

***CITY OF ARCADIA
ANNUAL FINANCIAL REPORT OF THE
PROPOSITION A LOCAL RETURN FUND
PROPOSITION C LOCAL RETURN FUND
MEASURE R LOCAL RETURN FUND
TRANSPORTATION DEVELOPMENT ACT
ARTICLE 3 FUND***

***FOR THE FISCAL YEARS ENDED
JUNE 30, 2017 AND 2016***



Metro[®]



Simpson & Simpson, LLP
Certified Public Accountants

CITY OF ARCADIA
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FINANCIAL SECTION



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Independent Auditor's Report

To the Honorable Members of the City Council of the
City of Arcadia, California and the
Los Angeles County Metropolitan Transportation Authority

Report on the Financial Statements

We have audited the accompanying financial statements of the Proposition A Local Return Fund (PALRF), Proposition C Local Return Fund (PCLRF), Measure R Local Return Fund (MRLRF), and Transportation Development Act Article 3 Fund (TDAA3F) of the City of Arcadia, California (City) as of and for the years ended June 30, 2017, and 2016, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



Opinions

In our opinions, the financial statements referred to above present fairly, in all material respects, the respective financial position of the PALRF, PCLRF, MRLRF, and TDAA3F of the City of Arcadia, California, as of June 30, 2017 and 2016, and the respective changes in their financial position for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 2, the financial statements present only the PALRF, PCLRF, MRLRF, and TDAA3F and do not purport to, and do not, present fairly the financial position of the City of Arcadia, California, as of June 30, 2017 and 2016, and the changes in financial position thereof for the years then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Arcadia, California's PALRF, PCLRF, MRLRF, and TDAA3F Fund financial statements as a whole. The accompanying supplementary information as listed in the table of contents is presented for the purposes of additional analysis and is not a required part of the financial statements. The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements.

The supplementary information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have issued our report dated November 17, 2017, on our consideration of the City of Arcadia's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Simpson & Simpson".

Los Angeles, California
November 17, 2017

CITY OF ARCADIA

PROPOSITION A LOCAL RETURN FUND

BALANCE SHEETS

JUNE 30

	<u>2017</u>	<u>2016</u>
ASSETS		
Cash and investments	\$ 2,037,913	\$ 1,934,923
Interest receivable	<u>5,813</u>	<u>4,134</u>
Total assets	<u>\$ 2,043,726</u>	<u>\$ 1,939,057</u>
LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts Payable	\$ -	\$ 4,499
Vouchers payable	-	29,862
Salaries payable	<u>2,596</u>	<u>3,143</u>
Total liabilities	<u>2,596</u>	<u>37,504</u>
Fund Balance		
Restricted - Pasadena Gold Line Mass Transit Station Project	732,520	736,479
Restricted	<u>1,308,610</u>	<u>1,165,074</u>
Total fund balance	<u>2,041,130</u>	<u>1,901,553</u>
Total liabilities and fund balance	<u>\$ 2,043,726</u>	<u>\$ 1,939,057</u>

The accompanying notes are an integral part of the financial statements.

CITY OF ARCADIA

PROPOSITION A LOCAL RETURN FUND

**STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE**

For the Fiscal Years Ended June 30

	<u>2017</u>	<u>2016</u>
REVENUES		
Proposition A	\$ 1,053,986	\$ 1,037,889
Interest income	21,303	17,750
Unrealized (loss) gain on investments	(12,341)	3,260
Project reimbursement	<u>-</u>	<u>127,200</u>
Total revenues	<u>1,062,948</u>	<u>1,186,099</u>
EXPENDITURES		
Various projects	<u>923,371</u>	<u>1,219,560</u>
Total expenditures	<u>923,371</u>	<u>1,219,560</u>
Excess (deficiency) of revenues over expenditures	139,577	(33,461)
Fund balance at beginning of year	<u>1,901,553</u>	<u>1,935,014</u>
Fund balance at end of year	<u>\$ 2,041,130</u>	<u>\$ 1,901,553</u>

The accompanying notes are an integral part of the financial statements.

CITY OF ARCADIA

PROPOSITION A LOCAL RETURN FUND

**SUPPLEMENTAL INFORMATION
SCHEDULE OF EXPENDITURES
ACTUAL AND METRO APPROVED PROJECT BUDGET**

For the Fiscal Year Ended June 30, 2017
(With Comparative Actual Amount for the Fiscal Year Ended June 30, 2016)

Project Code	Project Name	2017			2016 Actual
		Metro Budget	Actual	Variance Favorable (Unfavorable)	
120-01	Arcadia Dial-A-Ride Transit	\$ 750,000	\$ 666,607	\$ 83,393	\$ 522,755
140-01	Recreational Transit	17,000	15,937	1,063	16,200
150-01	Bus Stop Improvements/Maintenance	115,000	102,851	12,149	110,024
270-02	Arcadia Transit Service Restructuring and Feasibility Study	120,000	28,414	91,586	54,316
270-04	Gold Line Phase II	-	-	-	71,858
280-01	Regional Light Rail Marketing, Planning and Admin	6,000	-	6,000	-
380-01	Capital Reserves - Pasadena Gold Line Mass Transit Station	400,000	7,267	392,733	414,407
480-01	Direct Administration	111,000	102,295	8,705	30,000
	Total expenditures	<u>\$ 1,519,000</u>	<u>\$ 923,371</u>	<u>\$ 595,629</u>	<u>\$ 1,219,560</u>

See accompanying independent auditor's report.

CITY OF ARCADIA

PROPOSITION A LOCAL RETURN FUND

**SUPPLEMENTAL INFORMATION
SCHEDULE OF CAPITAL ASSETS**

June 30, 2017

<u>Date Acquired</u>	<u>Description</u>	<u>Balance 7/1/2016</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 6/30/2017</u>
None		\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ -	\$ -

See accompanying independent auditor's report.

CITY OF ARCADIA

PROPOSITION C LOCAL RETURN FUND

BALANCE SHEETS

JUNE 30

	<u>2017</u>	<u>2016</u>
ASSETS		
Cash and investments	\$ 2,408,951	\$ 3,187,672
Interest receivable	3,017	7,262
Accounts receivable	<u>3,733</u>	<u>58,333</u>
Total assets	<u>\$ 2,415,701</u>	<u>\$ 3,253,267</u>
LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts payable	\$ 55,505	\$ 490,045
Wages payable	<u>1,366</u>	<u>-</u>
Total liabilities	<u>56,871</u>	<u>490,045</u>
Fund Balance		
Restricted - Pasadena Gold Line Mass Transit Station Project	1,098,779	1,104,718
Restricted	<u>1,260,051</u>	<u>1,658,504</u>
Total fund balance	<u>2,358,830</u>	<u>2,763,222</u>
Total liabilities and fund balance	<u>\$ 2,415,701</u>	<u>\$ 3,253,267</u>

The accompanying notes are an integral part of the financial statements.

CITY OF ARCADIA

PROPOSITION C LOCAL RETURN FUND

**STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE**

For the Fiscal Years Ended June 30

	<u>2017</u>	<u>2016</u>
REVENUES		
Proposition C	\$ 872,753	\$ 858,917
Interest income	27,791	32,260
Unrealized (loss) gain on investment	(16,568)	4,742
Project reimbursement	-	190,800
Call for project grant	-	58,333
Total revenues	<u>883,976</u>	<u>1,145,052</u>
EXPENDITURES		
Various projects funded by PCLRF	1,288,368	1,418,061
Various projects funded by Mini Call for Project Grant	-	58,333
Total expenditures	<u>1,288,368</u>	<u>1,476,394</u>
(Deficiency) of revenues over expenditures	(404,392)	(331,342)
Fund balance at beginning of year	<u>2,763,222</u>	<u>3,094,564</u>
Fund balance at end of year	<u>\$ 2,358,830</u>	<u>\$ 2,763,222</u>

The accompanying notes are an integral part of the financial statements.

CITY OF ARCADIA

PROPOSITION C LOCAL RETURN FUND

SUPPLEMENTARY INFORMATION

SCHEDULE OF EXPENDITURES

ACTUAL AND METRO APPROVED PROJECT BUDGET

For the Fiscal Year Ended June 30, 2017

(With Comparative Actual Amount for the Fiscal Year Ended June 30, 2016)

Project Code	Project Name	2017			2016 Actual
		Metro Budget	Actual	Variance Favorable (Unfavorable)	
380-01	Capital Reserves - Pasadena Gold Line Mass Transit Station	\$ 600,000	\$ 10,901	\$ 589,099	\$ 468,731
400-30	ITS Arterial Development	-	-	-	8,993
440-33	Concrete Repairs: Westbound Foothill Blvd. from Santa Anita Ave. to Michillinda Ave	1,300,000	373,070	926,930	742,247
440-34	Street Rehab: Duarte Road from Santa Anita Ave. to Fifth Ave	800,000	550,852	249,148	93,131
440-35	Arterial Streets Miscellaneous Minor Repairs	150,000	149,174	826	4,963
440-36	Huntington Drive Pavement Rehabilitation - West of Michillinda Ave	12,000	-	12,000	-
440-37	Arterial Streets Bridge Rehabilitation	76,000	76,000	-	-
440-38	Street rehab: Second Ave from Huntington Dr. to Foothill Blvd	600,000	23,014	576,986	-
450-03	Michillinda Ave and Sunset Blvd Intersection Improvements	36,000	-	36,000	-
470-01	Pavement Management Study	35,000	13,922	21,078	-
480-01	Direct Administration	110,000	91,435	18,565	99,996
500-01	Gold Line/Downtown Pedestrian Improvements	833,000	-	833,000	-
	Total expenditures	\$ 4,552,000	\$ 1,288,368	\$ 3,263,632	\$ 1,418,061
	Funded by Mini Call for Project Grant				
	ITS Arterial Development		-		58,333
	Total PCLRF Expenditures		1,288,368		1,476,394

See accompanying independent auditor's report.

CITY OF ARCADIA

PROPOSITION C LOCAL RETURN FUND

**SUPPLEMENTARY INFORMATION
SCHEDULE OF CAPITAL ASSETS**

June 30, 2017

<u>Date Acquired</u>	<u>Description</u>	<u>Balance 7/1/2016</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 6/30/2017</u>
None		\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ -	\$ -

See accompanying independent auditor's report.

CITY OF ARCADIA

MEASURE R LOCAL RETURN FUND

BALANCE SHEETS

JUNE 30

	<u>2017</u>	<u>2016</u>
ASSETS		
Cash and investments	\$ 1,936,096	\$ 1,781,158
Interest receivable	<u>5,461</u>	<u>3,875</u>
Total assets	<u>\$ 1,941,557</u>	<u>\$ 1,785,033</u>
LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts payable	\$ 163,353	\$ 717
Wages payable	<u>940</u>	<u>-</u>
Total liabilities	<u>164,293</u>	<u>717</u>
Fund Balance		
Restricted	<u>1,777,264</u>	<u>1,784,316</u>
Total fund balance	<u>1,777,264</u>	<u>1,784,316</u>
Total liabilities and fund balance	<u>\$ 1,941,557</u>	<u>\$ 1,785,033</u>

The accompanying notes are an integral part of the financial statements.

CITY OF ARCADIA

MEASURE R LOCAL RETURN FUND

**STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE**

For the Fiscal Years Ended June 30

	<u>2017</u>	<u>2016</u>
REVENUES		
Measure R	\$ 655,848	\$ 646,067
Interest income	20,255	17,032
Unrealized (loss) gain on investments	<u>(11,686)</u>	<u>2,635</u>
Total revenues	<u>664,417</u>	<u>665,734</u>
 EXPENDITURES		
Various projects	<u>671,469</u>	<u>408,726</u>
Total expenditures	<u>671,469</u>	<u>408,726</u>
 Excess of revenues over expenditures	(7,052)	257,008
 Fund balance at beginning of year	<u>1,784,316</u>	<u>1,527,308</u>
 Fund balance at end of year	<u><u>\$ 1,777,264</u></u>	<u><u>\$ 1,784,316</u></u>

The accompanying notes are an integral part of the financial statements

CITY OF ARCADIA

MEASURE R LOCAL RETURN FUND

SUPPLEMENTARY INFORMATION

SCHEDULE OF EXPENDITURES

ACTUAL AND METRO APPROVED PROJECT BUDGET

For the Fiscal Year Ended June 30, 2017

(With Comparative Actual Amount for the Fiscal Year Ended June 30, 2016)

Project Code	Project Name	2017			2016 Actual
		Metro Budget	Actual	Variance Favorable (Unfavorable)	
1.05	Street Rehab: Camino Real Ave; 6th Avenue; Lemon Avenue	\$ 500,000	\$ 163,354	\$ 336,646	\$ -
3.16	Bike signals, detection, lanes & parking	100,000	38	99,962	-
4.20	Ongoing operation of Arcadia Transit Including Purchased Transportation Contract and Program Management and Administration	485,000	444,399	40,601	348,506
5.15	Arcadia Transit Real-Time Passenger Information Project	100,000	1,572	98,428	-
8.10	Overall administration of Measure R Local Return Funded Programs, Projects and Daily Planning Activities	63,000	62,106	894	60,220
Total expenditures		<u>\$ 1,248,000</u>	<u>\$ 671,469</u>	<u>\$ 576,531</u>	<u>\$ 408,726</u>

See accompanying independent auditor's report.

CITY OF ARCADIA

MEASURE R LOCAL RETURN FUND

SUPPLEMENTARY INFORMATION
SCHEDULE OF CAPITAL ASSETS

June 30, 2017

<u>Date</u> <u>Acquired</u>	<u>Description</u>	<u>Balance</u> <u>7/1/2016</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>6/30/2017</u>
None		\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ -	\$ -

See accompanying independent auditor's report.

CITY OF ARCADIA

**TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND
(PURSUANT TO PUBLIC UTILITIES CODE SECTION 99234)**

**BALANCE SHEETS
JUNE 30**

	<u>2017</u>	<u>2016</u>
ASSETS		
Due from LACMTA	\$ -	\$ 71,588
Total assets	<u>\$ -</u>	<u>\$ 71,588</u>
 LIABILITIES AND FUND BALANCE		
Liabilities		
Due to General Fund	\$ -	\$ 71,588
Total liabilities	<u>-</u>	<u>71,588</u>
 Fund Balance		
Restricted	<u>-</u>	<u>-</u>
Total fund balance	<u>-</u>	<u>-</u>
 Total liabilities and fund balance	 <u>\$ -</u>	 <u>\$ 71,588</u>

The accompanying notes are an integral part of the financial statements.

CITY OF ARCADIA

TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND

**STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE**

For the Fiscal Years Ended June 30

	<u>2017</u>	<u>2016</u>
REVENUES		
Payment from prior year reserve	\$ -	\$ 71,558
Total revenues	<u>-</u>	<u>71,558</u>
EXPENDITURES		
Ramps & Sidewalks	<u>-</u>	<u>70,334</u>
Total expenditures	<u>-</u>	<u>70,334</u>
Excess of revenues over expenditures	-	1,224
Fund balance at beginning of year	<u>-</u>	<u>(1,224)</u>
Fund balance at end of year	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of the financial statements.

CITY OF ARCADIA

TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND
SUPPLEMENTARY INFORMATION

SCHEDULE OF TRANSPORTATION DEVELOPMENT ACT
ALLOCATION FOR SPECIFIC PROJECTS

For the Fiscal Year Ended June 30, 2017

<u>Project Description</u>	<u>Program Year</u>	<u>Allocations</u>	<u>Expenditures</u>	<u>Unexpended Allocations</u>	<u>Project Status</u>
Local allocations					
None	2016-2017	\$ -	\$ -	\$ -	Completed
	Total	<u>\$ -</u>	<u>\$ -</u>	-	
Unexpended interest accumulated to date					
Fund balance at beginning of year				-	
Fund balance at end of year				<u>\$ -</u>	

See accompanying independent auditor's report.

CITY OF ARCADIA

NOTES TO FINANCIAL STATEMENTS
For the Fiscal Years Ended June 30, 2017 and 2016

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Fund Accounting

The operations of the Proposition A Local Return Fund (PALRF) and Proposition C Local Return Funds (PCLRF), Measure R Local Return Fund (MRLRF), and Transportation Development Act Article 3 Fund (TDAA3F) are accounted for in separate sets of self-balancing accounts that comprise their assets, liabilities, fund balance, revenues, and expenditures.

PALRF and PCLRF represent 25% and 20% respectively, of the ½ cent Proposition A and ½ cent Proposition C sales taxes which are distributed to the jurisdictions within Los Angeles County based on population and must be used exclusively for transportation related programs and projects.

MRLRF represents 15% of the ½ cent sales tax which is distributed to the jurisdictions within Los Angeles County based on a per capita basis and must be used exclusively for transportation purposes.

Transportation Development Act Article 3 Fund (TDAA3F) is a Special Revenue Fund that accounts for the City’s share of the Transportation Development Act Article 3 allocations which are legally restricted for specific purposes.

Basis of Accounting and Measurement Focus

PALRF, PCLRF, MRLRF, and TDAA3F are accounted for using the modified accrual basis of accounting whereby revenues are recognized when they become both measurable and available to finance expenditures of the current period and expenditures are generally recognized when the related fund liabilities are incurred.

Special Revenue funds are reported on a spending or “financial flow” measurement focus. This means that generally only current assets, current liabilities and deferred inflows and outflows of resources are included on their balance sheets. Statements of revenues, expenditures and changes in fund balances for Special Revenue Funds generally present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

Budgets and Budgetary Accounting

The budgeted amounts presented in this report for comparison to the actual amounts are presented in accordance with accounting principles generally accepted in the United States of America.

CITY OF ARCADIA

NOTES TO FINANCIAL STATEMENTS
For the Fiscal Years Ended June 30, 2017 and 2016
(Continued)

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fair Value Measurement

In accordance with GASB Statement No. 72, Fair Value Measurement and Application, which became effective for the fiscal year ended June 30, 2016, the City categorizes its fair value measurement within the fair value hierarchy that is based on the valuation inputs used to measure the fair value of the investment. Level 1 inputs are quoted prices in active markets for identical investments; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. Accordingly, the City reports its investments at fair value and recognizes unrealized gain (loss) on investments.

Refer to the City's 2017 Comprehensive Annual Financial Report for detailed disclosures regarding the City's investments policy and fair value measurements.

Fund Balance Reporting

Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, establishes the fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

The PALRF, PCLRF, MRLRF, and TDAA3F report the following fund balance classification as of June 30, 2017:

- Restricted – Amounts that are constrained for specific purposes, which are externally imposed by providers, such as creditors, or amounts constrained due to constitutional provisions or enabling legislation. The use of the Funds' remaining fund balances are restricted for projects approved by LACMTA.

Information regarding the fund balance reporting policy adopted by the City is described in Note 1 to the City's Comprehensive Annual Financial Report.

NOTE 2 – ANNUAL FINANCIAL STATEMENTS

The financial statements reflect only the financial position and results of operations of the PALRF, PCLRF, MRLRF, and TDAA3F and their compliance with the Proposition A and Proposition C Local Return Program Guidelines, Measure R Local Return Program Guidelines, and Transportation Development Act Article 3 and the Los Angeles County Metropolitan Transportation Authority Funding and Allocation Guidelines for Transportation Development Act Article 3 Bicycle and Pedestrian Funds.

CITY OF ARCADIA

NOTES TO FINANCIAL STATEMENTS
For the Fiscal Years Ended June 30, 2017 and 2016
(Continued)

NOTE 3 – PROPOSITION A AND PROPOSITION C LOCAL RETURN COMPLIANCE REQUIREMENTS

In accordance with Proposition A and Proposition C Local Return Program Guidelines, funds received pursuant to these guidelines may only be used for Proposition A and Proposition C Local Return approved programs.

NOTE 4 – MEASURE R LOCAL RETURN COMPLIANCE REQUIREMENTS

In accordance with Measure R Local Return Program Guidelines, funds received pursuant to these guidelines may only be used for Measure R Local Return approved programs.

NOTE 5 – TRANSPORTATION DEVELOPMENT ACT COMPLIANCE REQUIREMENTS

In accordance with Public Utilities Code Section 99234, funds received pursuant to this Code's section may only be used for activities relating to pedestrians and bicycle facilities.

NOTE 6 – CASH AND INVESTMENTS

The PALRF, PCLRF, MRLRF, and TDAA3F cash balances were pooled with various other City funds for deposit and investment purposes. The share of each fund in the pooled cash account was separately maintained and interest income was apportioned to the participating funds based on the relationship of their average quarterly balances to the total of the pooled cash and investments.

NOTE 7 – MINI CALL FOR PROJECTS GRANT

The Mini Call for Project Grant MOU.P000 F1332 of \$0 and \$58,333 for the years ended June 30, 2017 and 2016, respectively, represents additional funds received from LACMTA to partially fund the PCLRF ITS Arterial Development Project.

NOTE 8 – CAPITAL RESERVE

In September 2004, LACMTA and the City entered into capital reserve agreements to establish a capital reserve account (Account) for the Pasadena Gold Line Future Mass Transit Station Project. On July 23, 2009, LACMTA and the City amended the agreement to extend the expiration of the agreement from September 2, 2009 to June 30, 2012. On June 14, the LACMTA Board, authorized an extension on the term of the capital reserve account to June 30, 2021.

The Account will be funded with the Proposition A and C Local Return funds allocated to the City. All interest shall be accrued and placed in the Account for use exclusively for the said projects. The Account, including interest earned, is recorded in a separate fund and the balance of that fund is combined with the PALRF and PCLRF for financial reporting purposes.

CITY OF ARCADIA

NOTES TO FINANCIAL STATEMENTS
For the Fiscal Years Ended June 30, 2017 and 2016
(Continued)

NOTE 8 – CAPITAL RESERVE (continued)

For the years ended June 30, 2017 and 2016, following is the capital reserve amount for PALRF and PCLRF:

	PALRF	PCLRF
Capital Reserve at 6/30/15	\$ 712,255	\$ 915,503
Investment income during the year	8,797	13,196
Project reimbursement FY 2016	127,200	190,800
Project reimbursement FY 2015	302,634	453,950
Expenditure during the year	(414,407)	(468,731)
Capital reserve at 6/30/16	736,479	1,104,718
Investment income during the year	3,308	4,962
Expenditure during the year	(7,267)	(10,901)
Capital reserve at 6/30/17	\$ 732,520	\$ 1,098,779

NOTE 9 – TRANSPORTATION DEVELOPMENT ACT FUND REVENUE ALLOCATION

The revenue allocation for the years ended June 30, 2017 and 2016 consisted of the following:

	2017	2016
FY 2011-12 allocation	\$ -	\$ 15,962
FY 2012-13 allocation	-	40,364
FY 2013-14 allocation	-	15,262
Total payment requested	\$ -	\$ 71,588

CITY OF ARCADIA

NOTES TO FINANCIAL STATEMENTS
For the Fiscal Years Ended June 30, 2017 and 2016
(Continued)

NOTE 10 – TRANSPORTATION DEVELOPMENT ACT FUNDS RESERVED

In accordance with TDA Article 3 (SB821) Guidelines, funds not spent during the fiscal year have been placed on reserve in the Local Transportation Fund (LTF) account with the County Auditor-Controller to be drawn down whenever the funds become eligible for a specific project and an approved drawdown request is received by Metro. As of June 30, 2017, and 2016, the City has funds on reserve as follows:

	2017	2016
FY 2013-14 allocation	30,823	30,823
FY 2014-15 allocation	37,534	37,534
FY 2015-16 allocation	36,644	36,644
FY 2016-17 allocation	38,276	-
Available reserve balance	\$ 143,277	\$ 105,001

NOTE 11 – SUBSEQUENT EVENTS

The City has evaluated events or transactions that occurred subsequent to June 30, 2017 through November 17, 2017, the date the accompanying financial statements were available to be issued, for potential recognition or disclosure in the financial statements and determined no subsequent matters require disclosure or adjustment to the accompanying financial statements.



SIMPSON & SIMPSON
CERTIFIED PUBLIC ACCOUNTANTS

FOUNDING PARTNERS
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**Independent Auditor's Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in
Accordance with *Government Auditing Standards***

To the Honorable Members of the City Council of the
City of Arcadia, California and the
Los Angeles County Metropolitan Transit Authority

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Proposition A Local Return Fund (PALRF), Proposition C Local Return Fund (PCLRF), Measure R Local Return Fund (MRLRF), and Transportation Development Act Article 3 Fund (TDAA3F) of the City of Arcadia, California (City), as of and for the year ended June 30, 2017, and the related notes to the financial statements, and have issued our report thereon dated November 17, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's local return funds and TDAA3F financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify any deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.





Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Simpson & Simpson".

Los Angeles, California
November 17, 2017

COMPLIANCE SECTION



SIMPSON & SIMPSON
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Independent Auditor's Report On Compliance

To the Honorable Members of the City Council of the
City of Arcadia, California and the
Los Angeles County Metropolitan Transit Authority

Report on Compliance

We have audited the compliance of the City of Arcadia, California (City) with the Proposition A and Proposition C Local Return Guidelines, Measure R Local Return Guidelines, Transportation Development Act Article 3, and the Los Angeles County Metropolitan Transportation Authority's Funding and Allocation Guidelines for the Transportation Development Act Article 3 Bicycle and Pedestrian Funds (Guidelines) for the year ended June 30, 2017.

Management's Responsibility

Management is responsible for the City's compliance with those guidelines.

Auditor's Responsibility

Our responsibility is to express an opinion on the City's compliance based on our audit. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the Guidelines referred to in the preceding paragraph. Those standards and the Guidelines require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a local return program and the transportation development Act Article 3 (TDAA3) occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance. Our audit does not provide a legal determination of the City's compliance with those requirements.

Opinion on Each Local Return Program and Transportation Development Act Article 3

In our opinion, the City of Arcadia complied, in all material respects, with the compliance requirements referred to above that apply to Proposition A Local Return Fund, Proposition C Local Return Fund, Measure R Local Return Fund, and Transportation Development Act Article 3 Fund (TDAA3F) for the year ended June 30, 2017.





Report on Internal Control Over Compliance

Management of the City of Arcadia is responsible for establishing and maintaining effective internal control over compliance with the Requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the Requirements that could have a direct and material effect on the Local Return programs and the TDAA3F to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance and to test and report on internal control over compliance in accordance with the Requirements, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance under the Requirements on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance under the Requirements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with the Requirements that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that we consider to be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirement of the Guidelines. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Simpson & Simpson".

Los Angeles, California
November 17, 2017

CITY OF ARCADIA
COMPLIANCE MATRIX
Year Ended June 30, 2017

Compliance Requirement	In Compliance		Questioned Costs	If no, provide details and management response.
	Yes	No		
A. Proposition A and Proposition C Local Return Funds				
1. Timely use of funds.	X		None	
2. Expenditures were approved before being incurred.	X		None	
3. Funds were used on approved projects only and expenditures were supported and allowable per Guidelines.	X		None	
4. Expenditures did not exceed 25% of Metro's approved budget.	X		None	
5. Administrative expenses were within the 20% cap.	X		None	
6. All on-going and carryover projects were reported in Form B.	X		None	
7. Annual Project Summary Report (Form B) was submitted on time.	X		None	
8. Annual Expenditure Report (Form C) was submitted on time.	X		None	
9. Recreational Transit Form submitted on time.	N/A		None	
10. Cash or cash equivalents were maintained.	X		None	
11. Accounting procedures, record keeping and documentation were adequate.	X		None	
12. Revenues received including allocations, project generated revenues, and interest income were properly credited to the PALRF and PCLRF accounts.	X		None	

CITY OF ARCADIA
COMPLIANCE MATRIX
Year Ended June 30, 2017
(Continued)

Compliance Requirement	In Compliance		Questioned Costs	If no, provide details and management response.
	Yes	No		
B. Measure R Local Return Fund				
1. Timely use of funds.	X		None	
2. Expenditures were approved before being incurred.	X		None	
3. Funds were used on approved projects only and expenditures were supported and allowable per Guidelines.	X		None	
4. Fund were not substituted for property tax.	X		None	
5. Administrative expenses were within the 20% cap.	X		None	
6. Expenditure Plan (Form One) was submitted on time.	X		None	
7. Expenditure Report (Form Two) was submitted on time.	X		None	
8. Cash or cash equivalents were maintained.	X		None	
9. Accounting procedures, record keeping and documentation were adequate.	X		None	
10. Revenues received including allocations, project generated revenues, and interest income were properly credited to the Measure R account.	X		None	
11. Funds were not used to supplant existing local revenues being used for transportation purpose.	X		None	

CITY OF ARCADIA
COMPLIANCE MATRIX
 Year Ended June 30, 2017
 (Continued)

Compliance Requirement	In Compliance		Questioned Costs	If no, provide details and management response.
	Yes	No		
C. Transportation Development Act Article 3 Fund				
1. Timely use of funds.	X		None	
2. Expenditures were incurred for activities relating to pedestrian and bicycle facilities and amenities.	X		None	

CITY OF ARCADIA

SCHEDULE OF FINDINGS AND RECOMMENDATIONS
June 30, 2017

No findings were noted.

EXIT CONFERENCE

CITY OF ARCADIA

PROPOSITION A, PROPOSITION C, MEASURE R LOCAL RETURN FUNDS, AND
TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND
EXIT CONFERENCE

June 30, 2017

An exit conference was held on December XX, XXXX, with the City of Arcadia.
Those in attendance were:

Simpson & Simpson Representative:

Muhammad Riaz, Staff Auditor

City's Representative:

Shannon Huang, Financial Services Manager

Matters Discussed:

Results of the audit, no findings were noted

A copy of this report was forwarded to the following City representative(s) for their
comments prior to the issuance of the final report:

Simpson & Simpson, LLP
633 West 5th Street, Suite 3320
Los Angeles, CA 90071

RE: CITY OF ARCADIA ANNUAL FINANCIAL REPORT OF THE PROPOSITION A LOCAL RETURN FUND, PROPOSITION C LOCAL RETURN FUND, MEASURE R LOCAL RETURN FUND, AND TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND FOR THE FISCAL YEARS ENDED JUNE 30, 2017 AND 2016

I have received the annual financial report of the Proposition A Local Return Fund, Proposition C Local Return Fund, Measure R Local Return Fund, and Transportation Development Act Article 3 Fund for the years ended June 30, 2017 and 2016 for the City of Arcadia and agree with the contents of the report except as indicated below:

(Attach additional pages if necessary)

Very truly yours,

Name

Title

Date