



MetroTM

**City of Monrovia
Annual Financial Report of its**

**Proposition A Local Return Fund
Proposition C Local Return Fund
Measure R Local Return Fund
Transportation Development Act Article 3 Fund**

**As of and for the Years Ended June 30, 2015 and 2014
with Report of Independent Auditors**

An Independently Owned Member
McGLADREY ALLIANCE



 **Vasquez**
& Company LLP
Certified Public Accountants and Business Consultants

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FINANCIAL SECTION

Report of Independent Auditors

To the Honorable Members of the City Council of the City of Monrovia, California and the Los Angeles County Metropolitan Transportation Authority

Report on the Financial Statements

We have audited the accompanying financial statements of the Proposition A Local Return Fund, Proposition C Local Return Fund, Measure R Local Return Fund and the Transportation Development Act Article 3 Fund (collectively, the Funds), of the City of Monrovia, California (the City) which comprise the Funds' balance sheets as of June 30, 2015 and 2014, and the related statements of revenues, expenditures and changes in fund balance for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Proposition A Local Return Fund, the Proposition C Local Return Fund, the Measure R Local Return Fund and the Transportation Development Act Article 3 Fund of the City of Monrovia, California, as of June 30, 2015 and 2014, and the respective changes in financial position for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 2, the financial statements present only the Proposition A Local Return Fund, the Proposition C Local Return Fund, the Measure R Local Return Fund and the Transportation Development Act Article 3 Fund of the City and do not purport to, and do not, present fairly the financial position of the City as of June 30, 2015 and 2014, and the changes in its financial position for the years then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Supplementary Information

Our audits were conducted for the purpose of forming opinions on each of the Funds' financial statements as a whole. The supplementary information identified in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information identified in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the Funds' basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the Funds' basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the Funds' basic financial statements or to the Funds' basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to each of the Funds' basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 21, 2016 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Los Angeles, California
March 21, 2016

**City of Monrovia
Proposition A Local Return Fund
Balance Sheets**

		June 30	
		2015	2014
ASSETS			
Cash and investments	\$	455,299	\$ 637,756
Accounts receivable		253,299	59,992
Total assets	\$	708,598	\$ 697,748
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE			
Liabilities			
Accounts payable	\$	391,724	\$ 53,289
Total liabilities		391,724	53,289
Deferred inflows of resources			
Unavailable revenues		105,937	18,115
Total deferred inflows of resources		105,937	18,115
Fund balance			
Restricted		210,937	626,344
Total fund balance		210,937	626,344
Total liabilities, deferred inflows of resources and fund balance	\$	708,598	\$ 697,748

See notes to financial statements.

City of Monrovia
Proposition A Local Return Fund
Statements of Revenues, Expenditures and Changes in Fund Balance

	Years ended June 30	
	2015	2014
Revenues		
Proposition A	\$ 653,347	\$ 626,989
Investment income	2,511	2,087
Dial-A-Ride fares	36,134	39,826
Proposition A Discretionary Incentive Grant	179,292	179,976
Los Angeles County grant reimbursements	133,908	144,588
Reimbursement from the City of Bradbury for Dial-A-Ride	8,449	9,153
Total revenues	1,013,641	1,002,619
Expenditures		
Various projects	1,429,048	1,082,483
Total expenditures	1,429,048	1,082,483
Deficiency of revenues over expenditures	(415,407)	(79,864)
Fund balance at beginning of year	626,344	706,208
Fund balance at end of year	\$ 210,937	\$ 626,344

See notes to financial statements.

City of Monrovia
Proposition A Local Return Fund
Supplementary Information
Schedule of Expenditures – Actual and LACMTA Approved Project Budget
Year ended June 30, 2015
Actual for 2014

Project Code	Project Name	2015			2014 Actual
		LACMTA Budget	Actual	Variance Positive (Negative)	
120-02	General Public Dial-A-Ride	\$ 467,500	\$ 787,288	\$ (319,788)	\$ 807,931
140-07	Recreational Transportation	46,000	43,047	2,953	40,107
140-08	K-Rail Area, Temporary Shuttle Service	6,000	-	6,000	-
170-03	Bus Stop Improvement	26,750	20,364	6,386	17,430
200-01	Monrovia Trolley Capital	375,000	336,420	38,580	-
480-01	Transit Administration	235,750	236,546	(796)	211,654
480-03	SGVCOG Dues (Prev 06-270)	6,300	5,383	917	5,361
Total expenditures		\$ 1,163,300	\$ 1,429,048	\$ (265,748)	\$ 1,082,483

* The actual variance after considering other funding sources is calculated as follows:

LACMTA Budget	\$ 467,500
Total Expenditures	\$ 787,288
Less: Dial-A-Ride fares	(36,134)
Less: Reimbursement from the City of Bradbury for Dial-A-Ride	(8,449)
Less: County grant reimbursement (Note 8)	(133,908)
Less: Proposition A Discretionary Incentive Grant (Note 9)	(179,292)
PALRF Expenditures	<u>429,505</u>
Actual Variance Positive (Negative)	<u>\$ 37,995</u>

See report of independent auditors.

City of Monrovia
Proposition A Local Return Fund
Supplementary Information
Schedule of Capital Assets
Year ended June 30, 2015

<u>Date Acquired</u>	<u>Description</u>	<u>Balance July 1, 2014</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2015</u>
Dec-03	Bus Shelters	\$ 11,206	\$ -	\$ -	\$ 11,206
Aug-06	New Bus Shelters - Huntington	147,874	-	-	147,874
Aug-06	Ford Paratransit Dial-A-Ride Bus	59,908	-	-	59,908
Aug-06	Ford Paratransit Dial-A-Ride Bus	59,908	-	59,908	-
Aug-06	Ford Paratransit Dial-A-Ride Bus	59,908	-	-	59,908
Jul-06	Ford Paratransit Dial-A-Ride Bus	59,908	-	59,908	-
Aug-07	Glavel Paratransit Dial-A-Ride Bus	61,658	-	-	61,658
Aug-07	Glavel Paratransit Dial-A-Ride Bus	61,658	-	-	61,658
Aug-07	Glavel Paratransit Dial-A-Ride Bus	61,658	-	-	61,658
Jun-08	2 Bus Shelters - Huntington	72,708	-	-	72,708
Jun-08	El Dorado Amerivan Paratransit	39,499	-	-	39,499
Jun-08	El Dorado Amerivan Paratransit	39,499	-	-	39,499
Jun-15	Glavel Paratransit Dial-A-Ride Bus	-	82,224	-	82,224
Jun-15	Glavel Paratransit Dial-A-Ride Bus	-	82,224	-	82,224
Jun-15	Glavel Paratransit Dial-A-Ride Bus	-	82,224	-	82,224
Jun-15	Glavel Paratransit Dial-A-Ride Bus	-	84,778	-	84,778
Total		\$ 735,392	\$ 331,450	\$ 119,816	\$ 947,026

See report of independent auditors.

**City of Monrovia
Proposition C Local Return Fund
Balance Sheets**

		June 30	
		2015	2014
ASSETS			
Cash and investments	\$	1,429,534	\$ 1,543,073
Total assets	\$	1,429,534	\$ 1,543,073
LIABILITIES AND FUND BALANCE			
Liabilities			
Accounts payable	\$		\$ 21,850
Total liabilities	\$	-	21,850
Fund balance			
Restricted		1,429,534	1,521,223
Total fund balance		1,429,534	1,521,223
Total liabilities and fund balance	\$	1,429,534	\$ 1,543,073

See notes to financial statements.

City of Monrovia
Proposition C Local Return Fund
Statements of Revenues, Expenditures and Changes in Fund Balance

	Years ended June 30	
	2015	2014
Revenues		
Proposition C	\$ 543,507	\$ 521,545
Investment income	7,876	4,867
Total revenues	551,383	526,412
Expenditures		
Various projects	643,072	442,780
Total expenditures	643,072	442,780
Excess (deficiency) of revenues over expenditures	(91,689)	83,632
Fund balance at beginning of year	1,521,223	1,437,591
Fund balance at end of year	\$ 1,429,534	\$ 1,521,223

See notes to financial statements.

City of Monrovia
Proposition C Local Return Fund
Supplementary Information
Schedule of Expenditures – Actual and LACMTA Approved Project Budget
Year ended June 30, 2015
Actual for 2014

Project Code	Project Name	2015			2014
		LACMTA Budget	Actual	Variance Positive (Negative)	
270-01	Gold Line Phase II - JPA	\$ -	\$ -	\$ -	21,850
420-05	Congestion Management Program	20,000	-	20,000	20,212
440-01	North Primrose Ave Street Resurfacing	500,000	-	500,000	-
440-02	Station Square Street Repair	600,000	600,000	-	-
450-14	Street Resurfacing Program	-	-	-	360,089
480-03	SGVCOG Dues (Prev 06-270)	6,300	5,383	917	5,361
480-04	Direct Administration - Prop C	30,000	37,689 *	(7,689)	35,268
Total expenditures		\$ 1,156,300	\$ 643,072	\$ 513,228	\$ 442,780

* See Compliance Matrix.

See report of independent auditors.

City of Monrovia
Proposition C Local Return Fund
Supplementary Information
Schedule of Capital Assets
Year ended June 30, 2015

<u>Date Acquired</u>	<u>Description</u>	<u>Balance July 1, 2014</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2015</u>
FY 10/11	2010-2011 Street Resurfacing - Project No. C3013	\$ 500,019	\$ -	\$ -	\$ 500,019
FY 12/13	2012-2013 Street Resurfacing - Project No. C3059	845,802	-	-	845,802
FY 13/14	2013-2014 Street Resurfacing - Project No. C3063	360,089	-	-	360,089
FY 14/15	2014-2015 Station Square Construction in Progress	-	600,000	-	600,000
	Total	\$ 1,705,910	\$ 600,000	\$ -	\$ 2,305,910

See report of independent auditors.

**City of Monrovia
Measure R Local Return Fund
Balance Sheets**

		June 30	
		2015	2014
ASSETS			
Cash and investments	\$	1,751,199	\$ 1,631,183
Total assets	\$	1,751,199	\$ 1,631,183
LIABILITIES AND FUND BALANCE			
Liabilities			
Accounts payable	\$	5,998	\$ -
Total liabilities		5,998	-
Fund balance			
Restricted		1,745,201	1,631,183
Total fund balance		1,745,201	1,631,183
Total liabilities and fund balance	\$	1,751,199	\$ 1,631,183

See notes to financial statements.

City of Monrovia
Measure R Local Return Fund

Statements of Revenues, Expenditures and Changes in Fund Balance

	Years ended June 30	
	2015	2014
Revenues		
Measure R	\$ 406,543	\$ 388,125
Investment income	8,517	5,421
Total revenues	415,060	393,546
Expenditures		
Various projects	301,042	93,278
Total expenditures	301,042	93,278
Excess of revenues over expenditures	114,018	300,268
Fund balance at beginning of year	1,631,183	1,330,915
Fund balance at end of year	\$ 1,745,201	\$ 1,631,183

See notes to financial statements.

City of Monrovia
Measure R Local Return Fund
Supplementary Information
Schedule of Expenditures – Actual and LACMTA Approved Project Budget
Year ended June 30, 2015
Actual for 2014

Project Code	Project Name	2015			2014 Actual
		LACMTA Budget	Actual	Variance Positive (Negative)	
1.05	Street Repair and Maintenance	\$ 606,000	\$ 57,358	\$ 548,642	\$ -
9.10	Monrovia Station Square - Local Match to Federal 5309 Funding	1,300,000	243,684	1,056,316	93,278
Total Expenditures		\$ 1,906,000	\$ 301,042	\$ 1,604,958	\$ 93,278

See notes to financial statements.

City of Monrovia
Measure R Local Return Fund
Supplementary Information
Schedule of Capital Assets
Year ended June 30, 2015

<u>Date Acquired</u>	<u>Description</u>	<u>Balance July 1, 2014</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2015</u>
FY 14/15	2014-15 Station Square Construction in Progress	\$ -	\$ 336,962	\$ -	\$ 336,962
	Total	<u>\$ -</u>	<u>\$ 336,962</u>	<u>\$ -</u>	<u>\$ 336,962</u>

See report of independent auditors.

City of Monrovia
Transportation Development Act Article 3 Fund
Balance Sheets
Pursuant to Public Utilities Code Section 99234

		June 30	
		2015	2014
ASSETS			
Cash	\$	-	-
	Total assets	\$ -	\$ -
LIABILITIES AND FUND BALANCE			
Liabilities			
Accounts payable	\$	-	-
	Total liabilities	-	-
Fund balance			
Restricted		-	-
	Total fund balance	-	-
	Total liabilities and fund balance	\$ -	\$ -

See notes to financial statements.

City of Monrovia
Transportation Development Act Article 3 Fund
Statements of Revenues, Expenditures and Changes in Fund Balance
Pursuant to Public Utilities Code Section 99234

		Years ended June 30	
		2015	2014
Revenues			
Intergovernmental Allocations:			
Article 3	\$	-	\$ 40,000
Total revenues		-	40,000
Expenditures			
Construction/Maintenance			
		-	40,000
Total expenditures		-	40,000
Excess of revenues over expenditures		-	-
Fund balance at beginning of year		-	-
Fund balance at end of year		\$ -	\$ -

See notes to financial statements.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Fund Accounting

The operations of the Proposition A Local Return Fund (PALRF), Proposition C Local Return Fund (PCLRF), Measure R Local Return Fund (MRLRF) and Transportation Development Act Article 3 Fund (TDAA3F) (collectively, the Funds) are accounted for in separate sets of self-balancing accounts that comprise their assets, liabilities, fund balance, revenues and expenditures.

PALRF and PCLRF represent 25% and 20%, respectively, of the ½ cent Proposition A and ½ cent Proposition C sales taxes which are distributed to the jurisdictions within Los Angeles County based on population and must be used exclusively for transportation related programs and projects.

MRLRF is derived from 15% of a county-wide ½ cent sales tax which is distributed to the jurisdictions within Los Angeles County based on a per capita basis and must be used exclusively for transportation purposes.

TDAA3F is pooled with other City monies in the Special Revenue Fund. The Special Revenue Fund accounts for the City's share of the Transportation Development Act Article 3 allocations which are legally restricted for specific purposes.

Basis of Accounting

PALRF, PCLRF, MRLRF and TDAA3F are accounted for using the modified accrual basis of accounting whereby revenues are recognized when they become both measurable and available to finance expenditures of the current period and expenditures are generally recognized when the related fund liabilities are incurred.

Budgets and Budgetary Accounting

The budgeted amounts presented in this report for comparison to the actual amounts are presented in accordance with accounting principles generally accepted in the United States of America.

Unrealized Gain (Loss) on Investments

In accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and External Investment Pools*, local governments are required to use fair value (instead of amortized costs) for financial reporting purposes. As a result of such implementation, the City recognizes the unrealized gain (loss) on investments.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Deferred Outflows and Inflows of Resources

Pursuant to GASB Statements No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and No. 65, *Items Previously Reported as Assets and Liabilities*, the City recognizes deferred outflows and inflows of resources. A deferred outflow of resources is defined as a consumption of net position by the government that is applicable to a future reporting period. A deferred inflow of resources is defined as an acquisition of net position by the government that is applicable to a future reporting period. Refer to Note 8 for list of deferred inflows of resources the City has recognized as of June 30, 2015 and 2014. The City has no deferred outflows of resources as of June 30, 2015 and 2014.

NOTE 2 ANNUAL FINANCIAL STATEMENTS

The financial statements reflect only the financial position and results of operations of the PALRF, PCLRF, MRLRF and TDAA3F, and do not purport to, and do not, present fairly the City's financial position as of June 30, 2015 and 2014, and the changes in its financial position for the years then ended in accordance with accounting principles generally accepted in the United States of America.

NOTE 3 PROPOSITION A AND PROPOSITION C LOCAL RETURN COMPLIANCE REQUIREMENTS

The Proposition A Ordinance requires that Local Return (LR) funds be used exclusively to benefit public transit. Expenditures related to fixed route and paratransit services, Transportation Demand Management, Transportation Systems Management and fare subsidy programs that exclusively benefit transit are all eligible uses of Proposition A LR funds. Proposition A LR funds may also be traded with other Jurisdictions in exchange for general or other funds.

The Proposition C Ordinance directs that LR funds also be used to benefit public transit, as described above, but provides an expanded list of eligible project expenditures including Congestion Management Programs, bikeways and bike lanes, street improvements supporting public transit service, and Pavement Management System projects. Proposition C LR funds cannot be traded.

In accordance with *Proposition A and Proposition C Local Return Program Guidelines*, funds received pursuant to these guidelines may only be used for Proposition A and Proposition C Local Return approved programs. See accompanying Compliance Matrix.

NOTE 4 MEASURE R LOCAL RETURN COMPLIANCE REQUIREMENTS

The Measure R Ordinance specifies that LR funds be used exclusively for transportation purposes.

In accordance with *Measure R Local Return Program Guidelines*, funds received pursuant to these guidelines may only be used for Measure R Local Return approved programs. See accompanying Compliance Matrix.

NOTE 5 TRANSPORTATION DEVELOPMENT ACT COMPLIANCE REQUIREMENTS

In accordance with *Public Utilities Code Section 99234*, funds received pursuant to this Code's section may only be used for activities relating to pedestrians and bicycle facilities. See accompanying Compliance Matrix.

NOTE 6 CASH AND INVESTMENTS

The PALRF, PCLRF, MRLRF and TDAA3F cash and investment balances were pooled with various other City funds for deposit and investment purposes. The share of each fund in the pooled cash account was separately maintained and interest income was apportioned to the participating funds based on the relationship of their average monthly balances to the total of the pooled cash and investments.

Please refer to the City's Comprehensive Annual Financial Report (CAFR) for a full description of risks relating to cash and investments.

NOTE 7 ACCOUNTS RECEIVABLE

Accounts receivable under PALRF as of June 30, 2015 and 2014 consisted of the following:

	2015	2014
LACMTA	\$ 128,424	\$ 18,115
Los Angeles County – Department of Public Works	109,059	40,469
City of Bradbury	2,816	1,408
Keolis Transit	13,000	-
	\$ 253,299	\$ 59,992

NOTE 8 DEFERRED INFLOWS OF RESOURCES

Deferred inflows of resources under PALRF as of June 30, 2015 and 2014 consisted of the following:

	2015	2014
Proposition A Discretionary Incentive Grant	\$ 17,908	\$ 18,115
Keolis Transit	13,000	-
Los Angeles County Grant	75,029	-
	\$ 105,937	\$ 18,115

NOTE 9 LOS ANGELES COUNTY GRANT REIMBURSEMENTS

The City received grants amounting to \$133,908 and \$144,588 for the years ended June 30, 2015 and 2014, respectively, from the County of Los Angeles to partially fund the City's Proposition A Dial-A-Ride program.

NOTE 10 PROPOSITION A DISCRETIONARY INCENTIVE GRANT

The Proposition A Discretionary Incentive Grant amounting to \$179,085 and \$181,153 for the years ended June 30, 2015 and 2014, respectively, were additional funds received from LACMTA for the Monrovia Dial-A-Ride Service.

The Proposition A Discretionary Incentive Grants were recorded under PALRF. For FY 2014/15, \$161,177 (FY 2013/14, \$163,038) of the grant was recorded under a revenue account. The remaining amount of \$17,908 (FY 2013/14 - \$18,115) was received by the City beyond the 60-day revenue recognition period under the modified accrual basis of accounting and, therefore, was recorded as deferred inflows of resources (Note 8) in the balance sheets.

NOTE 11 TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND REVENUE ALLOCATION

The revenue allocation for the years ended June 30, 2015 and 2014 consisted of the following:

	2015	2014
FY 2009/10 reserve	\$ -	\$ 9,649
FY 2010/11 reserve	-	15,911
FY 2011/12 reserve	-	14,440
	\$ -	\$ 40,000

There was no draw down of TDA Article 3 funds in FY 2014/15.

NOTE 12 TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUNDS RESERVED

In accordance with TDA Article 3 (SB821) Guidelines, funds which will not be spent during the fiscal year have been placed on reserve in the Local Transportation Fund (LTF) account with the County Auditor-Controller to be drawn down whenever the funds become eligible for a specific project and an approved drawdown request is received by LACMTA. As of June 30, 2015 and 2014, the City has funds on reserve as follows:

		<u>2015</u>		<u>2014</u>
FY 2011/12 reserve	\$	4,836	\$	4,836
FY 2012/13 reserve		28,459		28,459
FY 2013/14 reserve		29,943		29,943
FY 2014/15 allocation		24,390		-
Available reserve balance	\$	<u>87,628</u>	\$	<u>63,238</u>

For FY 2014/15, any TDA Article 3 funds left on reserve for FY 2010/11 or prior, are subject to lapse if not claimed by the City by June 30, 2015. There were no funds that lapsed in FY 2014/15.

NOTE 13 SUBSEQUENT EVENTS

The City has evaluated subsequent events through March 21, 2016, the date the financial statements were available to be issued, and concluded no events have occurred that require disclosure or adjustments to the financial statements.

**Report of Independent Auditors on Internal Control over Financial Reporting and
on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance With *Government Auditing Standards***

**To the Honorable Members of the City Council of the
City of Monrovia, California and the
Los Angeles County Metropolitan Transportation Authority**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Proposition A Local Return Fund, the Proposition C Local Return Fund, the Measure R Local Return Fund and the Transportation Development Act Article 3 Fund (collectively, the Funds) of the City of Monrovia, California (the City) as of and for the year ended June 30, 2015, and the related notes to the financial statements, and have issued our report thereon dated March 21, 2016.

Internal Control over Financial Reporting

In planning and performing our audits of the Funds' financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the Funds' financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audits we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's Proposition A Local Return Fund, Proposition C Local Return Fund, Measure R Local Return Fund, and Transportation Development Act Article 3 Fund financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audits, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Vazquez & Company LLP".

Los Angeles, California
March 21, 2016

COMPLIANCE SECTION

Report of Independent Auditors on Compliance

**To the Honorable Members of the City Council of the
City of Monrovia, California and the
Los Angeles County Metropolitan Transportation Authority**

Report on Compliance

We have audited the compliance of the City of Monrovia, California (the City) with the Proposition A and Proposition C Local Return Guidelines, Measure R Local Return Guidelines, Transportation Development Act Article 3, and the Los Angeles County Metropolitan Transportation Authority's Funding and Allocation Guidelines for Transportation Development Act Article 3 Bicycle and Pedestrian Funds (collectively, the Guidelines) for the year ended June 30, 2015.

Management's Responsibility

Management is responsible for the City's compliance with the Guidelines.

Auditors' Responsibility

Our responsibility is to express an opinion on the City's compliance based on our audit. We conducted our audit of compliance in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the Guidelines. Those standards and the Guidelines require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a direct and material effect on the Proposition A Local Return Program, Proposition C Local Return Program, Measure R Local Return Program, and Transportation Development Act Article 3 Program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance with the Guidelines. However, our audit does not provide a legal determination of the City's compliance with the Guidelines.

Opinion

In our opinion, the City of Monrovia, California complied, in all material respects, with the compliance requirements of the Guidelines for the year ended June 30, 2015.



Other Matters

The results of our auditing procedures disclosed an instance of noncompliance with the requirements, which is described in the accompanying Compliance Matrix. Our opinion is not modified with respect to this matter.

The City's response to the noncompliance finding identified in our audit is described in the accompanying Compliance Matrix. The City's response was not subjected to the auditing procedures applied in the audit of compliance, and accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Guidelines. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in black ink that reads "Vagueney & Company LLP".

**Los Angeles, California
March 21, 2016**

**City of Monrovia
Compliance Matrix
Year ended June 30, 2015**

Compliance Requirements	In Compliance		Questioned Costs	If no, provide details and management response.
	Yes	No		
A. Proposition A and Proposition C Local Return Funds				
1. Timely use of funds.	X		None	
2. Expenditures approved before being incurred.	X		None	
3. Expenditures did not exceed 25% of LACMTA's approved budget.		X	\$189	<p><i>Finding #2015-001</i></p> <p><u>PCRLF</u></p> <p>The City exceeded LACMTA's approved budget more than 25% without obtaining approval through a revised Form A for Project code 480-04, Direct Administration - Prop C.</p> <p>Projects with greater than 25% change from the approved project budget should be amended by submitting an amended Project Description Form (Form A).</p> <p>LACMTA Program Manager granted a retroactive approval on the amended budget for the said projects on March 18, 2016.</p> <p>We recommend for the City to submit a Form A to obtain LACMTA's approval for the change in project budget and for the City to implement controls to ensure compliance to this requirement at all times.</p>

**City of Monrovia
Compliance Matrix
Year ended June 30, 2015**

Compliance Requirements	In Compliance		Questioned Costs	If no, provide details and management response.
	Yes	No		
A. Proposition A and Proposition C Local Return Funds (Continued)				
3. Expenditures did not exceed 25% of LACMTA's approved budget. (Continued)				<i>Management Response</i> We agree with this finding. Going forward, the City will analyze actual expenditures with program budgets on a quarterly basis to ensure that actual expenditures do not exceed approved program budgets by more than 25%. When actual expenditures are expected to exceed the budget by more than 25%, a budget amendment will be submitted to LACMTA for approval using the Project Description Form (Form A).
4. Administrative expenses are within the 20% cap.	X		None	
5. All on-going and carryover projects were reported in Form B.	X		None	
6. Annual Project Summary Report (Form B) was submitted on time.	X		None	
7. Annual Expenditure Report (Form C) was submitted on time.	X		None	
8. Cash or cash equivalents are maintained.	X		None	
9. Accounting procedures, record keeping and documentation are adequate.	X		None	
B. Measure R Local Return Fund				
1. Funds were expended for transportation purposes.	X		None	
2. Funds were used to augment, not supplant, existing local revenues being used for transportation purposes unless there is a funding shortfall.	X		None	
3. Signed Assurances and Understandings on file.	X		None	

**City of Monrovia
Compliance Matrix
Year ended June 30, 2015**

Compliance Requirements	In Compliance		Questioned Costs	If no, provide details and management response.
	Yes	No		
B. Measure R Local Return Fund (Continued)				
4. Separate Measure R Local Return Account was established.	X		None	
5. Revenues received including allocations, project generated revenues and interest income was properly credited to the Measure R Local Return Account.	X		None	
6. Funds were expended with LACMTA's approval.	X		None	
7. Expenditure Plan (Form One) was submitted on time.	X		None	
8. Expenditure Report (Form Two) was submitted on time.	X		None	
9. Timely use of funds.	X		None	
10. Administrative expenses are within the 20% cap.	X		None	
11. Fund exchanges were approved by LACMTA.				Not applicable.
12. A separate account was established for Capital reserve funds and Capital reserve was approved by LACMTA.				Not applicable.
13. Recreational transit form was submitted on time.				Not applicable.
C. Transportation Development Act Article 3 Fund				
1. Timely use of funds.	X		None	
2. Expenditures were incurred for activities relating to pedestrian and bicycle facilities and amenities.				Not applicable. There were no expenditures in FY 2014/15.

EXIT CONFERENCE

An exit conference was held on March 16, 2016 with a City of Monrovia representative. Those in attendance were:

Vasquez and Company LLP representative:
Marialyn Salvador – Audit Manager

City of Monrovia representative:
Buffy Bullis – Finance Division Manager

Matters discussed:

Results of the audit disclosed an issue of noncompliance with the Guidelines.

A copy of this report was forwarded to the following City of Monrovia representative for comments prior to the issuance of the final report:

Buffy Bullis – Finance Division Manager



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