on the costs associated with the Service Sectors and Service Sector Governance Councils, and recommendations on additional changes to the bylaws that would lead to further savings.

Large federal and state deficits and concerns for our financial health led to agency wide cost reduction efforts in anticipation of the FY05 budget. The Board requested and received a report on costs associated with Sector Governance Councils that included policy and bylaws changes to reduce administrative costs.

Changes to the Bylaws adopted in May 2004 include clarifying that: Sector Governance Council Members have no direct individual authority over agency operations; a simple majority vote of the Board may remove or replace a Council Member or



**Metro**

amend Sector Bylaws; councils will meet six times annual or incur total annual meeting costs equivalent to six meetings. After much discussion of travel costs and budgetary constraints, annual travel costs for all sectors combined was capped at \$7,500 annually.

Service Sector Nomination Process Matrix:

In November 2001, an internal working group began exploring a decentralized, community based and locally responsive management model for agency Bus Operations. The idea was to create new structures, or business units, the size of municipal operators for each of the major geographic sectors in which we operated. By locating the business units in each of the sectors, decision makers would become more familiar with their customers and the geographic area they served.

At its April 2002 meeting, the Board endorsed a proposal calling for the creation of Service Sector governance councils to which the Board would delegate specific authority. Four months later, in August 2002, staff presented to the Ad Hoc Service Sector Committee the draft Service Sector Bylaws and the Service Sector Governance Council Policy. The policy provided general guidelines for the nomination to the Sector Council.

The Ad Hoc Committee requested that the community provide input to the policy and bylaws prior to Board adoption. The Board adopted both the policy and the bylaws at its September 2002 Board meeting.

In response to increasing requests for information regarding the Service Sector Councils, and in an effort to help the public better understand the nomination process, staff presented a comprehensive nomination process that would be incorporated into the Sector Governance Policy. Included were a Review Committee, which was selected by the coalition to nominate potential members, a Board Selection Committee, comprised of Board members representing that sector, who review the nominees and ensure compliance with the Sector Governance Policy and other policies and procedures, and the Board, which would approve the appointments.

At its September 2002 meeting, the Board referred the Service Sector Council proposed nomination process to the Ad Hoc Service Sector Committee to simplify the process. At the December 2002 Board meeting, staff presented the revised Service Sector Council nominations process for approval that

defined the roles and responsibilities for the Coalition and the Board for selecting Service Sector Council nominees.

## SERVICE SECTOR GOVERNANCE POLICY

### PURPOSE:

The purpose of the Service Sector is to improve bus service; increase agency accessibility and responsiveness; promote greater coordination; maintain an employee supportive work environment and create a more efficient and customer focused management structure for the delivery of bus service. Key principles are to localize control; maintain a single point of contact for route level service issues; balance responsibility with authority; streamline the decision making process; and support agency policies, plans and safety initiatives.

### POLICY STATEMENT:

Under this policy, the MTA Board of Directors shall retain all mandated responsibilities in accordance with MTA enabling legislation under Public Utilities Code 130051 et seq. For example, the Board will retain hiring of the Chief Executive Officer and other Board appointees; approval of the agency budget and capital plan; negotiation of collective bargaining agreements; setting fare and service policies; establishing and monitoring agency programs; conducting public hearings for fare changes ~~and service changes to corporate bus lines, Rapid Bus~~ and rail service; conducting major procurements; managing construction projects, setting regional policies and having ultimate responsibility for resolving disputes regarding agency matters. Lastly, MTA Finance will be responsible for administering all banking, investing and debt issuance.

The Sector Governance Councils shall oversee the planning and implementation of service within their area. Their responsibilities include: approval of the sector General Manager's budget proposal for the Chief Executive Officer's consideration and recommendation to the MTA Board; calling and conducting public hearings ~~for sector bus lines~~ all Tier 1, 2 and 3 bus route changes within the Sectors, including Metro Rapid; approval and evaluation of sector programs; implementing service changes; reviewing and developing policy recommendations for MTA Board approval; ensuring compliance with all MTA policies and procedures and legal agreements (e.g. collective bargaining agreements, Consent Decree); providing input into the Sector General Manager's performance review; and participating in annual meetings with the MTA Chief Executive Officer, Deputy Chief Executive Officer, the other Sector Governance Councils and General Managers.

The Chief Executive Officer is responsible for ensuring that the policy is converted to an action plan, budgeted for appropriately and implemented by staff.

1. The MTA Board of Directors shall confirm and appoint members of the Service Sector Councils based on nominations submitted through a locally adopted process by a coalition comprised of Council of Governments, Interim Joint Powers Authority, and any cities and unincorporated county areas. As much as possible, members of the Councils shall be selected to reflect a broad spectrum of interests and geographic areas of the Sector. Members of the Councils may be elected officials and/or private citizens and shall include consumers of the service. MTA Board members may not serve as a member of the Council. Members of the Councils must reside or work within the Service Sector boundaries. Membership on the Council is not transferable or assignable. Council vacancies will be filled in the same manner as appointments are made.
2. The MTA Board of Directors shall establish parameters of the overall administrative functions for the Service Sector governing body consistent with MTA enabling legislation, mandated federal, state and local laws, rules and regulations, and MTA Board adopted policies and procedures. These include, but are not limited to:
  - Adopt bylaws governing the Service Sector councils,
  - Establish funding for implementing Councils to cover costs associated with holding public meetings, stipends and travel. Examples include:
    - Public Meetings - Mailing, printing and translation
    - Stipends - Attend up to two meetings per month
    - Travel – Service Sectors shall be subject to an annual travel allowance cap of \$7,500 per year for all five Governance Councils. Sector Council members shall comply with the provisions of Travel Policy, FIN #14.
3. The MTA Board of Directors shall adopt funding levels and the annual capital plan for Service Sectors during the annual budget process of each fiscal year, as well as short and long-range transit plans covering all Sectors proposed by the MTA Chief Executive Officer. The Service Sectors shall administer operating budgets within Board approved funding levels. Responsibilities shall include, but are not limited to:
  - Provide input on key operating parameters such as service hours, miles and schedules by tier of service and priorities for capital investments in Sector facilities and rolling stock.
  - Review the Sector’s financial performance with their General Manager on a regular basis, at least quarterly
  - Utilize MTA Finance, who keeps the official books and records as the sole source of financial and budgetary data
  - Coordinate with MTA Finance who will make all disbursements for Sector goods, services, salaries, wages and employee benefits in accordance with MTA’s established system of internal controls.
4. The Councils will hold regularly scheduled meetings. Scheduled meetings should not conflict with regularly scheduled MTA Committee and Board meetings. Council meetings are limited to no more than two meetings a month and shall be conducted pursuant to Robert’s Rules of Order. All meetings of the Council shall be called,

noticed and conducted in the manner prescribed by the Ralph M. Brown Act as amended from time to time. Members of the Service Sector Councils shall adhere to the MTA Code of Conduct and all other relevant State and Federal laws.

5. The Councils will meet and confer with the MTA Chief Executive Officer, Deputy Chief Executive Officer and other Sector Governance Councils on an annual basis to discuss the overall effectiveness of the Sectors and other related matters including the Sector General Manager's performance.
6. Members of the Service Sector Councils will be paid a stipend in the amount of \$100 per meeting, up to a maximum of \$200 per month which may be used to supplement transportation costs.
7. Service Sector business units are charged with the delivery, monitoring, and improvement of the safety and performance of all bus service operated by the divisions assigned to each sector. Responsibilities will include:
  - Develop and administer an annual operating budget for the sector.
  - Ensure budgeted service and projects are delivered as planned.
  - Prepare monthly performance reports using MTA operational goals.
  - Ensure that services are operated in compliance with applicable statutory and regulatory requirements.
  - Manage the maintenance and transportation functions at the divisions assigned to the sector.
  - Comply with the provisions of MTA collective bargaining agreements.
  - Procure goods and services, in accordance with agency procurement guidelines.
  - Develop and implement programs to improve service performance, operating efficiency and service quality, including but not limited to: field supervision and maintenance campaigns, service demonstrations, fleet and employee safety programs and contracting for service.
    - Develop route planning studies to better route and schedule Tier 2 and 3 services operated within the sector and those Tier 1 routes that are so designated.
    - Develop efficiency studies to identify ways to decrease the unit cost of services provided in the sectors.
    - Call public hearings pertaining to **all Tier 1, 2 and 3** bus route changes within the sectors, **including Metro Rapid Bus**.
    - Make changes to bus service within MTA Board adopted performance standards and make efficiency changes to changes to operations as appropriate.
    - Contract with planning, business, consultants and other transit operators and any other contracting needs unique to the Sector.
    - Recommend a Sector budget proposal to the Chief Executive Officer for review and recommendation for final approval by the MTA Board.

- Work with MTA planning staff and local transit operators to ensure coordination of services.
8. Service Sector business units are responsible for the development of efficient coach operator work assignments, and service schedules that are responsive to customer needs and existing service resource allocations. Responsibilities will include:
- Monitor and manage coach operator staffing and service levels in accordance with the sector budget.
  - Update and revise schedules, coach operator work assignments and scheduling documents as part of the service change process.
  - Develop and maintain all schedule documents and records necessary to manage the operation and support the public notification process.
  - Conduct coach operator bids in June and December and anytime there are major changes to operating schedules, as outlined in the current coach operator agreement.
9. Service Sector business units are responsible for the development and implementation of changes in bus service that improve service quality, ridership, and operational efficiency. Responsibilities will include:
- Modify, cancel or initiate services assigned to their sector, in accordance with agency service policies, the sector budget and fleet availability.
  - Participate in regularly scheduled Sector General Manager and Sector Council coordination meetings with corporate staff and representatives from the other sectors.
  - Make temporary or interim changes in service by implementing detours or temporary schedule changes at the staff level, in an annual cumulative amount not to exceed the Chief Executive Officers authority for all sectors combined.
  - Maintain, add, delete or relocate bus stops.
  - Support the planning and implementation of key corporate initiatives, including: Rapid Bus Expansion, Consent Decree Service Improvements, and the MTA and Regional Short Range Transit Plans.
  - Coordinate with other local transit operators serving the sector.
10. Service Sector business units are responsible for the development and implementation of a planning and public communication process that elicits and responds to the community and the customer. Responsibilities will include:
- Call and conduct public hearings in accordance with Board adopted guidelines
  - Conduct community outreach and stakeholder meetings to elicit input to proposed changes and to identify service needs.
  - Track, monitor and respond to customer comments and complaints.
  - Conduct monthly public meetings of the council.
  - Provide customers and stakeholders with advance public notification of changes in service.

March 24, 2011

**LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY  
METRO SERVICE COUNCIL BYLAWS**

**ARTICLE I: PURPOSE**

The purpose of Metro Service Councils is to improve bus service, and promote service coordination with municipal and local transit providers. The Service Councils are composed of representatives that should use public transit within the region they represent. Representatives should have an understanding of the mobility needs of their community and a knowledge and appreciation of their region's history. One of the Service Council's primary responsibilities is to receive community input on proposed service modifications, and to render decisions on proposed bus route changes considering staff's recommendations and public comments.

Metro Service Councils (MSC) will be responsible for approving all proposed permanent route changes, excluding turnaround and out of service route modifications, which exceed a cumulative \$100,000 annual operating cost change. Metro staff may implement all temporary route changes without council approval. In addition, all major service level changes that require public hearings will be brought to the MSC for approval. Any significant temporary service change should be brought to the Council for their information but not approval. Minor route changes that are expected to be permanent may be implemented prior to MSC approval. These minor route changes will be brought to the appropriate Service Council for approval within two months of implementation.

All route and major service changes that are approved by the MSC will be brought to the Metro Board of Directors as an information item. Should the Metro Board decide to move a Service Council approved service change to an Action Item, the Service Council will be notified of this change, prior to the next Service Council monthly meeting.

In order to achieve Metro's mission of being responsible for the continuous improvement of an efficient and effective transportation system for Los Angeles County, Metro Service Councils, and staff supporting the Councils, shall be responsible for:

- Contributing to the planning and approving implementation of transit route service changes within their area;
- Calling and conducting public hearings for all major service changes within their area;
- Providing locally accessible public forums (monthly meetings, public hearings) for transit users and others interested in transit in each of the Council's regions to voice their concerns, suggestions, questions and input on how we can best serve our customers;

- Facilitating a partnership that promotes a shared vision with service providers (municipal and local operators) to improve service integration, coordination in geographical areas, resulting in more efficient service and better use of resources.

The Director of Metro Service Councils, in concert with the Councils, will monitor and make regular reports to the Chief Operations Officer (COO) of Council recommendations to improve service quality, safety and performance of bus service operated within the Council's jurisdiction. The Director will provide input to Operations staff to consider route and schedule adjustments, fleet reliability, cleanliness, on-time performance, safety, customer information and Operator courtesy. The Director will actively work with Service Planning to develop and implement changes in bus service that improve service quality, ridership and/or operational efficiency, and to develop and implement a planning and public communication process that listens and responds to the community and current and potential customers.

## **ARTICLE II: MEMBERSHIP**

- COMPOSITION:** The Councils are comprised of up to nine Representatives that live, represent or work in the communities within the boundaries of a designated region they represent. There are five Metro Service Councils representing the following areas: Gateway Cities (Southeast LA County), San Fernando Valley, San Gabriel Valley, South Bay, and Westside/Central. These geographic regions are detailed in **Attachment 1**. Representatives of the MSC may be elected officials and/or private citizens, and at least fifty percent of each Council members shall be regular users of public transit services. A regular public transit user is defined as one normally using public transit multiple times each month. The bodies that appoint MSC Representatives listed in **Attachment 2**, have the option of retaining structures already in place, or may request of the Metro Board a change in the number of members represented on the Council (no more than 9 members). Metro Board Members and employees are prohibited from membership on any Service Council.
- TERMS OF SERVICE:** Each Representative of the MSC shall serve a term of three-years, which shall be staggered among members. Representatives can serve more than one three-year term if re-appointed by the nominating authority and confirmed by the Metro Board.
- APPOINTMENTS:** Metro Board Members shall confirm and appoint representatives of Service Councils based on nominations submitted through a locally adopted process by a coalition comprised of Councils of Governments and any cities and unincorporated county areas. As much as possible, representatives of the Councils shall be selected to reflect a broad spectrum of the interests and geographic areas of the region over which the MSC has jurisdiction. Membership on the Council is not transferable or assignable. The specific terms of service and nominating authority are shown in **Attachment 2**.
- CODE OF CONDUCT:** Representatives of the MSC shall adhere to the Metro Board Code of Conduct and all other relevant State and Federal laws. **Metro**

**Council Representatives have no individual authority over Metro Operations and must act only through the Service Council of which they are a member.**

- E. VACANCIES: Council vacancies will be filled in the same manner as appointments are made. When filling an unexpired term, the appointee shall serve out the term of the Council Representative they replaced.
- F. ATTENDANCE: If a Representative has more than three absences over a floating six-month period, the Council Chair or Vice-Chair, may ask the Council if they would like to declare the council representative inactive and initiate a nomination process to have the nominating authority fill the vacancy of the inactive member.
- G. Knowledge: Representatives should have a basic working knowledge of public transit service within their region and an understanding of passenger transit needs. To do so, each Representative is expected to ride at least one transit service per month.
- H. RESIGNATION: A Representative may tender their resignation from the Council by writing a letter to the Metro Board Secretary and the Director of Metro Service Councils, with copies to the Metro Board, the nominating authority, and Chair of that Service Council.
- I. REMOVAL: The Service Council can remove any representative of the Council at any time if it deems this is in the best interest of Metro. Removal by MSC requires a two-thirds (2/3) supermajority vote of those Representatives of the Council and confirmation by the Metro Board. **Representatives may also be removed by a simple majority of the Metro Board if: 1) removal of the Representative is requested by the nominating authority of the member; or 2) for any cause for which the Board deems removal of the member to be warranted.**

### **ARTICLE III: DUTIES OF OFFICERS**

- A. OFFICERS: Each MSC shall include a Chair and Vice-Chair, whom shall be elected from among Representatives of the Council on an annual basis at its June meeting or at such other time as there may be a vacancy. The term of Chair and Vice-Chair shall be one year, beginning July 1. Chairs and Vice-Chairs may serve more than one term in that capacity if they are re-elected by their fellow Service Council Representatives;
  - 1. Duties of the Chair: The Chair shall preside at all meetings of the Service Council and shall exercise and perform such other powers and duties as may be assigned by the Council or prescribed herein.
  - 2. Duties of the Vice-Chair: The Vice-Chair shall perform the duties of the Chair in his or her absence, and when so acting shall have all the powers of and be subject to all the restrictions of the Chair.

- B. **SECRETARY:** A member of the Metro Board Secretary's office shall keep or cause to be kept minutes of each meeting for distribution to the Metro Board and the Metro Chief Executive Officer, Metro Service Council Representatives, and posting on the Metro website. The Metro Board Secretary shall maintain, or cause to be maintained, an up-to-date roster of Representatives, (and those individuals receiving agendas and minutes) and have it available at all meetings of the Council;
- C. In the absence of the Chair and Vice-Chair, the attending Service Council Representatives present shall determine the presiding officer for the meeting; and,
- D. The Chair and Vice-Chair of each Council, in collaboration with their Service Council, shall provide input to the Deputy Chief Executive Officer on the performance of the Director of Metro Service Councils and an evaluation of each Service Council's progress toward set goals and objectives.

#### **ARTICLE IV: WORK PROGRAM**

In June of each year, the Director of Metro Service Councils shall present to each Council a draft work plan for review and comment. The work plan, which will be for the fiscal year starting in July, will be submitted for adoption in June. This work plan will outline the activities and priorities of the Council for that year. The work program will include the process and targets for monitoring transit service and collaborating with COO regarding service quality and safety. In addition, the work plan will include items such as a review of the proposed Metro budget in February, or as soon as available, each year. The work program shall be consistent with the Metro Board adopted mission, vision and goals and must comply with all Board adopted policies, service standards and other criteria.

#### **ARTICLE V: MEETINGS**

- A. **AGENDA:** Matters to be placed on the agenda for any regular meeting will be coordinated through the Director of Service Councils. Any Representative of the Council may also place items on the agenda through the Director of Service Councils. The Service Council Secretary shall work with the Director to prepare, finalize and make copies of agendas and previous meeting's minutes to be mailed or delivered at least five days prior to the regular meeting date to council representatives and appropriate Metro staff, and ensure that MSC agendas are posted in accordance with Brown Act regulations;
- B. **REGULAR MEETINGS:** The Councils will hold regularly scheduled monthly meetings. If a regularly scheduled meeting day falls on a national holiday, the meeting shall be rescheduled or cancelled. Scheduled meetings should not conflict with regularly scheduled Metro Committee and Board meetings. Service

Councils can also vote to reschedule, relocate, or cancel an upcoming monthly meeting if circumstances necessitate a change. MSC meetings shall be conducted pursuant to Robert's Rules of Order;

- C. RALPH M. BROWN ACT: All meetings of MSC shall be called, noticed and conducted in the manner prescribed by the Section 54952.3 of the Government Code (the Ralph M. Brown Act) as amended from time to time;
- D. PARTICIPATION: Anyone attending a meeting is eligible to be heard. No person or representative shall address the Council at any meeting until first recognized by the Chair. The decision of the Chair not to recognize a person may be changed by vote of a majority of the Representatives of the Council present at the meeting. The Chair may, in the interest of facilitating the business of the Council, limit the amount of time which a person or Representative may use in addressing the Council;
- E. QUARTERLY MEETINGS: The MSC shall meet and confer with the Metro Chief Executive Officer and other executive staff on a quarterly basis to discuss the overall effectiveness of the Service Councils and other related matters. The Director of Metro Service Councils, in coordination with the Chairs for all Service Councils will develop the agenda for these quarterly meetings;
- F. QUORUM: A majority of council Representatives (50%+1) shall constitute a quorum to do business; two-thirds (2/3) of the Council shall constitute a supermajority. Even if all Representatives are not present, passage of items require a majority vote based on all council seats (i.e., nine-member councils would require five votes to pass even if only five Representatives are in attendance);
- G. STIPEND: Representatives of the Service Councils will be paid a stipend of \$100 per meeting, with a maximum of two meetings per month;
- H. PUBLIC HEARING: Each MSC will be responsible for holding public hearings that relate to major service changes to Metro bus and rail lines that provide significant service within their Region. Following public input, the Councils will be responsible for approving all major service changes that are to be implemented;
- I. CENTRALIZED HEARING: When a major service change program requires three or more Councils to hold public hearings, an additional hearing will be held at a central location, normally at the Metro headquarters building, on an appropriate Saturday; and,
- J. AREA TRANSIT OPERATORS: MSC shall invite municipal and local transit operators to a regular monthly meeting on a quarterly basis to discuss service plans and opportunities for service coordination.

## **ARTICLE VI: AMENDMENTS**

AMENDMENTS TO BYLAWS: **the Metro Board, by a simple majority**, may amend the bylaws from time to time. In addition, a Metro Service Council, by a supermajority vote of the membership as listed on the membership roster at the time of such a vote, may recommend amendments to bylaws, which should be reviewed and agreed upon by all Service Councils. Any proposed bylaws amendments must be properly noticed on the agenda of a regularly scheduled Council meeting and scheduled for a membership vote at that same regularly scheduled Council meeting. Any Council amendments to the bylaws are subject to Metro Board approval.

### **ARTICLE VII: AUTHORITY**

Metro Service Councils were created and given perpetual succession by terms of the Los Angeles County Metropolitan Transportation Authority. MSC are responsible for Metro bus lines operating a significant amount of service within their geographical region. A significant amount of service shall be defined as any Metro bus or rail line that operates more than 1/3 of its service miles within a region, excluding the LACBD. A listing of the Metro bus lines allocated to each region as of December 2010 is provided in **Attachment 3**. If a bus line operates a significant amount of service in more than one region, the Councils responsible for service in those regions will share responsibility for the line. If Councils do not agree about service decisions affecting a shared line, the Director of Metro Service Councils will work with the Service Development staff and the chairs of the Councils to develop a mutually agreeable resolution, which will be presented to both Councils for approval. If a resolution cannot be reached, the Metro Board of Directors will render a decision.

Each MSC shall work with the Director of Metro Service Councils to coordinate with Metro's Service Development and Operations staff to:

- A.** Review route planning studies to better route and schedule services operated within each Service Council's region;
- B.** Call public hearings pertaining to major bus route changes within the Service Council's jurisdiction consistent with State and Federal laws and with Metro policies pertaining to public hearings;
- C.** Approve changes that modify, add or delete Metro bus routes within the Service Council's jurisdiction in conformance with Metro service standards, collective bargaining agreements and Metro policies;
- D.** Coordinate with planning, businesses, consultants, other local transit operators and any other needs unique to the Service Council's region in accordance with agency guidelines;
- E.** Promote coordination of transit services, including Metro Bus and Rail service, and Municipal and Local Return Operators;

- F. Conduct on-going meetings with Municipal and Local Operators to discuss service plans and develop service coordination plans;
- G. Meet in a general forum with Representatives from each of the Service Councils and the Metro Board of Directors to report on the progress each Council has made and establish lines of communication to ensure cooperation between each of the Councils and the Metro Board at least once per year;
- H. The Director or his designee will provide input to the Metro Board regarding service plans and other issues the MSC feel the Metro Board should be informed of;
- I. Identify other issues related to transit user experience, including customer information and way finding, fare collection, safety, cleanliness of vehicles and facilities; and,
- J. Monitor key performance indicators and provide feedback to the COO regarding areas to address for improvement;

The Metro Board of Directors shall retain all mandated responsibilities in accordance with Metro enabling legislation under Public Utilities Code 130051 et seq. For example, the Board will retain hiring of the Chief Executive Officer and other Board appointees; approval of the agency budget and capital plan; negotiation of collective bargaining agreements; setting fare and service policies; establishing and monitoring agency programs; conducting public hearings for fare changes and rail service; conducting major procurements; managing construction projects, setting regional policies and having ultimate responsibility for resolving disputes regarding agency matters. Lastly, Metro Finance will be responsible for administering all banking, investing and debt issuance.

### **ARTICLE VIII: LIABILITY PROTECTION**

Any Representative of the Metro Service Council identified as an actual or potential party to any action, suit or proceeding by reason of the fact that s/he is or was a Representative or Officer of a Metro Service Council shall be indemnified and defended by the Metro pursuant to the law in the same manner as an officer or employee of the Metro.

# Service Council Areas



- Legend**
- Highway/Freeway
  - City/Community Boundary
  - Los Angeles County
- Service Council Areas**
- Gateway Cities
  - San Fernando Valley
  - San Gabriel Valley
  - South Bay
  - Westside Central

**GLENDALE** - City Name  
 East Los Angeles - Community Name

Source: City/Community Boundary File by The Los Angeles Times



## ATTACHMENT B

### Metro Service Councils Representative Appointing Authority and Term

Metro Service Council	Council Seat	Appointing Authority	Existing Term End Date	Incumbents as of Feb. 23, 2011	Reg. Trasnit User
Gateway Cities	GWC-1	Gateway Cities COG	Jun-11	Josue Barrios	X
Gateway Cities	GWC-2	Gateway Cities COG	Jun-11	George Bass	X
Gateway Cities	GWC-3	Gateway Cities COG	Jun-12	Vacant	
Gateway Cities	GWC-4	Gateway Cities COG	Jun-12	Jo Ann Eros Delgado	X
Gateway Cities	GWC-5	Gateway Cities COG	Jun-12	Lillie Dobson	
Gateway Cities	GWC-6	Gateway Cities COG	Jun-11	Cheri Kelley	
Gateway Cities	GWC-7	Gateway Cities COG	Jun-12	Richard Burnett	
Gateway Cities	GWC-8	Gateway Cities COG	Jun-11	Wally G. Shidler	X
Gateway Cities	GWC-9	Gateway Cities COG	Jun-11	Cynde Soto	X
San Fernando Valley	SFV-1	City of LA Mayor	Apr-11	Dr. Richard O. Arvizu	
San Fernando Valley	SFV-2	E. Cluster (Burbank, Glendale, San Fernando)	Sep-12	Gary Bric	
San Fernando Valley	SFV-3	LA County 5th Dist.	Jun-11	Michael Cano	X
San Fernando Valley	SFV-4	LA County 3rd Dist.	Apr-13	Jesus Ochoa	
San Fernando Valley	SFV-5	City of LA Mayor	Oct-13	Kymerleigh Richards	X
San Fernando Valley	SFV-6	W. Cluster (Calabasas, Agoura Hills, Westlake Village)	Apr-12	Vacant	
San Fernando Valley	SFV-7	E. Cluster (Burbank, Glendale, San Fernando)	Sep-12	Vacant	
San Fernando Valley	SFV-8	City of LA Mayor	May-13	Donald Weissman	
San Fernando Valley	SFV-9	City of LA Mayor	Jun-12	Vacant	
San Gabriel Valley	SGV-1	LA County 5th Dist.	Jun-12	Harry Baldwin	X
San Gabriel Valley	SGV-2	City Cluster - Arcadia, El Monte, Temple City	Jun-12	Roger Chandler	
San Gabriel Valley	SGV-3	San Gabriel Valley COG	Jun-11	Alex Gonzalez	X
San Gabriel Valley	SGV-4	San Gabriel Valley COG	Jun-12	Bruce Heard	X
San Gabriel Valley	SGV-5	City Cluster - Alhambra, S. Pasadena, San Marino	Jun-11	Vacant	
San Gabriel Valley	SGV-6	City Cluster - Montebello, Monterey Park, Rosemead	Jun-12	Steven Ly	X
San Gabriel Valley	SGV-7	City Cluster - Pasadena, Sierra Madre, La Canada, Flintridge	Jun-11	Joseph Mosca	
San Gabriel Valley	SGV-8	San Gabriel Valley COG	Jun-12	David Spence	
San Gabriel Valley	SGV-9	LA County 1st Dist.	Jun-11	Rose Vasquez	X
South Bay Cities	SBC-1	South Bay Cities COG	Dec-13	John Addleman	X
South Bay Cities	SBC-2	South Bay Cities COG	Dec-12	Devon Deming	X
South Bay Cities	SBC-3	South Bay Cities COG	Dec-12	Ralph Franklin	X
South Bay Cities	SBC-4	South Bay Cities COG	Dec-12	Rena Kambara	X
South Bay Cities	SBC-5	South Bay Cities COG	Dec-13	Roye Love	
South Bay Cities	SBC-6	South Bay Cities COG	Dec-13	Robert Pullen-Miles	X
South Bay Cities	SBC-7	South Bay Cities COG	Dec-12	Don Szerlip	X
South Bay Cities	SBC-8	South Bay Cities COG	Dec-12	Kim Turner	X
South Bay Cities	SBC-9	South Bay Cities COG	Dec-13	James Goodhart	X
Westside/Central	WSC-1	LA City Mayor	Jun-12	Catherine Bator	X
Westside/Central	WSC-2	LA City Mayor	Jun-12	Peter Capone-Newton	X
Westside/Central	WSC-3	Westside COG	Jun-12	Art Ida	X
Westside/Central	WSC-4	LA County 3rd Dist.	Jun-12	Glenn Rosten	
Westside/Central	WSC-5	Westside COG	Jun-13	Vacant	
Westside/Central	WSC-6	Westside COG	Jun-13	Joe Sticher	X
Westside/Central	WSC-7	LA City Mayor	Jun-13	Jerard Wright	X
Westside/Central	WSC-8	LA City Mayor	Jun-12	Jeff Jacobberger	X
Westside/Central	WSC-9	LA County 2nd Dist.	Jun-12	Elliott Petty	X

## Allocation of Metro Bus Lines to Service Councils As of December 12, 2010

### Gateway Cities Bus Lines

Line	Region	Shared	Line Name
26-51-52-352	GWC	WSC	Hollywood - Compton - Artesia Transit Center via Avalon Bl
53	GWC		Downtown LA – CSU Dominguez Hills via Central Av
55-355	GWC		Downtown LA – Imperial/Wilmington Sta. via Compton Av
60	GWC		Downtown LA – Artesia Sta. via Long Beach Bl
62	GWC		Downtown LA - Hawaiian Gardens via Telegraph Rd
102	GWC	WSC	Baldwin Village - S. Gate via Coliseum St.
108-358	GWC	SBC	Marina Del Rey to Pico Rivera via Slauson Av.
110	GWC	SBC	Playa Vista - Bell Gardens via Jefferson Bl. - Gage Av.
111-311	GWC	SBC	Norwalk to LAX City Bus Center via Florence Av.
115	GWC	SBC	Playa Del Rey - Norwalk via Manchester Av., Firestone Bl.
117	GWC	SBC	LAX City Bus Center - Downey via Century Bl., Tweedy Bl. & Imperial Hwy.
120-121	GWC	SBC	Aviation Sta. - Whittwood Mall via Imperial Hwy
125	GWC	SBC	c El Segundo - Downey via Rosecrans Av.
127	GWC		Compton Sta. - Downey via Compton Bl. & Somerset Bl.
128	GWC		c Compton - La Mirada via Alondra Bl.)
130	GWC	SBC	c Redondo Beach - Cerritos via Artesia Bl.)
202	GWC	SBC	Willowbrook - Compton - Wilmington
205	GWC	SBC	c Imperial/Wilmington Sta. - San Pedro via Wilmington, Vermont & Western
251	GWC	WSC	Cypress Park - Lynwood via Soto St.
254	GWC	SGV	c Boyle Heights - 103rd St. Sta. via Lorena St. & Boyle Av.
258	GWC	SGV	Alhambra - Paramount via Fremont Av. & Eastern Av.
260	GWC	SGV	Altadena – Artesia Blue Line Sta. via Fair Oaks Av. & Atlantic Bl.
265	GWC		Pico Rivera - Lakewood Center Mall via Paramount Bl.
266	GWC	SGV	c Lakewood - Pasadena via Rosemead Bl. & Lakewood Bl.
270	GWC	SGV	c Norwalk - Monrovia via Workmanmill Rd. & Peck Rd.
460	GWC		Metro Express - Downtown LA – Disneyland via Harbor TWay & I-105 Fwy.
577	GWC	SGV	c Metro Express - El Monte Sta. – Downtown Long Beach via I-605 Fwy.
611	GWC		Huntington Park Shuttle
612	GWC		South Gate Shuttle
751	GWC	WSC	Metro Rapid - Cypress Park - Huntington Park via Soto St.
760	GWC	WSC	Metro Rapid - Downtown LA – Artesia Sta. via Long Beach Bl.
762	GWC	SGV	Metro Rapid - Pasadena - Artesia Blue Line Sta. via Fair Oaks & Atlantic
32	22		

## Allocation of Metro Bus Lines to Service Councils As of December 12, 2010

### South Bay Cities Bus Lines

Line	Region	Shared	Line Name
40-42	SBC	WSC	Downtown LA - S. Bay Galleria via Hawthorne Bl, Crenshaw Bl & ML King Bl
45	SBC	WSC	Lincoln Heights - Rosewood via Broadway
108-358	SBC	GWC	Marina Del Rey to Pico Rivera via Slauson Av.
110	SBC	GWC	Playa Vista - Bell Gardens via Jefferson Bl. - Gage Av.
111-311	SBC	GWC	Norwalk to LAX City Bus Center via Florence Av.
115	SBC	GWC	Playa Del Rey - Norwalk via Manchester Av., Firestone Bl.
117	SBC	GWC	LAX City Bus Center - Downey via Century Bl., Tweedy Bl. & Imperial Hwy.
120-121	SBC	GWC	Aviation Sta. - Whittwood Mall via Imperial Hwy
125	SBC	GWC	c El Segundo - Downey via Rosecrans Av.
126	SBC		Manhattan Beach - Hawthorne Metro Rail Sta. via El Camino College
130	SBC	GWC	c Redondo Beach - Cerritos via Artesia Bl.
202	SBC	GWC	Willowbrook - Compton - Wilmington
204	SBC	WSC	Athens - Hollywood via Vermont Av.
205	SBC	GWC	c Imperial/Wilmington Sta. - San Pedro via Wilmington, Vermont & W.ern
206	SBC	WSC	Athens - Hollywood via Normandie Av.
207	SBC	WSC	Athens - Hollywood via W.ern Av.
209	SBC	WSC	Athens - Wilshire Center via Van Ness Ave & Arlington Av.
210	SBC	WSC	S. Bay Galleria - Hollywood via Crenshaw Bl.
211-215	SBC		S. Bay Galleria - Redondo Beach via Prairie Av., Inglewood Av.
212-312	SBC	WSC	Hawthorne - Hollywood via La Brea
232	SBC		c Long Beach - LAX via Sepulveda Bl.
246-247	SBC		San Pedro - Artesia Transit Center via Pacific Av, Avalon Bl
305	SBC	WSC	UCLA - Willowbrook via Sunset, San Vicente & W.ern
344	SBC		Rancho Palos Verdes - Artesia Transit Center via Hawthorne Bl
439	SBC		Downtown LA - Culver City Transit Center via I-10 Fwy & La Cienega Bl.
442	SBC		Hawthorne - Union Sta. via Hawthorne, La Brea, Manchester & Harbor TWay
445	SBC		San Pedro - Union Sta. via Pacific Av., & Harbor TWay
450	SBC		Artesia Transit Center - Downtown LA via Harbor TWay
550	SBC	WSC	Metro Express (San Pedro - W. Hollywood via Harbor TWay)
607	SBC		c Circular (both directions): Inglewood - Windsor Hills - Inglewood
625	SBC		c Green Line Shuttle World Way W. via Imperial Hwy.
710	SBC	WSC	Metro Rapid -S. Bay Galleria - Wilshire Center via Crenshaw Bl.
740	SBC	WSC	Metro Rapid -S. Bay Galleria - Downtown LA via Hawthorne Bl., Crenshaw Bl.
745	SBC	WSC	Metro Rapid -Downtown LA - Harbor Freeway Sta. via Broadway
754	SBC	WSC	Metro Rapid -Athens - Hollywood via Vermont Av.
757	SBC	WSC	Metro Rapid -Hollywood - Hawthorne via W.ern Av.
910	SBC	SGV	Metro Silver Line
	37	26	

## Allocation of Metro Bus Lines to Service Councils As of December 12, 2010

### San Fernando Valley Bus Lines

Line	Region	Shared	Line Name
90-91	SFV		Downtown LA - Sunland via Glendale Av, Foothill Bl
92	SFV		Downtown LA to Burbank Sta. via Glenoaks Bl, Brand Bl, Glendale Bl
94	SFV		Downtown LA - Sun Valley via Hill St & San Fernando Rd
96	SFV	WSC	c Downtown LA - Sherman Oaks via Griffith Pk Dr & Riverside Dr
150-240	SFV		Canoga Park – Universal City Sta. via Ventura Bl / N.ridge via Reseda Bl.
152-353	SFV		Woodland Hills – NoHo Sta. via Fallbrook Av, Roscoe Bl., Lankershim Bl.
154	SFV		Tarzana - Burbank via Burbank Bl. & Oxnard St.
155	SFV		Universal City Sta. - Burbank Sta. via Riverside Dr. & Alameda Av.
156	SFV		Panorama – Hollywood via Chandler & Cahuenga
158	SFV		Chatsworth Sta. – Sherman Oaks via Devonshire St. & Woodman Av.
161	SFV		Thousand Oaks TC – Warner Ctr via Westake Village, Agoura Hills, Calabasas
163-363	SFV		W. Hills Med. Ctr – Sun Valley/NoHo Sta. via Sherman Way & Lankershim
164	SFV		W. Hills – Burbank Sta. via Victory Bl.
165	SFV		W. Hills - Burbank Sta. via Vanowen St.
166-364	SFV		Chatsworth Sta. – Sun Valley via Nordhoff St., Osborne St.
167	SFV		c Plummer St. - Coldwater Canyon Av. - Chatsworth Transportation Center
169	SFV		W. Hills Medical Center - Sunland via Saticoy St. and Sunland Bl.
183	SFV		Sherman Oaks – Glendale Sta. via Magnolia, Glendale Galleria, Chevy Chase
218	SFV	WSC	c Studio City - Beverly Hills via Laurel Canyon Bl.
222	SFV		Sun Valley – Hollywood via Hollywood Way, Barham Bl., Cahuenga Bl.
224	SFV		Olive View Med. Ctr -Universal City Sta. via San Fernando, Lankershim
230	SFV		Sylmar Sta - Studio City via Laurel Cyn.
233	SFV		Lakeview Terrace - Sherman Oaks via Van Nuys Bl.
234	SFV		Mission College – Sherman Oaks via Sepulveda Bl. & Brand Bl.
236-237	SFV		Sylmar Sta. - Encino via Glenoaks, Balboa - Sherman Oaks via Balboa, Victory
239	SFV		Sylmar Sta. - Encino via White Oak Av. & Zelzah Av.
243-242	SFV		Porter Ranch – Woodland Hills via Tampa Av. & Winnetka Av.
245-244	SFV		Chatsworth Sta. – Woodland Hills via De Soto Av./Topanga Canyon Bl.
290	SFV		Olive View Medical Center – Sunland via Foothill Bl.
292	SFV		Sylmar Sta. - Burbank Sta. via Glenoaks Bl.
634	SFV		c Sylmar Metrolink Sta. - Mission College via Hubbard Av./St.
645	SFV		W. Hills Med. Ctr - Warner Center via Valley Circle Bl. & Mulholland Dr.
685	SFV		Glendale - Glassell Park via Verdugo Rd.
734	SFV		Sherman Oaks - Sylmar via Sepulveda Bl. - Brand Bl. - Truman St.
741	SFV		Metro Rapid -N.ridge – Tarzana via Reseda Bl.
750	SFV		Metro Rapid -Warner Ctr Transit Hub - Universal City Sta. via Ventura Bl.
761	SFV		Metro Rapid -Pacoima - W.wood via Van Nuys Bl.
794	SFV		Metro Rapid -Downtown LA – Sylmar Sta. via San Fernando Rd., Brand Bl.
901	SFV		Metro Orange Line
902	SFV		Pacoima – NoHo Sta. via Van Nuys Bl, Burbank Bl
40		2	

## Allocation of Metro Bus Lines to Service Councils As of December 12, 2010

### San Gabriel Valley Bus Lines

Line	Region	Shared	Line Name
30	SGV	WSC	Pico/Rimpau - Downtown LA - Indian Sta. via Pico Bl & East 1st St
66	SGV	WSC	Wilshire Center - Montebello via 8th St & Olympic Bl
70	SGV		Los Angeles – El Monte via Marengo St & Garvey Av
71	SGV	WSC	Los Angeles – Cal State LA via Wabash Av & City Terrace Dr
76	SGV		El Monte – Downtown LA via Valley Bl
78-79-378	SGV		Arcadia - Los Angeles via Huntington Dr & Las Tunas Dr
84-68	SGV	WSC	Eagle Rock Bl – Cypress Av – Monterey Park via Cesar Chavez Av
176	SGV		El Monte - Highland Park Via Mission
177	SGV		c La Cañada - Sierra Madre Villa Sta. via I-210 & California Bl. & Walnut St.
180-181	SGV	WSC	Pasadena – Hollywood via Colorado Bl. and Hollywood Bl.
190-194	SGV		El Monte - Pomona via Ramona Bl - El Monte - Pomona via Valley Bl
254	SGV	GWC	c Boyle Heights - 103rd St. Sta. via Lorena St. & Boyle Av.
256	SGV		c Commerce - Altadena via Eastern Av. & Hill Av.
258	SGV	GWC	Alhambra - Paramount via Fremont Av. & Eastern Av.
260	SGV	GWC	Altadena – Artesia Blue Line Sta. via Fair Oaks Av. & Atlantic Bl.
266	SGV	GWC	c Lakewood - Pasadena via Rosemead Bl. & Lakewood Bl.
267-264	SGV		Altadena - Duarte   Altadena - El Monte
268	SGV		La Cañada Flintridge - El Monte via Baldwin Av. & Washington Bl.
270	SGV	GWC	c Norwalk - Monrovia via Workmanmill Rd. & Peck Rd.
287	SGV		El Monte - Indiana Gold Line Sta. via Garvey Av. & Floral Dr.
485	SGV		Altadena – Downtown LA via Lake Av. & El Monte Busway
487-489	SGV		El Monte - Downtown LA   Temple City - Downtown LA
577	SGV	GWC	c Metro Express (El Monte Sta. – Downtown Long Beach via I-605 Fwy.)
605	SGV	WSC	c Grande Vista Av.- Boyle Heights - LA County + USC Medical Center
665	SGV		Cal State LA - City Terrace Shuttle
687-686	SGV		Altadena - Pasadena -Colorado Bl. & Allen Av.; Los Robles Av. & Fair Oaks Av.
762	SGV	GWC	Metro Rapid -Pasadena - Artesia Blue Line Sta. via Fair Oaks & Atlantic
770	SGV		Metro Rapid -Los Angeles - El Monte via Cesar E. Chavez Av. & Garvey Av.
780	SGV	WSC	Pasadena - W. Los Angeles via Colorado Bl. & Hollywood Bl.
910	SGV	SBC	Metro Silver Line
	30	15	

## Allocation of Metro Bus Lines to Service Councils As of December 12, 2010

### Westside/Central Bus Lines

Line	Region	Shared	Line Name
2-302	WSC		Downtown LA - Pacific Palisades via Sunset Bl
4	WSC		Downtown LA - W. Los Angeles - Santa Monica via Santa Monica Bl
10-48	WSC		Downtown LA - W. Hollywood via Temple & Avalon via Main & S. San Pedro
14-37	WSC		Downtown LA - Beverly Hills via Beverly Bl - Fairfax/Wash. via Washington Bl
16-316	WSC		Downtown LA - Century City via 3rd St
18	WSC		Wilshire Center - Montebello via 6th St & Whittier Bl
20	WSC		Downtown LA - Santa Monica via Wilshire Bl
26-51-52-352	WSC	GWC	Hollywood - Compton - Artesia Transit Center via Avalon Bl
28	WSC		Downtown LA - Century City via Olympic Bl
30	WSC	SGV	Pico/Rimpau - Downtown LA - Indian Sta. via Pico Bl & East 1st St
33	WSC		Downtown LA - Santa Monica via Venice Bl
35-335	WSC		Downtown LA - Culver City via W. Washington
38	WSC		17th/Broadway - Fairfax/Washington via W. Jefferson Bl
40-42	WSC	SBC	Downtown LA - S. Bay Galleria via Hawthorne Bl, Crenshaw Bl & ML King Bl
45	WSC	SBC	Lincoln Heights - Rosewood via Broadway
66	WSC	SGV	Wilshire Center - Montebello via 8th St & Olympic Bl
71	WSC	SGV	Los Angeles - Cal State LA via Wabash Av & City Terrace Dr
81	WSC		Eagle Rock - Exposition Park via Figueroa St
83	WSC		Eagle Rock - Downtown LA via York
84-68	WSC	SGV	Eagle Rock Bl - Cypress Av - Monterey Park via Cesar Chavez Av
96	SFV	WSC	c Downtown LA - Sherman Oaks via Griffith Pk Dr & Riverside Dr
102	WSC	GWC	Baldwin Village - S. Gate via Coliseum St.
105	WSC		W. Hollywood - Vernon via La Cienega Bl. & Vernon Av.
175	WSC		Silverlake - Hollywood via Hyperion Av. & Fountain Av.
180-181	WSC	SGV	Pasadena - Hollywood via Colorado Bl. and Hollywood Bl.
200	WSC		Echo Park - Exposition Park via Alvarado St. & Hoover St.
201	WSC		Glendale - Koreatown via Silver Lake
204	WSC	SBC	Athens - Hollywood via Vermont Av.
206	WSC	SBC	Athens - Hollywood via Normandie Av.
207	WSC	SBC	Athens - Hollywood via W.ern Av.
209	WSC	SBC	Athens - Wilshire Center via Van Ness Ave & Arlington Av.
210	WSC	SBC	S. Bay Galleria - Hollywood via Crenshaw Bl.
212-312	WSC	SBC	Hawthorne - Hollywood via La Brea
217	WSC		Vermont/Sunset - Fairfax/Washington via Fairfax Av. & Hollywood Bl.
218	WSC	SFV	c Studio City - Beverly Hills via Laurel Canyon Bl.
220	WSC		W. Hollywood - Culver City via Robertson Bl.
251	WSC	GWC	Cypress Park - Lynwood via Soto St.
252	WSC		Lincoln Heights - Boyle Heights via Soto St.
305	WSC	SBC	UCLA - Willowbrook via Sunset, San Vicente & W.ern
534	WSC		Metro Express - Malibu - Fairfax/Washington via Pacific Coast Hwy.
550	WSC	SBC	Metro Express - San Pedro - W. Hollywood via Harbor TWay
603	WSC		c Glendale Galleria - Grand Sta. via Hoover St., Rampart Bl. & San Fernando Rd.
605	WSC	SGV	c Grande Vista Av. - Boyle Heights - LA County + USC Medical Center
620	WSC		Boyle Heights via Cesar Chavez Ave & State St.
704	WSC		Metro Rapid -Downtown LA - Santa Monica via Santa Monica Bl.
705	WSC		Metro Rapid -W. Hollywood - Vernon via La Cienega Bl. & Vernon Av.
710	WSC	SBC	Metro Rapid -S. Bay Galleria - Wilshire Center via Crenshaw Bl.
720	WSC		Santa Monica - Commerce via Wilshire Bl. & Whittier Bl.
728	WSC		Metro Rapid -Downtown LA - Century City via Olympic Bl.
730	WSC		Metro Rapid -Downtown LA - Pico Rimpau via Pico Bl.
733	WSC		Metro Rapid -Downtown LA - Venice via Venice Bl.
740	WSC	SBC	Metro Rapid -S. Bay Galleria - Downtown LA via Hawthorne Bl., Crenshaw Bl.
745	WSC	SBC	Metro Rapid -Downtown LA - Harbor Freeway Sta. via Broadway
751	WSC	GWC	Metro Rapid -Cypress Park - Huntington Park via Soto St.
754	WSC	SBC	Metro Rapid -Athens - Hollywood via Vermont Av.
757	WSC	SBC	Metro Rapid -Hollywood - Hawthorne via Western Av.
780	WSC	SGV	Pasadena - W. Los Angeles via Colorado Bl., Hollywood Bl. & Fairfax Av.

**SERVICE SECTOR GOVERNANCE  
NOMINATION RESPONSIBILITY MATRIX**

<b>MTA STAFF</b>	<b>COALITION</b>	<b>MTA BOARD OF DIRECTORS</b>
<ul style="list-style-type: none"> <li>• MTA staff will notify political subdivisions for five Bus Service Sectors that a coalition be formed for their area</li> <li>• MTA staff will facilitate stakeholder meeting to bring consensus in creating a local process that nominates individuals to the Service Sector Councils</li> <li>• MTA staff will communicate minimum requirements for prospective nominees (i.e., compliance with MTA Policies &amp; Procedures, Federal, State and Local mandates</li> <li>• MTA staff will establish Board Selection Committees comprised of Board Members serving that respective Service Sector area</li> </ul>	<ul style="list-style-type: none"> <li>• Coalition will adopt local process to nominate individuals to their respective Service Sector Council</li> <li>• The Coalition will submit nominations in writing to the MTA Board Secretary for MTA Board of Director's review and approval</li> </ul>	<ul style="list-style-type: none"> <li>• The MTA Board of Directors shall approve the appointment of members to the respective Service Sector Councils by majority vote</li> </ul> <p><b>The MTA Board Directors will ensure that at least fifty percent of the proposed Council members be consumers of transit services and that they live or work in the area;</b></p> <ul style="list-style-type: none"> <li>• A Service Sector Council may convene following the month after Board approval, as long as a minimum of five members have been approved by the MTA Board of Directors for that sector</li> </ul>