

# CEO BRIEF | EVERY VOICE COUNTS

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Chief Executive Officer

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## **Metro Emerging Professionals Association Tours the Metro Gold Line Extension**

This morning, Metro Emerging Professionals Association (MEPA) members, joined by two local elected officials, Mayor David Armenta from Pico Rivera and Mayor Lori Woods from Signal Hill, toured the brand new Metro Gold Line Foothill Extension. The tour was led by Interim Director of Community Relations Jennifer Arndt and Senior Community Relations Officer Jacqueline Martinez, who work with Transit Safety Programs to ensure that communities remain safe and aware of new and existing transit throughout the communities of Los Angeles County. The informative tour gave attendees a sense of how the communities of the San Gabriel Valley are embracing and planning around these new transit amenities, the features of the alignment and rail cars, and the programs that exist to ensure that people remain safe as they maximize the mobility that the Gold Line brings. Riding the system is key to understanding it, and understanding the system is key to improving it.

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## **ALMA Welcomes California Secretary of State Alex Padilla**

Yesterday, the Advancing Latinos at Metro Association (ALMA), hosted its second event honoring the life and legacy of Cesar Chavez - an American farm worker, labor leader and civil rights activist, who co-founded the National Farm Workers Association (later the United Farm Workers union, UFW). The Honorable Alex Padilla, California Secretary of State, joined ALMA at Metro Headquarters where he shared his thoughts about Chavez and covered a variety of issues of interest in today's political environment. The Secretary also continued on with a Q&A session with those in attendance.

Metro Deputy CEO Stephanie Wiggins was present to welcome the Secretary to Metro and also shared welcoming remarks. If you have not yet had an opportunity to visit the Cesar Chavez display with artifacts on loan from the National Chavez Museum, we invite you to stop by. The display is on the Plaza level of Metro Headquarters. On March 31, Cesar Chavez Day, ALMA will be hosting a brown bag lunch event in the Union Station Conference Room with the Chavez Family Foundation. All are invited. For a photo from yesterday's event, please click [here](#).

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## **Metro Seeking Women to Help Build Los Angeles Transportation Infrastructure**

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On Wednesday, Metro organized a tour to recruit more women to join the booming construction industry in Los Angeles County. More than about 70 women joined the first-ever bus tour of five area training centers, learning about construction career opportunities in carpentry, masonry, electrical and other trades. The “Women Build Metro” tour was led by Women Build Metro LA Committee (WBMLA) within the Diversity and Economic Opportunity Department (DEOD) at Metro.

WBMLA was formed to help develop a pipeline of excellent candidates needed to accomplish the goals of Metro’s Project Labor Agreement (PLA) and Construction Careers Policy (CCP). As an agency, we partner with the construction related industry and support organizations to assure that our workforce reflects Los Angeles County and the communities that we serve. As such, DEOD establishes collaborations to increase the rank of qualified women candidates for apprenticeship and placement on Metro infrastructure projects. The taskforce, comprised of high level political, contracting, education and training organizations was created to assist Metro to inform, support and recruit women.

The groundbreaking PLA and CCP acts as a beacon that can guide under-represented gender and ethnicities into our industry. The investment of public dollars that Metro projects reflect must benefit all sectors of our economy, and DEOD joins me as CEO in spearheading this effort. Congratulations to Metro Interim Executive Director Ivan Page and his team for another job well done with the goal of increasing female candidates for apprenticeship and placement who will have the skills needed for future Metro projects. For a photo from this tour, please click [here](#).

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### **Crenshaw/LAX Transit Project Community Meeting**

On Monday night, The Crenshaw/LAX Transit Project team held a community meeting at Crenshaw Yoga and Dance to discuss upcoming construction in the Park Mesa Heights neighborhood. The upcoming work includes construction in the at-grade – or street-level – portion of the light-rail project, which includes the future Hyde Park Station. In addition to the new station, the work includes new sidewalks, curbs and gutters as well as pedestrian safety and streetscape elements consistent with the Crenshaw Boulevard Streetscape Plan. Metro’s construction relations team and design-build contractor Walsh-Shea Corridor Constructors answered questions from local stakeholders and explained the phasing of the upcoming work. Staff also highlighted the mitigations being put in place to limit impacts and disruptions to local businesses. These mitigations include temporary public parking lots and improvements to existing City of Los Angeles parking lots in the area.

Metro announced that Metro and the Los Angeles Department of Transportation (LADOT) will be holding a joint community meeting for Park Mesa Heights stakeholders in late April. Metro staff also shared information about the project’s “Halfway There” Community Celebration taking place on Saturday, May, 7 in Inglewood.

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### **Los Angeles Union Station Master Plan Program EIR Scoping Meeting**

Metro has initiated the preparation of the Program Environmental Impact Report (Program EIR) for the Los Angeles Union Station Master Plan. The Master Plan describes the vision and plan to guide future transit operations, development, and enhanced pedestrian and bicycle access to and from Los Angeles Union Station. We are seeking the public’s input on the overall project and on the scope and content of the environmental process. The Master Plan Program EIR Scoping Meeting will take place on Thursday, March 31, 2016 from 6:00 p.m. – 8:00 p.m. at Metro Headquarters Board Room: One Gateway Plaza, 3rd Floor, Los Angeles, CA 90012. Information about the scoping meeting, including how to submit comments, is available on the website, [metro.net/lausmp](http://metro.net/lausmp). Written comments are due by Tuesday, April 19, 2016 to:

Elizabeth Carvajal, Transportation Planning Manager

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LA Union Station Master Plan  
One Gateway Plaza, MS 99-23-4  
Los Angeles, CA 90012

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### **Business Interruption Fund (BIF) Workshop Series**

Metro is kicking off the spring 2016 Business Interruption Fund (BIF) workshop series beginning with the Little Tokyo area and 2nd/Broadway segment of the Regional Connector Transit Project on Wednesday, April 13, 2016 at the Miyako Hotel in Little Tokyo. Additional workshops will be hosted through June 2016 along the Purple Line Extension Phase I, Crenshaw/LAX corridor including the Little Tokyo area and 2nd/Broadway segment of Regional Connector.

Metro's BIF, authorized by the Metro Board of Directors, provides financial assistance to "mom and pop" businesses directly impacted by transit rail construction along the Crenshaw/LAX transit line, the Little Tokyo area and 2nd/Broadway segment of the Regional Connector, and Phase I of the Purple Line Extension. Metro's pilot BIF continues to support "mom and pop" businesses demonstrated through the award of 135 BIF grants exceeding the total amount of \$2.5 million.

The BIF workshops provide directly impacted small businesses an opportunity to learn about Metro's BIF and receive information first-hand from Metro and the BIF fund administrator, Pacific Coast Regional Small Business Development Corporation (PCR). The spring 2016 workshop schedule can be viewed [here](#).

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### **Metro to be represented at Libraries, Archives, and Museums Conference Exchange**

I would like to congratulate Digital Resources Librarian Kenneth (Kenn) Bicknell who has been selected as one of 18 individuals from across the United States to join Collective Wisdom: Libraries, Archives, and Museums (LAM) Conference Exchange. Kenn has provided excellence in Metro's Transportation Library since 2008.

This distinctive professional leadership opportunity brings together individuals from libraries, archives and museums to break down barriers between these three information sectors. Members will pool their collective experiences and insights from their diverse backgrounds throughout 2016 to explore the continuing education and professional development needs across the three subfields in the United States in the future. Kenn is the only member from a government agency, and one of only two members from California. The project is being administered by OCLC, a global library cooperative that provides shared technology services, original research, and community programs for libraries and leaders in more than 100 countries.

The press release and list of participants can be found by clicking [here](#).

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### **Assessing the Agency's Educational Needs**

One of Metro's excellent benefits is its tuition reimbursement program. Soon after joining Metro, I increased the limits of reimbursement for contract employees to match the benefit of non-contract employees. Continuing Education is an important aspect of professional development and I am glad that there has been a large increase of contract employees utilizing the benefit. Comparing the first half of FY15 to the first half of FY16 the numbers have more than doubled.

Now, Metro's Talent Development Department wants to hear from you. A survey is being conducted online to help assess the interests of Metro employees for an on-site degree program. Please take some time to complete the survey to express your educational needs. Metro will work with local

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colleges and universities to support our agency's workforce development training needs. The survey will be available until close of business Friday, April 8, 2016.

To help us assess the interests and needs of Metro employees, please take the survey by clicking [here](#).

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## **Procurement Postings**

### Construction Management Support Services for Metro Bus projects (RFP)

Metro released a Request for Proposal (RFP) to procure Construction Management Support Services (CMSS) for Metro Bus projects. The procurement process blackout period is expected to run from March 22, 2016 through July 1, 2016.

Metro seeks to retain a Consultant for various classifications for Construction Management on multiple bus projects.

This is a set-aside procurement utilizing certified small business enterprise (SBE) firms for bus projects. The Consultant shall provide support services for Metro's construction staff necessary to complete the contract work as indicated in the Scope of Work.

The Consultant shall develop a work plan and assist Metro staff's coordination on site work activities.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Josie Mellen, Contract Administrator, at (213) 922-1105.

### Research Librarian & Records Management Services (RFP) Small Business Prime

Metro will release a Request for Proposals (RFP) to procure librarian and record management services. **This solicitation is open to Metro Certified Small Businesses only.** The procurement process blackout period is expected to run from Monday, March 28, 2016 through Tuesday, July 5, 2016.

Metro is in need of a research librarian and record management analyst to support library staff. The research librarian will assist with uncatalogued material and make information about resources available in all formats. The record management analyst will provide services to maintain compliance with the California Public Records Act and other related assignments.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Victor Zepeda, Contract Administrator, at (213) 922-1458.

### Complete Streets Training and Education (RFP)

Metro will release a Request for Proposals (RFP) to procure services for the development and implementation of Complete Streets Training and Education. The procurement process blackout period is expected to run from Wednesday, March 30, 2016 through Monday, June 13, 2016.

The purpose of the procurement is to develop and conduct a series of Complete Streets Training Workshops for applicable Metro staff and local government agency planners, engineers, decision-makers, traffic safety professionals, public health professionals, and community organizations on developing Complete Streets policy.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Sonja Gettel, Senior Contract Administrator, at (213) 922-7558.

### Non-Inventory Paper Supplies (IFB)

Metro will release an Invitation for Bids (IFB) to procure Non-Inventory Paper Supplies. The procurement process blackout period is expected to run from Tuesday, April 12, 2016 through Thursday, June 23, 2016.

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The selected vendors will work closely with the Print Shop to provide specialty papers on an as-needed basis. The print shop seeks to establish relationship(s) with one or more vendors for a period of five years. With multiple contracts in place, Metro will not have to warehouse paper stock but would still have the benefit of volume pricing.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Antwaun Boykin, Contract Administrator at (213) 922-1056.

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### Construction Notices – Green Line, I-5

Metro Green Line: [Bus Shuttles Replace Green Line Rail Service](#) – Between Long Beach Boulevard and Norwalk Stations

- Stations will be closed for work to upgrade the signaling systems
- Passengers will need to exit rail service for bus shuttle service at Long Beach Boulevard Station to continue eastbound
- The stations will be closed from 9:00 p.m. Friday, April 1 through Sunday, April 3, close of service
- For more details including maps and visuals of the rail and shuttle service, please click the underline link above in the title.

Caltrans Interstate 5: [All construction updates](#)

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*“In the final analysis it doesn’t really matter what the political system is. We don’t need perfect political systems; We need perfect participation.”*  
~Cesar Chavez

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**Los Angeles County  
Metropolitan  
Transportation  
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(213) 922-6000**

**[metro.net](http://metro.net)**

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