

CAC Executive Committee Meeting Minutes, August 3, 2018

1. Call to Order: Pledge of Allegiance, Welcome, and Introductions

- *Attendees: Darrell Clarke, Dalila Sotelo, Hank Fung, Tony Banash, Michael Conrad, Danielle Lafayette, Wally Shidler, Bob Waggoner*
- *Bob Waggoner introduced himself – he is a Hahn appointee, operating engineer by trade, and involved in construction industry. Darrell Clarke discussed the changes in the group since he was appointed.*

2. [Approve Meeting Minutes \(Action\)](#)

- *Moved by Banash, seconded by Fung, passed unanimously*

3. Standing Items

a. Administrative Items

i. Review Absences and Discuss Attendance Policy

ii. Coordination with Ad-Hoc Customer Experience Committee

iii. Metro Policy Advisory Council Update

iv. Metro Agenda Look-Ahead

v. Review CAC Work Plan & Discuss Objectives

- Members discussed the absences and agreed to call individuals who were missing consecutive meetings. Coordination with Ad-hoc Customer Experience Committee will become Coordination with Operations Committee since Ad-hoc Customer Experience Committee no longer exists. Wally Shidler discussed Metro CEO meet and confer which occurs quarterly with Sector Councils and invited CAC members to attend.
- Members discussed the work plan. The workplan framework was adopted at July 2018 General Assembly meeting. It was the consensus of the group to adopt objectives at the August General Assembly meeting, to recirculate the objectives determined in 2017 and update them as needed. Also, it was suggested that new members participate in the development of the work plan and be able to suggest changes. The work plan would be revised to show the topics which were suggested (as shown on the agenda) and arrange them in the work plan.

4. Confirm Topic for CAC August General Assembly Meeting & Consider Future Meeting Topics:

a. Metro Parking Policy (as requested at July GA meeting)

- After extensive discussion of the merits of Metro parking policy, the group determined that it was premature to discuss the topic. Thus, there was consensus on discussing LRTP update, as requested by Metro staff, and report from office of Extraordinary Innovation – first and last mile and microtransit pilot, as well as confirm the work plan objectives and framework. This would be a preparation to parking discussion in the future.
- Motion Sotelo, seconded Fung, carried unanimously.

b. Previous topics considered:

- i. Discuss Work Plan Objectives and form Ad-Hoc Committees
- ii. Open forum on Customer Engagement
- iii. Access Services
- iv. Cleanliness/Sanitation on Metro System
- v. Update from Metro's Office of Extraordinary Innovation (OEI)/"Vision 2028"
- vi. Update from Metro Planning Staff re: Metro's Transfers/Station Design Guide
- vii. Metro Long Range Transportation Plan (LRTP) Updates
- viii. Measure M Policy Advisory Council (PAC) Updates
- ix. Metro Construction/ Program Management Updates
- x. Metro ExpressLanes
- xi. System Rail Capacity Update
- xii. Status of SB 1 Funding / Repeal Efforts
- xiii. Metro line rides
- xv. CAC member tours - Blue Line, Metro Divisions, Regional Connector, Homeless engagement team
- xvi. Pre-opening tours of Crenshaw line
- xvii. Electronic/print communication to public

- Members discussed to add to this list, Blue Line reconstruction and Workforce Reinvestment, and to correlate them with the work plan.
- The Chair indicated Art Leahy would attend in September (note that this changed prior to preparation of the meeting minutes).
- Topics the group considered on customer experience:
 - Security, fare recovery, ADA accessibility, further discussion in August about what the interests of the CAC. Consideration to do more global review as opposed to sector council which focus on the routes within a sector. Using customer experience as a framework for future review of operations. Customer experience is a social equity issue.
 - Enforcement feels controversial for some people because it leads people to the justice system.
 - Danielle Lafayette indicated that Metro needs to has a space to hear from diverse people, with respect to parking and there are concerns with criminalization. The CAC could be a forum to take into these things into consideration, since these are situations where real people with their issues are riding and this could make Metro better and the community better.

5. Open Discussion re: CAC Member Engagement

a. Engaging new members

- It was decided to circulate around the group and ask for introductions from each member at the next meeting.

6. Public Comment, Non-Agenda Items (2 minutes per speaker)

- General public comment – Nick had a concern on the Red Line pulling away from the station prior to him fully exiting the train, and being dragged for a short time until the operator stopped. He indicated that he reported it and got a case number, but was concerned that the sensors on the train were not working.

- CAC asked Metro staff to investigate and to report back at future Executive Committee meetings on the status of the complaint review.

7. Consider items not on posted agenda, including items to be presented and referred to committee members and/or staff; items to be placed on agenda at a future CAC meeting; and items requiring immediate action due to an emergency situation or where the need to take immediate action came to the attention of the CAC subsequent to posting of the agenda.

- None.

8. Adjournment

- Declared adjourned by the Chair.

Meeting minutes prepared by elected CAC Secretary, Hank Fung