

**MONTHLY UPDATE OF DIRECTORS' REQUESTS AS OF FEBRUARY 2013**

Completed items are in shaded areas and shall be deleted after 2 months.						
DATE	LEVEL	DIRECTORS REQUEST	STAFF REQUEST	RESPONSIBILITY	STATUS	
1	5/26/2011	Board Meeting	<b>(Item 2) VILLARAIGOSA, DUBOIS, AND WILSON MOTION</b> on the Interstate 405 Inter-County HOT Lane Corridor: Move that the Board: Direct the CEO to report on the progress of the OCTA EIR/EIS, provide an update on the traffic analysis, and amend the FY 2012 Budget to add \$500,000 from the "General Fund".		Wiggins	Board Box due in January.
2	9/14/2011	Ad-Hoc Sustainability Committee	<b>(Item 6) Renewable Energy Policy:</b> Report back in 18 months regarding the feasibility of reaching the 33% goal and include private sector uses.		Murthy/Liban	Response due in March 2013.
3	12/15/2011	Board Meeting	<b>(Item 48) Antonovich Motion: B)</b> Provide to the Board by December 2011 a plan to convert the schedule displays in our system stations to provide a countdown timer in lieu of the current arrival schedule, including timeline and cost to accomplish this goal.		Bybee	Complete
3	12/15/2011	Board Meeting	<b>C)</b> Provide to the Board by January 2012 a review of all signage at our MTA stations with recommendations on how to enhance system signage to help our customers use the system more effectively and make transfers easier.		Bybee	Complete
4	3/14/2012	Planning Programming Committee	<b>(Item 14) Antelope Valley Line Infrastructure Improvement Strategy project - Antonovich Motion:</b> The CEO direct staff to present to the Board within 30 days the following: 1.) An assessment of how to implement a Metrolink station on the Antelope Valley Line at the Bob Hope Airport with recommended actions to accomplish this important multimodal connection 2.) A plan to advance segments of the Antelope Valley Line Corridor to preliminary engineering and environmental work 3.) a proposal to develop a comprehensive grade crossing and grade separation safety program for Metrolink-operated lines in Los Angeles County		Sepulveda	Completed by Board Box dated February 1, 2013.
4	3/14/2012	Planning Programming Committee	4.) A proposal to increase the staffing levels of the Regional Rail group to manage regional rail capital improvement programs 5.) The next step in establishing a Regional Rail Bench of engineering consultants qualified in the engineering of commuter rail facilities 6.) An assessment of the potential for "tilt train" technology that might allow Metrolink to operate at faster speeds within the constrained Antelope Valley Line corridor		Sepulveda	Completed by Board Box dated February 1, 2013.

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4	3/14/2012	Planning Programming Committee	7.) A legislative action plan to acquire the "intercity rail" designation for the Antelope Valley Line north of the Downtown Burbank station to Lancaster 8.) An assessment of what would be necessary to provide rail service between the Antelope Valley and Bakersfield along current railroad right-of-way, whether it would be Metrolink or Amtrak service		Sepulveda	Completed by Board Box dated February 1, 2013.
4	3/14/2012	Planning Programming Committee	9.) An assessment of what would be necessary to provide seamless rail service between the Antelope Valley and San Diego 10.) An assessment of what would be necessary to provide seamless rail service between Ventura and Indio		Sepulveda	Completed by Board Box dated February 1, 2013.
5	5/16/2012	Budget Public Hearing	<b>(Item 2) Budget Workshop: DuBois and Knabe Motion</b> - Return to the Board, as part of the development of the FY13 budget process and funded from Measure R proceeds, a plan, including staffing, for a construction coordination office to be located within the Transit Projects Delivery Department that: <b>A.)</b> Coordinates construction activities with city and utility construction projects to minimize the potential for major traffic incidents. <b>B.)</b> Seeks to work with other construction entities to establish construction schedules and phasing that minimize potential disruption(s) and;		Murthy/Failing/Bybee	Board Report and presentation in March.
5	5/16/2012	Budget Public Hearing	<b>C.)</b> Seek to coordinate independent construction activities to minimize the expenditure of public funds where practical and feasible. <b>D.)</b> Create media materials, 511 information and other real-time information to the public, first responders, news media, local jurisdictions and utilities. <b>E.)</b> Create a web site or link that reflects the latest construction information and includes Twitter feeds and other social media if practical.		Murthy/Failing/Bybee	Board Report and presentation in February.
6	5/17/2012	Executive Management Committee	<b>(Item 28) Report of the Chief Communications Officer - Villaraigosa:</b> How do we increase ridership on the lines that are lagging?		Alejandro/Bybee	Completed in January, Item 60 Operations Committee Meeting .
7	6/20/2012	Finance & Budget Committee	<b>(Item 18) FY13 Proposed Audit Plan - Molina:</b> Requested an audit of Expo I & II and begin an audit of Phase II		Holden	Report back in March.

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8	6/20/2012	Finance & Budget Committee	<a href="#">Click on the link to go to the MTA's Inspector General's Report</a> <b>(Item 24) Motion by Antonovich, Najarian, Ridley-Thomas and Wilson:</b> MTA's Inspector General retain a consultant, funding to be determined, to: a) evaluate the organizational structure of MTA b) identify potential duplication of effort c) evaluate non contract employee titles commensurate with duties, salary and MTA tenure d) review span of control and the flattening of the agency e) evaluate compensation inequities or disparities between new recruits and seasoned employees f) establish criteria to compensate long-term valued employees who retain the knowledge and ability to build and train future employees in order to promote proper succession planning for the Agency		Gorman	In process. Report back in February.
9	7/5/2012	Staff Briefing		<b>(Item #49)</b> Report on DBE/SBE requirements/goals for outside construction authorities that use MTA funding for projects.	Caldwell	Complete - DBE/SBE goals can be viewed on website.
10	7/12/2012	Staff Briefing		<b>Late Night Rail Service:</b> 1.) Analysis on whether adding late night service on the Silver Line is recommended. 2.) Reach out to Metrolink to see if they can provide late night train service as well to complement MTA service.	Alejandro	
11	7/18/2012	Ad-Hoc Congestion Pricing	<b>(Item 32) L.A. County Congestion Reduction Demonstration Program Status Report - Ridley-Thomas:</b> What will the maintenance plan consist of?		Stange	Completed in December by Board Box.
12	7/26/2012	Board Meeting	<b>(Item 3) Antonovich:</b> Have IG review all design features (FROG).		Gorman	
13	7/26/2012	Board Meeting	<b>(Item 3) Antonovich:</b> Investigate the circumstances of employee Susan McAdams, who was terminated, and who raised issues regarding FROG.		Gorman	TBD
14	7/26/2012	Board Meeting	<b>(Item 79) Antonovich Motion:</b> MTA Board adopts as a policy goal the coordination and synchronization among transit agencies serving Los Angeles County of service change schedules and transfers between transit services to improve our regional transportation system. MTA Board direct the CEO to take at minimum the following actions by September 15th to meet this goal: 1.) Convene the transit agencies that serve Los Angeles County to discuss implementing this goal,		Alejandro	<a href="#">September 2012 Board Report Transit Agency Coordination Item 47 (EMC and SS &amp; O)</a> Implementation plan to follow in February 2013. Scheduled to meet with the CEO and will report back in March.
14	7/26/2012	Board Meeting	2.) Develop a prioritized list of Metrolink stations, transit hubs and transfer points between agencies to guide decisions on coordinating schedules, 3.) Develop an implementation plan to complete this goal by December 31, 2012, and 4.) Develop an MOU or similar agreement to coordinate when transit agencies schedule their service changes.		Alejandro	<a href="#">September 2012 Board Report Transit Agency Coordination Item 47 (EMC and SS &amp; O)</a> Implementation plan to follow in February 2013. Scheduled to meet with the CEO and will report back in March.

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14	7/26/2012	Board Meeting	I FURTHER MOVE that the MTA Board direct the CEO to report back to the Board in September at the System Safety and Operations Committee and Executive Management Committee on the progress toward completing this goal.		Alejandro	September 2012 Board Report Transit Agency Coordination Item 47 (EMC and SS & O) Implementation plan to follow in February 2013. Scheduled to meet with the CEO and will report back in March.
15	7/26/2012	Board Meeting	<b>Yaroslavsky Motion:</b> that the CEO convene a Metro Blue Line Task Force with staff and safety/rail experts to investigate and report to the Operations Committee/Board in November 2012 on: 1) Causes for accidents along the Blue Line, including but not limited to adequacy of current safety procedures, operational concerns, structural concerns, signage, and traffic conditions; 2) Potential suicide prevention strategies; 3) Solutions to the issues that are identified as well as plans for implementing those solutions.		Vijay	Completed - Report given to the Board in December.
16	8/6/2012	Board Meeting	<b>(Item 5) Blue Line: Timely Reporting of Accidents and Breakdowns - Ridley-Thomas:</b> Establish public information protocols to report accident and service disruption information when incidents occur. Detailed factual information shall be posted via appropriate websites and social media as available and news media shall be notified. Report back to the board in September.		Alejandro/Bybee	Completed - Report given to the Board in December.
17	9/13/2012	Staff Briefing		<b>(Item 44) Advertising Contract:</b> Extended practice in Procurement.	Caldwell	Complete
18	9/13/2012	Staff Briefing		<b>(Item 63) Facilities Maintenance and Administration - Maintenance Contracts:</b> Promote a "No Earphone" campaign	Alejandro	Complete - Ongoing message in Metro Safety Campaigns.
19	9/27/2012	Board Meeting	<b>(Item 73) Yaroslavsky Motion:</b> Direct staff to review the current Metro Advertising Policy and report back to the Board in 60 days on how the current policy may be amended consistent with the concerns outlined above while preserving the non-public forum status of our system.		Bybee	Reporting to the Board in March.
20	9/27/2012	Board Meeting	<b>(Item 18.1) Arroyo Verdugo Subregion - Najarian Motion:</b> County Counsel provide the legal foundation, including specific documents, detailed descriptions, with citations, as to how, in the case of the Arroyo-Verdugo Subregion, the County should have part of any encumbered funds; and that any reference to staff bringing back a recommendation for future programming be struck from this report and the legality of this assertion be brought back to the Board at the December 2012 Board Meeting.		Failing	Completed in January, Item 21 Planning and Programming Committee

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21	9/27/2012	Board Meeting	<a href="#">View/Request Director/Link to Website</a> <b>(Item 22) Ridley-Thomas and Molina</b> <b>Motion:</b> Report back at the February 2013 Planning and Programming Committee in writing with recommendations along with a funding strategy and timeline for moving forward with a Rail to River Bikeway along the Metro-owned right-of-way from the Los Angeles River to the West Blvd. Station for the Crenshaw/LAX Light Rail Line.		Welbourne	Report back in February 2013
22	9/27/2012	Board Meeting	<b>(Item 24) Best practices for value capture in transit agencies - Ridley-Thomas Motion:</b> Requests the CEO to pursue the following next steps with regard to Value Capture opportunities: 1. Support State legislation that would allow the formation of special tax increment finance districts specifically targeted to facilitate transit-oriented development. 2. expand Metro's joint development program, including assessing the feasibility of selling excess entitlements, and positioning station portals and utilities to optimize development potential. 3. Support local government measures to reduce or eliminate automobile parking requirements around transit stations, as a means for encouraging transit-oriented development.		Moliere	Board Box in January
22	9/27/2012	Board Meeting	4. Explore potential federal and state enabling legislation that would facilitate creation of a revolving land acquisition fund to acquire properties around transit stations for sale or lease at a gain in value to support transit capital construction and the operation of transit systems.		Moliere	Board Box in January
22	9/27/2012	Board Meeting	5. Investigate potential enabling legislation that would allow new alternatives for improving the real estate operations of Metro, including the creation of a semi-autonomous, publicly-owned, non-profit corporation to provide land assembly and real estate services for transportation purposes, and other alternative organizations models which might enable Metro to benefit from a more active role in land development and value capture around transit stations.		Moliere	Board Box in January
23	9/27/2012	Board Meeting	<b>(Item 77) Update on the P2550 Rail Vehicle Program - Antonovich:</b> Requested a detailed report on who signed off on the specifications on seat height, etc. and how do we insure that it doesn't occur again.		Alejandro	Staff will brief the Chair in February.
24	10/17/2012	Finance & Budget Committee	<b>(Item 12) Federal/State Affairs - Molina:</b> Report back regarding the issue of pensions with regards to legal and legislation.		Turner/Ott	Completed in January, Item 11 Safety and Operations Committee Meeting

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25	10/18/2012	Executive Management Committee	(Item 38) Ridley-Thomas: Requested a status on the Disparity Study and how long has it been in development.	Caldwell	Complete - Reported in January, Item 92 Oral Report; Ridley-Thomas requested additional information.
26	10/25/2012	Board Meeting	(Item 3) Antonovich: What is/was our emergency time procedure with regards to the escalator accident? Was 911 called, who made the call, did MTA call a private ambulance?	Alejandro	Completed in December - Closed Session
27	10/25/2012	Board Meeting	(Item 49) Knabe Motion: Accelerating the LAX/Airport Metro Connector Green Line Extension to LAX - Report back with written details on the strategic next steps and plan to "accelerate" completion of the Green Line to LAX/Airport Metro Connector Project, with or without Measure J, for project delivery by 2020, on a timeline that complements both the Crenshaw Corridor Light Rail Project and the South Bay Green Line Extension Project.	Welbourne	Completed in January, Item 16 Planning and Programming
27	10/25/2012	Board Meeting	1. A detailed action plan that includes depth and span of project and funding alternatives, and a formal arrangement for working with LAWA, as well as local, state, and federal partners, to fund and implement the Green Line to LAX/Airport Metro Connector Project on an accelerated schedule;	Welbourne	Completed in January, Item 16 Planning and Programming
27	10/25/2012	Board Meeting	2. A specific approach to advocacy efforts with relevant federal agencies (FTA, FAA, etc.) to better coordinate and align with the federal review process, including resolving any road blocks to project funding, implementation and acceleration	Welbourne	Completed in January, Item 16 Planning and Programming
28	10/25/2012	Board Meeting	(Item 57.1) Fasana Motion: Review amount of money in reserve fund to consider whether or not Metro gets a holiday similar to contract cities. Establish a means similar to contract cities to jointly control the funds so that settlements are made jointly with Metro. Make sure Metro is notified of lawsuits if a Sheriff is sued while servicing the Metro contract.	Taylor	Board Box in February.
29	10/31/2012	Staff Briefing	Union Station Master Plan: Outline of scope of work - Request staff to look into Railroad Rehabilitation & Improvement Financing (RRIF) Program and identify the loans reserved for projects benefiting railroads.	Welbourne	Completed by Board Box in January
30	10/31/2012	Staff Briefing	Borja: Make sure that the Crenshaw project meets the December 6, 2012 deadline, if there is a delay, please let us know ASAP	Caldwell	Complete - RFP was sent
31	10/31/2012	Staff Briefing	TAP Update - includes item 12: Cano - Complete overview of strategic opportunities to integrate TAP into other cards including the Los Angeles Library ID card.	Ahuja	Completed in January, Item 50 System & Safety Operations

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32	11/8/2012	Staff Briefing	<a href="#">Click Here to go to the Request</a>	(Item 25) I-5 Corridor Funding Plan Update: Cano - Conduct an analysis of maintaining subregion equity keeping proposition 1B project cost savings within each Subregion in Los Angeles County.	Failing/Yale	Report back in March.
33	11/8/2012	Staff Briefing		(Item 37) Metro Blue Line Safety Enhancements: Cano - Develop standalone budget item for Safety Retrofit Program.	Vijay	Report back in May 2013 - It will be included in Budget Report
34	11/8/2012	Staff Briefing		(Item 50) Update on Escalator Accident: Provide the latest version of the report on the October 12, 2012 wheelchair incident and make available the rehabilitation center instructions for using wheelchairs on escalators with staff analysis.		Complete - Closed Session in December
35	11/8/2012	Staff Briefing		(Item 53) Elevator/Escalator Maintenance Monitoring and Consulting Services: will this contract allow MTA to be able to incorporate future policy requests from Board Members on escalators or elevators maintenance into this contract?		Completed in December
36	11/14/2012	Finance & Budget Committee		(Item 10) Wilson: Staff report on how ridership was affected last month when gas prices increased by 20%.	Alejandro	Complete - Board Box in January
37	11/14/2012	Finance & Budget Committee		(Item 71) Project Budget and Schedule Status - Molina: Written outline of the 405 and Division 13 bus maintenance facility cost over runs.	Boudreau	Division 13 - Completed in January, Item 77 Construction. I 405 - Mike Barbour will report back in February. Handout B for Item 77
38	11/14/2012	Planning Programming Committee		(Item 72) Molina Motion: the Board of Directors direct the CEO to change the name of the "Metro Red Line Civic Center Station" to Grand Park/Civic Center Station".	Bybee	Completed at January Board Meeting Item 96
39	11/14/2012	Planning Programming Committee		(Item 73) Ridley-Thomas Motion: prepare a plan to change the name of the Wilshire/Western station on the Purple Line to the "Wilshire/Western Alfred Hoyun Song Station", to commemorate the work of Senator Song. Report back in 60 days.	Bybee	Completed at January Board Meeting Item 96
40	11/14/2012	Planning Programming Committee		(Item 74) Antonovich, DuBois, and Knabe Motion: to develop and implement a plan to work with Caltrans, affected cities and key stakeholders to develop a coordinated corridor-wide approach to implementing outreach, needed improvements and related mitigations along the I-5 from the Orange County line to the Kern County Line. WE FURTHER MOVE that a plan of action and associated budget be presented for consideration at the February 2013 Board Meeting.	Bybee/Failing	Will be meeting with Mike Miles this week. Oral report in February
41	11/19/2012	Staff Briefing		Congestion Pricing Program: 1)Provide a copy of the letter that will be sent to HOV violators.		Completed in November

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42	11/19/2012	Staff Briefing		<b>Julie Moore: 2)</b> Step by step information of the process that will occur for the violation process, all the way through the appeals process. <b>3)</b> Information on how money can be spent along that corridor.	Julie Moore	Completed in November
42	11/19/2012	Staff Briefing		<b>4)</b> Quarterly report on revenue generation and monthly reports on O and M costs. <b>5)</b> List of exceptions and protocol on who will be able to use the HOV lanes without transponders - 25 agencies/first responders. <b>6)</b> Update every 3 weeks to Board Staff about the progress of the program) pair with Sheriff's Contract updates)		Completed in November
43	11/19/2012	Staff Briefing		<b>Nat/Mayor's Office: 7)</b> List of Costco locations offering the transponder for sale - 150 locations.		Completed in November by e-mail
44	11/19/2012	Staff Briefing		<b>Fernando: 8)</b> Update on contacts and what is being done to work with contacts at community groups such as churches to advertise the program.		Update will be given at Board Staff Briefing in January.
45	11/19/2012	Staff Briefing		<b>Sherriff's Contract Discussion with Metro Staff &amp; Deputies: 1)</b> Compare terms of contracts with other jurisdictions, for example, LAPD <b>2)</b> Forward the Metro Watch LA link <a href="http://www.transitwatchla.org/">http://www.transitwatchla.org/</a> to all Board Deputies and request their feedback <b>3)</b> Send out a message that CCTV should be proactive <b>4)</b> Present to the Board crime reporting options expressed in the MOU and on the web so that the Board elects when adjustments can be made	Taylor	Complete - 2, 3, and 4. In process - #5
45	11/19/2012	Staff Briefing		<b>5)</b> Update on the creation of web and cell phone access on trains and buses with options on accelerating implementation. <b>6)</b> Provide an update and background on Silver Line cameras. How many do we have? How many are working? Who will monitor them?	Taylor	Complete: 5) Board Box was sent in November; 6) Board Box sent in January
45	11/19/2012	Staff Briefing		<b>7)</b> Provide a matrix of performance indicators. Package all elements together, for example: a) upgrade cameras b) positive slogans on security	Taylor	7) Board Box in February
46	11/19/2012	Staff Briefing		<b>Fernando: 8)</b> Provide a binder containing a copy of Los Angeles County Sherriff's contract as it was provided in 2011.		Completed in December
47	11/19/2012	Staff Briefing		<b>Cano: 9)</b> Schedule an ongoing Board Staff Briefing to provide an update on issues discussed today at a minimum of every three weeks. Can be grouped with Stephanie Wiggins' Congestion Mitigation Board Staff updates.	Wiggins	Completed in January.
48	11/28/2012	Staff Briefing		Provide preliminary study of using the "Run through track" project bridge connecting the West Santa Ana Branch Rail Project into Union Station.	Berlin	Completed - Will provide information to Karen Heit.



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49	12/5/2012	Staff Briefing		MTA/MetroLink TAP Background, Status & Potential Next Steps - Fernando: Financial impact of the implementation for the MTA-MetroLink TAP program. Specify costs incurred by MTA and MetroLink separately.	Ahuja	Completed in January - Executive Management Committee, Item 82 Oral Report
50	12/13/2012	Board Meeting	<b>Antonovich and Molina Motion:</b> Report back in January regarding the performance of the Silver Line. 1.) What changes have been made to the service? 2.) What actions have been taken thus far? 3.) Those responsible be held accountable. 4.) What is the correction plan?		Alejandro	Complete - Board Box in January
51	12/13/2012	Board Meeting	<b>(Item 79) Yaroslavsky Motion:</b> An independent audit/review be conducted by the Inspector General of the I-405 Sepulveda Pass Widening Project claims process, including the response time, subcontractor oversight, investigative process and overall due diligence; and FURTHER that the Inspector General report back at the January meeting on findings/status of the investigation.			Completed in January, Item 75 Construction
52	12/13/2012	Board Meeting	<b>Ridley-Thomas:</b> Report back on the findings in March.			Report back in March.
53	12/13/2012	Board Meeting	<b>(Item 21) Katz and Wilson Motion: A.</b> Approving the Sepulveda Pass Transit Corridor and the LAX/Airport Metro Connector as candidates for further consideration as P3 delivery projects without changing Long Range Transportation Plan priorities.			Report back in March
53	12/13/2012	Board Meeting	<b>B.</b> Authorizing the Chief Executive Officer to: 1) Evaluate the suitability of a transit and/or highway facility (Project) through the Sepulveda Pass as a P3, utilizing the Board-approved P3 evaluation criteria; and prepare a separate P3 evaluation of the LAX/Airport Metro Connector with a separate report back to the Board in March 2013.			Report back in March
53	12/13/2012	Board Meeting	2.) Convene an industry outreach program that will draw significant and worldwide interest in order to gather information and feedback for the Sepulveda Pass project.			Report back in March
53	12/13/2012	Board Meeting	3.) Proceed with all actions necessary to assist in the preparation of a Pre-Development Agreement (PDA) with a private entity (Developer) to develop the project. Also to include the High Desert Corridor and coordination with COGS.			Report back in March
54	1/10/2013	Staff Briefing		<b>(Item 84) Measure R Project Development Work</b> - Revise Orange Financial Model Book: What is expected post Measure J?	Welbourne	Report back in March

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55	1/10/2013	Staff Briefing	<a href="#">Click Here to go to the Board Box</a>	(Item 89) Federal Advocacy Services - 1) Track what other agencies are receiving under New Starts 2) Prepare a Board Box with an update on New Starts changes and strategy	Hamparian	1.) Oral report will be giving at EMC
56	1/10/2013	Staff Briefing		(Item 73) Foothill Funding Agreement for Phase 2A - 1) Provide a range of time for each risk identified 2) Add the original completion date to each of the projects 3) Check with Construction Staff on potential of Regional Connector opening in Phases 4) Add Expo Line Phase 1 back in the presentation. Focus on the "frog" and mitigation including potential costs and timelines to complete	Boudreau	Report back in February.
56	1/10/2013	Staff Briefing		5) Explain why the Regional Connector completion date was moved from December 2019 to May 2020 6) Provide procurement schedules for the construction management contracts on Regional Connector and Westside	Boudreau	Report back in February.
57	1/10/2013	Staff Briefing		(Item 51) Elimination of monthly FasTrak Account Maintenance - Prepare a written opinion from Charles Safer on the \$3.00 maintenance fee waiver.	Wiggins	Carried over for 60 days. Report due in March.
58	10-Jan	Staff Briefing		(Item 50) TAP with City of Los Angeles Service Card - 1) Streamline application process for Senior Citizens using the Orange card for Senior Citizens and for students using student TAP passes 2) A full list of potential partners for the TAP integration program (Board Box proposed) 3) Send offer to Board Staff on how to become a test client for Metrolink TAP Pilot Program	Sutton	1.) Bybee will report back in March 2.) Complete by Board Box
59	1/10/2013	Staff Briefing		(Item 34) Civil Rights Federal Grant Subrecipient - Provide a list of Government Agency Subrecipients of Federal Funds and schedule for outreach forums and workshops for Subrecipient Agencies.	Levy	Completed in January.
60	1/10/2013	Staff Briefing		(Item 38) Crenshaw/LAX Community Benefits Program - Information on penalties and contract information related to Project Labor Agreement	Caldwell	Report back in February.
61	1/10/2013	Staff Briefing		(Item 39) MAP 21 Transportation Alternatives Program - Estimate the number of projects that will be affected in the coming years for the call for projects. Provide a list of agency positions on the issues of delegated authority	Welbourne	
62	1/10/2013	Staff Briefing		Service Monitoring - Provide staff with a separate PowerPoint illustrating the number of people riding the bus system by sector and countywide.	Hillmer	Report back in February.

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63	1/16/2013	Finance & Budget Committee	(Item 8) Project Budget and Schedule Status - Katz asked that staff stop progress on the 710 until they report back in March.		Failing will define each project, the dividing line, and the cost.
64	1/16/2013	Construction Committee	(Item 77) Huizar asked staff to reconsider undergrounding the electrical for Division 13 using CRA money.		
65	1/16/2013	Executive Management Committee	(Item 85) Proposed amendments to the Administrative Code relating to Title VI definitions - Antonovich asked staff to report back on the hiring for Crenshaw/Expo.	Caldwell	Will meet with Michael Cano.
66	1/24/2013	Board Meeting	(Item 36.1) Antonovich Motion - that the Board directs the CEO to return no later than the March 2013 Planning Committee with a proposal for a pre-development agreement (or similar public-private partnership method) that would capture the potential for combined investment in and development of the Victorville to Los Angeles (via Palmdale) high speed rail corridor. This proposal will also engage the private sector to examine efficiencies, cost savings, time savings and best practices in developing this rail corridor.	Molire/Sepulveda	Report back in March.
67	1/24/2013	Board Meeting	(Item 51.1) Yaroslavsky Motion - that the monthly maintenance fee be waived for all participants who either work or reside in Los Angeles County; and FURTHER that staff continue to gather and analyze data and provide the Board with quarterly updates. Fasana Amendment to terminate accounts after 6 months of non-use. Hold over for 60 days and report back in March.	Wiggins	Staff reported at January Board. Carried over to March meeting
68	1/24/2013	Board Meeting	(Item 84.1) DuBois, Molina, Wilson Motion - The MTA has a clear mandate from a majority of LA County voters but no means to achieve the acceleration of transportation projects. MTA staff has presented an outline for maintaining the accelerated pace of project implementation through a number of strategy proposals. Before any of the suggested strategies are placed into action or are further articulated we would like staff to return to the Board with the following analysis as part of the financial strategy:	Welbourne	Report back in March.

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DATE	LEVEL	DIRECTORS REQUEST	STAFF REQUEST	RESPONSIBILITY	STATUS	
68	1/24/2013	Board Meeting	1.) A strategy for keeping ALL second and third decade projects in shelf-ready condition for federal funding on an accelerated schedule on an equal footing 2.) Identification and funding requirements for state of good repair and major rehabilitation through the second and third decade 3.) More detail on cash flow requirements to fund operations, state of good repair, call for projects, other programs in an accelerated environment that includes bonding against Prop. A & C revenues		Welbourne	Report back in March.
68	1/24/2013	Board Meeting	4.) Detail on the proposed "financial and process paths" to pursue with the FTA on the South Bay Green Line Extension, Eastside Gold Line Phase II Extension, West Santa Ana Branch, and Airport Metro Connector (added by Knabe) 5.) Develop funding plans for the remaining 12 highway initiatives that are in the planning stage or not under consideration for 3P. These plans should include anticipated MCA and TIFIA programming commitments.		Welbourne	Report back in March.
68	1/24/2013	Board Meeting	6.) Estimate of the public investment required to support 3P investment (environmental review, right-of-way, other costs). Yaroslavsky added: Should be consistent with LRTP. Return to the Board with this information for the March 2013 meeting.		Welbourne	Report back in March
69	1/24/2013	Board Meeting	(Item 102) Yaroslavsky Motion that this board direct Metro's counsel in conjunction with the CEO and the Inspector General/Ethics Officer, to amend the MTA Administrative Code, Board Member Code of Conduct and Employee Code of Conduct, and develop specific policies and procedures that define the allowable parameters of communications between the MTA CEO and Board members or their staff with regard to a pending procurement in order to protect the integrity and independence of MTA's procurement process; and FURTHER that beginning immediately, the CEO be prohibited from discussing any procurements which are currently in its blackout period with any member of the Board or his/her staff until the proposed amendments to the Employee Code of Conduct are presented to the Board and acted upon.	Caldwell		Report back in March.
69	1/24/2013	Board Meeting	Asked that staff draft specific guidelines regarding blackout periods for the Board and report back in February.	Caldwell		Report back in March.