

***CITY OF WEST HOLLYWOOD
ANNUAL FINANCIAL REPORT OF THE
PROPOSITION A LOCAL RETURN FUND
PROPOSITION C LOCAL RETURN FUND
MEASURE R LOCAL RETURN FUND
TRANSPORTATION DEVELOPMENT ACT
ARTICLE 3 FUND
FOR THE FISCAL YEARS ENDED
JUNE 30, 2015 AND 2014***



CITY OF WEST HOLLYWOOD
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FINANCIAL SECTION



SIMPSON & SIMPSON
CERTIFIED PUBLIC ACCOUNTANTS

FOUNDING PARTNERS
BRAINARD C. SIMPSON, CPA
MELBA W. SIMPSON, CPA

Independent Auditor's Report

To the Honorable Members of the City Council of the
City of West Hollywood, California and the
Los Angeles County Metropolitan Transportation Authority

Report on the Financial Statements

We have audited the accompanying financial statements of the Proposition A Local Return Fund (PALRF), Proposition C Local Return Fund (PCLRF), Measure R Local Return Fund (MRLRF), and Transportation Development Act Article 3 Fund (TDAA3F) of the City of West Hollywood, California (City) as of and for the years ended June 30, 2015 and 2014, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.





Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the PALRF, PCLRF, MRLRF, and TDAA3F of the City of West Hollywood, California, as of June 30, 2015 and 2014, and the respective changes in their financial position for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 2, the financial statements present only the PALRF, PCLRF, MRLRF, and TDAA3F and do not purport to, and do not present fairly, the financial position of the City of West Hollywood, California, as of June 30, 2015 and 2014, and the changes in financial position thereof for the years then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of West Hollywood, California's PALRF, PCLRF, MRLRF, and TDAA3F Fund financial statements as a whole. The accompanying supplemental information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. The supplemental information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements.

The supplemental information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Governmental Auditing Standards

In accordance with *Government Auditing Standards*, we have issued our report dated October 22, 2015, on our consideration of the City of West Hollywood's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Los Angeles, California
October 22, 2015

CITY OF WEST HOLLYWOOD

PROPOSITION A LOCAL RETURN FUND

BALANCE SHEETS

JUNE 30

	<u>2015</u>	<u>2014</u>
ASSETS		
Cash and investments	\$ 2,198,818	\$ 2,851,548
Account receivable	366,697	335,992
Interest receivable	<u>1,564</u>	<u>1,817</u>
Total assets	<u>\$ 2,567,079</u>	<u>\$ 3,189,357</u>
LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts payable	\$ <u>356,332</u>	\$ <u>403,027</u>
Total liabilities	<u>356,332</u>	<u>403,027</u>
Fund Balance		
Restricted	<u>2,210,747</u>	<u>2,786,330</u>
Total fund balance	<u>2,210,747</u>	<u>2,786,330</u>
Total liabilities and fund balance	<u>\$ 2,567,079</u>	<u>\$ 3,189,357</u>

The accompanying notes are an integral part of the financial statements.

CITY OF WEST HOLLYWOOD

PROPOSITION A LOCAL RETURN FUND

**STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE**

For the Fiscal Years Ended June 30

	<u>2015</u>	<u>2014</u>
REVENUES		
Proposition A	\$ 616,385	\$ 591,518
Proposition A Discretionary Incentive Grant (Note 7)	414,324	421,879
Project generated revenue (Note 8)	32,328	31,581
Increment on traded funds (Note 9)	1,030,000	800,000
Interest income, net of change in fair value of \$2,584 and \$1,875 respectively	12,307	11,444
Miscellaneous revenue	-	8
Total revenues	<u>2,105,344</u>	<u>1,856,430</u>
EXPENDITURES		
Various projects	<u>2,680,927</u>	<u>2,157,875</u>
Total expenditures	<u>2,680,927</u>	<u>2,157,875</u>
Deficiency of revenues over expenditures	(575,583)	(301,445)
Fund balance at beginning of year	<u>2,786,330</u>	<u>3,087,775</u>
Fund balance at end of year	<u><u>\$ 2,210,747</u></u>	<u><u>\$ 2,786,330</u></u>

The accompanying notes are an integral part of the financial statements.

CITY OF WEST HOLLYWOOD

PROPOSITION A LOCAL RETURN FUND

SUPPLEMENTAL INFORMATION

SCHEDULE OF EXPENDITURES

ACTUAL AND METRO APPROVED PROJECT BUDGET

For the Fiscal Year Ended June 30, 2015

(With Comparative Actual Amount for the Fiscal Year Ended June 30, 2014)

Project Code	Project Name	2015			2014 Actual
		Metro Budget	Actual	Variance Favorable (Unfavorable)	
110-01	City Line Fixed Route	\$ 1,670,000	\$ 1,605,672	\$ 64,328	\$ 1,532,862
110-02	PickUp Line Shuttle	344,504	308,944	35,560	-
130-01	Taxi Coupon and Lift Van Subsidy Program	150,000	137,703	12,297	133,849
140-01	Recreation Trips	25,000	22,942	2,058	21,555
140-02	Preschool Age Trips	25,000	16,888	8,112	15,935
140-03	Senior Recreation Trips	32,000	25,634	6,366	23,798
230-01	Bus Pass Subsidy	90,000	76,189	13,811	59,854
280-01	Transit Publications	45,000	33,765	11,235	6,019
480-01	Direct Administration of Proposition A Projects	298,449	329,610	(31,161)	251,166
	Expenditures Funded by Proposition A Local Return Fund	<u>2,679,953</u>	<u>2,557,347</u>	<u>122,606</u>	<u>2,045,038</u>
	West Hollywood Dial-A-Ride (Note 7)	<u>123,580</u>	<u>123,580</u>	<u>-</u>	<u>112,837</u>
	Total expenditures	<u>\$ 2,803,533</u>	<u>\$ 2,680,927</u>	<u>\$ 122,606</u>	<u>\$ 2,157,875</u>

See accompanying independent auditor's report.

CITY OF WEST HOLLYWOOD

PROPOSITION A LOCAL RETURN FUND

**SUPPLEMENTAL INFORMATION
SCHEDULE OF CAPITAL ASSETS**

June 30, 2015

<u>Date Acquired</u>	<u>Description</u>	<u>Balance 7/1/2014</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 6/30/2015</u>
11/93	5 Shuttle Buses	\$ 211,475	\$ -	\$ -	\$ 211,475
12/08	5 Dial-A-Ride Buses	201,819	-	-	201,819
03/10	5 Shuttle Buses	480,570	-	-	480,570
	Total	\$ 893,864	\$ -	\$ -	\$ 893,864

See accompanying independent auditor's report.

CITY OF WEST HOLLYWOOD

PROPOSITION C LOCAL RETURN FUND

BALANCE SHEETS

JUNE 30

	<u>2015</u>	<u>2014</u>
ASSETS		
Cash and investments	\$ 188,679	\$ 7,285
Interest receivable	<u>134</u>	<u>5</u>
Total assets	<u>\$ 188,813</u>	<u>\$ 7,290</u>
 LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts payable	\$ 2,453	\$ 5,000
General deposits held (retention)	<u>-</u>	<u>330</u>
Total liabilities	<u>2,453</u>	<u>5,330</u>
 Fund Balance		
Restricted	<u>186,360</u>	<u>1,960</u>
Total fund balance	<u>186,360</u>	<u>1,960</u>
Total liabilities and fund balance	<u>\$ 188,813</u>	<u>\$ 7,290</u>

The accompanying notes are an integral part of the financial statements.

CITY OF WEST HOLLYWOOD

PROPOSITION C LOCAL RETURN FUND

**STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE**

For the Fiscal Years Ended June 30

	<u>2015</u>	<u>2014</u>
REVENUES		
Proposition C	\$ 513,763	\$ 493,044
Interest income	492	4
Net increase in fair value	-	2,078
Other Revenue	330	-
Total revenues	<u>514,585</u>	<u>495,126</u>
EXPENDITURES		
Various projects	<u>330,185</u>	<u>302,424</u>
Total expenditures	<u>330,185</u>	<u>302,424</u>
Excess of revenues over expenditures	184,400	192,702
Fund balance (deficit) at beginning of year	<u>1,960</u>	<u>(190,742)</u>
Fund balance at end of year	<u>\$ 186,360</u>	<u>\$ 1,960</u>

The accompanying notes are an integral part of the financial statements.

CITY OF WEST HOLLYWOOD

PROPOSITION C LOCAL RETURN FUND

**SUPPLEMENTAL INFORMATION
SCHEDULE OF EXPENDITURES
ACTUAL AND METRO APPROVED PROJECT BUDGET**

For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Amount for the Fiscal Year Ended June 30, 2014)

Project Code	Project Name	2015			2014 Actual
		Metro Budget	Actual	Variance Favorable (Unfavorable)	
310-01	Commuter Center	\$ 20,000	\$ 19,200	\$ 800	\$ 19,200
420-01	Transportation Planning for CMP and Bikeway Projects Administration	275,990	260,964	15,026	222,728
480-01	Direct Administration of Proposition C Projects	55,198	50,021	5,177	60,496
	Total expenditures	<u>\$ 351,188</u>	<u>\$ 330,185</u>	<u>\$ 21,003</u>	<u>\$ 302,424</u>

See accompanying independent auditor's report.

CITY OF WEST HOLLYWOOD

PROPOSITION C LOCAL RETURN FUND

**SUPPLEMENTAL INFORMATION
SCHEDULE OF CAPITAL ASSETS**

June 30, 2015

<u>Date Acquired</u>	<u>Description</u>	<u>Balance 7/1/2014</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 6/30/2015</u>
06/03	5 Shuttle Buses	\$ 314,460	\$ -	\$ -	\$ 314,460
	Total	\$ <u>314,460</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>314,460</u>

See accompanying independent auditor's report.

CITY OF WEST HOLLYWOOD

MEASURE R LOCAL RETURN FUND

BALANCE SHEETS

JUNE 30

	<u>2015</u>	<u>2014</u>
ASSETS		
Cash and investments	\$ 456,561	\$ 290,755
Interest receivable	<u>325</u>	<u>185</u>
Total assets	<u>\$ 456,886</u>	<u>\$ 290,940</u>
LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts payable	\$ <u>15,464</u>	\$ <u>58,949</u>
Total liabilities	<u>15,464</u>	<u>58,949</u>
Fund Balance		
Restricted	<u>441,422</u>	<u>231,991</u>
Total fund balance	<u>441,422</u>	<u>231,991</u>
Total liabilities and fund balance	<u>\$ 456,886</u>	<u>\$ 290,940</u>

The accompanying notes are an integral part of the financial statements.

CITY OF WEST HOLLYWOOD

MEASURE R LOCAL RETURN FUND

**STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE**

For the Fiscal Years Ended June 30

	<u>2015</u>	<u>2014</u>
REVENUES		
Measure R	\$ 383,544	\$ 366,167
Interest income	<u>1,584</u>	<u>995</u>
Total revenues	<u>385,128</u>	<u>367,162</u>
EXPENDITURES		
Various projects	<u>175,697</u>	<u>387,622</u>
Total expenditures	<u>175,697</u>	<u>387,622</u>
Excess (deficiency) of revenues over expenditures	209,431	(20,460)
Fund balance at beginning of year	<u>231,991</u>	<u>252,451</u>
Fund balance at end of year	<u>\$ 441,422</u>	<u>\$ 231,991</u>

The accompanying notes are an integral part of the financial statements

CITY OF WEST HOLLYWOOD

MEASURE R LOCAL RETURN FUND

SUPPLEMENTAL INFORMATION

SCHEDULE OF EXPENDITURES

ACTUAL AND METRO APPROVED PROJECT BUDGET

For the Fiscal Year Ended June 30, 2015

(With Comparative Actual Amount for the Fiscal Year Ended June 30, 2014)

Project Code	Project Name	2015			2014 Actual
		Metro Budget	Actual	Variance Favorable (Unfavorable)	
1.05	Street Repair and Maintenance - Storm Drain Cleaning and Repair	\$ 36,500	\$ 19,289	\$ 17,211	\$ 20,705
1.05	Street Repair and Maintenance - Street and Alley Maintenance	173,834	144,422	29,412	85,158
1.05	Street Repair and Maintenance - Street Maintenance Supervisor Salary	-	-	-	98,653
3.05	TDA Pedestrian and Bike Improvements	90,000	-	90,000	-
7.90	Other Planning, Engineering or CMP Transportation Engineer Salary	-	-	-	142,355
7.90	Other Planning, Engineering or CMP Traffic Engineer Consultant	30,000	11,986	18,014	40,751
	Total expenditures	<u>\$ 330,334</u>	<u>\$ 175,697</u>	<u>\$ 154,637</u>	<u>\$ 387,622</u>

See accompanying independent auditor's report.

CITY OF WEST HOLLYWOOD

MEASURE R LOCAL RETURN FUND

**SUPPLEMENTAL INFORMATION
SCHEDULE OF CAPITAL ASSETS**

June 30, 2015

<u>Date Acquired</u>	<u>Description</u>	<u>Balance 7/1/2014</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 6/30/2015</u>
None		\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ -	\$ -

See accompanying independent auditor's report.

CITY OF WEST HOLLYWOOD

**TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND
(PURSUANT TO PUBLIC UTILITIES CODE SECTION 99234)**

**BALANCE SHEETS
JUNE 30**

	<u>2015</u>	<u>2014</u>
ASSETS		
Due from Metro	\$ -	\$ 1,665
Total assets	<u>\$ -</u>	<u>\$ 1,665</u>
 LIABILITIES AND FUND BALANCE		
Liabilities		
Due to General Fund	\$ 1,890	\$ 1,665
Total liabilities	<u>1,890</u>	<u>1,665</u>
 Fund Balance		
Restricted	<u>(1,890)</u>	<u>-</u>
Total fund balance	<u>(1,890)</u>	<u>-</u>
 Total liabilities and fund balance	<u>\$ -</u>	<u>\$ 1,665</u>

The accompanying notes are an integral part of the financial statements.

CITY OF WEST HOLLYWOOD

TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND

**STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE**

For the Fiscal Years Ended June 30

	<u>2015</u>	<u>2014</u>
REVENUES		
Payment from prior year reserve	\$ 1,845	\$ 1,665
Total revenues	<u>1,845</u>	<u>1,665</u>
EXPENDITURES		
Various projects	<u>3,735</u>	<u>929</u>
Total expenditures	<u>3,735</u>	<u>929</u>
(Deficiency) excess of revenues over expenditures	(1,890)	736
Fund balance (deficit) at beginning of year	<u>-</u>	<u>(736)</u>
Fund balance (deficit) at end of year	\$ <u><u>(1,890)</u></u>	\$ <u><u>-</u></u>

The accompanying notes are an integral part of the financial statements.

CITY OF WEST HOLLYWOOD

TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND

SUPPLEMENTAL INFORMATION
SCHEDULE OF TRANSPORTATION DEVELOPMENT ACT
ALLOCATION FOR SPECIFIC PROJECTS

For the Fiscal Year Ended June 30, 2015

<u>Project Description</u>	<u>Program Year</u>	<u>Allocations</u>	<u>Expenditures</u>	<u>Unexpended Allocations</u>	<u>Project Status</u>
Local allocations					
Bike Rack Installation	2014-15	<u>1,845</u>	<u>3,735</u>	<u>(1,890)</u>	Complete
Total		<u>\$ 1,845</u>	<u>\$ 3,735</u>	<u>(1,890)</u>	
Unexpended interest accumulated to date				-	
Fund balance at beginning of year				<u>-</u>	
Fund balance (deficit) at end of year				<u>\$ (1,890)</u>	

See accompanying independent auditor's report.

CITY OF WEST HOLLYWOOD

NOTES TO FINANCIAL STATEMENTS For the Fiscal Years Ended June 30, 2015 and 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Fund Accounting

The operations of the Proposition A Local Return Fund (PALRF) and Proposition C Local Return Funds (PCLRF), Measure R Local Return Fund (MRLRF), and Transportation Development Act Article 3 Fund (TDAA3F) are accounted for in separate sets of self-balancing accounts that comprise their assets, liabilities, fund balance, revenues, and expenditures.

PALRF and PCLRF represent 25% and 20% respectively, of the ½ cent Proposition A and ½ cent Proposition C sales taxes which are distributed to the jurisdictions within Los Angeles County based on population and must be used exclusively for transportation related programs and projects.

MRLRF represents 15% of the ½ cent sales tax which is distributed to the jurisdictions within Los Angeles County based on a per capita basis and must be used exclusively for transportation purposes.

Transportation Development Act Article 3 Fund (TDAA3F) is a Special Revenue Fund that accounts for the City's share of the Transportation Development Act Article 3 allocations which are legally restricted for specific purposes.

Basis of Accounting

PALRF, PCLRF, MRLRF, and TDAA3F are accounted for using the modified accrual basis of accounting whereby revenues are recognized when they become both measurable and available to finance expenditures of the current period and expenditures are generally recognized when the related fund liabilities are incurred.

Budgets and Budgetary Accounting

The budgeted amounts presented in this report for comparison to the actual amounts are presented in accordance with accounting principles generally accepted in the United States of America.

Unrealized Gain (Loss)

In accordance with GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and External Investment Pools, local governments are required to use fair value (instead of amortized costs) for financial reporting purposes. As a result of such implementation, the City recognizes the unrealized gain (loss) on its external investment pools.

CITY OF WEST HOLLYWOOD

NOTES TO FINANCIAL STATEMENTS
For the Fiscal Years Ended June 30, 2015 and 2014
(Continued)

NOTE 2 – ANNUAL FINANCIAL STATEMENTS

The financial statements reflect only the financial position and results of operations of the PALRF, PCLRF, MRLRF, and TDAA3F and their compliance with the Proposition A and Proposition C Local Return Program Guidelines, Measure R Local Return Program Guidelines, Transportation Development Act Article 3, and the Los Angeles County Metropolitan Transportation Authority Funding and Allocation Guidelines for Transportation Development Act Article 3 Bicycle and Pedestrian Funds.

NOTE 3 – PROPOSITION A AND PROPOSITION C LOCAL RETURN COMPLIANCE REQUIREMENTS

In accordance with Proposition A and Proposition C Local Return Program Guidelines, funds received pursuant to these guidelines may only be used for Proposition A and Proposition C Local Return approved programs.

NOTE 4 – MEASURE R LOCAL RETURN COMPLIANCE REQUIREMENTS

In accordance with Measure R Local Return Program Guidelines, funds received pursuant to these guidelines may only be used for Measure R Local Return approved programs.

NOTE 5 – TRANSPORTATION DEVELOPMENT ACT COMPLIANCE REQUIREMENTS

In accordance with Public Utilities Code Section 99234, funds received pursuant to this Code’s section may only be used for activities relating to pedestrians and bicycle facilities.

NOTE 6 – CASH AND INVESTMENTS

The PALRF, PCLRF, MRLRF, and TDAA3F cash balances were pooled with various other City funds for deposit and investment purposes. The share of each fund in the pooled cash account was separately maintained and interest income was apportioned to the participating funds based on the relationship of their average quarterly balances to the total of the pooled cash and investments.

NOTE 7 - PROPOSITION A DISCRETIONARY INCENTIVE GRANT – PALRF

Proposition A Discretionary Incentive Grants for the years ended June 30, 2015 and 2014 consisted of:

	2015		2014
Sub-regional paratransit services	\$ 414,324	\$	421,879
Total	\$ 414,324	\$	421,879

CITY OF WEST HOLLYWOOD

NOTES TO FINANCIAL STATEMENTS

For the Fiscal Years Ended June 30, 2015 and 2014

(Continued)

NOTE 7 - PROPOSITION A DISCRETIONARY INCENTIVE GRANT – PALRF (Continued)

The Proposition A Discretionary Incentive Grant on the sub-regional paratransit services amounting to \$414,324 and \$421,879 for the fiscal years ended June 30, 2015 and 2014, respectively, were additional funds received from Los Angeles County Metropolitan Transportation Authority (LACMTA) for providing specialized services, known as the West Hollywood Taxi, Lift Van Voucher and Dial-A-Ride programs, in conjunction with Beverly Hills and the County of Los Angeles.

On March 17, 2005, the City entered into a Memorandum of Understanding (MOU) agreement with the City of Beverly Hills (Joint Agency) to operate coordinated specialized fixed route and dial-a-ride transportation services to eligible recipients of the program. The City was to receive all incentive funds from LACMTA and reimburse City of Beverly Hills for the services it provided to the Dial-A-Ride program.

In fiscal year ended June 30, 2014, a payment to City Beverly Hills for its participation of the Dial-A-Ride program in the total amount of \$112,837 was deducted from the revenue of \$421,879 resulting to reported revenue of \$309,042. For better comparison in fiscal year ended June 30, 2015, the payments to the City of Beverly Hills are reported separately as expenditures from the revenues received from LACMTA. The payments made to Beverly Hills in fiscal years ended June 30, 2015 and 2014 were \$123,580 and \$112,837, respectively.

The Proposition A Discretionary Incentive Grant was recorded under PALRF.

NOTE 8 – PROJECT GENERATED REVENUE – PALRF

Project generated revenue for the years ended June 30, 2015 and 2014 consisted of the following:

	2015	2014
MTA Bus Passes	\$ 32,328	\$ 31,581
Total	\$ 32,328	\$ 31,581

NOTE 9 – INCREMENT ON TRADED FUNDS – PALRF

Increments on traded funds were Proposition A fund proceeds received from the following cities for the years ended June 30, 2015 and 2014:

	2015	2014
Lakewood	\$ 1,000,000	\$ 800,000
Bradbury	30,000	-
Total	\$ 1,030,000	\$ 800,000

CITY OF WEST HOLLYWOOD

NOTES TO FINANCIAL STATEMENTS
For the Fiscal Years Ended June 30, 2015 and 2014
(Continued)

NOTE 9 – INCREMENT ON TRADED FUNDS – PALRF (Continued)

On January 29, 2014, the City entered into an agreement with the City of Lakewood to receive \$1 of Proposition A local return funds in exchange for every \$.75 (or 75 cents) of its General Funds. Accordingly, the City assigned \$600,000 of its General Funds on April 4, 2014 and received \$800,000 Proposition A Local Return Funds from the City of Lakewood on April 29, 2014.

On July 22, 2014, the City entered into an agreement with the City of Bradbury to receive \$1 of Proposition A local return funds in exchange for every \$.70 (or 70 cents) of its General Funds. Accordingly, the City assigned \$21,000 of its General Funds on August 13, 2014 and received \$30,000 Proposition A Local Return Funds from the City of Bradbury on July 17, 2014.

On February 3, 2015, the City entered into an agreement with the City of Lakewood to receive \$1 of Proposition A local return funds in exchange for every \$.75 (or 75 cents) of its General Funds. Accordingly, the City assigned \$750,000 of its General Funds on April 4, 2015 and received \$1,000,000 Proposition A Local Return Funds from the City of Lakewood on April 7, 2015.

NOTE 10 – TRANSPORTATION DEVELOPMENT ACT FUND REVENUE ALLOCATION

The revenue allocation for the years ended June 30, 2015 and 2014 consisted of the following:

		2015		2014
FY 2010-11 allocation	\$	-	\$	1,482
FY 2011-12 allocation		1,845		183
Total	\$	1,845	\$	1,665

NOTE 11 – TRANSPORTATION DEVELOPMENT ACT FUNDS RESERVED

In accordance with TDA Article 3 (SB821) Guidelines, funds not spent during the fiscal year have been placed on reserve in the Local Transportation Fund (LTF) account with the County Auditor-Controller to be drawn down whenever the funds become eligible for a specific project and an approved drawdown request is received by Metro. As of June 30, 2015 and 2014, the City has funds on reserve as follows:

		2015		2014
FY 2011-12 allocation	\$	16,199	\$	18,044
FY 2012-13 allocation		26,908		26,908
FY 2013-14 allocation		28,250		28,250
FY 2014-15 allocation		23,011		-
Available reserve balance	\$	94,368	\$	73,202

CITY OF WEST HOLLYWOOD

NOTES TO FINANCIAL STATEMENTS
For the Fiscal Years Ended June 30, 2015 and 2014
(Continued)

NOTE 12 – SUBSEQUENT EVENTS

The City has evaluated events or transactions that occurred subsequent to June 30, 2015 through October 22, 2015, the date the accompanying financial statements were available to be issued, for potential recognition or disclosure in the financial statements and determined no subsequent matters require disclosure or adjustment to the accompanying financial statements.



SIMPSON & SIMPSON
CERTIFIED PUBLIC ACCOUNTANTS

FOUNDING PARTNERS
BRAINARD C. SIMPSON, CPA
MELBA W. SIMPSON, CPA

**Independent Auditor's Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in
Accordance with *Government Auditing Standards***

To the Honorable Members of the City Council of the
City of West Hollywood, California and the
Los Angeles County Metropolitan Transit Authority

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Proposition A Local Return Fund (PALRF), Proposition C Local Return Fund (PCLRF), Measure R Local Return Fund (MRLRF), and Transportation Development Act Article 3 (TDAA3F) Fund of the City of West Hollywood, California (City), as of and for the year ended June 30, 2015, and the related notes to the financial statements, and have issued our report thereon dated October 22, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's local return funds and TDAA3F financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.





Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that is required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Simpson & Simpson".

Los Angeles, California
October 22, 2015

COMPLIANCE SECTION



SIMPSON & SIMPSON
CERTIFIED PUBLIC ACCOUNTANTS

FOUNDING PARTNERS
BRAINARD C. SIMPSON, CPA
MELBA W. SIMPSON, CPA

Independent Auditor's Report on Compliance

To the Honorable Members of the City Council of the
City of West Hollywood, California and the
Los Angeles County Metropolitan Transit Authority

Report on Compliance

We have audited the compliance of the City of West Hollywood, California (City) with the Proposition A and Proposition C Local Return Guidelines, Measure R Local Return Guidelines, Transportation Development Act Article 3, and the Los Angeles County Metropolitan Transportation Authority's Funding and Allocation Guidelines for the Transportation Development Act Article 3 Bicycle and Pedestrian Funds (collectively, the Guidelines) for the year ended June 30, 2015.

Management's Responsibility

Management is responsible for the City's compliance with those guidelines.

Auditor's Responsibility

Our responsibility is to express an opinion on the City's compliance based on our audit. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the Guidelines referred to in the preceding paragraph. Those standards and the Guidelines require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a local return program and the Transportation Development Act Article 3 occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance. Our audit does not provide a legal determination of the City's compliance with those requirements.

Opinion on Each Local Return Program and Transportation Development Act Article 3

In our opinion, the City of West Hollywood complied, in all material respects, with the compliance requirements referred to above that apply to Proposition A Local Return Fund, Proposition C Local Return Fund, Measure R Local Return Fund, and Transportation Development Act Article 3 Fund for the year ended June 30, 2015.





Report on Internal Control Over Compliance

Management of the City of West Hollywood, California (City) is responsible for establishing and maintaining effective internal control over compliance with the Requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the Requirements that could have a direct and material effect on the Local Return programs and the TDAA3F to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance and to test and report on internal control over compliance in accordance with the Requirements, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance under the Requirements on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance under the Requirements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with Requirements that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that we consider to be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

A handwritten signature in cursive script that reads "Simpson & Simpson".

Los Angeles, California
October 22, 2015

CITY OF WEST HOLLYWOOD
COMPLIANCE MATRIX
Year Ended June 30, 2015

Compliance Requirement	In Compliance		Questioned Costs	If no, provide details and management response.	
	Yes	No			
A. Proposition A and Proposition C Local Return Funds					
1.	Timely use of funds.	X		None	
2.	Expenditures were approved before being incurred.	X		None	
3.	Funds were used on approved projects only and expenditures were supported and allowable per Guidelines.	X		None	
4.	Expenditures did not exceed 25% of Metro's approved budget.	X		None	
5.	Administrative expenses were within the 20% cap.	X		None	
6.	All on-going and carryover projects were reported in Form B.	X		None	
7.	Annual Project Summary Report (Form B) was submitted on time.	X		None	
8.	Annual Expenditure Report (Form C) and a listing of Recreational Transit Services, if applicable, were submitted on time.	X		None	
9.	Cash or cash equivalents were maintained.	X		None	
10.	Accounting procedures, record keeping and documentation were adequate.	X		None	

CITY OF WEST HOLLYWOOD
COMPLIANCE MATRIX
Year Ended June 30, 2014
(Continued)

	Compliance Requirement	In Compliance		Questioned Costs	If no, provide details and management response.
		Yes	No		
11.	Revenues received including allocations, project generated revenues, and interest income were properly credited to the PALRF and PCLRF accounts.	X		None	
B. Measure R Local Return Fund					
1.	Timely use of funds.	X		None	
2.	Expenditures were approved before being incurred.	X		None	
3.	Funds were used on approved projects only and expenditures were supported and allowable per Guidelines.	X		None	
4.	Fund were not substituted for property tax.	X		None	
5.	Administrative expenses were within the 20% cap.	X		None	
6.	Expenditure Plan (Form One) was submitted on time.	X		None	
7.	Expenditure Report (Form Two) was submitted on time.	X		None	
8.	Cash or cash equivalents were maintained.	X		None	
9.	Accounting procedures, record keeping and documentation were adequate.	X		None	

CITY OF WEST HOLLYWOOD
COMPLIANCE MATRIX
Year Ended June 30, 2015
(Continued)

Compliance Requirement		In Compliance		Questioned Costs	If no, provide details and management response.
		Yes	No		
10.	Revenues received including allocations, project generated revenues, and interest income were properly credited to the Measure R account.	X		None	
11.	Funds were not used to supplant existing local revenues being used for transportation purpose.	X		None	
C. Transportation Development Act Article 3 Fund					
1.	Timely use of funds.	X		None	
2.	Expenditures were incurred for activities relating to pedestrian and bicycle facilities and amenities.	X		None	

CITY OF WEST HOLLYWOOD

SCHEDULE OF FINDINGS AND RECOMMENDATIONS
June 30, 2015

No Findings were noted.

EXIT CONFERENCE

CITY OF WEST HOLLYWOOD

PROPOSITION A, PROPOSITION C, MEASURE R LOCAL RETURN FUNDS, AND
TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND
EXIT CONFERENCE
JUNE 30, 2015

An exit conference was held on December 16, 2015 via telephone conference. Those in attendance were:

Simpson & Simpson Representative:

Yung Dang, Semi-Senior Auditor

City's Representative:

Claudia Duncan, Financial Management Analyst

Matters Discussed:

Results of the audit disclosed no significant control deficiencies or non-compliance issues with LACMTA's Guidelines.

A copy of this report was forwarded to the following City representative(s) for their comments prior to the issuance of the final report:

Claudia Duncan, Financial Management Analyst

Simpson & Simpson, LLP
633 West 5th Street, Suite 3320
Los Angeles, CA 90071

RE: CITY OF WEST HOLLYWOOD ANNUAL FINANCIAL REPORT OF THE PROPOSITION A LOCAL RETURN FUND, PROPOSITION C LOCAL RETURN FUND, MEASURE R LOCAL RETURN FUND, AND TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND FOR THE FISCAL YEARS ENDED JUNE 30, 2015 AND 2014

I have received the annual financial report of the Proposition A Local Return Fund, Proposition C Local Return Fund, Measure R Local Return Fund, and Transportation Development Act Article 3 Fund for the years ended June 30, 2015 and 2014 for the City of West Hollywood and agree with the contents of the report except as indicated below:

(Attach additional pages if necessary)

Very truly yours,

Name

Title

Date