

CEO BRIEF | EVERY VOICE COUNTS

Phillip A. Washington
Chief Executive Officer

Monday, April 20, 2020

In this Issue

- **April 2020 Operations Employees of the Month**
- **On The Move Riders Program Checks-In with the Travel Buddies**
- **Google Thanks the Transportation Industry with Their Google Doodle**
- **How to Do Business with Metro Virtual Meeting**
- **Metro Hosts First Virtual Certification Workshop and Remains Committed to Small Businesses**
- **Naming and Artwork Contest for Purple Line Extension Section 3 Tunnel Boring Machines**
- **What's on Your Mind - Social Media Highlights**
- **Procurement Postings**
- **Construction Notices**

April 2020 Operations Employees of the Month

Operations Department recognized employees from Transportation and Maintenance at Thursday's Operations, Safety, and Customer Experience Meeting as the department's April 2020 Employees of the Month.

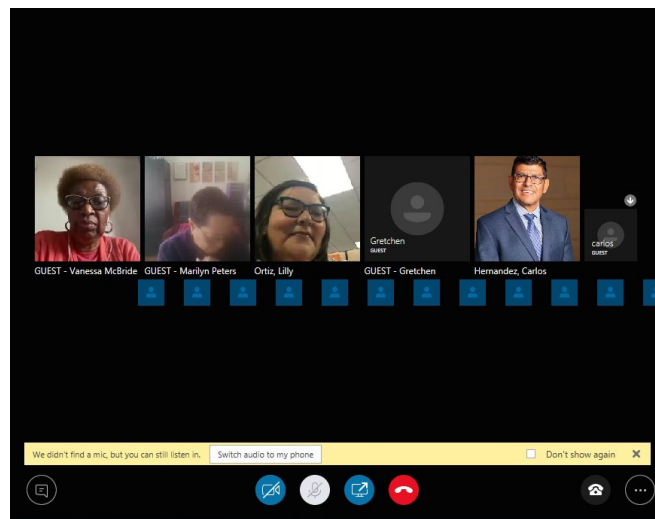
The Transportation Employee of the Month award was presented to Doris Brown, Supervisor out of our Bus Operations Control (BOC). This employee was nominated by Tunisia Johnson, Board Deputy to Metro Chair and City of Inglewood Mayor James Butts. On December 10, 2019, she reported one of her foster children as missing. Inglewood Police Department provided the information/description of the missing youth to Metro's BOC. Doris put out the notice to our bus and train operators and made several follow-up calls to Ms. Johnson to inform her that a youth fitting the description had been seen on a Metro route. The minor returned home safely later that day. We recognized BOC Supervisor Doris Brown for her professionalism, kindness and caring spirit.

The Transportation Employee of the Month award was also presented to Tina Weston, Bus Operator at Division 9, El Monte. Ms. Weston has been with Metro for 16 years. She has an exemplary customer service and unavoidable accident record. She ranks in the Top 50 of the division for On-Time-Performance and is well respected by the management and her peers. Currently, Ms. Weston serves on our Division Advisory Committee for the operators.

The Maintenance Employee of the Month award was presented to Katherine Dominguez, Lead Custodian at Vernon Yard. She has been with the agency for 4 years. Ms. Dominguez is an exemplary leader in performing routine pressure washing and detailing at our rail stations, prepping for special events, post homelessness cleanups, and plays a major role with our current COVID-19 prevention efforts. Congratulations to our employees of the month displaying true leadership through such challenging times.

On The Move Riders Program Checks-In with the Travel Buddies

On Friday, April 17, the On the Move Riders Program (OTMRP) virtually met with their volunteer travel trainers, a.k.a. Travel Buddies. Travel Buddies are older adults who plan trips and teach other older adults in their community how to ride public transportation. Metro OTMRP staff is committed to staying connected to the older adult population who are being heavily impacted emotionally and physically due to the Stay at Home Order. Together, the group is learning and adapting to new ways of connecting through online platforms. Bi-monthly virtual meetings will continue during this time to ensure that partnerships with our older adults are maintained. I want to thank Community Relations Manager Lily Ortiz and her OTMRP team for these outstanding efforts to maintain connections for our older adults who are certainly feeling the isolation and anxiety during these times. Metro is a lifeline, on and off of our bus and train cars.



Google Thanks the Transportation Industry with Their Google Doodle

On Tuesday, April 14, Google dedicated their “Google Doodle” to the transportation industry. The Google Doodle is the whimsy, creative, and sometimes spontaneous changes that are made to the Google logo to celebrate holidays, anniversaries, and the lives of famous artists, pioneers, and scientists. In addition, Google released a 1 minute 30 second video titled “Where There’s Help, There’s Hope.” According to Google Trends, searches for “how to help” are at an all-time high. People around the world are searching for ways to help their communities, the elderly, small businesses and essential workers.

Metro's very own, Sergio Lopez, Senior Service Attendant, is featured in the first eight seconds of Google's salute to Public Transportation. The link to this YouTube video is, [here](#).

How to Do Business with Metro Virtual Meeting

Metro's Diversity and Economic Opportunity Department within Vendor/Contract Management continues to reach our small business community with information, resources, empathy and continued commitment to inclusion. On April 14, the Virtual How to do Business with Metro Workshop hosted 313 small businesses interested in accessing Metro contracting opportunities. In addition to guidance regarding Certification, Small business programs and Bonding/Contractor development, the workshop featured special guests.

We would like to thank Deputy Executive Officer Lena Babayan, Facility Maintenance, Strategic Asset Management and Collette Moore, PCR for their detailed insights regarding upcoming contracts and small business funding and support services. In-depth workshops, including Coffee and Conversations, Lunch and Learn with the Primes and the DBE University will also be hosted virtually in April, as Metro is determined to keep our small business community engaged and prepared to do business. Times and dates for these and other informative events can be found on the [Metro.net/connect](https://metro.net/connect) Calendar of Events.

Metro Hosts First Virtual Certification Workshop and Remains Committed to Small Businesses

On Thursday, April 16, Metro's Diversity & Economic Opportunity Department (DEOD) within Vendor/Contract Management hosted its first virtual Certification Workshop designed to assist small businesses that are seeking Disadvantaged Business Enterprise (DBE) and/or Small Business Enterprise (SBE) certification through Metro. Dr. Irma L. Licea, Director, DEOD, presented the workshop to over 70 small businesses interested in getting certified.

Metro is a member of the California Uniform Certification Program (CUCP) and is the second largest certifying body in CA. During these challenging times, Metro's Certification Unit continues to certify and provide support on certification matters to the small business community. Thank you to Metro's Certification and Small Business Outreach teams for making this Workshop a success.

On the prior day, April 15, DEOD provided information on small business processes and methods to better keep in touch with our valued contractors and subcontractors during the COVID-19 public health emergency. The information was sent to all contractors in Metro's small business tracking system, which includes 466 prime contractors, 1,085 certified subcontractors and 1,333 non-certified subcontractors. The information provides clarification on prompt payment requirements, subcontractor utilization and contract commitments to subcontractors, retention release on construction contracts, termination and substitution requests, and commercially useful function requirements. DEOD also included resources and tools designed to assist Small Businesses.

Metro has an unwavering commitment to our Small Businesses and our contracting community as a whole to work together as we navigate through this crisis. We succeed by working together with mutual respect.

Naming and Artwork Contest for Purple Line Extension Section 3 Tunnel Boring Machines

The Purple Line Extension (PLE) Transit Project is welcoming the last two tunnel boring machines (TBMs)

to its TBM family. The new additions will join the PLE Section 1 TBMs “Elsie” and “Soyeon” and the Section 2 TBMs “Harriet” and “Ruth” in Los Angeles. The Section 3 TBMs will be responsible for the last leg of the journey, digging tunnels from the VA Hospital Campus in West LA to Westwood/UCLA.

But, before sending our TBMs along their journey into the earth, we would like to name them and adorn them with special artwork that is representative of the local community they will be tunneling under. Metro is inviting Los Angeles County residents to unleash their creativity by participating in the art and naming contest for the TBMs.

The contest is divided into two categories:

- The [naming contest](#) will be open to U.S. Veterans and UCLA affiliates, each affiliation will name 1 of 2 TBMs.
- The [art contest](#) will be open to all Los Angeles County residents who will compete to illustrate their ideal community with the Purple Line Extension.

Winners will receive recognition, prizes and more! This contest is not open to Metro staff or family; however, we hope that you can share this exciting contest with your extended network.



What's on Your Mind - Social Media Highlights

Metro is very thankful for the support we continue to receive from LA County public transit riders and drivers. This week we were reminded of the essential jobs of Metro Freeway Service Patrol (FSP). While some folks can easily change their own tire, Metro FSP can get the job done much quicker and safer, getting motorists off the shoulder of the highway and moving again. We also received a photo from a North-East LA resident who was pleased to come across Metro support from their community. Again, if you are able to do so, please stay home. If you have essential travel, cover up with a mask and Metro can get you where you need to go.



Adrean Flores @kabbyd42

April 14, 2020 - 8:30am • View Post

Shoutout to @metrolosangeles and the #freewayservicepatrol for helping- no. For literally changing my blown tire yesterday. Sure I was doing it on my own but the full size tools made it so much quicker.



In reply to @metrolosangeles



@IINGUIINII

April 15, 2020 - 9:33am • View Post

Thank you guys 🙏🙏🙏 without the metro i wouldnt be able to support my family

2 • Unlike

Procurement Postings

Audit Services Project Support Bench (RFP)

Metro released a Request for Proposals RFP to establish an Audit Services Project Support Bench. The procurement process blackout period is expected to run from Monday, April 20, 2020 through Monday, August 24, 2020.

Management Audit Services (MAS) Department seeks to establish an audit services project support bench to assist the Management Audit Services (MAS) Department in its recurring need for external professional services related to MAS' performance of audit services. Most of the work done by the Department consists of assurance and consulting work. Assurance consists primarily of operational and/or performance audits, including audits focused on information technology, construction, transit related operations, and procurement processes, attestation engagements (examination, review, agreed-upon procedures), contract audits (e.g. Pre-award, Incurred Cost, Buy America, U.S. Employment Plan, etc.) including compliance audits; and grant audits. Consulting engagements consists of non-audit services that are intended to be advisory in scope and performed at the request of Metro executive leaderships and/or the Board of Directors.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Greg Baker, Principal Contract Administrator at (213) 922-7577.

Maintenance Service Contract - High Density Storage Machines (RFP)

Metro released a Request for Proposals RFP to procure maintenance services for high density storage machines. The procurement process blackout period is expected to run from Friday, April 17, 2020 through Monday, August 17, 2020.

Metro seeks qualified and experienced professional contractors who can provide Metro with ongoing maintenance and repair services on high-density storage machines located at various Metro warehouses and storerooms on a Firm Fixed Price basis.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Lorretta Norris, Sr. Contract Administrator at (213) 922-2632.

Hydraulic Brake Pads (IFB)

Metro released an Invitation for Bids IFB to procure a hydraulic brake press. The procurement process blackout period is expected to run from Friday, April 17, 2020 through Friday, August 28, 2020.

This procurement is for the purchase of one (1) hydraulic brake press required for the manufacturing of high production sheet metal parts for the Central Maintenance Shops. Award of a contract will provide a commitment from the supplier to ensure availability as outlined in the technical requirements on a Firm Fixed Price contract basis.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Tanya Allen, Procurement Planning Administrator, at allentm@metro.net.

Construction Notices: Crenshaw/LAX, Regional Connector, I-5

Crenshaw/LAX Transit Project

The Crenshaw/LAX Transit Project will implement a week-long full closure of Manchester Av between Florence Av/Aviation Bl and Osage Av/Portal Av. The work is needed to complete a full-depth road restoration, including demolition, excavation, paving, striping of the roadway and traffic signal improvements. The week-long closure will be implemented from 6 am Tuesday, April 21, through 6 am Tuesday, April 28, 2020. For detours and the latest details please click, [here](#).

Regional Connector: Street Restoration closures at 1st/Alameda in DTLA

Street restoration at the 1st St and Alameda St intersection is now underway and scheduled to last through August 31, 2020. Plan ahead as lane reductions and road closures will be in place through the summer, as this work will be completed in two stages, each lasting approximately four months.

This effort marks the transition into the final phase of construction for the Regional Connector and brings it one step closer to testing and revenue operation. To learn more, click [here](#).

Caltrans Interstate 5: All Construction Updates [here](#).

"Tolerance, diversity, and inclusion are not political opinions. They are non-negotiable human rights - hard fought and secured in America."

~ Andy Dunn



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6:30am - 7pm (Monday - Friday)

8:00am - 4:30pm (Saturday/Sunday)