CITY OF BRADBURY ANNUAL FINANCIAL REPORT OF THE

PROPOSITION A LOCAL RETURN FUND PROPOSITION C LOCAL RETURN FUND MEASURE R LOCAL RETURN FUND MEASURE M LOCAL RETURN FUND TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND FOR THE FISCAL YEARS ENDED JUNE 30, 2021 AND 2020





Simpson & Simpson, LLP Certified Public Accountants

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FINANCIAL SECTION



SIMPSON & SIMPSON CERTIFIED PUBLIC ACCOUNTANTS <u>FOUNDING PARTNERS</u> BRAINARD C. SIMPSON, CPA MELBA W. SIMPSON, CPA U.S. BANK TOWER 633 WEST 5TH STREET, SUITE 3320 LOS ANGELES, CA 90071 (213) 736-6664 TELEPHONE (213) 736-6692 FAX www.simpsonandsimpsoncpas.com

Independent Auditor's Report

To the Honorable Members of the City Council of the City of Bradbury, California and the Los Angeles County Metropolitan Transportation Authority

Report on the Financial Statements

We have audited the accompanying financial statements of the Proposition A Local Return Fund (PALRF), Proposition C Local Return Fund (PCLRF), Measure R Local Return Fund (MRLRF), Measure M Local Return Fund (MMLRF), and Transportation Development Act Article 3 Fund (TDAA3F) (collectively, the Funds), of the City of Bradbury, California (the City) as of and for the years ended June 30, 2021 and 2020, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the PALRF, PCLRF, MRLRF, MMLRF, and TDAA3F of the City of Bradbury, California, as of June 30, 2021 and 2020, and the respective changes in their financial position for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 2, the financial statements present only the PALRF, PCLRF, MRLRF, MMLRF and TDAA3F of the City and do not purport to, and do not, present fairly the financial position of the City of Bradbury, California, as of June 30, 2021 and 2020, and the changes in its financial position for the years then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Supplementary Information

Our audits were conducted for the purpose of forming opinions on each of the Funds' financial statements. The accompanying supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the Funds' financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the Funds' financial statements or to the Funds' financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to each of the Funds' financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have issued our report dated December 14, 2021, on our consideration of the City's internal control over the Funds' financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over the Funds' financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over the Funds' financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over the Funds' financial reporting and compliance.

Simpon & Simpon

Los Angeles, California December 14, 2021

CITY OF BRADBURY PROPOSITION A LOCAL RETURN FUND BALANCE SHEETS June 30

	 2021		2020
ASSETS			
Cash and investments	\$ 61,394	\$	39,242
Interest receivable	 32		71
Total assets	\$ 61,426	\$	39,313
LIABILITIES AND FUND BALANCE			
Liabilities			
Accounts payable	\$ 60,000	\$	-
Total liabilities	 60,000		-
Fund Balance			
Restricted	 1,426	_	39,313
Total fund balance	 1,426		39,313
Total liabilities and fund balance	\$ 61,426	\$	39,313

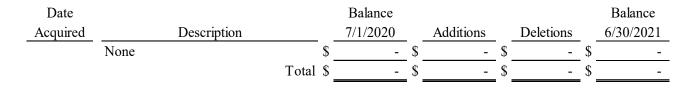
CITY OF BRADBURY PROPOSITION A LOCAL RETURN FUND STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE For the Fiscal Years Ended June 30

	2021		_	2020
REVENUES				
Proposition A	\$	21,669	\$	20,741
Interest income		444		480
Total revenues		22,113	• -	21,221
EXPENDITURES				
Fund Exchange with the City of Beverly Hills		60,000		-
Total expenditures		60,000	· -	
Excess (deficiency) of revenues over expenditures		(37,887)		21,221
Fund balance at beginning of year		39,313		18,092
Fund balance at end of year	\$	1,426	\$	39,313

CITY OF BRADBURY PROPOSITION A LOCAL RETURN FUND SUPPLEMENTARY INFORMATION SCHEDULE OF EXPENDITURES ACTUAL AND METRO APPROVED PROJECT BUDGET For the Fiscal Year Ended June 30, 2021 (With Comparative Actual Amount for the Fiscal Year Ended June 30, 2020)

				2021		
					Variance	
Project		Metro			Favorable	2020
Code	Project Name	Budget	_	Actual	(Unfavorable)	Actual
107	Dial-a-Ride \$	9,000	\$	-	\$ 9,000 \$	-
410	Fund Exchange with the City of Beverly					
410	Hills	80,000		-	80,000	-
410	Fund Exchange with the City of Beverly					
410	Hills (Note 8)	60,000	_	60,000		-
	Total expenditures \$	149,000	\$	60,000	\$ 89,000 \$	-

CITY OF BRADBURY PROPOSITION A LOCAL RETURN FUND SUPPLEMENTARY INFORMATION SCHEDULE OF CAPITAL ASSETS June 30, 2021



CITY OF BRADBURY PROPOSITION C LOCAL RETURN FUND BALANCE SHEETS June 30

	2021	 2020
ASSETS		
Cash and investments	\$ 19,673	\$ 10,323
Interest receivable	 11	 42
Total assets	\$ 19,684	\$ 10,365
LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts payable	\$ -	\$ -
Total liabilities	 -	 -
Fund Balance		
Restricted	 19,684	 10,365
Total fund balance	 19,684	 10,365
Total liabilities and fund balance	\$ 19,684	\$ 10,365

CITY OF BRADBURY PROPOSITION C LOCAL RETURN FUND STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE For the Fiscal Years Ended June 30

	 2021		2020
REVENUES			
Proposition C	\$ 17,974	\$	17,204
Interest income	 172		210
Total revenues	 18,146		17,414
EXPENDITURES			
Various projects	 8,827	_	8,449
Total expenditures	 8,827		8,449
Excess of revenues over expenditures	9,319		8,965
Fund balance at beginning of year	 10,365		1,400
Fund balance at end of year	\$ 19,684	\$	10,365

CITY OF BRADBURY PROPOSITION C LOCAL RETURN FUND SUPPLEMENTARY INFORMATION SCHEDULE OF EXPENDITURES ACTUAL AND METRO APPROVED PROJECT BUDGET For the Fiscal Year Ended June 30, 2021 (With Comparative Actual Amount for the Fiscal Year Ended June 30, 2020)

		2021					
						Variance	
Project		Metro				Favorable	2020
Code	Project Name	Budget		Actual	(Unfavorable)	Actual
107	Move Dial A Ride Funding from Prop A to \$	9,000	\$	8,448	\$	552 \$	8,449
	Prop C						
180	Dial A Ride Transit Study	900		378		522	-
	Total expenditures \$	9,900	\$	8,827	\$	1,073 \$	8,449

CITY OF BRADBURY PROPOSITION C LOCAL RETURN FUND SUPPLEMENTARY INFORMATION SCHEDULE OF CAPITAL ASSETS June 30, 2021

Date				Balance				Balance
Acquired		Description		7/1/2020)	Additions	 Deletions	 6/30/2021
	None		\$		- 5	- 3	\$ -	\$ -
			Total \$		- 3		\$ -	\$ -

CITY OF BRADBURY MEASURE R LOCAL RETURN FUND BALANCE SHEETS June 30

	2021	2020
ASSETS		
Cash and investments	\$ 65,998	\$ 51,856
Interest receivable	36	118
Total assets	\$ 66,034	\$ 51,974
LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts payable	\$ -	\$ -
Total liabilities	 -	 -
Fund Balance		
Restricted - Capital reserve - Bradbury Road/Wild		
Rose Avenue Widening Project (Note 9)	104	-
Restricted	65,930	51,974
Total fund balance	 66,034	 51,974
Total liabilities and fund balance	\$ 66,034	\$ 51,974

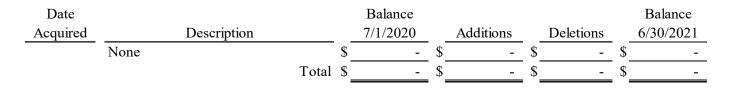
CITY OF BRADBURY MEASURE R LOCAL RETURN FUND STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE For the Fiscal Years Ended June 30

	2021		2020
REVENUES		-	
Measure R	\$ 13,499	\$	12,885
Interest income	 561	_	1,019
Total revenues	 14,060	-	13,904
EXPENDITURES			
Various projects	 -	_	-
Total expenditures	 -	-	
Excess of revenues over expenditures	14,060		13,904
Fund balance at beginning of year, as previously reported	 51,974	_	51,697
Prior period adjustment (Note 10)	 -	-	(13,627)
Fund balance at beginning of year, as restated	 51,974	-	38,070
Fund balance at end of year	\$ 66,034	\$	51,974

CITY OF BRADBURY MEASURE R LOCAL RETURN FUND SUPPLEMENTARY INFORMATION SCHEDULE OF EXPENDITURES ACTUAL AND METRO APPROVED PROJECT BUDGET For the Fiscal Year Ended June 30, 2021 (With Comparative Actual Amount for the Fiscal Year Ended June 30, 2020)

2021 Variance Project Metro Favorable 2020 Code Project Name Budget Actual (Unfavorable) Actual \$ \$ 781 Capital Reserve - Bradbury Road/Wild \$ \$ _ Rose Avenue Widening (Note 9) Total expenditures \$ - \$ - \$ \$ -

CITY OF BRADBURY MEASURE R LOCAL RETURN FUND SUPPLEMENTARY INFORMATION SCHEDULE OF CAPITAL ASSETS June 30, 2021



CITY OF BRADBURY MEASURE M LOCAL RETURN FUND BALANCE SHEETS June 30

		2021	_	2020
ASSETS				
Cash and investments	\$	41,717	\$	26,038
Interest receivable		22		71
Total assets	\$	41,739	\$	26,109
LIABILITIES AND FUND BALANCE				
Liabilities				
Accounts payable	\$	-	\$	-
Total liabilities		-		-
Fund Balance				
Restricted		41,739		26,109
Total fund balance		41,739		26,109
Total liabilities and fund balance	\$	41,739	\$	26,109

CITY OF BRADBURY MEASURE M LOCAL RETURN FUND STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE For the Fiscal Years Ended June 30

		2021		2020
REVENUES			-	
Measure M	\$	15,295	\$	14,483
Interest income		335	_	462
Total revenues	_	15,630	-	14,945
EXPENDITURES				
Various projects	_	-	_	-
Total expenditures	_	-	-	
Excess of revenues over expenditures		15,630		14,945
Fund balance at beginning of year	_	26,109	-	11,164
Fund balance at end of year	\$_	41,739	\$	26,109

CITY OF BRADBURY MEASURE M LOCAL RETURN FUND SUPPLEMENTARY INFORMATION SCHEDULE OF EXPENDITURES ACTUAL AND METRO APPROVED PROJECT BUDGET For the Fiscal Year Ended June 30, 2021

			2021		
				Variance	
Project		Metro		Favorable	2020
Code	Project Name	Budget	Actual	(Unfavorable)	Actual
781	Capital Reserve - Bradbury Road/Wild	\$ -	\$ - 3	\$ - \$	-
	Rose Avenue Widening (Note 9)				
	Total expenditures	\$	\$\$	\$\$	-

CITY OF BRADBURY MEASURE M LOCAL RETURN FUND SUPPLEMENTARY INFORMATION SCHEDULE OF CAPITAL ASSETS June 30, 2021

Date]	Balance					Balance
Acquired		Description		7	7/1/2020	_	Additions		Deletions	6/30/2021
	None		9	\$	-	 \$_		\$_	-	\$
			Total S	\$		 \$	-	\$	-	\$ -

CITY OF BRADBURY

TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND (PURSUANT TO PUBLIC UTILITIES CODE SECTION 99234)

BALANCE SHEETS

June 30

	 2021	 2020
ASSETS		
Cash	\$ 827	\$ 241
Interest receivable	1	3
Due from Metro	 413	 413
Total assets	\$ 1,241	\$ 657
LIABILITIES AND FUND BALANCE		
Liabilities		
Due to General Fund	\$ -	\$ 413
Total liabilities	 -	 413
Fund Balance		
Restricted	 1,241	 244
Total fund balance	 1,241	 244
Total liabilities and fund balance	\$ 1,241	\$ 657

CITY OF BRADBURY

TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE For the Fiscal Years Ended June 30

		2021	2020
REVENUES			
TDA 3	\$	5,000	\$ 5,000
Interest income		11	12
Total revenues		5,011	5,012
EXPENDITURES Royal Oaks and Mt. Olive Ln Trails Rehabilitation Total expenditures	_	4,014 4,014	4,768
Excess of revenues over expenditures		997	244
Fund balance at beginning of year		244	
Fund balance at end of year	\$	1,241	\$244

CITY OF BRADBURY

TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND SUPPLEMENTARY INFORMATION SCHEDULE OF TRANSPORTATION DEVELOPMENT ACT ALLOCATION FOR SPECIFIC PROJECTS For the Fiscal Year Ended June 30, 2021

	Program			Unexpended	Project
Project Description	Year	Allocations	Expenditures	Allocations	Status
Local allocations					
Royal Oaks and Mt. Olive Ln Trails					
Rehabilitation	2019-20	\$ 5,000	\$ 4,014 \$	986	Ongoing
Total		\$ 5,000	\$4,014	986	
Unexpended interest accumulated to date				11	
Fund balance at beginning of year				244	
Fund balance at end of year			\$	1,241	

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Fund Accounting

The operations of the Proposition A Local Return Fund (PALRF), Proposition C Local Return Fund (PCLRF), Measure R Local Return Fund (MRLRF), Measure M Local Return Fund (MMLRF) and Transportation Development Act Article 3 Fund (TDAA3F) (collectively, the Funds) are accounted for in separate sets of self-balancing accounts that comprise their assets, liabilities, fund balance, revenues and expenditures.

PALRF and PCLRF represent 25% and 20%, respectively, of the ½ cent Proposition A and ½ cent Proposition C sales taxes which are distributed to the jurisdictions within Los Angeles County based on population and must be used exclusively for transportation related programs and projects.

MRLRF is derived from 15% of a county-wide $\frac{1}{2}$ cent sales tax which is distributed to the jurisdictions within Los Angeles County based on a per capita basis and must be used exclusively for transportation purposes.

MMLRF is derived from 17% of a county-wide ½ cent sales tax which is distributed to the jurisdictions within Los Angeles County based on a per capita basis and must be used exclusively for transportation purposes.

TDAA3F is a Special Revenue Fund that accounts for the City's share of the Transportation Development Act Article 3 allocations which are legally restricted for specific purposes.

Basis of Accounting and Measurement Focus

PALRF, PCLRF, MRLRF, MMLRF and TDAA3F are accounted for using the modified accrual basis of accounting whereby revenues are recognized when they become both measurable and available to finance expenditures of the current period and expenditures are generally recognized when the related fund liabilities are incurred.

Special Revenue Funds are reported on the spending or "financial flow" measurement focus. This means that generally only current assets, current liabilities and deferred inflows and outflows of resources are included on their balance sheets. The statement of revenues, expenditures and changes in fund balance for Special Revenue Funds generally presents increases (revenue and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

Budgets and Budgetary Accounting

The budgeted amounts presented in this report for comparison to the actual amounts are presented in accordance with accounting principles generally accepted in the United States of America.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fair Value Measurement

In accordance with Government Accounting Standard Board (GASB) Statement No. 72, *Fair Value Measurement and Application*, which became effective for the fiscal year ended June 30, 2016, the City categorizes its fair value measurement within the fair value hierarchy that is based on the valuation inputs used to measure the fair value of the investment. Level 1 inputs are quoted prices in active markets for identical investments; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. Accordingly, the City reports its investment at fair value and recognizes unrealized gain (loss) on investments.

Refer to City's 2021 Comprehensive Annual Financial Report for detailed disclosures regarding the City's investments policy and fair value measurement.

Fund Balance Reporting

GASB Statement No.54, *Fund Balance Reporting and Governmental Fund Type Definitions*, establishes the fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of resources reported in governmental funds.

The PALRF, PCLRF, MRLRF, MMLRF and TDAA3F report the following fund balance classification as of June 30, 2021:

• Restricted – Amounts that are constrained for specific purpose, which are externally imposed by providers, such as creditors, or amounts constrained due to constitutional provisions or enabling legislation. The uses of the funds' remaining fund balances are restricted for projects approved by Los Angeles County Metropolitan Transportation Authority (Metro).

Information regarding the fund balance reporting policy adopted by the City is described in Note 1 to the City's Comprehensive Annual Financial Report.

NOTE 2 – ANNUAL FINANCIAL STATEMENTS

The financial statements reflect only the financial position and results of operations of the PALRF, PCLRF, MRLRF, MMLRF and TDAA3F and their compliance with the Proposition A and Proposition C Local Return Program Guidelines, Measure R Local Return Program Guidelines, Measure M Local Return Program Guidelines and Transportation Development Act Article 3 and the Los Angeles County Metropolitan Transportation Authority Funding and Allocation Guidelines for Transportation Development Act Article 3 Bicycle and Pedestrian Funds.

NOTE 3 – PROPOSITION A AND PROPOSITION C LOCAL RETURN COMPLIANCE REQUIREMENTS

In accordance with Proposition A and Proposition C Local Return Program Guidelines, funds received pursuant to these guidelines may only be used for Proposition A and Proposition C Local Return approved programs. See accompanying Compliance Matrix.

NOTE 4 – MEASURE R LOCAL RETURN COMPLIANCE REQUIREMENTS

In accordance with Measure R Local Return Program Guidelines, funds received pursuant to these guidelines may only be used for Measure R Local Return approved programs. See accompanying Compliance Matrix.

NOTE 5 – MEASURE M LOCAL RETURN COMPLIANCE REQUIREMENTS

On June 23, 2016, the Metro Board of Directors approved the Los Angeles County Traffic Improvement Plan Ordinance, known as Measure M. In accordance with Measure M Local Return Program Guidelines, funds received pursuant to these guidelines may only be used for Measure M Local Return approved programs. See accompanying Compliance Matrix.

NOTE 6 – TRANSPORTATION DEVELOPMENT ACT COMPLIANCE REQUIREMENTS

In accordance with Public Utilities Code Section 99234, funds received pursuant to this Code's section may only be used for activities relating to pedestrians and bicycle facilities. See accompanying Compliance Matrix.

NOTE 7 – CASH AND INVESTMENTS

The PALRF, PCLRF, MRLRF, MMLRF and TDAA3F's cash and investment balances were pooled with various other City funds for deposit and investment purposes. The share of each fund in the pooled cash and investments account was separately maintained and interest income was apportioned to the participating funds based on the relationship of their average quarterly balances to the total of the pooled cash and investments.

NOTE 8 – PROPOSITION A LOCAL RETURN FUND EXCHANGE

During fiscal year 2021, the City entered into an agreement with City of Beverly Hills to exchange the City's Proposition A Local Return monies amounting to \$60,000 for \$48,000 General Fund monies or \$0.80 General Fund per \$1 of Proposition A Local Return.

NOTE 9 – CAPITAL RESERVE

In June 2021, Metro and the City entered into a capital reserve agreement to establish a capital reserve account (Account) for the Bradbury Road/Wild Rose Avenue Widening Project (Project). The Account will be funded with the Measure R Local Return and Measure M Local Return Funds allocated to the City. All interest shall be accrued and placed in the Account for exclusive use of the Project. With exception granted by Metro in writing to extend the terms, unexpended funds will be automatically lapsed in five (5) years. The City intends to use the funds for the Project on or before June 30, 2026 and will submit annual program reports for the use of funds from the Account.

For the year ended June 30, 2021, the following were the Account balances:

	MRLRF	MMLRF
Account at 6/30/2020	\$ -	\$ -
Allocations and earnings during the year	104	-
Account at 6/30/2021	\$ 104	\$ -

NOTE 10 – PRIOR PERIOD ADJUSTMENT – MRLRF

MRLRF's fund balance as of July 1, 2019 has been restated from \$51,697 to \$38,070 for the correction of an understatement of FY 2018-19 expenditures of \$13,627, which had not been previously accrued for Street Repair and Maintenance project that was approved in FY 2018-19.

NOTE 11 – TRANSPORTATION DEVELOPMENT ACT FUND REVENUE ALLOCATION

The revenue allocation for the years ended June 30, 2021 and 2020 consisted of the following:

	2021	 2020
FY 2019-20 allocation	\$ -	\$ 5,000
FY 2020-21 allocation	5,000	-
Total payment requested	\$ 5,000	\$ 5,000

NOTE 12 – TRANSPORTATION DEVELOPMENT ACT FUNDS RESERVED

In accordance with TDA Article 3 (SB821) Guidelines, funds not spent during the fiscal year have been placed on reserve in the Local Transportation Fund (LTF) account with the County Auditor-Controller to be drawn down whenever the funds become eligible for a specific project and an approved drawdown request is received by Metro. As of June 30, 2021 and 2020, the City has funds on reserve as follows:

		2021	2020
FY 2019-20 allocation	\$	-	\$ -
FY 2020-21 allocation	_	-	-
Available reserve balance	\$	_	\$ -

NOTE 13 – IMPACT OF CORONAVIRUS

On January 30, 2020, the World Health Organization declared the coronavirus outbreak a "Public Health Emergency of International Concern" and on March 10, 2020, declared it to be a pandemic. The coronavirus and actions taken to mitigate it have had and are expected to continue to have an adverse impact on the economies and financial markets of many countries, including the United States.

It is unknown how long these conditions will last and what the complete financial effect will be to businesses and other affected organizations, including local governmental entities. However, the City's Management believes that the financial impact, if any, will not materially affect the June 30, 2021 funds financial statement.

NOTE 14 – SUBSEQUENT EVENTS

The City has evaluated events or transactions that occurred subsequent to June 30, 2021 through December 14, 2021, the date the accompanying financial statements were available to be issued, for potential recognition or disclosure in the financial statements and determined no subsequent matters require disclosure or adjustment to the accompanying financial statements.





SIMPSON & SIMPSON CERTIFIED PUBLIC ACCOUNTANTS FOUNDING PARTNERS BRAINARD C. SIMPSON, CPA MELBA W. SIMPSON, CPA

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Honorable Members of the City Council of the City of Bradbury, California and the Los Angeles County Metropolitan Transit Authority

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Proposition A Local Return Fund, Proposition C Local Return Fund, Measure R Local Return Fund, Measure M Local Return Fund, and Transportation Development Act Article 3 Fund (collectively, the Funds) of the City of Bradbury, California (the City), as of and for the year ended June 30, 2021, and the related notes to the financial statements, and have issued our report thereon dated December 14, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the Funds' financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the Funds' financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's Proposition A Local Return Fund, Proposition C Local Return Fund, Measure R Local Return Fund, Measure M Local Return Fund and Transportation Development Act Article 3 Fund financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audits, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Simpson & Simpson

Los Angeles, California December 14, 2021

COMPLIANCE SECTION



SIMPSON & SIMPSON CERTIFIED PUBLIC ACCOUNTANTS FOUNDING PARTNERS BRAINARD C. SIMPSON, CPA MELBA W. SIMPSON, CPA

Independent Auditor's Report On Compliance

To the Honorable Members of the City Council of the City of Bradbury, California and the Los Angeles County Metropolitan Transit Authority

Report on Compliance

We have audited the compliance of the City of Bradbury, California (the City) with the Proposition A and Proposition C Local Return Guidelines, Measure R Local Return Guidelines, Measure M Local Return Guidelines, Transportation Development Act Article 3, and the Los Angeles County Metropolitan Transportation Authority's Funding and Allocation Guidelines for the Transportation Development Act Article 3 Bicycle and Pedestrian Funds (collectively, the Guidelines) for the year ended June 30, 2021.

Management's Responsibility

Management is responsible for the City's compliance with the Guidelines.

Auditor's Responsibility

Our responsibility is to express an opinion on the City's compliance based on our audit. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the Guidelines referred to in the preceding paragraph. Those standards and the Guidelines require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on Proposition A Local Return Program, Proposition C Local Return Program, Measure R Local Return Program, Measure M Local Return Program, and Transportation Development Act Article 3 Program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance with the Guidelines. However, our audit does not provide a legal determination of the City's compliance with the Guidelines.

Opinion on Each Local Return Program and Transportation Development Act Article 3

In our opinion, the City complied, in all material respects, with the compliance requirements of the Guidelines for the year ended June 30, 2021.



Other Matters

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with the Guidelines and which are described in the accompanying Schedule of Findings and Recommendations as Finding No. 2021-001 to Finding No. 2021-004. Our opinion on each local return and Transportation Development Act Article 3 program is not modified with respect to this matter.

The City's responses to the noncompliance finding identified in our audit are described in the accompanying Schedule of Findings and Recommendations. The City's responses were not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the responses.

Report on Internal Control Over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the Guidelines referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance under the Guidelines will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance is a deficiency or a combination of deficiencies, in internal control over compliance with the Guidelines that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. We did identify a deficiency in internal control over compliance, described in the accompanying Schedule of Findings and Recommendations as Finding No. 2021-004, that we consider to be a significant deficiency.

The City's response to the internal control over compliance finding identified in our audit is described in the accompanying Schedule of Findings and Recommendations. The City's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.



The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirement of the Guidelines. Accordingly, this report is not suitable for any other purpose.

Simpon & Simpon

Los Angeles, California December 14, 2021

CITY OF BRADBURY COMPLIANCE MATRIX

Year Ended June 30, 2021

	Compliance Requirement	In (Complia	ance	Questioned Costs	If no, provide details and management response.
		Yes	No	N/A		
A. P	roposition A and Proposition C Local Return Fu	inds				
1.	Uses the State Controller's Uniform System of Accounts and Records or has established a separate Proposition A and Proposition C Local Transit Assistance Account for Local Return purposes.	X			None	
2.	Revenues received including allocations, project generated revenues and interest income was properly credited to the Proposition A and/or Proposition C Local Return Account.	Х			None	
3.	Funds were expended with Metro's approval and were not substituted for property tax.	Х			None	
4.	Timely use of funds.	Х			None	
5.	Administrative expenses are within the 20% cap.			X	None	There were no administrative expenses in FY 2020/21.
6.	Expenditures that exceeded 25% of approved project budget have approved amended Project Description Form (Form A) or electronic equivalent.			X	None	There were no expenditures that exceeded 25% of approved project budget in FY 2020/21.
7.	Annual Project Update Report (Form B) or electronic equivalent was submitted on time.	Х			None	
8.	Annual Expenditure Report (Form C) or electronic equivalent was submitted on time.		X		None	See Finding No. 2021- 001 on Schedule of Findings and Recommendations.
9.	Pavement Management System (PMS) is in place and being used for Street Maintenance or Improvement Projects Expenditures.			X	None	There were no Street Maintenance or Improvement Projects expenditures in FY 2020/21.
10.	Local Return Account is credited for reimbursable expenditures.			X	None	There were no reimbursable expenditures in FY 2020/21.
11.	Where Proposition A funds were given, loaned or exchanged by one jurisdiction to another, the receiving jurisdiction has credited its Local Return Account with the funds received.	X			None	

	Compliance Requirement		Compli	ance	Questioned Costs	If no, provide details and management response.
		Yes	No	N/A		-
A. P	roposition A and Proposition C Local Return Fu	inds	1	1		
12.	Self-Certification was completed and submitted for Intelligent Transportation Systems projects and elements.			X	None	There were no Intelligent Transportation System projects or elements in FY 2020/21.
13.	A separate account was established for Capital reserve funds, Capital reserve was approved by Metro and current status is reported in the Annual Project Update (Form B) or electronic equivalent.			X	None	There were no capital reserve funds or capital reserve in FY 2020/21.
14.	Recreational transit form was submitted on time.			X	None	There were no recreational transit projects in FY 2020/21.
15.	Fund exchanges (trades, loans, or gifts) were approved by Metro.	X			None	
16.	Proposition C Local Return Funds were used to augment, not supplant existing local revenues	X			None	
17.	All on-going and carryover projects were reported on Form B or electronic equivalent.	X			None	
18.	Cash or cash equivalents are maintained.	X			None	
19.	Accounting procedures, record keeping and documentation are adequate.	X			None	

	Compliance Requirement		Compli	ance	Questioned Costs	If no, provide details and management response.
			Yes No N/A			
B. Measure R Local Return Fund						
1.	Funds were expended for transportation purposes.			X	None	There were no expenditures in FY2020/21.
2.	Separate Measure R Local Return Account was established.	X			None	
3.	Revenues received including allocations, project generated revenues and interest income was properly credited to the Measure R Local Return Account.	X			None	
4.	Funds were expended with Metro's approval.			X	None	There were no expenditures in FY2020/21.
5.	Funds were not substituted for property tax and are in compliance with the Maintenance of Effort.	X			None	
6.	Timely use of funds.	X			None	
7.	Administrative expenses are within the 20% cap.			X	None	There were no administrative expenditures in FY 2020/21.
8.	Expenditure Plan (Form One or electronic equivalent) was submitted on time.	X			None	
9.	Annual Expenditure Report (Form Two or electronic equivalent) was submitted on time.		X		None	See Finding No. 2021- 002 on Schedule of Findings and Recommendations.
10.	Where funds expended were reimbursable by other grants or fund sources, the reimbursement was credited to the Local Return Account upon receipt of the reimbursement.			X	None	There were no reimbursable expenditures in FY 2020/21.
11.	Where Measure R funds were given, loaned or exchanged by one jurisdiction to another, the receiving jurisdiction has credited its Local Return Account with the funds received.			X	None	There were no Measure R funds given, loaned, or exchanged in FY 2020/21.
12.	A separate account was established for Capital reserve funds and Capital reserve was approved by Metro.	X			None	

	Compliance Requirement		In Compliance			If no, provide details and management response.
		Yes	No	N/A		
B. N	leasure R Local Return Fund					
13.	Funds were used to augment, not supplant existing local revenues being used for transportation purposes unless there is a fund shortfall.	X			None	
14.	Recreational transit form was submitted on time.			X	None	There were no recreational transit projects in FY 2020/21.
15.	Fund exchanges were approved by Metro.			X	None	There were no fund exchanges in FY 2020/21.
16.	Accounting procedures, record keeping and documentation are adequate.	X			None	

	Compliance Requirement		Compliance		Questioned Costs	If no, provide details and management response.
		Yes	No	N/A		
C. Measure M Local Return Fund						
1.	Funds were expended for transportation purposes.			X	None	There were no expenditures in FY2020/21.
2.	Separate Measure M Local Return Account was established.	X			None	
3.	Revenues received including allocations, project generated revenues and interest income was properly credited to the Measure M Local Return Account.	X			None	
4.	Funds were expended with Metro's approval.			X	None	There were no expenditures in FY2020/21.
5.	Funds were not substituted for property tax and are in compliance with the Maintenance of Effort.	Х			None	
6.	Timely use of funds.	X			None	
7.	Administrative expenses are within the 20% cap.			X	None	There were no administrative expenditures in FY 2020/21.
8.	Expenditure Plan (Form M-One or electronic equivalent) was submitted on time.	Х			None	
9.	Annual Expenditure Report (Form M-Two or electronic equivalent) was submitted on time.		X		None	See Finding No. 2021- 003 on Schedule of Findings and Recommendations.
10.	Where funds expended were reimbursable by other grants or fund sources, the reimbursement was credited to the Local Return Account upon receipt of the reimbursement.			X	None	There were no reimbursable expenditures in FY 2020/21.
11.	Where Measure M funds were given, loaned or exchanged by one jurisdiction to another, the receiving jurisdiction has credited its Local Return Account with the funds received.			X	None	There were no Measure M funds given, loaned, or exchanged n FY 2020/21.
12.	A separate account was established for Capital reserve funds and Capital reserve was approved by Metro.	X			None	

	Compliance Requirement		In Compliance		Questioned Costs	If no, provide details and management response.
		Yes	No	N/A		
C. M	easure M Local Return Fund					
13.	Funds were used to augment, not supplant existing local revenues being used for transportation purposes unless there is a fund shortfall.			X	None	There were no expenditures in FY2020/21.
14.	Recreational transit form was submitted on time.			X	None	There were no recreational transit projects in FY 2020/21.
15.	Fund exchanges (trades, loans, or gifts) were approved by Metro.			X	None	There were no fund exchanges in FY 2020/21.
16.	Accounting procedures, record keeping and documentation are adequate.	X			None	

	Compliance Requirement	In C	Complia	ance	Questioned Costs	If no, provide details and management response.
		Yes	No	N/A		
D. '	Fransportation Development Act Article 3 Fund					
1.	Timely use of funds.		X		None	See Finding No. 2021- 004 on Schedule of Findings and Recommendations.
2.	Expenditures were incurred for activities relating to pedestrian and bicycle facilities and amenities.	Х			None	

CITY OF BRADBURY SCHEDULE OF FINDINGS AND RECOMMENDATIONS June 30, 2021

PALRF and PCLRF: Finding No. 2021-001						
Compliance Requirement	According to Proposition A and Proposition C Local Return Guidelines, Section I. C, Proposition A and Proposition C Forms and Submittal Requirements – Annual Expenditure Report (Form C), "On or before October 15th of each fiscal year, the Jurisdictions shall submit an Annual Expenditure Report to provide an update on previous year LR fund receipts and expenditures."					
Condition	The City did not meet the October 15, 2021 deadline for submitting the Annual Expenditure Report in the Local Return Management System (LRMS). Instead, the City submitted the information in the LRMS on December 20, 2021.					
Cause	It was due to an oversight by the City's finance department.					
Effect	The City did not comply with the Proposition A and Proposition C Local Return Guidelines.					
Recommendation	We recommend that the City establish procedures to ensure that the annual actual expenditures are entered in the LRMS before the due date so that the City is in compliant with Metro's Guidelines.					
Management's Response	The City has a staff turnover during fiscal year 2021 and the new management team was unaware of compliance requirements of Local Return Funds.					
Finding Corrected During the Audit	The City subsequently entered the required information in the LRMS on December 20, 2021. No follow up is required.					

PALRF and PCLRF: Finding No. 2021-001

CITY OF BRADBURY SCHEDULE OF FINDINGS AND RECOMMENDATIONS June 30, 2021 (Continued)

MRLRF: Finding No. 2021-002

Compliance Requirement	According to Measure R Local Return Guidelines, Section B (II.2), Expenditure Report (Form Two), "The submittal of an Expenditure Report (Form Two) is also required to maintain legal eligibility and meet Measure R LR program compliance requirements. Jurisdictions shall submit a Form Two, to Metro annually, by October 15 th (following the conclusion of the fiscal year)."
Condition	The City did not meet the October 15, 2021 deadline for submitting the Annual Expenditure Report in the Local Return Management System (LRMS). Instead, the City submitted the information in the LRMS on December 20, 2021.
Cause	It was due to an oversight by the City's finance department.
Effect	The City did not comply with the Measure R Local Return Guidelines.
Recommendation	We recommend that the City establish procedures to ensure that the annual actual expenditures are entered in the LRMS before the due date so that the City is in compliant with Metro's Guidelines.
Management's Response	The City has a staff turnover during fiscal year 2021 and the new management team was unaware of compliance requirements of Local Return Funds.
Finding Corrected During the Audit	The City subsequently entered the required information in the LRMS on December 20, 2021. No follow up is required.

CITY OF BRADBURY SCHEDULE OF FINDINGS AND RECOMMENDATIONS June 30, 2021 (Continued)

MMLRF: Finding No. 2021-003

Compliance Requirement	According to Measure M Local Return Guidelines, Section XXV, Administrative, "The submittal of an Expenditure Report (Form M- Two) is also required to maintain legal eligibility and meet Measure M LR program compliance requirements. Jurisdictions shall submit a Form M-Two, to Metro annually, by October 15th (following the conclusion of the fiscal year)."
Condition	The City did not meet the October 15, 2021 deadline for submitting the Annual Expenditure Report in the Local Return Management System (LRMS). Instead, the City submitted the information in the LRMS on December 20, 2021.
Cause	It was due to an oversight by the City's finance department.
Effect	The City did not comply with the Measure M Local Return Guidelines.
Recommendation	We recommend that the City establish procedures to ensure that the annual actual expenditures are entered in the LRMS before the due date so that the City is in compliant with Metro's Guidelines.
Management's Response	The City has a staff turnover during fiscal year 2021 and the new management team was unaware of compliance requirements of Local Return Funds.
Finding Corrected During the Audit	The City subsequently entered the required information in the LRMS on December 20, 2021. No follow up is required.

CITY OF BRADBURY SCHEDULE OF FINDINGS AND RECOMMENDATIONS June 30, 2021 (Continued)

According to TDA Article 3 Guidelines, General Guidelines, "Agency
may only draw down local funds if they will be fully spent or encumbered before the end of the fiscal year (by May 31) in which they are allocated."
During the fiscal year ended June 30, 2021, the City had a remaining fund balance of \$1,241 and has not encumbered these funds as of June 30, 2021. The remaining funds were not encumbered or placed on a reserve account with Metro as required by the Guidelines.
However, the City received an extension approval from Metro on
December 22, 2021, to spend the remaining funds until June 30, 2022.
This is a repeat finding from fiscal year 2020.
This is due to the oversight of city staff.
Because these funds were not fully spent or encumbered on eligible projects within the required timeline per the TDA Article 3 Guidelines and have not been returned to Metro to be placed on reserve, the City did not comply with the TDA Article 3 Guidelines.
We recommend that the City strengthen internal control procedures to track the TDA Article 3 reserve balance to ensure that all TDA Article 3 funds are claimed and expended within the required timeline per the TDA Article 3 Guidelines.
The City agreed with the Finding. The City has reached out to Metro for an extension to use the funds in the subsequent fiscal year.
On December 22, 2021 Metro subsequently approved an extension on the usage of lapsed funds until June 30, 2022. No follow-up is required.

TDAA3F: Finding No. 2021-004

EXIT CONFERENCE

CITY OF BRADBURY PROPOSITION A, PROPOSITION C, MEASURE R, MEASURE M LOCAL RETURN FUNDS AND TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND EXIT CONFERENCE June 30, 2021

An exit conference was held on December 21, 2021 with the City of Bradbury. Those in attendance were:

Simpson & Simpson Representative:

May Yi, Audit Senior

City's Representative:

Suresh Malkani, Finance Director

Matters Discussed:

Results of the audit disclosed one (1) significant control deficiency and four (4) noncompliance issues with Metro Guidelines.

A copy of this report was forwarded to the following City representative(s) for their comments prior to the issuance of the final report:

Suresh Malkani, Finance Director

Simpson & Simpson, LLP 633 West 5th Street, Suite 3320 Los Angeles, CA 90071

RE: CITY OF BRADBURY ANNUAL FINANCIAL REPORT OF THE PROPOSITION A LOCAL RETURN FUND, PROPOSITION C LOCAL RETURN FUND, MEASURE R LOCAL RETURN FUND, MEASURE M LOCAL RETURN FUND AND TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND FOR THE FISCAL YEARS ENDED JUNE 30, 2021 AND 2020

I have received the annual financial report of the Proposition A Local Return Fund, Proposition C Local Return Fund, Measure R Local Return Fund, Measure M Local Return Fund and Transportation Development Act Article 3 Fund for the years ended June 30, 2021 and 2020 for the City of Bradbury and agree with the contents of the report except as indicated below:

(Attach additional pages if necessary)

Very truly yours,

Name

Title

Date