



**Expo**

Exposition Metro Line  
Construction Authority

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BuildExpo.org

**5.a**

**DATE: MAY 7, 2007**

**TO: BOARD OF DIRECTORS**

**FROM: RICHARD D. THORPE  
CHIEF EXECUTIVE OFFICER**

**ACTION: RECEIVE AND FILE MONTHLY REPORT ON CONTRACTS  
AUTHORIZED BY THE CHIEF EXECUTIVE OFFICER**

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### **RECOMMENDATION**

Receive and File this monthly report on contracts approved by the Chief Executive Officer (CEO). State legislation that created the Exposition Metro Line Construction Authority and the Authority's Administrative Code grant the CEO authority to approve contracts up to \$250,000. This report details contract awards for April, 2007.

### **SUMMARY**

In the last month, the CEO has entered into contracts for computer equipment and engineering software for the Phase 2 integrated project office. The total amount of these contracts was \$38,160.08.

### **DISCUSSION**

A competitive procurement was conducted for 12 computer work stations for the Phase 2 integrated project office for use by the environmental consultant and Phase 2 staff. Three firms provided competitive quotes and the lowest responsive and responsible bidder was Dell Computers. The FY07 Phase 2 budget contains funding to cover the cost of this equipment.

The Authority also purchased specialized engineering software (Bentley InRoads and MicroStation) to meet its contractual requirement to support the integrated project office for Phase 2. This software is proprietary and is only offered by

Bentley Systems, so was purchased under sole source procurement guidelines. Staff ensured that the price was fair and reasonable as the published price was \$24,707 and staff negotiated an 8% reduction in the price for a total of \$22,994. The FY07 Phase 2 budget contains funding to cover the cost of this software.

### **FINANCIAL IMPACT**

There is available funding in the FY07 Phase 2 budget to cover the cost of these contract actions.

### **NEXT STEPS**

The CEO will provide a monthly report to the Exposition Metro Line Construction Authority Board on contracts authorized under the CEO's authority.

### **ATTACHMENT(S)**

None