

MINUTES/ PROCEEDINGS

San Fernando Valley Service Sector
Governance Council

Regular Meeting

Marvin Braude Constituent Service Center
6262 Van Nuys Blvd., Van Nuys, CA 91401

Called to Order at 6:35 p.m.

Council Members present:

Coby King, Chair
Stacey Murphy, Vice Chair
Richard Arvizu
Joan H. Leonard
Jesus Ochoa
Kymberleigh Richards
Brad Rosenheim

Officers:

Richard Hunt, General Manager
Christina Lumba-Gamboa, Council
Secretary

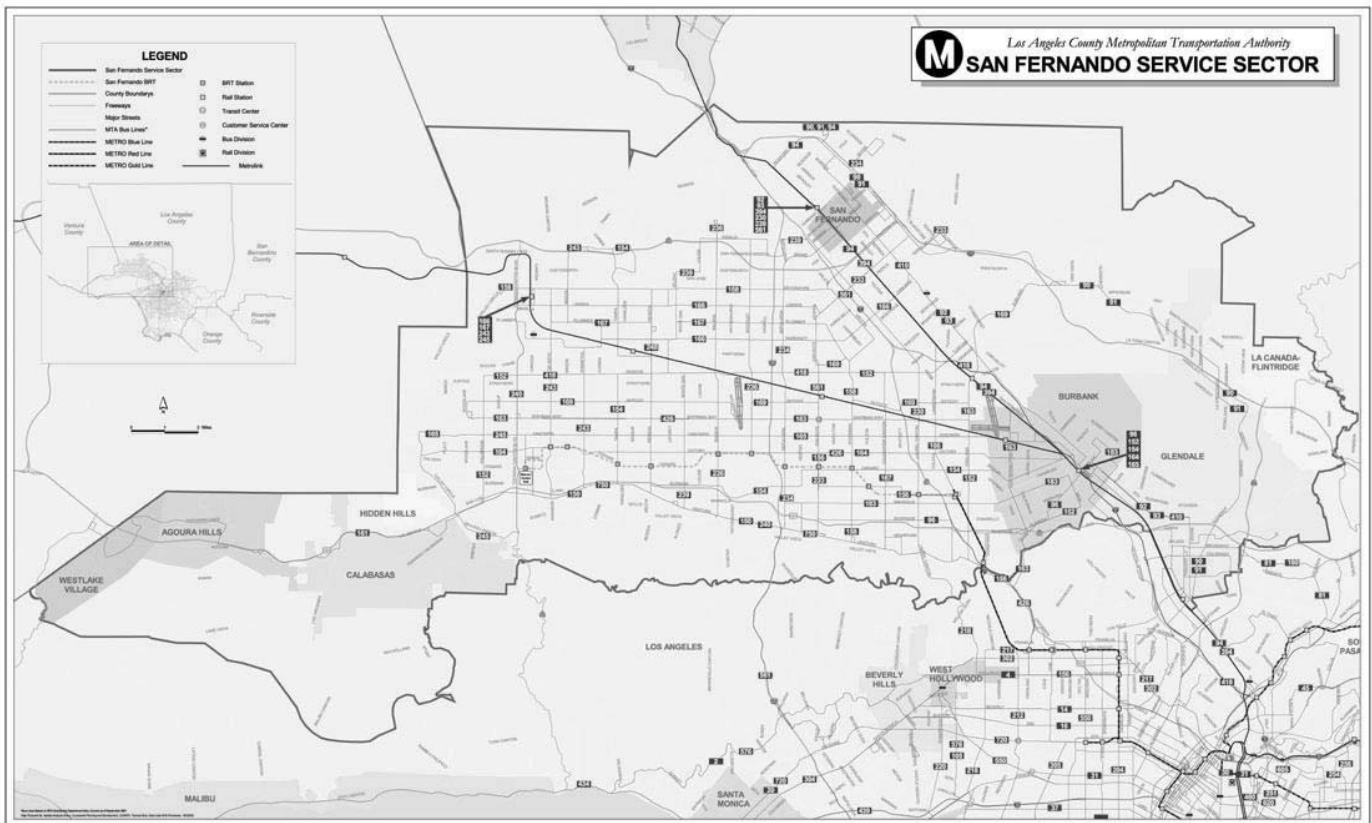


Metropolitan Transportation Authority

Metro

METRO SAN FERNANDO VALLEY GOVERNANCE COUNCIL

1) Area of responsibility:



2) The Governance Council is exclusively responsible for planning routes and schedules for Tier 2 and 3 bus lines within the San Fernando Service Sector. Tier 2 and 3 bus lines in the San Fernando Valley are:

Lines: 92, 96C, 154, 158, 161, 167C, 168, 169, 183/234, 230/239, 236/237, 243, 245, 418 and 426. (C = Contract Service)

Tier 1 bus lines are not under the exclusive jurisdiction of the Governance Council but jurisdiction may be exercised with the concurrence of other sectors or Corporate. Tier 1 bus lines in the San Fernando Valley are:

Lines: 90/91, 94/394, 150/240, 152,156, 163, 164/165, 166, 233, 750, and 761.

- 3) The Governance Council is responsible for studying and planning service to improve efficiency within Metro San Fernando Valley, making recommendations to the MTA board regarding service issues, working with transit planners and local authorities and transit operators to ensure coordination of service and holding public hearings to gain input on proposed changes.
- 4) The Governance Council is **NOT** responsible for fare and pass structures, new project construction, or Metro Rail.

1. Pledge of Allegiance
2. APPROVED **Minutes** of Regular Governance Council Meeting held April 6, 2005.
3. RECEIVED Public Comment.
4. Chair's Remarks – NONE
5. RECEIVED & FILED **Report of General Manager** by Richard Hunt.

A. Performance Update

Mr. Hunt summarized the March key performance indicators. He mentioned that Passenger Boardings are up dramatically. More people are riding the bus due to gas prices. He said that Boardings have increased as much as 10 to 12% across the agency. The Service Sector continues to show progress in reducing passenger complaints. Fleet reliability is increasing and shows 11,000 miles. The Scheduled Service Delivery is over 99%, which exceeds the Sector's goal of 98%. He reported that Metro is hiring on a continuous basis and the Average Operator Assignment Ratio for the month is under 1.5 higher than the Sector's goal of 1.18. Traffic accidents per 100,000 Hub Miles remain below the goal. Mr. Hunt mentioned that the safety specialist from MTA met with him and indicated that the San Fernando Service Sector is leading the agency as the lowest in accident ratio. Mr. Hunt stated that the Service Sector continues its efforts toward Bus Cleanliness and On Time Performance.

B. Consent Decree Update

Mr. Hunt provided a summary of the Special Master's ruling regarding the new service plan. He reported that the Consent Decree has three elements. The first element deals with the immediate addition of coaches. The second element addresses what MTA must do to alleviate overcrowding, and the third element is a new service plan.

Mr. Hunt said that the Special Master ordered MTA to purchase a minimum of 134 new buses. The Special Master indicated strongly that there would be a requirement for additional buses. He believed that the 134 buses were to augment the Rapid Bus Lines that would go into service that are in the MTA's plan. The Special Master made a determination that no more than 33% of the local service on any Rapid Corridor could be reallocated to Rapid Service and that 66% of the Rapid Service must be new service. The Special Master directed MTA to retain the eleven pilot lines and allowed MTA to modify or change the lines. The Special Master also directed MTA to evaluate recommendations that the Bus Riders Union has put forward for additional service in between the San Fernando Valley and the Westside.

Mr. Hunt stated that the Special Master also asked MTA to look at freeway service, express service type of programs. The Special Master directed that MTA add funds to bus operations for the new service program even if it means taking funds from other programs including rail operation and construction.

Metro is directed to immediately implement the Order and to submit a plan no later than July 31 but not to wait until July 31 to implement those phases that the could be implemented sooner.

Mr. Hunt said that staff is currently working on a response and may ask for a hearing on the response before a plan is submitted.

C. MTA Board Actions Update

The Board of Directors approved:

- Funding plan for the Expo Line and authorized staff to begin work on the Expo Line immediately. The Funding plan calls for \$460 million of local funds.
- modification for the Fairfax Avenue Rapid implementation and delay of the Sepulveda Metro Rapid until June 06 to make it a viable Rapid System using Metro's current rapid bus performance standards which are 15-minute headways, all day, evening hours and weekend operation.
- Contract extension for the Material Management (M3) System with Spear Technology.
- Delaying implementation of contracted bus service contracts.

Mr. Hunt announced that Ms. Maria Reynolds, Division Transportation Manager, is on a medical leave of absence. Ms. Reynolds surgery was successful and a full and rapid recovery is expected. Mr. Ralph Gray, Division Assistant Manager, will be filling in during Ms. Reynolds absence.

Ms. Richards expressed that she is pleased that the Service Sector is on the same ratio in revenue service hours, Delivery percentage and Operator Assignment Ratio as the agency as a whole. She also stated the Mr. Hunt's report on the salient points of the Consent Decree is very welcomed and thanked the general manager for keeping the Council advised.

Mr. King, on behalf of the council members, asked Mr. Hunt to convey to Ms. Reynolds wishes for a speedy recovery.

Mr. King inquired if there is an expiration date or a sunset date on the Consent Decree. Mr. Hunt responded that it ends in October 2006. The Bus Riders Union has petitioned the Special Master to extend it. The Special Master in his delivered message indicated that was still a pending issue and if all the elements are met by MTA, that he may not extend it.

6. RECEIVED **Budget Update** from Kathy Drayton, Administration and Financial Services Manager.

Ms. Drayton reported on the summary of variances and an overview of the budget for the month of March. Positive variance for the month is \$480,000 higher than last month. Ms. Drayton reported that the Sector continue to have an overrun in Labor and Fuel. No significant changes to report.

Ms. Murphy asked how other Sectors are doing. Ms. Drayton responded that the San Fernando Sector is doing better in controllable expenses such as parts. Other service sectors are having the same problem in Labor, Workers Comp and fuel cost.

Mr. Rosenheim asked if revenue reported includes fare box revenue. Ms. Drayton responded negatively. Mr. Rosenheim also asked if the revenue is reflective of the increased ridership. Mr. Hunt explained that the revenues from this year went up from last year. Mr. Hunt stated that the revenue does not track exactly where the ridership is and most of the fare box revenues are estimates. Metro is looking into tracking fare box revenue by installing a new fare collection system. The agency's current fare collection system is very limited in that it can only track how much each Division and each bus collects but there is no way to track or record regional passes that are sold.

Ms. Leonard inquired on how many Day Passes are sold on a daily basis. Mr. Hunt responded that he would incorporate the information into his report next month.

Mr. King requested a breakdown of revenue on the Daily Passes geographically or by sector.

7. RECEIVED **Service Change Update** from Mike Brewer, Service Development Manager

Mike Brewer reported on route and schedule changes on Lines 154, 161, 168, 243, 245, 418, 426 and 645, which will be implemented on June 26, 2005. He said that these changes are directly related to Orange Line service improvements and to improve connectivity to the Orange Line once its up and running. They also reflect some improvements in headways. Lines 156 and 233 will be implemented as soon as the Orange Line is operational. These changes are postponed as they reflect a service reduction that is directly related to the start up of the Orange Line and to reduce service duplication.

Other Service Changes are as follows:

Line No.

92	Added owl connection notes at Brand and Broadway in Glendale
94	Adjusted selected trips to connect at Olive & San Fernando Road
152	Widened midday headway from 20 to 25 minutes
154	Relocated western terminal from Porter Ranch to Reseda/Ventura. Combined Tampa Ave., with Winnetka Ave., route segment & deleted Northridge Metrolink route deviation. Improved run time.
158	Improved peak period headways
163	Eliminated midday shuttle to improve service efficiency
164/165	Relocated midday shortline terminals to Warner Center. Minor schedule adjustments. Additional Night trips added on Vanowen St. segment.
168	Relocated western terminal from Nordhoff & Topanga to Chatsworth Metrolink Station. Canceled midday and Saturday service.
169	Added afternoon school tripper.
230/239	Added morning school tripper
234/183	Provided additional recovery time at N. Hollywood Red Line. Station to improve on-time performance
236	Adjust 3 southbound p.m. trips & establish shortline to reduce duplication
242/243	Combined Tampa Ave. with Winnetka Ave. route segment & deleted Northridge Metrolink route deviation. Improved peak period headways
244/245	Combined Topanga Cyn & De Soto route segments & deleted service on Valley Circle, Mulholland & south Topanga Bl. To be provided by new Line 645. Improved peak period headways.

- 418 Renumbered to Line 353 and rerouted from Laurel Cyn to Lankershim Boulevard
- 426 Renumbered to Line 363 and rerouted from Laurel Cyn to Lankershim Boulevard
- 645 Service on Valley Circle, Mulholland & south Topanga Bl. to be provided by new Line 645. Canceled Saturday and Sunday service along this route segment.
- 750 Minor schedule adjustments.

Lines 90, 156, 166, 233, have no changes.

Ms. Leonard asked the timeline of the Orange Line. Mr. Hunt stated that the contractor has reported that it is 65 days behind. The agency is trying to meet the expected opening of early September.

8. Chair and Council Member's Closing Remarks

- Ms. Richards reported on the Fall Legislative Conference of the California Transit Association, which she attended earlier in the week, as requested by the council at the March meeting. Responding to Ms. Leonard's questioning in March regarding the status of legislative action to protect transportation-related sales taxes under Proposition 42, Ms. Richards reported that there are presently three Constitutional amendments at various levels in the Assembly: ACE 4 (Pesquier), which would remove the provision for the Legislature and the Governor to divert those revenues to the state General Fund; ACE 5 (Bough), which would raise the vote for diversion to 4/5 of the Legislature from the existing 2/3; and ACE 11 (Ropes), which both remove the provision for diversion and require that interest be included in the repayment of previous diversions.

Ms. Richards reported that according to Michael Turner of MTA Government Relations, the MTA Board of Directors supports all three amendments, but that the Ropes measure had the best chance of Legislative approval at present.

Ms. Richards also reported that Assembly Speaker Nuñez is expected to introduce his own Bill as part of his transportation finance proposal but that precise wording is not yet available.

She also answered questions about the amount of transportation funding that is proposed for diversion in the state 2005-06 budget and the various sources of that funding.

- Mr. King reminded council members of the upcoming Annual Meet and Confer meeting on May 23, 2005 at 4:00 p.m. in the MTA Board room.

Prepared by:

Christina Lumba-Gamboa
Council Secretary

METROPOLITAN TRANSPORTATION AUTHORITY SERVICE SECTOR COUNCIL RULES

PUBLIC INPUT

The Service Sector Council meetings are open to the public. A member of the public may address the Council on agenda items, before or during the Council's consideration of the item for up to 5 minutes per item, or at the discretion of the Chair. A request to address the Council should be submitted in person at the meeting to the Board Secretary prior to the start of the meeting.

The public may also address the Council on non-agenda items within the subject matter jurisdiction of the MTA Service Sector during the public comment period, which will be held at the end of each meeting. Each person will be allowed to speak for one minute and may speak no more than once during the Public Comment period. Public Comment will last a maximum of 30 minutes, or as otherwise indicated by the Chair. Speakers will be called according to the order in which the speaker request forms are received until the Public Comment period has expired. Elected officials, not their staff or deputies, may be called out of order and prior to the Council's consideration of the relevant item.

At the discretion of the Chair, the Council may limit public input on any item, based on the number of people requesting to speak and the business of the Council.

In the interest of hearing from as many members of the public as possible, if at the time your name is called, your issue has been addressed or your opinion expressed by a previous speaker, please simply state that fact and your name for the record.

In accordance with State Law (Brown Act), all matters to be acted on by the Council must be posted at least 72 hours prior to the meeting. In case of emergency, or when a subject matter arises subsequent to the posting of the agenda, upon making certain findings, the Council may act on an item that is not on the posted agenda.

CONDUCT IN THE MEETING ROOM - The following rules pertain to conduct at Service Sector Council meetings:

REMOVAL FROM THE MEETING ROOM The Chair shall order removed from the Meeting Room any person who commits the following acts with respect to any meeting of the Council:

Disorderly behavior tending to interrupt the due and orderly course of said meeting.

A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting.

Disobedience of any lawful order of the Chair, which shall include an order to be seated or to refrain from addressing the Council; and

Any other unlawful interference with the due and orderly course of said meeting.

INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE COUNCIL

Agendas for the Regular Council meetings are prepared by the Board Secretary and are available prior to the meeting in the MTA Records Management Department and on the Internet.

Every meeting of the Council is recorded on cassette tapes, and duplicate tapes are available for a nominal charge. A Spanish language translator is available at all Council Meetings. Translators for other languages must be requested 72 hours in advance. Please telephone (213) 922-4600 between 8 a.m. and 5 p.m., Monday through Friday. After each Council meeting, a record is prepared which indicates the actions taken by the Council. This record is available on the second business day following the meeting.

DISCLOSURE OF CONTRIBUTIONS

The State Political Reform Act (Government Code Section 84308) requires that a party to a proceeding before an agency involving a license, permit, or other entitlement for use, including all contracts (other than competitively bid, labor, or personal employment contracts), shall disclose on the record of the proceeding any contributions in an amount of more than \$250 made within the preceding 12 months by the party, or his or her agent, to any officer of the agency, additionally PUC Code Sec. 130051.20 requires that no member accept a contribution of over ten dollars (\$10) in value or amount from a construction company, engineering firm, consultant, legal firm, or any company, vendor, or business entity that has contracted with the authority in the preceding four years. Persons required to make this disclosure shall do so by filling out a "Disclosure of Contribution" form which is available at the Board Secretary's Office. Failure to comply with this requirement may result in the assessment of civil or criminal penalties.

ADA REQUIREMENTS

A cordless microphone is available for those persons with mobility impairments who cannot access the public speaking area. American Sign language interpreter services and agenda in Braille are available by giving notice at least three business days in advance of the meeting. Please telephone (213) 922-4600 between 8 a.m. and 5 p.m., Monday through Friday. Our TDD line is (800) 252-9040.

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General Information/Rules of the Council - (213) 922-4600

Internet Access to Agendas - www.mta.net

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