



Metro

Metropolitan Transportation Authority

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**OPERATIONS COMMITTEE
APRIL 19, 2007**

**SUBJECT: PS-6810-1946, HEARING AND RESPIRATORY TESTING SERVICES
EXAMINETICS, INC.**

**ACTION: AWARD CONTRACT FOR HEARING AND RESPIRATORY TESTING
SERVICES**

RECOMMENDATION

Authorize the Chief Executive Officer to award a five-year fixed unit rate, Contract No. PS-6810-1946, to Examinetics Inc., for audiometric, medical evaluation, respirator fit testing, and training in an amount not to exceed \$303,899 inclusive of two one-year options, effective July 1, 2007.

RATIONALE

Metro's Corporate Safety department is responsible for the Hearing Conservation and Respiratory Programs, which are established and regulated by California Occupational Safety and Health Administration (Cal-OSHA). A major component of these programs is to ensure that participating employees are qualified to perform their job duties and, through periodic screening, establish that no adverse health effects are occurring as a result of their job duties.

Per Cal-OSHA (California Code of Regulations, Title 8, Article 105, Section 5095-5100), Metro has the responsibility to provide audiometric testing and training to employees, who are on the Hearing Conservation program and medical evaluation, respirator fit testing, and training to employees, who are on the Respiratory Protection program (California Code of Regulations, Title 8, Section 5144).

The period of performance of the contract will be from July 1, 2007 to June 30, 2010.

FINANCIAL IMPACT

The funding of \$58,975.22 for this service is included in the FY08 budget in cost center 6810, Corporate Safety under project 300011, Respirator Fit Testing and Audiogram. Since this is a multi-year contract, the cost center manager and Deputy Executive Officer will be accountable for budgeting the cost in future years, including any option exercised. In FY07, \$61,544.00 was expended on this line item.

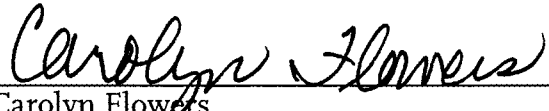
ALTERNATIVES CONSIDERED

An alternative is to hire two in-house Audiologists and purchase the necessary costly equipment to perform the required services. This action is not recommended because hiring at least two audiologists with salaries and benefits as well as purchasing the required equipment would be more costly than to contract the services.

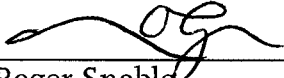
ATTACHMENT(S)

- A Procurement Summary
- A-1 Procurement History
- A-2 List of Subcontractors

Prepared by: Hoan Nguyen, Senior Industrial Hygienist
Vijay Khawani, Director, Corporate Safety
Maria V. Lechuga, Contract Administrator



Carolyn Flowers
Interim Chief Operations Officer



Roger Snoble
Chief Executive Officer

**BOARD REPORT ATTACHMENT A
PROCUREMENT SUMMARY**

PS-6810-1946, HEARING AND RESPIRATORY TESTING SERVICES

1.	Contract Number: PS-6810-1946		
2.	Recommended Vendor: Examinetics, Inc.		
3.	Cost/Price Analysis Information:		
	A. Bid/Proposed Price: \$307,051.50	Recommended Price: \$303,899	
	B. Details of Significant Variances are in Attachment A-1.D		
4.	Contract Type: Fixed Unit Rate		
5.	Procurement Dates:		
	A. Issued: November 30, 2006		
	B. Advertised: December 1 & 7, 2006		
	C. Pre-proposal Conference: December 14, 2006		
	D. Proposals Due: January 10, 2007		
	E. Pre-Qualification Completed: January 23, 2007		
	F. Conflict of Interest Form Submitted to Ethics: March 12, 2007		
6.	Small Business Participation:		
	A. Bid/Proposal Goal: No Goal Recommended	Date Small Business Evaluation Completed: November 7, 2006	
	B. Small Business Commitment: - Details are in Attachment A-2 No Goal Recommended		
7.	Invitation for Bid/Request for Proposal Data:		
	Notifications Sent: 12	Bids/Proposals Picked up: 10	Bids/Proposals Received: 1
8.	Evaluation Information:		
	A. Bidders/Proposers Examinetics, Inc.	<u>Bid/Proposal Amount:</u> \$307,051.50	<u>Best and Final Offer Amount:</u> \$303,899
	B. Evaluation Methodology: Details are in Attachment A-1.C		
9.	Protest Information:		
	A. Protest Period End Date: 04/24/07		
	B. Protest Receipt Date: N/A		
	C. Disposition of Protest Date: N/A		
10.	Contract Administrator: Maria V. Lechuga	Telephone Number: 922-7206	
11.	Project Manager: Hoan Nguyen	Telephone Number: 922-4915	

**BOARD REPORT ATTACHMENT A-1
PROCUREMENT HISTORY**

PS-6810-1946, HEARING AND RESPIRATORY TESTING SERVICES

A. Background on Contractor

Examinetics, Inc., has a home office in Overland Park, Kansas with a local office in Long Beach, California. Examinetics is the largest provider of mobile occupational health screening and data management services in the United States. Through its fleet of 50 mobile screening units and the benefit of more than 30 years experience in the occupational health industry, Examinetics provides mobile and on-site occupational health screening, reporting and data management solutions to over 1,300 customers at more than 5,000 locations annually. Its wide variety of services include hearing conservation programs, respiratory and other clearance programs, health screening programs, and health assessment and wellness programs. Examinetics offers employers a full spectrum of services from mobile drug and alcohol testing to audiometric hearing tests, resulting in increased flexibility, improved employee productivity, reduced costs and enhanced administrative efficiencies.

Examinetics previously provided the hearing and respiratory testing services to Metro under contract PS68200617 from April 2000 to August 2003. They provided satisfactory service to Metro. Examinetics is also providing these services currently under contract PS068101532 which will expire June 30, 2007 through its recent purchase of Industrial Health.

B. Procurement Background

The Technically Acceptable, Lowest Price method was used for this procurement. Contractors were required to pass the minimum requirements of knowledge, experience and certifications in order to be determined technically qualified. The Source Selection Committee determined the technically qualified companies, cost proposals were then opened only for the technically acceptable companies and award recommended to the lowest price.

C. Evaluation of Proposals

The procurement process for this contract was in compliance with Metro's Procurement policies and procedures. Only one proposal was received from Examinetics. The Source Selection Committee evaluated the proposal and determined them to be technically acceptable. Once determined technically acceptable, the cost proposal was opened. The proposed price was further negotiated to the recommended price.

D. Cost/Price Analysis Explanation of Variances

The recommended price has been determined to be fair and reasonable based upon comparison to the current contract. The unit rates proposed by Examinetics are only 4-5% higher than the current contract unit rates. These rates will remain unchanged for the three year base contract with no possible increase until the first option year, if exercised.

**BOARD REPORT ATTACHMENT A-2
LIST OF SUBCONTRACTORS**

PS-6810-1946, HEARING AND RESPIRATORY TESTING SERVICES

PRIME CONTRACTOR – EXAMINETICS, INC.

Small Business Commitment

Other Subcontractors

N/A

N/A

Total Commitment 0%

