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Metropolitan Transportation Authority

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**OPERATIONS COMMITTEE
NOVEMBER 20, 2008**

**SUBJECT: CONTRACT NUMBER PS0264301321, SECURITY SYSTEM
UPGRADES, MAINTENANCE AND REPAIR**

**ACTION: EXTEND CONTRACT WITH MCM INTEGRATED SYSTEMS, INC. FOR
ONE YEAR**

RECOMMENDATION

Authorize the Chief Executive Officer to enter into a one year extension of Contract No. PS0264301321, a combination fixed price and indefinite quantity/indefinite delivery type agreement with MCM Integrated Systems, Inc. (MCM) for maintenance of the agencywide security system at a not-to-exceed price of \$129,595 increasing the Total Contract Value from \$1,289,936 to \$1,419,531 effective December 5, 2008.

RATIONALE

A computerized integrated security system was installed in the Gateway Headquarters during construction. The system consists of card readers, duress alarms, surveillance cameras, and motion sensors. Since the original installation at Gateway, the system has been expanded to include other facilities. The expansion includes additional security devices installed in various offices such as the new San Gabriel Valley Service Sector offices at Division 9 and all Customer Service Centers.

The security system software utilized is a proprietary system manufactured by Sielox. Sielox licenses very few dealers to program their software, therefore, there are only a limited number of maintenance and repair contractors who can provide these services. MCM's proposal reflects its capability to provide the technical expertise to maintain the Sielox security system for the Gateway Headquarters building and outlying divisions. MCM has been providing this service satisfactorily and has installed all of the new devices integrated into this system.

The existing contract is being extended so that staff can perform feasibility studies for the integration of the existing Sielox security system with the TAP system. Since the contract extension is being requested for one year, staff is requesting additional contract authorization for maintenance only, plus funding for any emergency security needs should any arise.

FINANCIAL IMPACT

The funding of \$80,000 for Gateway Headquarters maintenance services is included in the FY09 budget in cost center number 6430, Building Services under project number 100090, Gateway Building Costs. Additionally, if other departments require new service they will be budgeted in their cost center under appropriate project and task. Since this is a multi-year contract, the various cost center managers and Chief Administrative Services Officer will be accountable for budgeting the cost in future years, including any option exercised. In FY08, \$486,000 was expended by various departments on security system upgrades for the Gateway Headquarters facility and other of our facilities, along with maintenance and repairs.

ALTERNATIVES CONSIDERED

One alternative is to have in-house staff perform the maintenance and repair of the system; however, this is not an acceptable alternative. Currently, staff does not have the training necessary to maintain and repair the system. Since the computerized system is proprietary, Sielox only provides training and support to their licensed dealers.

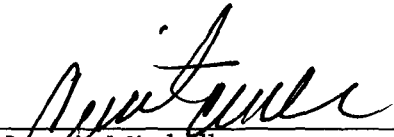
Another alternative is to pay for maintenance, repair and support services as required, but such an option would be less efficient than a long term agreement, as the response time for service requests would be extended from same day service to up to three days and compromise security.

ATTACHMENTS

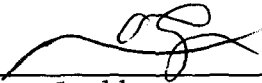
Procurement Summary

1. Attachment A
2. Attachment A-1
3. Attachment A-2

Prepared by: Brian Soto, Deputy Executive Officer, General Services



Lonnie Mitchell
Chief Administrative Services Officer



Roger Snoble
Chief Executive Officer

**BOARD REPORT ATTACHMENT A
PROCUREMENT SUMMARY**

Gateway Security System Maintenance, Repair and Upgrades

1.	Contract Number: PS0264301321		
2.	Recommended Vendor(s): MCM Integrated Systems, Inc.		
3.	Cost/Price Analysis Information:		
	A. Proposed Price: \$104,595 for maintenance on current system	Recommended Price: NTE \$1,394,531 which includes maintenance and repair @ \$104,595, plus \$25,000 for emergencies.	
	B. Details of Cost/Price Analysis are in Attachment A-1.D		
4.	Contract Types: Fixed Price and Indefinite Delivery/Quantity		
5.	Procurement Dates: N/A		
	A. Issued: N/A		
	B. Advertised: N/A		
	C. Pre-bid/proposal Conference: N/A		
	D. Bids/Proposals Due: N/A		
	E. Pre-Qualification Completed: N/A		
	F. Conflict of Interest Form Submitted to Ethics: May 20, 2008		
6.	Small Business Participation:		
	A. Bid/Proposal Goal: N/A	Date Small Business Evaluation Completed: None Recommended	
	B. Small Business Commitment:		
7.	Invitation for Bid/Request for Proposal Data: N/A		
	Notifications Sent:	Bid/Proposals Picked up:	Bid/Proposals Received:
8.	Evaluation Information:		
	A. Bidders/Proposers Names: MCM Integrated Systems, Inc.	<u>Bids/Proposals Amount</u> \$104,595 for maintenance of the current system plus \$25,000 for emergencies	<u>Best and Final Offer Amount:</u> N/A
	Evaluation Methodology: N/A		
9.	Protest Information:		
	A. Protest Period End Date: N/A		
	B. Protest Receipt Date: N/A		
	C. Disposition of Protest Date: N/A		
10.	Contract Administrator: Jean Belvin	Telephone Number: 922-1041	
11.	Project Managers: Phyllis Meng	Telephone Number: 922-2375	

BOARD REPORT ATTACHMENT "A-1"
PROCUREMENT SUMMARY

A. Background of Contractor

MCM Integrated Systems, Inc. (MCM) is an authorized Checkpoint Security Dealer with extensive industry experience. MCM's clients include the Los Angeles County Sheriff's Department, Pasadena Unified Courts, Long Beach Memorial Medical Center and the County of Orange.

MCM was founded in 1978. They have been a Certified Checkpoint Dealer since 1986 and have been Checkpoint's National Dealer of the Year seven times. Each of its technical staff has been with MCM performing Checkpoint maintenance, repair and upgrades for over 12 years. MCM has provided all maintenance, upgrades and repairs for our automated system since 1999. They have supported us by providing all upgrades issued by Checkpoint including the Y2K and switching from insert to proximate cards.

B. Procurement Background

Contract No. PS0264301321 was approved for award in June 2003 through a competitive Request for Proposals (RFP) process. Additional funding and system upgrades were implemented with Modification No. 1, effective November 17, 2005 to install optical turnstile; Modification No. 2, effective February 16, 2006 to install and maintain security systems at four (4) Metro customer centers; and Modification No. 3, effective April 19, 2007 to install additional cameras in Gateway parking garage. Individual task orders have been issued under procedures of the contract.

Request for Proposals (RFP) No. PS08643049 was issued April 22, 2008; however, it was decided to extend the existing contract instead of entering into a new five year contract so that staff can perform feasibility studies for the integration of the existing Sielox security system with the TAP system. Accordingly, staff asked MCM to provide a proposal for a one year extension to the existing contract. The proposal was received from MCM and after review was found to be responsive to the request.

C. Evaluation of Proposals

The proposal for the one year extension was evaluated by staff and found to be technically acceptable.

D. Cost/Price Analysis and Explanation of Variances

Price reasonableness was determined through a market survey of labor rates. It was determined, based on this survey, that MCM's rates are more competitive and consistent with the current market.

BOARD REPORT ATTACHMENT "A-2"
LIST OF SUBCONTRACTORS

Gateway Security System Maintenance, Repair and Upgrades

Prime Contractor: MCM Integrated Systems, Inc.

Subcontractor(s): None

Total Commitment: None recommended