

CEO BRIEF | EVERY VOICE COUNTS

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Substantial Completion Reached on Construction of Gold Line Foothill Extension

I am very proud to announce that on Wednesday, September 23, 2015, the Gold Line Foothill Construction Authority, Metro, and the three contractors on the project, Kiewit Parsons Joint Venture, Skanska USA, and Webcor Builders have achieved a major milestone. The \$1 billion, 11.5 mile, 6 station extension of the Gold Line from Pasadena to Azusa, which broke ground in June 2010, has reached substantial completion! Metro will now take over the line to begin testing on the new line and pre-revenue operations. I have committed to announcing the revenue service date for the Gold Line within 30 days, and I ask that all employees, partners, stakeholders and future customers remain diligent and committed to making this line, and our system, the best it can be – the best in the nation.

I want to commend the teams who brought this project in on time and on budget. From Metro, I would like to recognize Rick Meade from Program Management, whose leadership was invaluable in helping reach this milestone. From the Construction Authority, I would like to recognize Habib Balian, CEO of the Construction Authority and his project team who were great partners to Metro and completed construction of this signature project on time and on budget.

For the complete story as posted on The Source, please click [here](#).

Metro's Accounting Department Wins Prism Award

On Wednesday, Metro's Accounting Department- Payroll section received the "2015 Prism Award" from the American Payroll Association and their Strategic Accounts Payable Leadership Task Force (SAPLTF).

Each year, the American Payroll Association honors one Payroll Department nationally that has achieved innovation and excellence in technology, performance, or process improvements. With ongoing system upgrades and services, the department received this award for process improvements that continue to exceed industrial standards. Last year, Metro's Accounting Department-Accounts Payable section received the Accounts Payable Prism Award. Congratulations to the Accounting Department for this achievement.

Dodgers Metro Night is a Hit

On Tuesday, the Los Angeles Dodgers and Metro teamed up for the inaugural Dodgers Metro Night. I joined LA County Supervisor and Metro Board Chair Mark Ridley-Thomas on the field, first in cheering on LA City Councilman and Board Director Paul Krekorian in throwing out the first pitch, then in cheering on the Dodgers with other fans and Metro riders who are hoping the Dodgers can capture the NL West as soon as possible.

Metro and the Dodgers have a strong partnership and a shared interest in being community members. Our very popular Dodger Stadium Express provides transportation to games and offers us an opportunity to expose thousands of fans to the quality service we provide. I'll be rooting for the Dodgers in the playoffs while I root on my hometown Cubs as well.

The Dodger Stadium Express is a joint demonstration project made possible by Clean Transportation Funding from the Mobile Source Air Pollution Reduction Review Committee and Metro ExpressLanes. By using the Stadium Express, fans are helping to bring cleaner air to our community by reducing traffic in the Los Angeles area.

Metro Presents to Small Business – Big Ideas Conference Attendees

Metro's Regional Connector's Community & Construction Relations Team along with our partners in the Little Tokyo Business Assistance Center (BAC) were invited by Los Angeles Mayor Eric Garcetti's Office of Economic Development to address The National League of Cities' Small Business-Big Ideas Conference attendees on practices for sustaining and promoting local businesses during construction. Forty-five government leaders from 18 cities, from California to Maine, joined with Mayor Garcetti's Office, Metro's BAC partner, the Asian Pacific Islander-Small Business Program (API-SBP) and Community & Construction Relations to share common challenges and discuss "Big Ideas."

This is the first time Metro's varied business promotional programs, established as mitigations, as well as Metro's pilot Business Interruption Fund, were presented to a national audience for consideration as best practices, each under the theme of "Promoting the Economic Welfare of Transit Oriented Communities."

The presentation included: Construction Relation's 24 hour, in-language response team measures to address impacts; Community Relations' partnership with the Little Tokyo Marketing & Advertising Task Force and the launch of GoLittleTokyo.com, a web-portal to the experience of Little Tokyo as a transit destination; API-SBP's one-on-one business counseling, strategic planning and door-to-door outreach services; Social Communications' Technology Toolkit "picks" that enhance stakeholder communications and protect neighborhoods from impacts; and the importance of Eat, Shop, Play and the Business Interruption Fund to the Regional Connector, Crenshaw and Purple Line. These projects evoked both interest and questions from attendees.

Tom Smuts and Bikeshare Ride to the Emmy Awards

On Sunday, Tom Smuts, producer of the hit TV show *Mad Men*, teamed up with a band of celebrities, LADOT, Los Angeles Bicycle Coalition and two Metro Bikeshare bikes to ride to the Emmy Awards through Los Angeles' South Park District. This support for biking in Los Angeles, especially in tuxedos, shows vital support for a balanced transportation system and the new bike share program. This support is important, especially coming from a huge, visible and local industry such as Hollywood.

For the complete story as posted on The Source, please click [here](#).

Vendor/ Contract Management Launches Guide to Mastering Procurement for Professional Services

The Vendor/Contract Management department strives to fulfill the Agency's vision "To Provide Excellence in Service and Support," through ongoing implementation of value added systems and tools such as its Contract Information Management System (CIMS) for staff, the Vendor Portal and 12 Month-Look Ahead for procurements for the vendor community, plus the newly launched Guide to Mastering Procurement for Professional Services (Guide). The Guide serves as a reference for internal clients (business units) within Metro to have a clearer understanding of the necessary requirements to initiate and support a procurement activity through the identified seven-step procurement process. The Guide is an added resource and is not intended to replace any policies and procedures. As V/CM strives to achieve customer focused, performance driven procurement strategy; the Guide serves as a roadmap of the fundamentals of procurement. A separate Guide for Mastering Procurement for Construction is under development.

Special thank you to the team of Contract Administration professionals and Marketing staff that worked over the course of the past year to develop the content and design this Guide. To access the Guide visit V/CM's intranet page or click [here](#); and to access the Vendor Portal and 12 Month-Look Ahead, please visit metro.net/business

Kelly Hines Participates in Prestigious ENO Transit Executive Program

I would like to recognize Kelly Hines, who is representing Metro this year in the ENO Transit Executive Program. The 11th annual program will kick off in October with an intensive week-long seminar in Washington, D.C. The ENO Transit Senior Executive Program is a year-long leadership development program designed for top transit executives to participate in an intensive and confidential forum on strategic management, leadership and critical emerging industry issues.

Ms. Hines was selected for her exemplary leadership of our Local Programming Department, which performs a diverse set of functions including managing relationships with local cities, munis and stakeholders; overseeing TAP's back office, clearing and settlement and coordinating our fare table. Ms. Hines is part of the team that made TAP the largest seamless regional transit network in the nation. In short, whether working with her team or our external partners, Ms. Hines is a stellar collaborator. She brings experience in performance analysis, finance, fare policy and strategic planning from all over the country to us, our local partners and now the ENO group.

Thank you Kelly for your excellence in service and support. We wish you the best of luck in representing Metro in the ENO program.

Procurement Postings

Metro Leimert Park Station Mosaic Artwork Fabrication (RFP)

Metro released a Request for Proposals (RFP) to procure professional services of a specialized fabricator to translate an artist's design into mosaic, fabricate, and deliver for installation at the Metro Leimert Park Station. The procurement process blackout period is expected to run from Monday, September 21, 2015 through Monday, January 11, 2016.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Jesse Zepeda, Contract Administrator, at (213) 922-4156.

Engine – CUMMINS, 8.9 ISLG, 280 HP (IFB)

Metro will release an Invitation for Bids (IFB) to procure ENGINE - CUMMINS, 8.9 ISLG, 280 HP. The procurement process blackout period is expected to run from Friday, September 25, 2015 through Friday, February 5, 2016.

The procurement for the Cummins Engines in the bus fleet is to replace those engines that have reached the end of their useful life.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Mona Ismail, Sr. Contract Administrator at (213) 922-7376.

P2000 Light Rail Vehicle Overhaul Program Consultant Support Services (RFP)

Metro will release a Request for Proposals (RFP) next week to solicit a technical consulting services firm to assist Metro staff to oversee the P2000 Light Rail Vehicle Overhaul Program. The overhaul program is designed to address the required vehicle upgrades and/or replacement of major systems and subsystems to improve the overall safety, availability, and reliability of 52 Light Rail Vehicles and to maintain their "State of Good Repair".

Metro staff envisions that the primary role of the consultant is to provide support and assistance to Metro with skilled and qualified individuals to perform tasks as part of the design review, program management, inspection, and administration of the overhaul services to ensure that the work is completed in compliance with the Contract requirements and government regulations.

This is a re-solicitation to incorporate federal funding and replaces RFP No. PS16344, which has been canceled by Amendment.

The procurement process blackout period is expected to run from Friday, October 2, 2015 through Thursday, June 2, 2016. Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Nicole Dang, Senior Contract Administrator at (213) 922-7438.

Emergency Security Operations Center (ESOC) Architectural and Engineering Design Services (RFP)

Metro will release a Request for Proposals (RFP) to procure architecture and engineering (A&E) design services for Metro's new ESOC. The procurement process blackout period is expected to run from Monday, September 28, 2015 through Monday, January 11, 2016.

Metro requires A&E design services to select a contractor to develop 65% Design Development documents for the proposed ESOC facilities. The new ESOC's mission is to "Establish a central location to house Emergency, Security, Rail and Bus operations centers to allow centralized communications, coordination, and to improve business continuity in day-to-day operations as well as enhancing Metro's disaster and terrorism response capabilities."

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Erika Estrada, Contract Administration Manager at (213) 922-1102.

120kW Portable Diesel Generators (IFB)

Metro will release Invitation for Bids (IFB) to procure 120kW Portable Diesel Generators. The procurement process blackout period is expected to run from Tuesday, September 29, 2015 through Monday, November 30, 2015.

This procurement is for the purchase of two (2) 120kW Portable Diesel Generators to replace portable generators that have exceeded their useful life.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Greg Baker, Contract Administrator at (213) 922-7577.

Plug-in Electric Vehicle Charging Station Expansion (IFB)

Metro will release an Invitation for Bids (IFB) for firms to provide purchasing support, installation, commissioning services, and back-office and customer support for Metro's EVSE network. Metro is looking to secure the services of an electric vehicle charging station supplier for the purchase and installation and commissioning of twenty (20) Level 2 electric vehicle charging stations. The selected firm shall purchase the charging stations and all related materials, install, commission, and provide back-office and customer support for Metro's EVSE network, and hold insurance. Metro proposes for

these charging stations to be installed at six (6) potential Metro park and ride locations: Union Station, Redondo Beach, Norwalk, Canoga, Chatsworth, and La Cienega /Jefferson. The procurement process blackout period is expected to run from Tuesday, October 6, 2015 through Tuesday, December 29, 2015.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Daniel A. Robb, Designated Consultant, Contracts, at (213) 922-1304.

Bus Pest Control (RFP)

Metro will release a Request for Proposals (RFP) to procure bus pest control services with a licensed firm to perform pest management services. This solicitation will have a Small Business participation goal of 10% of the total contract price, inclusive of a 7% Small Business Enterprise (SBE) goal of 3% and a Disadvantaged Veterans Business Enterprise (DVBE) goal of 3%. The procurement process blackout period is expected to run from Monday, September 28, 2015 through Thursday, February 25, 2016.

The procurement will result in a five (5) year contract (3 year base with two one-year options) with a licensed pest control firm to perform pest management services at various Metro bus divisions, including the Central Maintenance Facility.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Rommel Hilario, Senior Contract Administrator at (213) 922-4654.

Emergency Procurement for CNG Fuel Tank Replacement (IFB)

Metro released an Invitation for Bids (IFB) to procure CNG fuel tanks. The procurement process blackout period is expected to run from Wednesday, September 23, 2015 through Friday, January 29, 2016.

This procurement is for the purchase of replacement CNG Fuel Tanks for buses purchased in the year of 2000-2001 for New Flyer, series 5300 Metro bus fleet. In order to minimize the impact on bus service this replacement Fuel Tank deliveries must begin no later than January 2016.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Tanya Allen, Procurement Planning Administrator at (213) 922-1018.

Construction Notices – C/LAX Transit Project, Green Line, I-5

Crenshaw/LAX Transit Project: Closure of Crenshaw Boulevard Segment – Between Exposition Boulevard and Coliseum Street

- As part of construction of the Expo/Crenshaw station, an approximately 21-day closure will occur.
- The closure is scheduled to begin Friday, September 25, 2015 and continue through Friday, October 16, 2015.
- Traffic detours, signage and mitigation measures will be implemented. Access to businesses will be maintained.

Green Line: Bus Shuttles Replace Green Line Service – Between Hawthorne/Lennox and Willowbrook/Rosa Parks Stations

- Crews will be performing signals system maintenance.
- Shuttle service begins Friday, September 25, 2015 at 9:00 p.m. through Sunday, September 27, 2015, close of service.

Caltrans Interstate 5: All construction updates

“If you don’t know where you are going, you might wind up someplace else.”
~Yogi Berra (5/12/1925 – 9/22/2015)



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