



Metro

Metropolitan Transportation Authority

One Gateway Plaza
Los Angeles, CA 90012-2952

213.922.2000 Tel
metro.net

18

EXECUTIVE MANAGEMENT AND AUDIT COMMITTEE
July 20, 2006

SUBJECT: VACANT ASSISTANT BOARD SECRETARY POSITION

RECOMMENDATION

Consider granting authority to fill the vacant Assistant Board Secretary position.

ISSUE

The selection process for the position of Assistant Board Secretary began in April of this year. Candidates were tested and interviewed in May. An offer was made, and the successful candidate accepted the offer and gave notice to his current employer by June 7, 2006.

DISCUSSION

During board discussions relative to budget cuts it was decided that a hiring freeze would be implemented for all non-essential positions. Essential positions, and those for which offers had already been made, would be exempt.

NEXT STEPS

In light of the fact that the candidate accepted the job offer prior to Board action on June 22, 2006 to freeze the vacancy, authority to proceed to fill the position is hereby requested.

Prepared by: Michele Jackson
MTA Board Secretary