



Metro

**OPERATIONS COMMITTEE
FEBRUARY 15, 2007**

SUBJECT: RAIL WINDOW VANDAL PROTECTION SHEETS

ACTION: AWARD CONTRACT TO ALVAREZ GRAFFITI GUARDS

RECOMMENDATION

Authorize the Chief Executive Officer to award a 24-month firm fixed price requirements contract under Bid Number 06-0016 with Alvarez Graffiti Guards the lowest responsive and responsible bidder, for rail window vandal protection sheets for an amount not to exceed \$298,036.

RATIONALE

Rail window vandal protection sheets are needed to maintain the appearance of all 225 Metro rail vehicles. Each rail vehicle has 16 to 32 windows, depending on the vehicle type that requires vandal protection sheets. Vandal sheets protect the rail vehicle windows from graffiti markings and vandalism, thus avoiding permanent damage to the windows as well as reducing parts and labor costs for window replacement. The Rail windows vandal protection sheets are inspected daily and replaced when vandal sheets have graffiti or etching that can not be cleaned.

The replacement window vandal protection sheets are held in inventory so that they are immediately available to Rail Fleet Services when replacement is warranted. The vandal sheets have been adapted to conform to specific requirements of the rail cars in terms of dimensions and application process. While usage varies on each vehicle type and rail line, staff estimates that Metro uses approximately 13,296 window vandal protection sheets per year.

This procurement will provide Metro the continuity of supply of rail window vandal protection sheets at the lowest cost and ensure that window vandal protection sheets are available to support Rail Fleet Services Maintenance program over the next 24-months.

FINANCIAL IMPACT

The funding of \$ 51,435 for rail window vandal protection sheets is included in the FY07 budget in Cost Center Numbers, 3941, 3942, 3943, 3944 Blue Line Fleet Services, Green Line Fleet Services, Red Line Fleet Services and Gold Line Fleet Services, Project Numbers 300022 Blue Line Number 300033 Green Line , Project Numbers 300044 Red Line and

300055 Gold Line Project, Line Item 50441, Parts. Since this is a multi-year contract, the cost center managers and Executive Officers will be accountable for budgeting the cost in future fiscal years. In FY06 \$83,312.88 was expended on this item.

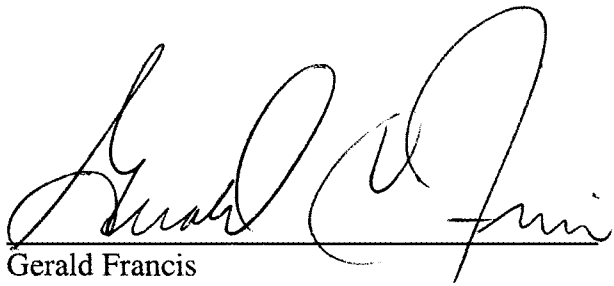
ALTERNATIVES CONSIDERED

The alternative is to not award the contract and procure the window vandal protection sheets on an as-needed basis. This strategy is not recommended since it does not provide a commitment from the supplier that ensures the availability, timely delivery, or a guaranteed fixed price for the rail window vandal protection sheets.

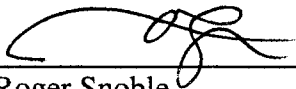
ATTACHMENTS

- A Procurement Summary
- A-1 Procurement History
- A-2 List of Subcontractors
- A-3 Bid Tabulation

Prepared By: Al Mitchell, Purchase Contract Manager
Dave Kubicek, Deputy Executive Officer Rail Fleet Services

A large, stylized handwritten signature in black ink, appearing to read "Gerald Francis". The signature is written over a solid horizontal line.

Gerald Francis
General Manager, Rail Operations

A smaller, more compact handwritten signature in black ink, appearing to read "Roger Snoble". The signature is written over a solid horizontal line.

Roger Snoble
Chief Executive Officer

**BOARD REPORT ATTACHMENT A
PROCUREMENT SUMMARY**

RAIL WINDOW VANDAL PROTECTION SHEETS

1.	Contract Number: 06-0016		
2.	Recommended Vendor: Alvarez Graffiti Guards, Covina California		
3.	Cost/Price Analysis Information:		
	1. Bid/Proposed Price: \$308,612	Estimated Amount: \$ 298,036	
	B. Details of Significant Variances are in Attachment A-1.D		
4.	Contract Type: Fixed Price		
5.	Procurement Dates:		
	A. Issued: 3-30-06		
	B. Advertised: 3-30-06		
	C. Pre-bid Conference: 4-20-06		
	D. Proposals/Bids Due: 7-15-06		
	E. Pre-Qualification Completed: yes		
	F. Conflict of Interest Form Submitted to Ethics: Yes		
6.	Small Business Participation: N/A		
	A. Bid/Proposal Goal: 0% No goal recommended	Date Small Business Evaluation Completed:	
	Small Business Commitment: No goal recommended		
7.	Invitation for Bid/Request for Proposal Data:		
	Notifications Sent:	Bids/Proposals Picked up: 26	Bids/Proposals Received: 3
8.	Evaluation Information:		
	A. Bidders/Proposers Names:	<u>Bid/Proposal Amount:</u>	<u>Best and Final Offer Amount:</u> N/A
	1. Alvarez Guards	\$298,036.36	
	2. West Coast Gaskets	\$354,908.16	
	3. Graffiti Removal	\$390,959.44	
	B. Evaluation Methodology: Selection of the lowest responsive, responsible bidder.		
9.	Protest Information:		
	A. Protest Period End Date: 2-15-07		
	B. Protest Receipt Date: N/A		
	C. Disposition of Protest Date: N/A		
10.	Contract Administrator: Julene Close	Telephone Number: 213/922-1066	
11.	Project Manager: Cathy Kaminski - Inventory	Telephone Number: 213/922-5713	

**BOARD REPORT ATTACHMENT A-1
PROCUREMENT HISTORY**

RAIL WINDOW VANDAL PROTECTION SHEETS

A. Background on Contractor

Alvarez has been in business since December 1994 supplying window guard protection products. Their customers include Los Angeles Department of Transportation, City of Bell Gardens, City of Cerritos and the City of Compton.

Alvarez Graffiti Guards has provided satisfactory service and products to Metro.

B. Procurement Background

In accordance with Metro's Procurement Policy Manual, Rail Fleet Services Engineering staff performed a technical evaluation and determined that the bid submitted by Alvarez Graffiti Guards was determined to be in full compliance with the specifications.

The Diversity and Economic Opportunity Department did not recommend a participation goal for this procurement.

C. Evaluation Criteria

Technical review and selection of the lowest responsive, responsible bidder.

Bidder #1 Alvarez Graffiti Guards in the amount of \$298,036.36 was found to be in full compliance with the bid specifications.

Bidder #2 West Coast Gaskets in the amount of \$354,908.16 was found to be in full compliance with the bid specification; however, they were not the low bidder

Bidder #3 Graffiti Removal Inc; in the amount of \$390,959.44 was found to be in full compliance with the bid specification; however, they were not the low bidder.

D. Cost/Price Analysis Explanation of Variances

The recommended bid price of \$298,036 has been determined to be fair and reasonable, based upon adequate price competition, and selection of the lowest responsive and responsible bidder.

**BOARD REPORT ATTACHMENT A-2
LIST OF SUBCONTRACTORS**

RAIL WINDOW VANDAL PROTECTION SHEETS

PRIME CONTRACTOR – Kelsan Technologies Corp.

Small Business Commitment

Other Subcontractors

N/A

N/A

Total Commitment 0.0%

Bid No: 060016 Rail Window Vandal Protection Sheets

Bids Out: 06/30/06 Total 26
 Bids Opened: 06/07/06 Total 3
 Advertisement Date(s): 04/01/06
 Newspaper: Daily News, Eastern Group Pub,
 L.A. Watts Times and Daily Breeze

Item No.	MTA No.	Description	Qty	Alvarez Graffiti Guards		West Coast Gasket Co.		Graffiti Removal, Inc.	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Blue Line									
1	166586	Shield - Vandal Passenger, Window, Upper - 47.250" x 6.313" (25/pkg)	264	\$2.88	\$760.32	\$3.39	\$894.96	\$4.76	\$1,256.64
2	166587	Shield - Vandal Passenger, Door, Window - 37.500" x 15.125" (25/pkg)	8,040	\$5.25	\$42,210.00	\$6.36	\$51,134.40	\$8.00	\$64,320.00
3	166588	Shield - Vandal Passenger, Door, Window, Lower 48.00" x 26.625" (25/pkg)	5,040	\$11.25	\$56,700.00	\$14.10	\$71,064.00	\$19.54	\$98,481.60
4	166589	Shield - Vandal, Cab, Door, Window 27.063" x 14.938" (25/pkg)	168	\$3.63	\$609.84	\$4.47	\$750.96	\$6.42	\$1,078.56
5	166590	Shield - Vandal, Cab, Partition, Window 31.875" x 31.125" (25/pkg)	408	\$8.88	\$3,623.04	\$10.98	\$4,479.84	\$15.82	\$6,454.56
			Total Blue Line		\$103,903.20		\$128,324.16		\$171,591.36
Red Line									
6	170864	Film - Anti-Graffiti, Side Windows, (WXH) 55" X 32 1/2" (25/pkg)	1,700	\$15.75	\$26,775.00	\$19.00	\$32,300.00	\$17.82	\$30,294.00
7	170865	Film - Anti-Graffiti, Side Windows, (WXH) 15" X 32 1/4" (25/Pkg)	200	\$4.25	\$850.00	\$5.00	\$1,000.00	\$4.94	\$988.00
			Total Red Line		\$27,625.00		\$33,300.00		\$31,282.00
Green Line									
8	177054	Shield - Vandal Passenger, Door, Window P2000 43-5/8" X 13-1/4" (25/pkg)	4,008	\$5.38	\$21,563.04	\$6.00	\$24,048.00	\$5.81	\$23,286.48
9	177055	Shield - Vandal, Cab, Door, Window, Lower, P2000 17-9/16" X 8-15/16" (25/pkg)	120	\$1.38	\$165.60	\$2.00	\$240.00	\$1.58	\$189.60
10	177056	Shield - Vandal, Cab, Door, Window, Upper, P2000 15" X 7-1/4" (25/pkg)	216	\$1.00	\$216.00	\$1.50	\$324.00	\$1.12	\$241.92
11	177057	Shield - Vandal, Passenger Window, Large, P2000 70-13/16" X 40-7/16" (25/pkg)	3,000	\$25.25	\$75,750.00	\$29.00	\$87,000.00	\$29.00	\$87,000.00
12	177058	Shield - Vandal, Cab, Partition, Window, 34-7/16" X 20-5/16" (25/pkg)	1,008	\$6.38	\$6,431.04	\$8.00	\$8,064.00	\$7.05	\$7,106.40
13	177059	Shield - Vandal, Passenger Window, Small, P2000 40-1/4" X 37-3/8" (25/pkg)	3,312	\$13.50	\$44,712.00	\$16.00	\$52,992.00	\$15.15	\$50,176.80
			Total Green Line		\$148,837.68		\$172,668.00		\$168,001.20
Gold Line									
14	167305	Shield - Vandal Passenger, Door, Window, P2000 43-0/8" X 13-1/4" (25/pkg)	48	\$5.38	\$258.24	\$7.00	\$336.00	\$5.81	\$278.88
15	167307	Shield - Vandal Passenger, Door, Window, Large, P2000 70-13/16" X 40-7/16" (25/pkg)	408	\$25.25	\$10,302.00	\$29.00	\$11,832.00	\$29.00	\$11,832.00
16	167308	Shield - Vandal, Cab, Partition, Window, 34-7/16" X 20-5/16" (25/pkg)	48	\$6.38	\$306.24	\$8.00	\$384.00	\$7.05	\$338.40
17	167309	Shield - Vandal, Passenger Window, Small, P2000 40-1/4" X 37-3/8" (25/pkg)	504	\$13.50	\$6,804.00	\$16.00	\$8,064.00	\$15.15	\$7,635.60
			Total Gold Line		\$17,670.48		\$20,616.00		\$20,084.88
			GRAND TOTAL ALL LINES		\$298,036.36		\$354,908.16		\$390,959.44

I hereby certify Alvarez Guards as being the lowest responsive, responsible bidder and recommend the award to them for total price, excluding sales tax, of \$298,036.36.

Date _____ Signature _____

