



MetroTM

**City of Inglewood
Annual Financial Report of its**

**Proposition A Local Return Fund
Proposition C Local Return Fund
Measure R Local Return Fund
Transportation Development Act Article 3 Fund**

**As of and for the Year Ended June 30, 2016
with Report of Independent Auditors**

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FINANCIAL SECTION

Report of Independent Auditors

To the Honorable Members of the City Council of the City of Inglewood, California and the Los Angeles County Metropolitan Transportation Authority

Report on the Financial Statements

We have audited the accompanying financial statements of the Proposition A Local Return Fund, Proposition C Local Return Fund, Measure R Local Return Fund and the Transportation Development Act Article 3 Fund (collectively, the Funds), of the City of Inglewood, California (the City) which comprise the Funds' balance sheets as of June 30, 2016, and the related statements of revenues, expenditures and changes in fund balances for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Proposition A Local Return Fund, the Proposition C Local Return Fund, the Measure R Local Return Fund and the Transportation Development Act Article 3 Fund of the City of Inglewood, California, as of June 30, 2016, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matter

The financial statements of the Proposition A Local Return Fund, the Proposition C Local Return Fund, the Measure R Local Return Fund and the Transportation Development Act Article 3 Fund, as of and for the year ended June 30, 2015, were audited by other auditors, whose report, dated November 16, 2015, expressed an unmodified opinion on those statements.

Emphasis of Matter

As discussed in Note 2, the financial statements present only the Proposition A Local Return Fund, the Proposition C Local Return Fund, the Measure R Local Return Fund and the Transportation Development Act Article 3 Fund of the City and do not purport to, and do not present fairly the financial position of the City as of June 30, 2016, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Supplementary Information

Our audits were conducted for the purpose of forming opinions on each of the Funds' financial statements as a whole. The supplementary information identified in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information identified in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the Funds' basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the Funds' basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the Funds' basic financial statements or to the Funds' basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to each of the Funds' basic financial statements as a whole.



Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 22, 2017 on our consideration of the City's internal control over the Funds' financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over the Funds' financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over the Funds' financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over the Funds' financial reporting and compliance.

A handwritten signature in black ink that reads "Vaqueria & Company LLP". The signature is written in a cursive, flowing style.

**Los Angeles, California
March 22, 2017**

**City of Inglewood
Proposition A Local Return Fund
Balance Sheets**

		June 30	
		2016	2015
ASSETS			
Cash and investments		\$ 4,246,787	\$ 3,754,778
Total assets		\$ 4,246,787	\$ 3,754,778
LIABILITIES AND FUND BALANCE			
Liabilities			
Accounts payable		\$ -	\$ 878
Wages payable		19,565	26,581
Total liabilities		19,565	27,459
Fund balance			
Restricted		4,227,222	3,727,319
Total fund balance		4,227,222	3,727,319
Total liabilities and fund balance		\$ 4,246,787	\$ 3,754,778

See notes to Funds financial statements.

City of Inglewood
Proposition A Local Return Fund
Statements of Revenues, Expenditures and Changes in Fund Balance

	Years ended June 30	
	2016	2015
Revenues		
Proposition A	\$ 2,017,928	\$ 1,966,091
Investment income	34,525	28,993
Total revenues	2,052,453	1,995,084
 Expenditures		
Various projects	1,552,550	927,445
Total expenditures	1,552,550	927,445
 Excess of revenues over expenditures	499,903	1,067,639
 Fund balance at beginning of year	3,727,319	2,659,680
 Fund balance at end of year	\$ 4,227,222	\$ 3,727,319

See notes to Funds financial statements.

City of Inglewood
Proposition A Local Return Fund
Supplementary Information
Schedule of Expenditures – Actual and LACMTA Approved Project Budget
Year ended June 30, 2016
(With Comparative Actuals for 2015)

Project Code	Project Name	2016			2015 Actual
		LACMTA Budget	Actual	Variance Positive (Negative)	
150-08	Transit Stop Improvements	\$ 144,171	\$ 143,293	\$ 878	\$ 101,247
220-01	Transit Security	1,250,000	1,409,257	(159,257)	826,198
	Total expenditures	\$ 1,394,171	\$ 1,552,550	\$ (158,379)	\$ 927,445

See report of independent auditors.

City of Inglewood
Proposition A Local Return Fund
Supplementary Information
Schedule of Capital Assets
Year ended June 30, 2016

Date Acquired	Description	Balance July 1, 2015	Additions	Deletions	Balance June 30, 2016
1981	Chevy Impala	\$ 10,033	\$ -	\$ -	\$ 10,033
1989	Ford Taurus	13,692	-	-	13,692
1990	Chevy Caprice	16,463	-	-	16,463
1990	Transit Dispatch Facility	168,000	-	-	168,000
1992	Chevy Lumina	12,952	-	-	12,952
2001	Ford GC II Paratransit Bus	60,095	-	-	60,095
2001	Ford GC II Paratransit Bus	58,889	-	-	58,889
2002	Trolley Vehicle	171,200	-	-	171,200
Total \$		<u>511,324</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 511,324</u>

See report of independent auditors.

**City of Inglewood
Proposition C Local Return Fund
Balance Sheets**

		June 30	
		2016	2015
ASSETS			
Cash and investments	\$	4,789,068	\$ 4,914,202
Due from other grants		171,451	321,489
Total assets	\$	<u>4,960,519</u>	<u>\$ 5,235,691</u>
LIABILITIES AND FUND BALANCE			
Liabilities			
Accounts payable	\$	141,770	342,926
Retention payable		-	47,288
Accrued payroll		28,083	20,236
Total liabilities		<u>169,853</u>	<u>410,450</u>
Fund balance			
Restricted		4,790,666	4,825,241
Total fund balance		<u>4,790,666</u>	<u>4,825,241</u>
Total liabilities and fund balance	\$	<u>4,960,519</u>	<u>\$ 5,235,691</u>

See notes to Funds financial statements.

City of Inglewood
Proposition C Local Return Fund
Statements of Revenues, Expenditures and Changes in Fund Balance

	Years ended June 30	
	2016	2015
Revenues		
Proposition C	\$ 1,679,376	\$ 1,636,820
Proposition A Discretionary Incentive Grant	191,168	200,657
Investment income (loss)	(22,638)	47,658
Project generated revenues	361,172	324,507
MTA Call for Projects Grant	-	13,350
ITS deployment and integration project	-	55,085
Total revenues	2,209,078	2,278,077
Expenditures		
Various projects	2,243,653	2,605,368
Total expenditures	2,243,653	2,605,368
Deficiency of revenues over expenditures	(34,575)	(327,291)
Fund balance at beginning of year	4,825,241	5,152,532
Fund balance at end of year	\$ 4,790,666	\$ 4,825,241

See notes to Funds financial statements.

City of Inglewood
Proposition C Local Return Fund
Supplementary Information
Schedule of Expenditures – Actual and LACMTA Approved Project Budget
Year ended June 30, 2016
(With Comparative Actuals for 2015)

Project Code	Project Name	2016			2015 Actual
		LACMTA Budget	Actual	Variance Positive (Negative)	
110-05	Market Street Trolley	\$ 120,000	\$ 92,084	\$ 27,916	\$ 80,350
130-04	Senior Citizen Paratransit	715,915	828,759	(112,844)	723,151
240-10	Subsidized Taxi Services	240,000	154,662	85,338	85,008
250-07	Reduced Fare Bus Passes	145,000	66,420	78,580	73,477
440-16	Traffic Signal Replacement HSIP Cycle 4 Project	184	75	109	327
450-02	Street Geometry Improvement	36,911	36,361	550	2,797
450-09	Century Blvd. Corridor Design Project	159,747	92,820	66,927	340,748
450-12	La Brea Street Improvement	95,500	95,472	28	98,988
450-13	Crenshaw Blvd./84th Street HSIP	528	410	118	818
450-14	Florence Avenue Regional Transportation Corridor	760,083	504,658	255,425	877,105
450-15	La Tijera Elementary School SR2S Project	18,877	17,149	1,728	19,915
450-16	N La Brea Ave Project	55,045	51,792	3,253	448
450-17	Centinela Ave Improvement Project	876	438	438	1,454
450-18	La Brea Avenue Pavement Reconstruction Phase II	-	-	-	2,945
450-613	La Brea TLSP	49,619	48,676	943	33,885
480-01	Transportation Management and Grants Administration	300,000	253,877	46,123	263,952
Total expenditures		\$ 2,698,285	\$ 2,243,653	\$ 454,632	\$ 2,605,368

See report of independent auditors.

City of Inglewood
Proposition C Local Return Fund
Supplementary Information
Schedule of Capital Assets
Year ended June 30, 2016

<u>Date Acquired</u>	<u>Description</u>	<u>Balance July 1, 2015</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2016</u>
Various	Land	\$ 1,348,821	\$ -	\$ -	\$ 1,348,821
Aug-88	Ford Mini Bus	9,700	-	-	9,700
Aug-88	Ford Mini Bus	49,318	-	-	49,318
Jan-90	Ford Mini Bus	53,124	-	-	53,124
Oct-92	Ford Mini Bus	52,424	-	-	52,424
Jun-94	Ford Club Wagon	19,500	-	-	19,500
Jun-94	Ford Aerostar	15,550	-	-	15,550
Oct-95	Ford Aerostar	19,900	-	-	19,900
Sep-08	Ford E250 SD	36,855	-	-	36,855
Sep-08	Ford E250	36,684	-	-	36,684
Sep-08	Ford E250	36,684	-	-	36,684
Feb-09	Ford E450HD	110,924	-	-	110,924
Feb-09	Ford E450HD	110,924	-	-	110,924
Apr-10	Ford E450SD	97,910	-	-	97,910
Apr-10	Ford E450SD	97,910	-	-	97,910
Sep-10	Chevy 4500	141,981	-	-	141,981
Total		\$ 2,238,209	\$ -	\$ -	\$ 2,238,209

See report of independent auditors.

**City of Inglewood
Measure R Local Return Fund
Balance Sheets**

		June 30	
		2016	2015
ASSETS			
Cash and investments		\$ <u>5,642,384</u>	\$ 4,480,380
Total assets		\$ <u>5,642,384</u>	\$ <u>4,480,380</u>
LIABILITIES AND FUND BALANCE			
Liabilities			
Accounts payable		\$ -	\$ 3,148
Retention payable		8,069	31,887
Wages payable		<u>181</u>	<u>-</u>
Total liabilities		<u>8,250</u>	<u>35,035</u>
Fund balance			
Restricted		<u>5,634,134</u>	4,445,345
Total fund balance		<u>5,634,134</u>	<u>4,445,345</u>
Total liabilities and fund balance		\$ <u>5,642,384</u>	\$ <u>4,480,380</u>

See notes to Funds financial statements.

City of Inglewood
Measure R Local Return Fund

Statements of Revenues, Expenditures and Changes in Fund Balance

	Years ended June 30	
	2016	2015
Revenues		
Measure R	\$ 1,256,123	\$ 1,223,393
Investment income	42,240	31,877
Total revenues	1,298,363	1,255,270
 Expenditures		
Various projects	109,574	339,433
Total expenditures	109,574	339,433
 Excess of revenues over expenditures	 1,188,789	 915,837
 Fund balance at beginning of year	 4,445,345	 3,529,508
 Fund balance at end of year	 \$ 5,634,134	 \$ 4,445,345

See notes to Funds financial statements.

City of Inglewood
Measure R Local Return Fund
Supplementary Information
Schedule of Expenditures – Actual and LACMTA Approved Project Budget
Year ended June 30, 2016
(With Comparative Actuals for 2015)

Project Code	Project Name	2016			2015 Actual
		LACMTA Budget	Actual	Variance Positive (Negative)	
1.05	Resurfacing of Local Streets	\$ 351,752	\$ 17,342	\$ 334,410	\$ 281,338
1.05	N La Brea Avenue Improvements	51,593	9,635	41,958	155
1.05	Street Lighting and Roadway Safety Improvements	876	876	-	4,473
2.09	La Brea Traffic Light Synchronization Program	80,000	80,006	(6)	-
2.29	Annual Traffic Signal Improvement Program	267,144	1,715	265,429	53,467
Total expenditures		\$ 751,365	\$ 109,574	\$ 641,791	\$ 339,433

See report of independent auditors.

City of Inglewood
Measure R Local Return Fund
Supplementary Information
Schedule of Capital Assets
Year ended June 30, 2016

<u>Date Acquired</u>	<u>Description</u>	<u>Balance July 1, 2015</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2016</u>
9/30/2009	Resurfacing of Local Streets	\$ 18,870	\$ -	\$ -	18,870
9/30/2013	Resurfacing of Local Streets	257,379	-	-	257,379
	Total	\$ 276,249	\$ -	\$ -	\$ 276,249

See report of independent auditors.

City of Inglewood
 Transportation Development Act Article 3 Fund
 Pursuant to Public Utilities Code Section 99234
 Balance Sheets

		June 30	
		2016	2015
ASSETS			
Due from LACMTA		\$ 193,400	\$ 4,970
	Total assets	\$ 193,400	\$ 4,970
LIABILITIES AND FUND BALANCE (DEFICIT)			
Liabilities			
Due to General Funds		\$ 193,400	\$ 5,699
Accounts payable		-	730
Wages payable		-	217
	Total liabilities	193,400	6,646
Fund balance (deficit)			
Restricted		-	(1,676)
	Total fund balance (deficit)	-	(1,676)
	Total liabilities and fund balance (deficit)	\$ 193,400	\$ 4,970

See notes to Funds financial statements.

City of Inglewood
 Transportation Development Act Article 3 Fund
 Pursuant to Public Utilities Code Section 99234
Statements of Revenues, Expenditures and Changes in Fund Balance

	Years ended June 30	
	2016	2015
Revenues		
Intergovernmental Allocations:		
Article 3	\$ 193,400	\$ 4,970
Total revenues	193,400	4,970
Expenditures		
Sidewalk Replacement Project	191,724	6,646
Total expenditures	191,724	6,646
Excess (deficiency) of revenues over expenditures	1,676	(1,676)
Fund balance (deficit) at beginning of year	(1,676)	-
Fund balance (deficit) at end of year	\$ -	\$ (1,676)

See notes to Funds financial statements.

City of Inglewood
Transportation Development Act Article 3 Fund
Pursuant to Public Utilities Code Section 99234
Supplementary Information
Schedule of Transportation Development Act Allocation for Specific Projects
Year ended June 30, 2016

Project Description	Program <u>Year</u>	Totals to Date		Unexpended	<u>Project Status</u>
		Allocations	Expenditures	Allocations	
Local Allocations:					
Sidewalk Replacement Project	2016	\$ <u>193,400</u>	\$ <u>191,724</u>	\$ <u>1,676</u>	Completed
Totals		\$ <u><u>193,400</u></u>	\$ <u><u>191,724</u></u>	<u>1,676</u>	
Fund balance (deficit) at beginning of year				<u>(1,676)</u>	
Fund balance at end of year				\$ <u><u>-</u></u>	

See report of independent auditors.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Fund Accounting

The operations of the Proposition A Local Return Fund (PALRF), Proposition C Local Return Fund (PCLRF), Measure R Local Return Fund (MRLRF) and Transportation Development Act Article 3 Fund (TDAA3F) (collectively, the Funds) are accounted for in separate sets of self-balancing accounts that comprise their assets, liabilities, fund balance, revenues and expenditures.

PALRF and PCLRF represent 25% and 20%, respectively, of the ½ cent Proposition A and ½ cent Proposition C sales taxes which are distributed to the jurisdictions within Los Angeles County based on population and must be used exclusively for transportation related programs and projects.

MRLRF is derived from 15% of a county-wide ½ cent sales tax which is distributed to the jurisdictions within Los Angeles County based on a per capita basis and must be used exclusively for transportation purposes.

TDAA3F is a Special Revenue Fund that accounts for the City's share of the Transportation Development Act Article 3 allocations which are legally restricted for specific purposes.

Basis of Accounting and Measurement Focus

The PALRF, PCLRF, MRLRF, and TDAA3F are reported as Special Revenue Funds of the City and are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become "susceptible to accrual", that is, measurable and available to finance expenditures of the current period. Expenditures are recorded when the liability is incurred.

Special Revenue Funds are reported on a spending or "financial flow" measurement focus. This means that generally only current assets, current liabilities and deferred inflows and outflows of resources are included on their balance sheets. Statements of revenues, expenditures and changes in fund balances for Special Revenue Funds generally present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

Budgets and Budgetary Accounting

The budgeted amounts presented in this report for comparison to the actual amounts are presented in accordance with accounting principles generally accepted in the United States of America.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fair Value Measurement

In accordance with GASB Statement No. 72, *Fair Value Measurement and Application*, which became effective for the year ended June 30, 2016, the City categorizes its fair value measurement within the fair value hierarchy that is based on the valuation inputs used to measure the fair value of the investment. Level 1 inputs are quoted prices in active markets for identical investments; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. Accordingly, the City reports its investments at fair value and recognizes unrealized gain (loss) on investments.

Refer to the City's 2016 Comprehensive Annual Financial Report for detailed disclosures regarding the City's investments policy and fair value measurements.

Fund Balance Reporting

Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, establishes the fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

The PALRF, PCLRF, MRLRF, and TDAA3F report the following fund balance classification as of June 30, 2016:

- Restricted - Amounts that are constrained for specific purposes, which are externally imposed by providers, such as creditors, or amounts constrained due to constitutional provisions or enabling legislation. The use of the Funds' remaining fund balances are restricted for projects approved by LACMTA.

Information regarding the fund balance reporting policy adopted by the City is described in Note 1 to the City's Comprehensive Annual Financial Report.

NOTE 2 ANNUAL FINANCIAL STATEMENTS

The financial statements reflect only the financial position and results of operations of the PALRF, PCLRF, MRLRF and TDAA3F, and do not purport to, and do not present fairly the City's financial position as of June 30, 2016, and the changes in its financial position for the years then ended in accordance with accounting principles generally accepted in the United States of America.

NOTE 3 PROPOSITION A AND PROPOSITION C LOCAL RETURN COMPLIANCE REQUIREMENTS

The Proposition A Ordinance requires that Local Return (LR) funds be used exclusively to benefit public transit. Expenditures related to fixed route and paratransit services, Transportation Demand Management, Transportation Systems Management and fare subsidy programs that exclusively benefit transit are all eligible uses of Proposition A LR funds. Proposition A LR funds may also be traded with other Jurisdictions in exchange for general or other funds.

The Proposition C Ordinance directs that LR funds also be used to benefit public transit, as described above, but provides an expanded list of eligible project expenditures including Congestion Management Programs, bikeways and bike lanes, street improvements supporting public transit service, and Pavement Management System projects. Proposition C LR funds cannot be traded.

In accordance with *Proposition A and Proposition C Local Return Program Guidelines*, funds received pursuant to these guidelines may only be used for Proposition A and Proposition C Local Return approved programs. See accompanying Compliance Matrix.

NOTE 4 MEASURE R LOCAL RETURN COMPLIANCE REQUIREMENTS

The Measure R Ordinance specifies that LR funds be used exclusively for transportation purposes.

In accordance with *Measure R Local Return Program Guidelines*, funds received pursuant to these guidelines may only be used for Measure R Local Return approved programs. See accompanying Compliance Matrix.

NOTE 5 TRANSPORTATION DEVELOPMENT ACT COMPLIANCE REQUIREMENTS

In accordance with *Public Utilities Code Section 99234*, funds received pursuant to this Code's section may only be used for activities relating to pedestrians and bicycle facilities. See accompanying Compliance Matrix.

NOTE 6 CASH AND INVESTMENTS

The PALRF, PCLRF, MRLRF and TDAA3F cash balances were pooled with various other City funds for deposit and investment purposes. The share of each fund in the pooled cash account was separately maintained and interest income was apportioned to the participating funds based on the relationship of their average quarterly balances to the total of the pooled cash and investments.

Please refer to the City's Comprehensive Annual Financial Report (CAFR) for a full description of risks relating to cash and investments.

NOTE 7 DUE FROM OTHER GRANTS – PCLRF

Due from other grants for the years ended June 30, 2016 and 2015 consisted of the following:

	2016		2015
Hawthorne Paratransit	\$ 159,458	\$	136,513
Lennox Paratransit	7,012		29,279
Proposition A Discretionary Incentive Grant	4,981		155,697
	\$ 171,451	\$	321,489

NOTE 8 PROPOSITION A DISCRETIONARY INCENTIVE GRANTS

The City received Proposition A Discretionary Incentive Grant amounting to \$191,168 and \$200,657 for the years ended June 30, 2016 and 2015, respectively, which represents additional funds received from LACMTA for participating in the sub-regional paratransit services program. The City used this grant to operate a demand-response paratransit Dial-A-Ride program available to eligible disabled residents.

The Proposition A Discretionary Incentive Grants were recorded in PCLRF.

NOTE 9 PROJECT GENERATED REVENUES

Project generated revenues under PCLRF for the years ended June 30, 2016 and 2015 consisted of the following:

	2016		2015
Hawthorne Paratransit	\$ 234,927	\$	196,979
Lennox Paratransit	57,733		59,816
Subsidized Taxi Vouchers	28,115		27,265
Reduced Fare Bus Passes	36,190		36,537
Fare Donation	4,207		3,910
	\$ 361,172	\$	324,507

NOTE 10 TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND REVENUE ALLOCATION

The revenue allocations for the years ended June 30, 2016 and 2015 consisted of the following:

	2016		2015
FY 2011/12 allocation	\$ 31,558	\$	4,970
FY 2012/13 allocation	84,709		-
FY 2013/14 allocation	77,133		-
	\$ 193,400	\$	4,970

NOTE 11 TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUNDS RESERVED

In accordance with TDA Article 3 (SB821) Guidelines, funds which will not be spent during the fiscal year have been placed on reserve in the Local Transportation Fund (LTF) account with the County Auditor-Controller to be drawn down whenever the funds become eligible for a specific project and an approved drawdown request is received by LACMTA. As of June 30, 2016 and 2015, the City has funds on reserve as follows:

		<u>2016</u>		<u>2015</u>
FY 2011/12 reserve	\$	-	\$	31,558
FY 2012/13 reserve		-		84,709
FY 2013/14 reserve		12,949		90,082
FY 2014/15 reserve		73,362		73,362
FY 2015/16 allocation		71,229		-
	\$	<u>157,540</u>	\$	<u>279,711</u>

For FY 2015/16, any TDA Article 3 funds left on reserve for FY 2011/12 or prior, are subject to lapse if not claimed by the City by June 30, 2016. There were no funds that lapsed in FY 2015/16.

NOTE 12 SUBSEQUENT EVENTS

The City has evaluated subsequent events through March 22, 2017, the date the financial statements were available to be issued, and concluded no events have occurred that require disclosure or adjustments to the financial statements.

**Report of Independent Auditors on Internal Control over Financial Reporting and
on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance With *Government Auditing Standards***

**To the Honorable Members of the City Council of the
City of Inglewood, California and the
Los Angeles County Metropolitan Transportation Authority**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Proposition A Local Return Fund, the Proposition C Local Return Fund, the Measure R Local Return Fund and the Transportation Development Act Article 3 Fund (collectively, the Funds) of the City of Inglewood, California (the City) as of and for the year ended June 30, 2016, and the related notes to the financial statements, and have issued our report thereon dated March 22, 2017.

Internal Control over Financial Reporting

In planning and performing our audits of the Funds' financial statements, we considered the City's internal control over the Funds' financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the Funds' financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Funds' financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. We did identify a deficiency in internal control described in the Schedule of Findings in Internal Control over Financial Reporting and on Compliance as Finding No. 2016-001 that we consider to be a material weakness.



Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's Proposition A Local Return Fund, Proposition C Local Return Fund, Measure R Local Return Fund, and Transportation Development Act Article 3 Fund financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audits, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The City's Response to the Finding

The City's response to the finding identified in our audit is described in the accompanying Schedule of Findings in Internal Control. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Los Angeles, California
March 22, 2017

Finding No. 2017-001: Cash Management and Bank Reconciliation

Condition

We noted during our audit that the City had not prepared its monthly bank reconciliation statements since the beginning of the fiscal year. The reconciliation of bank account balances with accounting records is a necessary element of an effective internal control system for cash. This process should be a routine procedure in the City's accounting process.

Internal control is key to ensuring that account balances are accurate so that financial positions of the municipality is accurate and the City's governing body can make informed decisions. The timely preparation of the monthly bank reconciliation statements enables management to detect and resolve any discrepancies and problems in the account balances within a reasonable period of time.

Cause and Effect

We learned that the City had not issued its Comprehensive Annual Financial Report for the year ended September 30, 2015. As such, preparation of the monthly bank reconciliation statements was delayed as account balances are not properly adjusted. Delay in the preparation and review of the bank reconciliation statements can lead to the risk that discrepancies will not be detected or resolved in a timely manner, and also can lead to a higher risk of misappropriation.

Criteria

A material weakness is a deficiency or combination of deficiencies in internal controls, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with U.S. GAAP such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Recommendation

Bank and cash reconciliations should be performed monthly to ensure accuracy and accountability for all cash transactions. The City should review its internal control procedures to determine what changes need to be made to ascertain bank accounts are always reconciled on a timely basis. Some changes to consider could be cross-training as well as developing relationships with consultants that could assist the accounting department when employee turnover occurs.

Views of Responsible Officials

Due to the extended delay in the issuance of the annual financial statements for the year ended September 30, 2015, we were unable to provide the complete and final bank reconciliations during this audit timely. The monthly bank reconciliations were completed, however once the City received the final financial reports and final audit adjustments, staff made sure any adjustments that could have had an impact to cash, were properly posted and were brought through the reconciliations. The City recognizes the importance of completing bank and cash reconciliations accurately and timely and has reviewed its internal process and procedures to determine if any changes are warranted. In addition, in the current year, bank reconciliations have been completed on a monthly basis as the finance department has hired staff specifically to address this task.

COMPLIANCE SECTION

Report of Independent Auditors on Compliance

**To the Honorable Members of the City Council of the
City of Inglewood, California and the
Los Angeles County Metropolitan Transportation Authority**

Report on Compliance

We have audited the compliance of the City of Inglewood, California (the City) with the Proposition A and Proposition C Local Return Guidelines, Measure R Local Return Guidelines, Transportation Development Act Article 3, and the Los Angeles County Metropolitan Transportation Authority's Funding and Allocation Guidelines for Transportation Development Act Article 3 Bicycle and Pedestrian Funds (collectively, the Guidelines) for the year ended June 30, 2016.

Management's Responsibility

Management is responsible for the City's compliance with the Guidelines.

Auditors' Responsibility

Our responsibility is to express an opinion on the City's compliance with the Guidelines based on our audit. We conducted our audit of compliance in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the Guidelines. Those standards and the Guidelines require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a direct and material effect on the Proposition A Local Return Program, Proposition C Local Return Program, Measure R Local Return Program, and Transportation Development Act Article 3 Program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance with the Guidelines. However, our audit does not provide a legal determination of the City's compliance with the Guidelines.

Opinion

In our opinion, the City of Inglewood, California complied, in all material respects, with the compliance requirements of the Guidelines for the year ended June 30, 2016.



Report on Internal Control over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with the requirements, such that there is a reasonable possibility that material noncompliance will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with the requirements that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Guidelines. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in black ink that reads "Vaqueria & Company LLP".

Los Angeles, California
March 22, 2017

**City of Inglewood
Compliance Matrix
Year ended June 30, 2016**

Compliance Requirements	In Compliance			Questioned Costs	If no, provide details and management response.
	Yes	No	N/A		
A. Proposition A and Proposition C Local Return Funds					
1. Uses the State Controller's Uniform System of Accounts and Records.	X				
2. Timely use of funds.	X				
3. Funds expended were approved and have not been substituted for property tax.	X				
4. Expenditures that exceeded 25% of approved project budget have approved amended Project Description Form (Form A)	X				
5. Administrative expenses are within the 20% cap of the total annual Local Return Expenditures.	X				
6. All on-going and carryover projects were reported in Form B.	X				
7. Annual Project Summary Report (Form B) was submitted on time.	X				
8. Annual Expenditure Report (Form C) was submitted on time.	X				
9. Cash or cash equivalents are maintained.	X				
10. Accounting procedures, record keeping and documentation are adequate.	X				
11. Pavement Management System (PMS) in place and being used for Street Maintenance or Improvement Projects Expenditures.	X				
12. Local Return Account is credited for reimbursable expenditures.			X		
13. Self-Certification was completed and submitted for Intelligent Transportation Systems projects or elements.			X		
14. Assurances and Understandings form was on file.	X				
15. Recreational Transit Form was submitted on time.	X				

**City of Inglewood
Compliance Matrix
Year ended June 30, 2016**

Compliance Requirements	In Compliance			Questioned Costs	If no, provide details and management response.
	Yes	No	N/A		
B. Measure R Local Return Fund					
1. Funds were expended for transportation purposes.	X				
2. Funds were used to augment, not supplant, existing local revenues being used for transportation purposes unless there is a funding shortfall.	X				
3. Signed Assurances and Understandings on file.	X				
4. Separate Measure R Local Return Account was established.	X				
5. Revenues received including allocations, project generated revenues and interest income was properly credited to the Measure R Local Return Account.	X				
6. Funds were expended with LACMTA's approval.	X				
7. Expenditure Plan (Form One) was submitted on time.	X				
8. Expenditure Report (Form Two) was submitted on time.	X				
9. Timely use of funds.	X				
10. Administrative expenses are within the 20% cap.	X				
11. Fund exchanges were approved by LACMTA.			X		
12. A separate account was established for Capital reserve funds and Capital reserve was approved by LACMTA.			X		
13. Recreational transit form was submitted on time.			X		
C. Transportation Development Act Article 3 Fund					
1. Timely use of funds.	X				
2. Expenditures were incurred for activities relating to pedestrian and bicycle facilities and amenities.	X				

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

**City of Inglewood
Schedule of Findings and Questioned Costs
Year ended June 30, 2016**

There were no findings noted.

EXIT CONFERENCE

An exit conference was held on March 22, 2017 with the City of Inglewood representatives. Those in attendance were:

Vasquez and Company LLP representatives:
Roger Martinez – Audit Partner
Marialyn Salvador – Audit Manager

City of Inglewood representatives:
Sharon Koike – Assistant Finance Director
Aleathia Scott – Senior Accountant

Matters discussed:

Results of the audit disclosed a material weakness in internal control over financial reporting.

A copy of this report was forwarded to the following City of Inglewood representatives for comments prior to the issuance of the final report:

Sharon Koike – Assistant Finance Director
Aleathia Scott – Senior Accountant



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