

***CITY OF LAWNSDALE
ANNUAL FINANCIAL REPORT OF THE
PROPOSITION A LOCAL RETURN FUND
PROPOSITION C LOCAL RETURN FUND
MEASURE R LOCAL RETURN FUND
TRANSPORTATION DEVELOPMENT ACT
ARTICLE 3 FUND
FOR THE FISCAL YEARS ENDED
JUNE 30, 2015 AND 2014***



CITY OF LAWNSDALE
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FINANCIAL SECTION



SIMPSON & SIMPSON
CERTIFIED PUBLIC ACCOUNTANTS

FOUNDING PARTNERS
BRAINARD C. SIMPSON, CPA
MELBA W. SIMPSON, CPA

Independent Auditor's Report

To the Honorable Members of the City Council of the
City of Lawndale, California and the
Los Angeles County Metropolitan Transportation Authority

Report on the Financial Statements

We have audited the accompanying financial statements the Proposition A Local Return Fund (PALRF), Proposition C Local Return Fund (PCLRF), Measure R Local Return Fund (MRLRF), and Transportation Development Act Article 3 Fund (TDAA3F) of the City of Lawndale, California (City) as of and for the years then June 30, 2015 and 2014, and the related notes to the financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the PALRF, PCLRF, MRLRF, and TDAA3F of the City of Lawndale, California, as of June 30, 2015 and 2014, and the respective changes in their fund balances for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 2, the financial statements present only the PALRF, PCLRF, MRLRF, and TDAA3F and do not purport to, and do not, present fairly the financial position of the City of Lawndale, California, as of June 30, 2015 and 2014, and the changes in financial position thereof for the years then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Lawndale, California's PALRF, PCLRF, MRLRF, and TDAA3F Fund financial statements as a whole. The accompanying supplemental information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. The supplemental information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The supplemental information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Governmental Auditing Standards

In accordance with *Government Auditing Standards*, we have issued our report dated December 14, 2015, on our consideration of the City of Lawndale's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

A handwritten signature in cursive script that reads "Simpson & Simpson".

Los Angeles, California
December 14, 2015

CITY OF LAWDALE

PROPOSITION A LOCAL RETURN FUND

BALANCE SHEETS

JUNE 30

	<u>2015</u>	<u>2014</u>
ASSETS		
Cash and investments	\$ 975,292	\$ 859,420
Accounts receivable	-	35,508
Interest receivable	<u>2,180</u>	<u>636</u>
Total assets	<u>\$ 977,472</u>	<u>\$ 895,564</u>
 LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts payable	\$ 63,641	\$ 61,030
Accrued payroll	<u>4,575</u>	<u>4,647</u>
Total liabilities	<u>68,216</u>	<u>65,677</u>
 Fund Balance		
Restricted	<u>909,256</u>	<u>829,887</u>
Total fund balance	<u>909,256</u>	<u>829,887</u>
 Total liabilities and fund balance	 <u>\$ 977,472</u>	 <u>\$ 895,564</u>

The accompanying notes are an integral part of the financial statements.

CITY OF LAWNSDALE

PROPOSITION A LOCAL RETURN FUND

**STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE**

For the Fiscal Years Ended June 30

	<u>2015</u>	<u>2014</u>
REVENUES		
Proposition A	\$ 584,640	\$ 561,054
Proposition A Discretionary Incentive Grants (Note 7)	34,356	35,508
Interest income	6,562	2,646
Project generated revenue (Note 8)	528	360
Miscellaneous revenue (Note 10)	-	3,404
Total revenues	<u>626,086</u>	<u>602,972</u>
EXPENDITURES		
Various projects	<u>546,717</u>	<u>562,621</u>
Total expenditures	<u>546,717</u>	<u>562,621</u>
Excess of revenues over expenditures	79,369	40,351
Fund balance at beginning of year	<u>829,887</u>	<u>789,536</u>
Fund balance at end of year	<u>\$ 909,256</u>	<u>\$ 829,887</u>

The accompanying notes are an integral part of the financial statements.

CITY OF LAWNSDALE

PROPOSITION A LOCAL RETURN FUND

**SUPPLEMENTAL INFORMATION
SCHEDULE OF EXPENDITURES
ACTUAL AND METRO APPROVED PROJECT BUDGET**

For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Amount for the Fiscal Year Ended June 30, 2014)

Project Code	Project Name	2015			2014 Actual
		Metro Budget	Actual	Variance Favorable (Unfavorable)	
110-01	Shuttle Bus	\$ 527,000	\$ 380,469	\$ 146,531	\$ 364,239
130-01	Special Service Paratransit	99,387	94,099	5,288	94,032
150-10	Hawthorne Blvd Bus Stop Concrete Work	-	-	-	38,856
480-03	Administration	108,491	72,149	36,342	65,494
	Total expenditures	<u>\$ 734,878</u>	<u>\$ 546,717</u>	<u>\$ 188,161</u>	<u>\$ 562,621</u>

See accompanying independent auditor's report.

CITY OF LAWNSDALE

PROPOSITION A LOCAL RETURN FUND

**SUPPLEMENTAL INFORMATION
SCHEDULE OF CAPITAL ASSETS**

June 30, 2015

<u>Date Acquired</u>	<u>Description</u>	<u>Balance 7/1/2014</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 6/30/2015</u>
01/2003	Senior Van	\$ 45,836	\$ -	\$ -	\$ 45,836
06/2001	El Dorado Aerotech	58,286	-	-	58,286
	Total	\$ <u>104,122</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>104,122</u>

See accompanying independent auditor's report.

CITY OF LAWDALE

PROPOSITION C LOCAL RETURN FUND

BALANCE SHEETS

JUNE 30

	<u>2015</u>	<u>2014</u>
ASSETS		
Cash and investments	\$ 2,102,589	\$ 2,531,246
Metro receivable	-	1,215
Interest receivable	<u>4,720</u>	<u>1,790</u>
Total assets	<u>\$ 2,107,309</u>	<u>\$ 2,534,251</u>
 LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts payable	\$ -	\$ 6,486
Accrued Payroll	<u>3,919</u>	<u>6,805</u>
Total liabilities	<u>3,919</u>	<u>13,291</u>
 Fund Balance		
Reserved (Note 9)	1,190,158	1,181,097
Restricted	<u>913,232</u>	<u>1,339,863</u>
Total fund balance	<u>2,103,390</u>	<u>2,520,960</u>
 Total liabilities and fund balance	 <u>\$ 2,107,309</u>	 <u>\$ 2,534,251</u>

The accompanying notes are an integral part of the financial statements.

CITY OF LAWNSDALE

PROPOSITION C LOCAL RETURN FUND

**STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE**

For the Fiscal Years Ended June 30

	<u>2015</u>	<u>2014</u>
REVENUES		
Proposition C	\$ 484,826	\$ 465,173
Interest income	16,256	7,375
Miscellaneous revenue (Note 10)	-	1,215
Total revenues	<u>501,082</u>	<u>473,763</u>
EXPENDITURES		
Various projects	<u>918,652</u>	<u>273,898</u>
Total expenditures	<u>918,652</u>	<u>273,898</u>
Excess (deficiency) of revenues over expenditures	(417,570)	199,865
Fund balance at beginning of year	<u>2,520,960</u>	<u>2,321,095</u>
Fund balance at end of year	<u>\$ 2,103,390</u>	<u>\$ 2,520,960</u>

The accompanying notes are an integral part of the financial statements.

CITY OF LAWDALE

PROPOSITION C LOCAL RETURN FUND

SUPPLEMENTAL INFORMATION

SCHEDULE OF EXPENDITURES

ACTUAL AND METRO APPROVED PROJECT BUDGET

For the Fiscal Year Ended June 30, 2015

(With Comparative Actual Amount for the Fiscal Year Ended June 30, 2014)

Project Code	Project Name	2015			2014 Actual
		Metro Budget	Actual	Variance Favorable (Unfavorable)	
380-01	Inglewood Avenue Corridor Widening Project	\$ 650,000	\$ -	\$ 650,000	\$ -
380-02	Prairie Avenue North Improvement Project	500,000	-	500,000	-
400-14	Manhattan/Firmona Traffic Signal Improvements	-	-	-	16,109
440-08	Pavement Curb Gutter Improvement	-	-	-	119,335
440-12	Inglewood/Marine Intersection	-	-	-	11,539
440-15	Burin Ave	145,000	121,224	23,776	-
440-16	Firmona Ave/MB to RB Blvd	500,000	500,000	-	-
440-17	158th Rixford/153rd St Improvement	135,000	135,000	-	-
440-21	Inglewood/Marine Intersection	-	342	(342)	-
480-03	Administration	179,270	131,904	47,366	44,418
500-01	Engineering Services	220,377	30,182	190,195	82,497
	Total expenditures	\$ 2,329,647	\$ 918,652	\$ 1,410,995	\$ 273,898

See accompanying independent auditor's report.

CITY OF LAWDALE

PROPOSITION C LOCAL RETURN FUND

SUPPLEMENTAL INFORMATION
SCHEDULE OF CAPITAL ASSETS

June 30, 2015

<u>Date Acquired</u>	<u>Description</u>	<u>Balance 7/1/2014</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 6/30/2015</u>
None		\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ -	\$ -

See accompanying independent auditor's report.

CITY OF LAWDALE

MEASURE R LOCAL RETURN FUND

BALANCE SHEETS

JUNE 30

	<u>2015</u>	<u>2014</u>
ASSETS		
Cash and investments	\$ 173,744	\$ 692,204
Interest receivable	<u>397</u>	<u>333</u>
Total assets	<u>\$ 174,141</u>	<u>\$ 692,537</u>
LIABILITIES AND FUND BALANCE		
Liabilities		
Accrued payroll	\$ <u>3,586</u>	\$ <u>1,699</u>
Total liabilities	<u>3,586</u>	<u>1,699</u>
Fund Balance		
Restricted	<u>170,555</u>	<u>690,838</u>
Total fund balance	<u>170,555</u>	<u>690,838</u>
Total liabilities and fund balance	<u>\$ 174,141</u>	<u>\$ 692,537</u>

The accompanying notes are an integral part of the financial statements.

CITY OF LAWNSDALE

MEASURE R LOCAL RETURN FUND

**STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE**

For the Fiscal Years Ended June 30

	<u>2015</u>	<u>2014</u>
REVENUES		
Measure R	\$ 363,790	\$ 347,309
South Bay Council of Governments	47,360	-
Interest income	4,092	1,317
Total revenues	<u>415,242</u>	<u>348,626</u>
EXPENDITURES		
Various projects	<u>935,525</u>	<u>311,357</u>
Total expenditures	<u>935,525</u>	<u>311,357</u>
Excess (deficiency) of revenues over expenditures	(520,283)	37,269
Fund balance at beginning of year	<u>690,838</u>	<u>653,569</u>
Fund balance at end of year	<u>\$ 170,555</u>	<u>\$ 690,838</u>

The accompanying notes are an integral part of the financial statements

CITY OF LAWNSDALE

MEASURE R LOCAL RETURN FUND

SUPPLEMENTAL INFORMATION

SCHEDULE OF EXPENDITURES

ACTUAL AND METRO APPROVED PROJECT BUDGET

For the Fiscal Year Ended June 30, 2015

(With Comparative Actual Amount for the Fiscal Year Ended June 30, 2014)

Project Code	Project Name	2015			2014 Actual
		Metro Budget	Actual	Variance Favorable (Unfavorable)	
1.05	160th St (Hawthorne Blvd to Freeman)	\$ -	\$ -	\$ -	\$ 54,807
1.05	Freeman/166th/RB Blvd	279,239	192,824	86,415	-
1.05	169th Street	303,210	357,874	(54,664)	-
1.05	Condon Ave/Rosecrans/147th St.	84,509	84,509	-	-
1.05	171st/Hawthorne/Freeman	128,557	128,557	-	-
1.15	Firmona Storm Drain Improvement	-	-	-	201,032
7.90	Other Planning, Engineering, or CMP	9,240	51,608	(42,368)	7,755
8.10	Fund Administration	149,261	120,153	29,108	47,763
	Total expenditures	<u>\$ 954,016</u>	<u>\$ 935,525</u>	<u>\$ 18,491</u>	<u>\$ 311,357</u>

See accompanying independent auditor's report.

CITY OF LAWNSDALE

MEASURE R LOCAL RETURN FUND

SUPPLEMENTAL INFORMATION
SCHEDULE OF CAPITAL ASSETS

June 30, 2015

<u>Date Acquired</u>	<u>Description</u>	<u>Balance 7/1/2014</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 6/30/2015</u>
02/2011	2011 El Dorado Aerotech 240	\$ 66,278	\$ -	\$ -	\$ 66,278
	Total	<u>\$ 66,278</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 66,278</u>

See accompanying independent auditor's report.

CITY OF LAWDALE

**TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND
(PURSUANT TO PUBLIC UTILITIES CODE SECTION 99234)**

**BALANCE SHEETS
JUNE 30**

	<u>2015</u>	<u>2014</u>
ASSETS		
Cash	\$ -	\$ -
Total assets	<u>\$ -</u>	<u>\$ -</u>
 LIABILITIES AND FUND BALANCE		
Liabilities		
Unearned Revenue	\$ -	\$ -
Total liabilities	<u>-</u>	<u>-</u>
 Fund Balance		
Reserved	<u>-</u>	<u>-</u>
Total fund balance	<u>-</u>	<u>-</u>
 Total liabilities and fund balance	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of the financial statements.

CITY OF LAWNSDALE

TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND

**STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE**

For the Fiscal Years Ended June 30

	<u>2015</u>	<u>2014</u>
REVENUES		
Payment from prior year reserve	\$ 20,870	\$ 53,979
Total revenues	<u>20,870</u>	<u>53,979</u>
EXPENDITURES		
Sidewalk Reconstruction	<u>20,870</u>	<u>50,800</u>
Total expenditures	<u>20,870</u>	<u>50,800</u>
Excess of revenues over expenditures	-	3,179
Fund balance (deficit) at beginning of year	<u>-</u>	<u>(3,179)</u>
Fund balance at end of year	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

The accompanying notes are an integral part of the financial statements.

CITY OF LAWNSDALE

**TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND
SUPPLEMENTAL INFORMATION**

**SCHEDULE OF TRANSPORTATION DEVELOPMENT ACT
ALLOCATION FOR SPECIFIC PROJECTS**

For the Fiscal Year Ended June 30, 2015

<u>Project Description</u>	<u>Program Year</u>	<u>Allocations</u>	<u>Expenditures</u>	<u>Unexpended Allocations</u>	<u>Project Status</u>
Local allocations					
Sidewalk Reconstruction	2015	\$ <u>20,870</u>	\$ <u>20,870</u>	\$ -	Complete
Total		\$ <u><u>20,870</u></u>	\$ <u><u>20,870</u></u>	-	
Fund balance at beginning of year				<u>-</u>	
Fund balance at end of year				\$ <u><u>-</u></u>	

See accompanying independent auditor's report.

CITY OF LAWNSDALE

NOTES TO FINANCIAL STATEMENTS
For the Fiscal Years Ended June 30, 2015 and 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Fund Accounting

The operations of the Proposition A Local Return Fund (PALRF) and Proposition C Local Return Funds (PCLRF), Measure R Local Return Fund (MRLRF), and Transportation Development Act Article 3 Fund (TDAA3F) are accounted for in separate sets of self-balancing accounts that comprise their assets, liabilities, fund balance, revenues, and expenditures.

PALRF and PCLRF represent 25% and 20% respectively, of the ½ cent Proposition A and ½ cent Proposition C sales taxes which are distributed to the jurisdictions within Los Angeles County based on population and must be used exclusively for transportation related programs and projects.

MRLRF represents 15% of the ½ cent sales tax which is distributed to the jurisdictions within Los Angeles County based on a per capita basis and must be used exclusively for transportation purposes.

Transportation Development Act Article 3 Fund (TDAA3F) is a Special Revenue Fund that accounts for the City's share of the Transportation Development Act Article 3 allocations which are legally restricted for specific purposes.

Basis of Accounting

PALRF, PCLRF, MRLRF, and TDAA3F are accounted for using the modified accrual basis of accounting whereby revenues are recognized when they become both measurable and available to finance expenditures of the current period and expenditures are generally recognized when the related fund liabilities are incurred.

Budgets and Budgetary Accounting

The budgeted amounts presented in this report for comparison to the actual amounts are presented in accordance with accounting principles generally accepted in the United States of America.

Unrealized Gain (Loss)

In accordance with GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and External Investment Pools, local governments are required to use fair value (instead of amortized costs) for financial reporting purposes. As a result of such implementation, the City recognizes the unrealized gain (loss).

CITY OF LAWDALE

NOTES TO FINANCIAL STATEMENTS
For the Fiscal Years Ended June 30, 2015 and 2014
(Continued)

NOTE 2 – ANNUAL FINANCIAL STATEMENTS

The financial statements reflect only the financial position and results of operations of the PALRF, PCLRF, MRLRF, and TDAA3F and their compliance with the Proposition A and Proposition C Local Return Program Guidelines, Measure R Local Return Program Guidelines, Transportation Development Act Article 3, and the Los Angeles County Metropolitan Transportation Authority Funding and Allocation Guidelines for Transportation Development Act Article 3 Bicycle and Pedestrian Funds.

NOTE 3 – PROPOSITION A AND PROPOSITION C LOCAL RETURN COMPLIANCE REQUIREMENTS

In accordance with Proposition A and Proposition C Local Return Program Guidelines, funds received pursuant to these guidelines may only be used for Proposition A and Proposition C Local Return approved programs.

NOTE 4 – MEASURE R LOCAL RETURN COMPLIANCE REQUIREMENTS

In accordance with Measure R Local Return Program Guidelines, funds received pursuant to these guidelines may only be used for Measure R Local Return approved programs.

NOTE 5 – TRANSPORTATION DEVELOPMENT ACT COMPLIANCE REQUIREMENTS

In accordance with Public Utilities Code Section 99234, funds received pursuant to this Code's section may only be used for activities relating to pedestrians and bicycle facilities.

NOTE 6 – CASH AND INVESTMENTS

The PALRF, PCLRF, MRLRF, and TDAA3F cash balances were pooled with various other City funds for deposit and investment purposes. The share of each fund in the pooled cash account was separately maintained and interest income was apportioned to the participating funds based on the relationship of their average quarterly balances to the total of the pooled cash and investments.

NOTE 7 – PROPOSITION A DISCRETIONARY INCENTIVE GRANT

Proposition A Discretionary Incentive Grant amounting to \$34,356 and \$35,508 for the years ended June 30, 2015 and 2014, respectively, represent additional funds received from Metro for participating in the National Transit Database Reporting Program.

The Proposition A Discretionary Incentive Grant was recorded under PALRF.

CITY OF LAWNSDALE

NOTES TO FINANCIAL STATEMENTS
For the Fiscal Years Ended June 30, 2015 and 2014
(Continued)

NOTE 8 – PROJECT GENERATED REVENUE

PALRF project generated revenue amounting to \$528 and \$360 for the years ended June 30, 2015 and 2014 respectively, consisted of bus fares from Fixed Route Transit Service.

NOTE 9 – PROPOSITION C CAPITAL RESERVE

380-01 Inglewood Avenue Corridor Widening Project

On July 1, 2008 and June 30, 2011, LACMTA and the City entered into agreements, CRA.PCLRLND08 and CRA.PCLRLND2 to establish a capital reserve account (Account) for the Inglewood Avenue Corridor Widening Project (IACW) and Prairie Avenue North Improvement Project (PANI), respectively.

On June 30, 2014, LACMTA and the City amended both agreements to extend the lapsing date to June 30, 2017. If the project is not completed by June 30, 2017, any unexpended funds shall lapse and be returned to LACMTA.

As of June 30, 2015 and 2014, the total capital reserve amounted to \$1,190,158 and \$1,181,097, respectively.

	2015		
	IACW	PANI	Total
Capital Reserve at 07/1/2014	\$ 676,481	\$ 504,616	\$ 1,181,097
Interest for FY 2014-15	5,190	3,871	9,061
Activities during the year	-	-	-
Capital Reserve at 06/30/2015	\$ 681,671	\$ 508,487	\$ 1,190,158
	2014		
	IACW	PANI	Total
Capital Reserve at 07/1/2013	\$ 674,518	\$ 503,152	\$ 1,177,670
Interest for FY 2013-14	1,963	1,464	3,427
Activities during the year	-	-	-
Capital Reserve at 06/30/2014	\$ 676,481	\$ 504,616	\$ 1,181,097

Per the agreements, all interest is accrued and placed in the capital reserve accounts for use exclusively for the Inglewood Avenue Corridor Widening Project and the Prairie Avenue North Improvement Project.

CITY OF LAWNSDALE

NOTES TO FINANCIAL STATEMENTS
For the Fiscal Years Ended June 30, 2015 and 2014
(Continued)

NOTE 10 – MISCELLANEOUS REVENUE

PALRF miscellaneous revenue amounting to \$0 and \$3,404 for the years ended June 30, 2015 and 2014 consisted of a disbursement from the City of Torrance for the terminated services of the Municipal Area Express (MAX) Program. This was the final disbursement of the remaining MAX funds to the City of Lawndale.

PCLRF miscellaneous revenue amounting to \$0 and \$1,215 for the years ended June 30, 2015 and 2014 consisted of reimbursement from LACMTA for quarterly expenditure for a project less the retention amount.

NOTE 11– STATE GOVERNMENT

Measure R State Government revenue amounting to \$47,360 for the year ended June 30, 2015 consisted of a disbursement from the South Bay Council of Government for performing a project study on the Redondo Beach Mobility Plan.

NOTE 12– TRANSPORTATION DEVELOPMENT ACT FUND REVENUE ALLOCATION

The revenue allocation for the years ended June 30, 2015 and 2014 consisted of the following:

	<u>FY 2015</u>	<u>FY 2014</u>
FY 2009/10 allocation	\$ -	\$ 14,480
FY 2010/11 allocation	-	13,526
FY 2011/12 allocation	-	16,222
FY 2012/13 allocation	-	9,751
FY 2013/14 allocation	14,195	-
FY 2014/15 allocation	<u>6,695</u>	<u>-</u>
Total payment request	\$ <u><u>20,890</u></u>	\$ <u><u>53,979</u></u>

CITY OF LAWDALE

NOTES TO FINANCIAL STATEMENTS
For the Fiscal Years Ended June 30, 2015 and 2014
(Continued)

NOTE 13 – TRANSPORTATION DEVELOPMENT ACT FUNDS RESERVED

In accordance with TDA Article 3 (SB821) Guidelines, funds not spent during the fiscal year have been placed on reserve in the Local Transportation Fund (LTF) account with the County Auditor-Controller to be drawn down whenever the funds become eligible for a specific project and an approved drawdown request is received by Metro. As of June 30, 2015 and 2014, the City has funds on reserve as follows:

	2015	2014
FY 2012/13 reserve	\$ -	\$ 14,195
FY 2013/14 reserve	20,101	26,796
FY 2014/15 reserve	21,827	-
Available reserve balance	\$ <u>41,928</u>	\$ <u>40,991</u>

NOTE 14 – SUBSEQUENT EVENTS

The City has evaluated events or transactions that occurred subsequent to June 30, 2015 through December 14, 2015, the date the accompanying financial statements were available to be issued, for potential recognition or disclosure in the financial statements and determined no subsequent matters require disclosure or adjustment to the accompanying financial statements.



SIMPSON & SIMPSON
CERTIFIED PUBLIC ACCOUNTANTS

FOUNDING PARTNERS
BRAINARD C. SIMPSON, CPA
MELBA W. SIMPSON, CPA

**Independent Auditor's Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in
Accordance with *Government Auditing Standards***

To the Honorable Members of the City Council of the
City of Lawndale, California and the
Los Angeles County Metropolitan Transit Authority

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Proposition A Local Return Fund (PALRF), Proposition C Local Return Fund (PCLRF), Measure R Local Return Fund (MRLRF), and Transportation Development Act Article 3 (TDAA3F) Fund of the City of Lawndale, California (City), as of and for the year ended June 30, 2015, and the related notes to the financial statements, and have issued our report thereon dated December 14, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's local return funds and TDAA3F financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However material weaknesses may exist that have not been identified.





Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Simpson & Simpson".

Los Angeles, California
December 14, 2015

COMPLIANCE SECTION



SIMPSON & SIMPSON
CERTIFIED PUBLIC ACCOUNTANTS

FOUNDING PARTNERS
BRAINARD C. SIMPSON, CPA
MELBA W. SIMPSON, CPA

Independent Auditor's Report On Compliance

To the Honorable Members of the City Council of the
City of Lawndale, California and the
Los Angeles County Metropolitan Transit Authority

Report on Compliance

We have audited the compliance of the City of Lawndale, California (City) with the Proposition A and Proposition C Local Return Guidelines, Measure R Local Return Guidelines, Transportation Development Act Article 3, and the Los Angeles County Metropolitan Transportation Authority's Funding and Allocation Guidelines for the Transportation Development Act Article 3 Bicycle and Pedestrian Funds (Guidelines) for the year ended June 30, 2015.

Management's Responsibility

Management is responsible for the City's compliance with those guidelines.

Auditor's Responsibility

Our responsibility is to express an opinion on the City's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the Guidelines referred to in the preceding paragraph. Those standards and the Guidelines require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a local return program and the transportation development Act Article 3 occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the City's compliance with those requirements.

Opinion on Each Local Return Program and Transportation Development Act Article 3

In our opinion, the City of Lawndale complied, in all material respects, with the compliance requirements referred to above that apply to Proposition A Local Return Fund, Proposition C Local Return Fund, Measure R Local Return Fund, and Transportation Development Act Article 3 (TDAA3F) Fund for the year ended June 30, 2015



Report on Internal Control Over Compliance

Management of the City of Lawndale, California (City) is responsible for establishing and maintaining effective internal control over compliance with the Requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the Requirements that could have a direct and material effect on the Local Return programs and the TDAA3F to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance and to test and report on internal control over compliance in accordance with the Requirements, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance under the Requirements on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance under the Requirements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with the Requirements that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that we consider to be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

A handwritten signature in cursive script that reads "Simpson & Simpson".

Los Angeles, California
December 14, 2015

CITY OF LAWNSDALE
COMPLIANCE MATRIX
Year Ended June 30, 2015

Compliance Requirement	In Compliance		Questioned Costs	If no, provide details and management response.
	Yes	No		
A. Proposition A and Proposition C Local Return Funds				
1. Timely use of funds.	X		None	
2. Expenditures were approved before being incurred.	X		None	
3. Funds were used on approved projects only and expenditures were supported and allowable per Guidelines.		X	\$3,972	See Schedule of Findings and Recommendations no. F-15-01. PCLRF -\$3,972
4. Expenditures did not exceed 25% of Metro's approved budget.	X		None	
5. Administrative expenses were within the 20% cap.	X		None	
6. All on-going and carryover projects were reported in Form B.	X		None	
7. Annual Project Summary Report (Form B) was submitted on time.	X		None	
8. Annual Expenditure Report (Form C) was submitted on time.	X		None	
9. Cash or cash equivalents were maintained.	X		None	
10. Accounting procedures, record keeping and documentation were adequate.	X		None	
11. Revenues received including allocations, project generated revenues, and interest income were properly credited to the PALRF and PCLRF accounts.	X		None	

CITY OF LAWNSDALE
COMPLIANCE MATRIX
Year Ended June 30, 2015
(Continued)

Compliance Requirement	In Compliance		Questioned Costs	If no, provide details and management response.	
	Yes	No			
B. Measure R Local Return Fund					
1.	Timely use of funds.	X		None	
2.	Expenditures were approved before being incurred.	X		None	
3.	Funds were used on approved projects only and expenditures were supported and allowable per Guidelines.		X	\$1,872	See Schedule of Findings and Recommendations no. F-15-01. MRLRF -\$1,872
4.	Fund were not substituted for property tax.	X		None	
5.	Administrative expenses were within the 20% cap.	X		None	
6.	Expenditure Plan (Form One) was submitted on time.	X		None	
7.	Expenditure Report (Form Two) was submitted on time.	X		None	
8.	Cash or cash equivalents were maintained.	X		None	
9.	Accounting procedures, record keeping and documentation were adequate.	X		None	
10.	Revenues received including allocations, project generated revenues, and interest income were properly credited to the Measure R account.	X		None	
11.	Funds were not used to supplant existing local revenues being used for transportation purpose.	X		None	

CITY OF LAWNSDALE
COMPLIANCE MATRIX
 Year Ended June 30, 2015
 (Continued)

Compliance Requirement	In Compliance		Questioned Costs	If no, provide details and management response.
	Yes	No		
C. Transportation Development Act Article 3 Fund				
1.	Timely use of funds.	X		None
2.	Expenditures were incurred for activities relating to pedestrian and bicycle facilities and amenities.	X		None

CITY OF LAWDALE

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

June 30, 2015

Finding No. F-15-01 – Budgeted/Projected allocation for Salary

Criteria:

According to Proposition A and Proposition C Local Return Guidelines, Section II, “*Direct Administration is defined as those fully burdened costs which are directly associated with administering Local Return program or projects, and includes salaries and benefits, office supplies and equipment, and other overhead costs.*”

“*A proposed expenditure of funds shall be deemed to be for public transit purposes to the extent that it can reasonably be expected to sustain or improve the quality and safety of and/or access to public transit services by the general public or those requiring special public transit assistance*” and Section V, “*It is jurisdictions’ responsibility to maintain proper accounting records and documentation...*”

According to Measure R Local Return Guidelines, “*It is the Jurisdictions’ responsibility to maintain proper accounting records and documentation to facilitate the performance of the audit prescribed in these guidelines.*”

Condition:

During our review of payroll salary expenditures, we noted that seven (7) positions were partially funded by the Proposition C Local Return Fund (PCLRF) and Measure R Local Return Fund (MRLRF). The allocation percentages claimed to these funds were not supported by timesheet certified by the employees or a cost allocation with verifiable data. Through our inquiry with the City’s Accounting Manager, the basis of the allocation percentages were based on annual budget (predetermined). This is a repeated finding of FY 2014, however, and corrective action became fully implemented by October 2014 with the employees keeping track of the actual hours worked on the local return funds.

Cause:

During the first few months of FY 2014-15, the Public Works Director position was vacant causing a lack of oversight of timesheets. It was overlooked until October 2014, when the Payroll Staff noticed that timesheet verification was lacking and corrective action was taken.

Effect:

Lack of supporting documentation (activity report, functional timesheets, and/or time study) to substantiate the charges for project expenditures could result in disallowed cost claimed to the PCLRF and MRLRF.

CITY OF LAWNSDALE

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

June 30, 2015

(Continued)

Questioned Costs:

Project payroll expenditures (which includes direct administrative salaries) reported for fiscal year 2014-15 amounted to \$3,972 for PCLRF and \$1,872 for MRLRF. These amounts are based on expenditures tested for pay period 8/24/14. However, no documentation was provided to support the allocations; we were unable to determine whether or not such expenditures were over or under the amount allocated to the PCLRF and MRLRF.

Recommendation:

We do not have any recommendation since the City has implemented a timekeeping system to ensure salaries and related fringe benefits are supported by adequate documentation (i.e. activity report, timesheet, or time study) as of October 2014.

Management's Response:

Management agrees with the finding that certain Public Works employees timesheets were on the allocation basis and not actual. October 2014 corrective actions was taken so all employees was based actual hours worked.

EXIT CONFERENCE

CITY OF LAWNSDALE

PROPOSITION A, PROPOSITION C, MEASURE R LOCAL RETURN FUNDS, AND
TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND
EXIT CONFERENCE
June 30, 2015

An exit conference was held on December 14, 2015 via telephone with the City of Lawnsdale. Those in attendance were:

Simpson & Simpson Representative:

Channing Wong, Auditor

City's Representative:

Wayne Schaller, Accounting Manager

Matters Discussed:

Results of the audit disclosed no significant financial and one compliance issue.

A copy of this report was forwarded to the following City representative for their comments prior to the issuance of the final report:

Wayne Schaller, Accounting Manager