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Los Angeles County
Metropolitan Transportation Authority

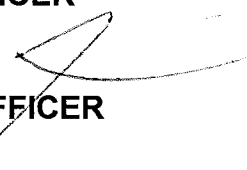
One Gateway Plaza
Los Angeles, CA 90012-2952

213.922.2000 Tel
metro.net

DECEMBER 11, 2012

TO: BOARD OF DIRECTORS

THROUGH: ARTHUR T. LEAHY 
CHIEF EXECUTIVE OFFICER

FROM: FRANK ALEJANDRO 
CHIEF OPERATIONS OFFICER

**SUBJECT: HARBOR TRANSITWAY STATIONS MAINTENANCE PLAN FOR
FY13**

ISSUE

At the July 18, 2012 Ad Hoc Congestion Pricing Committee meeting, Director Ridley-Thomas requested a maintenance plan for the Harbor Transitway Stations for FY2013. In response to that request, this memorandum includes significant components of the stations and Park and Ride (PNR) lots maintenance plan for FY2013.

BACKGROUND

Regular maintenance of Harbor Transitway (HTW) stations consists of five days a week, i.e., Monday through Friday custodial services and regular pressure washing to maintain a safe and clean customer experience. With the increase in ridership of the Metro Silver Line and the anticipation of additional increases in ridership due to the Express Lanes, staff developed an Enhanced Station Maintenance and Cleanliness Improvement Plan for the HTW stations, light rail stations, and for select PNR lots throughout Metro's service area. Particular attention was paid to the PNR lots adjacent to Metro bus and rail stations. This plan targets increasing the level and frequency of critical maintenance activities, including, but not limited to:

- graffiti removal services
- graffiti protection/sacrificial film replacement
- power sweeping of parking lots
- landscaping refurbishment

Metro staff implemented the Enhanced Station Maintenance and Cleanliness Improvement Plan in March 2012. Metro staff obtained from Caltrans the necessary encroachment permits to perform a one-time clean-up of the landscaping, to perform graffiti removal daily, and to conduct regular power sweeping of 41 PNR lots. Emphasis has been placed on lots adjacent to Metro properties, such as the HTW, the Metro Green and Blue Line stations at Artesia and Willowbrook (Rosa Parks).

At the September 2012 Board Meeting, authorization was received to allow the CEO to execute modifications to contracts for anti-graffiti film replacement and installation, tree trimming services, power sweeping services, and Right-of-Way trash and vegetation removal services. These modifications were necessary to increase the service level and/or frequency of the subject contracts. The enhanced services are now in place and will continue through FY2013 as regular maintenance requirements.

NEXT STEPS

Staff will continue to assess the effectiveness of the Enhanced Station Maintenance and Cleanliness Improvement Plan to determine if additional resources are needed. Metro coordinated access from Caltrans to assess and repair irrigation systems, replant vegetation with the intent to then maintain landscaping of the PNR lots. Once the conditions assessment of the PNR lot landscaping has been completed, a plan will be developed to make the necessary repairs to the irrigation systems and initiate a re-planting program. Existing landscaping contracts will be expanded to include maintenance at the PNR lots as landscaping is installed.