



**OPERATIONS COMMITTEE
JULY 17, 2008**

**SUBJECT: TRANSIT COMMUNITY POLICING CONTRACT REQUEST FOR
INTEREST AND QUALIFICATIONS (RFIQ)**

**ACTION: ISSUE A REQUEST FOR INTEREST AND QUALIFICATIONS (RFIQ) FOR
A NEW LONG-TERM TRANSIT COMMUNITY POLICING CONTRACT**

RECOMMENDATION

Authorize the Chief Executive Officer to issue a Request for Interest and Qualifications (RFIQ) for a new long-term Transit Community Policing contract.

RATIONALE

The current five and a half year service contract between us and the Los Angeles County Sheriff's Department is set to expire on December 31, 2008. We are seeking local law enforcement agencies that may have an interest in performing a focused and limited set of community transit policing functions as part of our overall Transit Security Program. These services will supplement the standard policing services routinely performed by the local law enforcement agencies with primary jurisdiction. Staff is proposing to issue a *Request for Interest and Qualifications* (RFIQ) to local law enforcement agencies.

The RFIQ process will accomplish the following:

- Identify which local law enforcement agencies are interested in performing the function of Transit Community Policing.
- Determine if the law enforcement agencies that respond affirmatively have sufficient personnel and equipment resources to meet the qualification prescribed in the RFIQ.

Scope of Work

Staff has drafted a limited and highly focused Scope of Work (SOW) for the new Transit Community Policing Program. This new SOW contains proposed changes to the existing contract and they include the following:

Transit Community Policing SOW Changes:

- Eliminate Fare Inspectors – fare inspection will be a secondary function of all law enforcement and security personnel.
- Change deployment from a Minutes based contract to an Full-Time Equivalent based contract – to enhance management and accountability.
- Align supervisory ratios in favor of standard law enforcement supervisory ratios.
- Develop security plan which conforms to our fare gating implementation.

Elements of the current contract that we intend to retain as vital services include:

- Investigation Unit
- K-9 Unit
- Special Problems Unit
- Mental Evaluation Team
- Motor Unit

These elements represent an actual Prevention and Deterrence to crime on our system.

Roles and Responsibilities

The following is a brief overview of the roles and responsibilities of the major components of the Metro Transit Security Program:

Metro Security – Well trained non-sworn security operations and services, critical asset protection, revenue protection, threat management, HQ security, rail sweep team operations, preventive security and special security operations. Respond to criminal activity, general security patrol, limited passenger safety and security (when on system), minor incident response, major incident response, crowd management, terrorism awareness and prevention, parking citations, criminal arrests, calls for assistance, disorderly conduct, and administrative investigations. These functions are not all done due to limited staffing available.

LASD-TSB – Respond to criminal activity, general patrol, quality of life enforcement, passenger safety and security, minor incident response, major incident response, crowd management, terrorism awareness and prevention, parking citations, moving citations, criminal arrests, calls for assistance, disorderly conduct, criminal investigations, traffic enforcement, special problems activities. Certain duties are being conducted which can be effectuated by local law enforcement and our Security staff.

Contract Security – Lower level non-sworn security operations and services, asset protection, preventive security and special security operations. Report on criminal activity, general security patrol, limited passenger safety and security (when on system), minor incident response, crowd management, minor criminal arrests, calls for assistance, and limited disorderly conduct.

Use of Appropriately Skilled Personnel

Some of these security functions are currently being done by law enforcement and contracted non-sworn security. This use of contract personnel is costly when we use highly capable and very expensive sworn personnel engaged in activities and services that should be primarily handled by our non-sworn security staff.

Risks

The Current Scope of Work also has certain inherent risks as follows:

- Does not include transition plan and deployment of deleted manpower until “Gating” is implemented.
- Manpower is further stretched for resources as system expansion (new rail lines) and ridership increase.
- Increased usage of bicycles on trains and buses adversely impacts quality of life on our system.
- Parking enforcement and parking lot security risks increase without increased appropriate skilled manpower.

The RFIQ will allow staff to work with a contractor to reduce some of these risks while others will require Board approval in the near future.

FINANCIAL IMPACT

The funds for staff to develop and evaluate an RFIQ are included in the FY09 budget in multiple cost centers and multiple projects.

ALTERNATIVES CONSIDERED

Staff considered engaging in an RFP process for the transit community policing contract. This alternative is not recommended because of the limited number of potential vendors who can meet our needs. The RFP process would require more man-hours to develop, process, review and ultimately negotiate than an RFIQ process. The RFIQ would only require the issuance of a letter to possibly interested respondents. The review is simplified and if there were only one respondent, negotiation would commence. Only in the instance of multiple interested and qualified respondents would we then expend the necessary effort in the RFP process.

NEXT STEPS

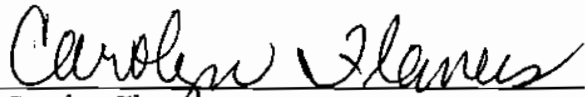
Upon approval by the Board, staff will issue the Request for Interest and Qualifications (RFIQ) for Transit Community Policing Services. This RFIQ shall be sent directly to the largest local law enforcement agencies.

When the RFIQ responses are received, staff can then evaluate which agencies have the necessary attributes to successfully perform the functions specified in the SOW. Staff will return to the Board for the award of the final contract.

ATTACHMENT(S)

A. Security Duties and Functions

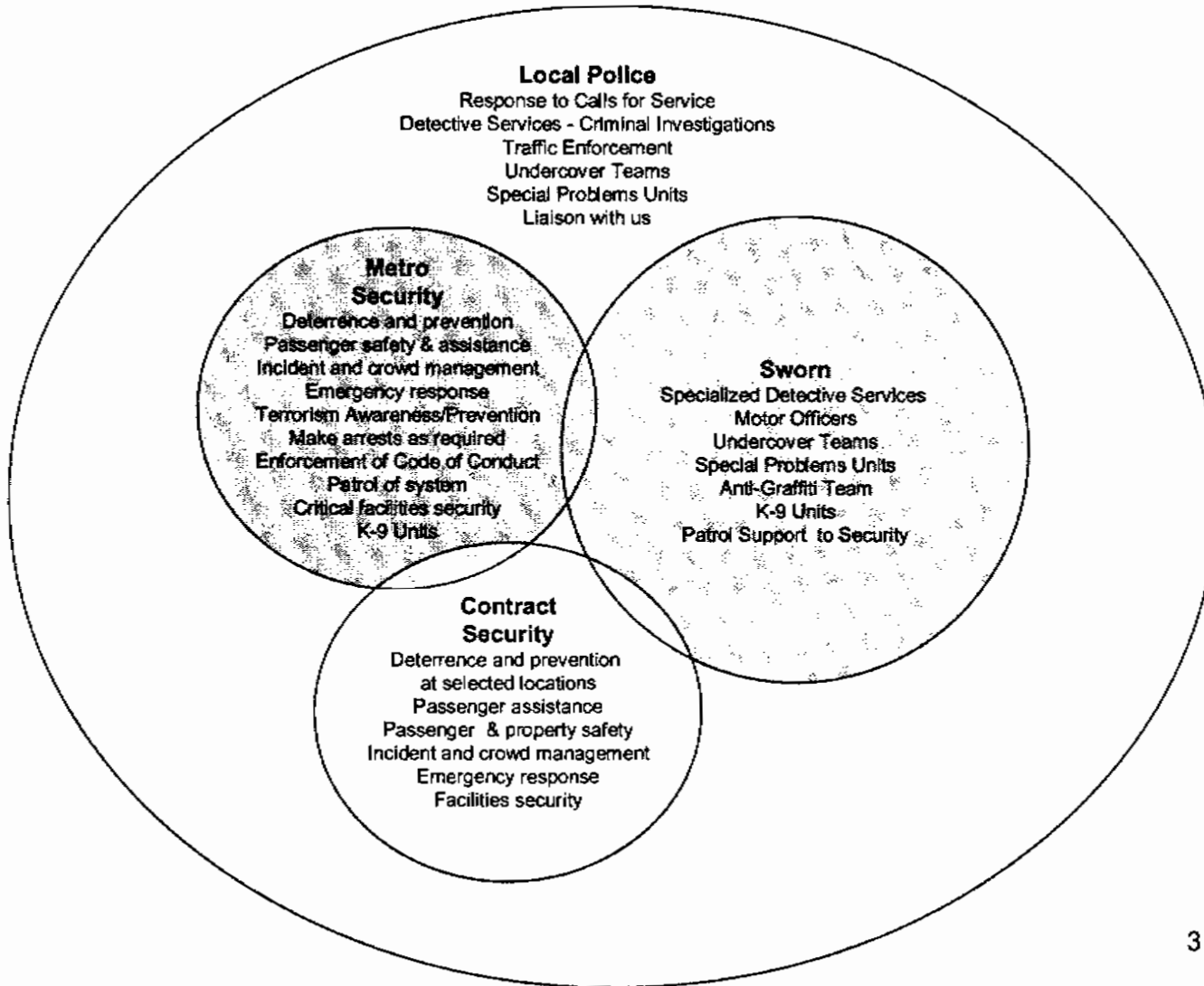
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Duties Unique to Each Class		
Duty	Metro Security	Law Enforcement
Citations-Movers		X
* Criminal Investigations		X
*Traffic Enforcement		X
*Special Problems Enforcement		X
Revenue Collection	X	
Station and Facilities Safety/Security Sweeps	X	
Facilities Fixed Posts	X	
Rail Sta. Open/Closures	X	
Facilities Security	X	
Property Security	X	
Board Room Security	X	
Vault Operations	X	

* = Subject to the use of Local Jurisdictional Authorities FIRST