



Agenda

Metro Sustainability Council

LA Metro HQ
William Mulholland
15th Floor
One Gateway Plaza
Los Angeles, CA

Agenda

- a. Welcome/Remarks: Chair (5 min)
 - b. Approval of Minutes: Chair (2 min)
 - c. By-Laws Discussion of Members and Alternates
 - Attendance and Participation: Chair (20 min)
 - d. Upcoming Vacant Seats: Chair (20 min)
 - e. Sustainability Program Plans: Cris (10 min)
 - f. FY20 Meeting Calendar: Chair (20 min)
 - g. Action Items Log: Aaron (2 min)
 - h. General Public Comment (5 min)
-



Metro Sustainability Council



Sustainability Council
 FY19 DRAFT Meetings Arc
 As of *April 24, 2019*

Meeting	Agenda Topics	Outcomes
September 21, 2018	*New Metro Role	*Bylaws amended to reflect new Metro role
	*Motion 57 Progress Update	*All participants leave meeting with a basic understanding of Metro’s current progress related to Motion 57
October 12, 2018	*Introduce Climate Action Plan (CAAP) Update topic *Oral Update on LRTP Outreach and Activities	*All participants leave meeting with a basic understanding of Metro’s current practices related to CAAP, as well as best practices in this field (related to transportation projects), and challenges related to this topic. *Direction provided from the Council to Metro staff on developing initial recommendations on CAAP update; additional information needs identified *All participants leave meeting with a basic understanding of the LRTP development progress and provide feedback as part of the outreach effort.
November 9, 2018	*Introduce Resiliency Framework topic	*All participants leave meeting with a basic understanding of Metro’s current practices related to Resiliency, as well as best practices in this field (related to transportation projects), and challenges related to this topic. *Direction provided from the Council to Metro staff on developing initial recommendations on a Resiliency Framework; additional information needs identified

	<ul style="list-style-type: none"> *Introduce Green Procurement Policy topic *CAAP Workshop Prep 	<ul style="list-style-type: none"> *All participants leave meeting with a basic understanding of Metro's current practices related to Green Procurement, as well as best practices in this field (related to transportation projects), and challenges related to this topic. *Direction provided from the Council to Metro staff on developing initial recommendations on Green Procurement Policy; additional information needs identified * Distribute Council assignments to prepare for the December workshop discussion.
December 14, 2018	<ul style="list-style-type: none"> *CAAP Update: Introduce Candidate GHG Reduction Strategies *Draft EV Implementation Plan 	<ul style="list-style-type: none"> *Direction provided from Council to Metro Staff on GHG reduction strategies in a workshop format *All participants will leave the Council meeting with a basic understanding of Metro's current practices related to EV charging, Metro's future EV charging goals, and challenges related to this topic.
January 11, 2019	<ul style="list-style-type: none"> *Present draft Candidate Climate Adaptation Strategies; continue discussions re: CAAP Update *Present update to the Green Procurement Policy * GHG Inventory/Forecast 	<ul style="list-style-type: none"> *Feedback provided by the Council to Metro staff on draft Candidate Climate Adaptation Strategies; CAAP Update * Provide an update and receive feedback input on the methodology and results of GHG inventory
February 8, 2019	<ul style="list-style-type: none"> *Adaptation & Resiliency Workshop *Presentation on LRTP Values Framework * GHG Reduction Analysis *Draft Green Procurement 	<ul style="list-style-type: none"> *Feedback provided by the Council to Metro staff at the Workshop * All participants leave meeting with a basic understanding of the LRTP development progress, including the Values Framework and provide feedback as part of the outreach effort. *Provide an update and receive

	Policy	feedback from Council on the GHG Reduction Strategies
March 8, 2019	<ul style="list-style-type: none"> *Review Draft CAAP Update and presentation *Green Procurement Policy *Metro Sustainability Implementation Plan (MSIP) Update (Draft) - Motion 57 Progress Update *EV Implementation Plan 	<ul style="list-style-type: none"> *Draft CAAP Update and comment matrix sent to Council; presentation on Report overview, organization, key highlights and findings; request comments by 3/22; send final draft CAAP to Council on 3/29. *Feedback provided by the Council to Metro staff on the draft Green Procurement Policy * All participants leave meeting with a basic understanding of Metro's current progress related to Motion 57 as outlined in the MSIP update. *Consensus Comments received from the Council to Metro Staff on the draft EV Implementation Plan
April 12, 2019	<ul style="list-style-type: none"> *Final CAAP Update presentation *Adopt Green Procurement Policy *Receive & File Update of Motion 57 to the Metro Board * County of Los Angeles Draft Sustainability Plan 	<ul style="list-style-type: none"> *Presentation to the Council on the Final CAAP Update *Green Procurement Policy recommendations & metrics adopted by the Council *Feedback provided by the Council on County Sustainability Plan
May 10, 2019	<ul style="list-style-type: none"> *Adopt Resiliency Framework 	<ul style="list-style-type: none"> *Resiliency Framework recommendations & metrics adopted by the Council
June 14, 2019	<ul style="list-style-type: none"> *Metro Board approval of CAAP Update & Resilience Policy *Draft FY20 Meetings ARC 	<ul style="list-style-type: none"> *All participants discuss potential policy topics for FY20 cycle



Friday, April 12, 2019 @ 9:00 – 11:00 am

Agenda

Metro Sustainability Council

LA Metro HQ
William Mulholland
15th Floor
One Gateway Plaza
Los Angeles, CA

Agenda

- a. Welcome/Remarks: Chair (5 min)
 - b. Approval of Minutes: Chair (2 min)
 - c. Final CAAP Overview Presentation: Andrina/Evan (40 min)
 - d. Resiliency Framework Presentation: Andrina (15 min)
 - e. Sustainability Strategic Plan/Motion 57 Update: Alvin/Paul/Christine (10 min)
 - f. Sustainability Acquisition Framework Presentation: Carolina/Craig (10 min)
 - g. County of Los Angeles Draft Sustainability Plan: Kristen (20 min)
 - h. Action Items Log: Aaron (2 min)
 - i. General Public Comment (5 min)
-



MEETING MINUTES

Sustainability Council Meeting

Friday, April 12th, 2019

a. Welcome/Remarks (Chair Small)

Cris Liban: Introduction of new member- Robin Blair

Robin Blair: Self introduction, once Director of Planning for central LA Area, has been largely focused on improving quality of life

Cris: Announcement. Council members may attend an invite-only event on Nov 7-9 that would highlight sustainability in LA and engage a variety of stakeholders. More info to come.

Chair Small: There was a successful visit to Culver City from a group of Columbia University Students. Also, the Municipal Green Building Conference on April 18th will have a lunchtime panel during which Culver City will be accepting an award.

b. Approval of Minutes (Chair Small)

No comment on minutes.

Minutes approved.

c. Final CAAP Overview Presentation (Andrina Dominguez & Evan Rosenberg)

Presentation slides were included in the electronic meeting packet.

Andrina Dominguez & Evan Rosenberg: Present on the final CAAP project overview in context of comments and proposed revisions. Have received 29 unique comments on March 14th Engagement event, as well as 36 unique comments from the matrix. Other topics covered in the presentation include:

- Comment resolution approach
 - Internal brainstorming
 - Made sure we all had shared viewpoint
 - Make sure each comment reflected how the CAAP would be adjusted
- Comment incorporation—all 13 measures
 - New targets are 79% below 2017 levels by 2030 and 96% by 2050
 - There was comment about going to zero—we only adopt 96% goal because we haven't identified a strategy to get to zero without purchasing offsets, which is not ideal but can be considered and done



Los Angeles County
Metropolitan Transportation Authority

Metro

- GHG Measures
 - Major theme of comments was that implementation timelines needed to be accelerated
 - Response: we agree that it's important to look at acceleration, we will do so and establish a framework, including taking into consideration the risk, but there are many uncertainties
 - Will be incorporated in "emerging issues" section
- Looking ahead
 - Annual reporting process will include updates, and some specific activities are to be incorporated in EIRR (2019 report is already in production, so it may not be included in this, but certainly in 2020)

Feedback and Comments

Q (Pavitra Rammohan): Are there any comments that we will need to look at for the next phase—specific comments?

A (Evan): Yes, the acceleration and the scope (such as scope 3 emissions). There will be an outline of these topics in the CAAP revision that we will need to address in the future.

(NEXT TOPIC)

Q (Joel Levin): Impressed by 96% goal, but still thinks that zero is important. Metro is high profile and saying we can go to zero is positive. Supports using offsets in order to send a message.

A (Evan): There is a callout box that describes using offset to get to zero.

(NEXT TOPIC)

Q (Bruce Reznik): There are two parts of the Sustainability Council's process—setting up the members for success in reviewing by providing the necessary materials in a timely fashion, but also making those who provide input feel heard. Feels that there was a dramatic improvement in communication, but still frustrated with not feeling heard. Was expecting walk through of CAAP, and a presentation discussing feedback comment by comment. For example—would have liked a specific response on green infrastructure.

A (Chair Small): I have similar thoughts, how can we as a council maximize the effectiveness of our role at Metro and how can we lead Metro and the rest of the community while integrating into larger processes. The CAAP is relatively new, but Metro has been operating in a certain way and we are integrating, which takes effort.

Comment (Bruce): It does sound like there is effort to improve this, but still somewhat confused, wants to potentially revisit how we provide feedback—maybe council writes up a letter with main pieces of advice



Metro

Los Angeles County
Metropolitan Transportation Authority

A (Chair Small): There is a desired intent to listen, but also a calendar to be met by Metro Staff

A (Evan): This is a new process for us, and we learned that detailed comments are helpful and originally, we hadn't done so

A (Rick Clarke): We were hoping to get this done while Sheila was still Chair of the Board because it would be a huge achievement.

(NEXT TOPIC)

Comment (Michael Kadish): Comment on zero goal--- proposition for local offset projects (even though more expensive), which will benefit the local community

- **A (Bryn Lindblad):** We can also capture local investments and mitigation projects to offset last 4%

(NEXT TOPIC)

Q (Jennifer Kropke): Request for clarification as to why we are not able to capture the last 4%

A (Evan): We are basing our goal on existing strategies. We can do more than is delineated in these strategies, and the CAAP integrates a framework to incorporate technologies as they emerge in the future. We will be considering local offsets in the future.

A (Cris): We are not saying that we cannot achieve a net zero goal, but we are trying to optimize the maximum percentage using current knowledge. There is that last part of the zero goal that can be achieved by offsets, but we are just not committing them.

Comment (Jennifer): If we are planning 3 decades in advance, we should consider net zero, especially with electrification and Cleantech partnership. Wants to help Metro be more ambitious in terms of electrical systems. Also points out importance of verbal discussion and everything being in writing has the potential to limit stakeholder engagement, so it feels authentic. How do we sufficiently incorporate discussion in meetings? More time? Less items?

A (Patricia Menjivar): In agreement that more verbal discussion would be helpful.

d. County of Los Angeles Sustainability Plan (Gary Gero)

Presentation slides were included in the electronic meeting packet.

Gary Gero presented on the following topics related to the County of Los Angeles Sustainability Plan:

- Overview of county's aims and roles
- Plan available online- it's a strategic plan rather than financial implementation plan. It is supposed to be a general framework
- Plan to serve as template for other sustainability plans



Metro

Los Angeles County
Metropolitan Transportation Authority

- Overview of topics covered in plan
- Public engagement—before beginning to write the plan, we gathered around 6 thousand comments
- 6-week public review and comment period—workshops, community events
- High level goals
- Goals, strategies and actions in hierarchical structure

Feedback and Comments

Q (Chair Small): if you're looking at fossil fuel free LA County, considering largest urban oil field in US is right next door—how are we going address that? We just had an oil spill in Culver City.

A (Gary): increase setback requirements, there are areas that need to be protected-- permitting changes and partnership with LA City can bring regulatory policies to sunset oil fields and transition workers into other good quality jobs—we don't know what that sunset strategy will be yet.

e. Resiliency Indicator Framework (Andrina Dominguez)

Presentation slides were included in the electronic meeting packet.

Andrina presented on the following topics pertinent to the resiliency indicator framework:

- Framework introduction
- Framework overview
- Why we are updating it
 - We didn't accomplish everything we wanted to
 - Wanted to revisit organizational dimension
 - Conversation about resiliency has evolved, climate change/resilience is only one component
 - Incorporate earthquakes
- White paper outline
- Next steps—hoping to complete draft paper this month (April 2019)

Feedback and Comments

Q (Hilda Blanco): Are you considering Metro's electrification?

A (Andrina) We originally intended to focus on organization, but we are focusing on electrification and incorporating utilities. New indicators have been added that are pertinent to this.

A (Cris): We are working closely with bus electrification team



Metro

Los Angeles County
Metropolitan Transportation Authority

(NEXT TOPIC)

Q (Bryn): How much of this takes into consideration vulnerability of users?

A (Andrina): We want to focus less on immediate customer engagement but rather education for preparedness to make it more pre-emptive planning vs emergency response. Indicator one is focused on warnings, but then breaks down to elaborate more on engagement with riders.

A (Rick): We have backup power on every system so we could get riders to safety.

(NEXT TOPIC)

Q (Kat Janowicz): Did you include lessons learned?

A (Andrina): Good point, we should capture that.

Comment (Chair Small): White paper is a good approach as opposed to a plan, because like CAAP this is a huge subject. Gives example of emergency shelter in Culver City and how to power it in an emergency.

(NEXT TOPIC)

Q (Peter Meng): Do you have a partnership for outreach?

A (Andrina): We are working on that.

f. Sustainability Strategic Plan/Motion 57 Update (Alvin Kusumoto, Paul Backstrom, Christine Marez)

Paul Backstrom: Second workshop was held on March 12th, and 3 categories were added:

- Livable Neighborhoods
- Workforce Development
- Equity and Inclusion

Paul: We will be coming back to the Council for more input and are thankful to ECSD for including us in this effort.

Alvin Kusumoto: gives a brief update on efforts so far-- Incorporating environmental compliance into our plan and informing development of targets.

Christine Marez: schedule-- we have completed engagement phase, now in assessment phase, will present a draft and subsequently go into final production.

Feedback and Comments

Comment (Bruce): One helpful thing would be simple chart of how the plans interact with each other and which department is in charge.



Metro

Los Angeles County
Metropolitan Transportation Authority

Comment (Christine): CAAP and Strategic Plan are using same data, and that is where some of the comments on CAAP will be integrated

g. Sustainability Acquisition Framework (Carolina Coppolo and Craig Reiter)

Presentation slides were included in the electronic meeting packet.

Carolina Coppolo and Craig Reiter present the following points:

- Schedule of activities and review of what has already been accomplished.
- Reminder of steps that were taken to get to the current version
- Work Plan
- Interviews with end users
 - Very insightful in helping understand challenges and hopes for green procurement
 - Interview data is part of baseline assessment
 - Agency wide - departments across agency to facilitate a deeper understanding

Pending board approval, we will be moving into implementation phase.

Outcomes of Phase 1:

- Framework summary
- 3-year implementation strategy
- High impact opportunities
- Communication
- Program measures

Areas of implementation in Phase 2:

- Procurement toolkit
- Procedures
- Code of conduct
- Training
- Performance and compliance management

Overview of target audiences—we want to phase the program in for people to better understand

Plan to present to Board to the eyes of Sheila and have this approved under her Chairmanship.

Feedback and Comments

Q (Bryn): Is there room for feedback?

A (Carolina): We assume this is a live document, we will be continuously updating. We want it to be broad to keep all parts of agency accountable



Metro

Los Angeles County
Metropolitan Transportation Authority

Comment (Jennifer): Let's allocate time to discuss instead of materials being sent out for written comments.

Comment (Roy Thun): That seems like more of a workshop, but it would be helpful to have an executive summary beforehand

Comment (Jennifer): Agreed. No need to discuss word for word but a more facilitated discussion in council will be beneficial.

(NEXT TOPIC)

Q (Patricia): When is Phase 2 to be implemented?

A (Craig): Pending board approval the plan would commence in FY20 (July 2019)

(NEXT TOPIC)

Q (Patricia): What is going to be your measure for thresholds?

A (Craig): GHG team has focused on that, this is only meant to unify it and put criteria on how the it and they go through the process

h. Action Items Log (Aaron Santos)

- Table of funding opportunities provided in agenda packet
- Aaron to pull out CAAP schematic and send to Council Members

i. General Public Comment

Q (Salem Afewroki): Any events or volunteer opportunities for Earth Day?

A: There will be a Metro fair.

(NEXT TOPIC)

Comment (Cris): any council members please send direct communications to Aaron instead of individually to staff

(NEXT TOPIC)

Comment (Chair Small): We are evolving the depth of each of our discussions. When there are mixed audiences, achieving AFP- acronym free presentations are helpful

Meeting adjourned.



Los Angeles County
Metropolitan Transportation Authority

Metro

ATTENDEE LIST

ATTENDED	COUNCIL MEMBER	NOT ATTENDED	COUNCIL MEMBER
Y	Roy Thun	N	Jack Sahl
Y	Thomas Small	N	Cindy Montanez
Y	Bryn Lindblad	N	Belinda Faustinos
Y	Jennifer Kropke	N	Charles Favors
Y	John Williams	N	Carolyn Hull
Y	Kat Janowicz	N	Michael Swords
Y	Bruce Reznik	N	Rita Kampalath
Y	Joel Levin	N	Yareli Sanchez
Y	Doug Dietrich	N	Will Wright
Y	Emily Freund	N	Berwyn Salazar
Y	James Okazaki	N	Elizabeth Rhoades
Y	Michael Kadish	N	David Diaz
Y	Hilda Blanco	N	Caryn Mandelbaum
Y	Kimberly Colbert	N	Kristine Torres-Pawling
Y	Wendy Nystrom	N	John Harriel
Y	Anthony Brower	N	Ghina Yamout
Y	Pavitra Rammohan	N	Lauren Faber
Y	Salem Afeworki	N	Miguel Ramos
Y	Patricia Menjivar	N	Mike Baghieri
Y	Peter Meng	N	Stephen Cheung
		N	Michael Samulon
		N	Mehran Mazari
		N	Mark Hunter
		N	Mark Kempton
		N	Joe Ablay



Los Angeles County
Metropolitan Transportation Authority

Metro

ATTENDEE LIST

ATTENDED	NON-COUNCIL MEMBER	NOT ATTENDED	NON-COUNCIL MEMBER
Y	Rick Clarke	N	Bryan Pennington
Y	Cris Liban	N	Debra Avila
Y	Nadine Lee		
Y	Aaron Santos		
Y	Paul Backstrom		
Y	Carolina Coppolo		
Y	Robin Blair		



Los Angeles County
Metropolitan Transportation Authority

Metro

G. ALTERNATES Each member shall have one alternate selected from each stakeholder group and presented in writing to the Council. Metro staff will assist in the recruitment of alternates. Alternates will only have voting privileges when the Primary Councilmember is not present.

H. MEETINGS In the dispatch of responsibilities, the Council may conduct meetings, organize Subcommittees and engage in such related activities as it deems necessary. The Council shall meet at a minimum of quarterly meetings, but more often if it deems necessary. The Council Chair shall have the final decision on the frequency of meetings based on the items received by Metro staff and submitted to the Council. Council meetings shall be governed by Robert's Rules of Order to ensure orderly conduct.

I. ATTENDANCE After three unexcused absences at regular meetings by the primary member or by the Alternate if the Primary is not there too, a Council member will automatically lose voting privileges. Excused absences include those necessary for medical or legal reasons. An attendance roster will be circulated at each meeting. The Council Chair will notify the stakeholder representative of its absences, and privileges will not be reinstated until the Council Chair receives a new letter from the appointing stakeholder group, either supporting the primary member to remain on the Council, or identifying its new Council member and/or Alternate.

J. COMPENSATION Members and Alternates of the Council shall serve without compensation.

K. SUBCOMMITTEES The Council may create standing Subcommittees by two-thirds Council consensus. Subcommittees are not limited to size of membership, but speak as one voice to the Council.

Subcommittees Protocol – To enhance communication between the Council and its Subcommittees:

- > Subcommittee agendas will be formatted to be identical to the format used for Council agenda
- > Subcommittee agenda cover pages will continue to be included in Council agenda, with the disposition of items (action, discussion or information) clearly denoted. Council members shall review the agenda and inform the Council Chair if there are items they would like to discuss or items upon which they would like the Council to take action
- > During Council Subcommittee reports, Subcommittee Chairs will describe their agenda and the disposition of items. If Council members have a concern with regard to Subcommittee actions, this will be the opportunity to discuss the item and, if appropriate, take action. During their respective reports, Subcommittee Chairs should make every effort to inform the Council of anticipated/planned agenda items for the next several months.
- > The Subcommittee Chair, in coordination with the Metro Council staff person, is responsible for ensuring that time sensitive items are appropriately scheduled to afford Council members an opportunity to review the item(s) and take action, if desired
- > Council members should review the Subcommittee agendas and call the Council Chairperson and the Subcommittee Chairperson prior to the meeting, should members be interested in bringing the item to the Council for discussion

L. CODE OF CONDUCT AND ETHICS AGREEMENTS All Council and Subcommittee members agree to review and sign the Council Code of Conduct and Ethics Agreement.



Los Angeles County
Metropolitan Transportation Authority
Sustainability Council By-Laws

MISSION STATEMENT AND OBJECTIVES

The mission of the Los Angeles County Metropolitan Transportation Authority (Metro) Sustainability Council ("Council") is to advise Metro regarding its sustainability-related activities and projects, continually improve sustainability efforts by developing targets, metrics and strategies, and serve as a successful proof of concept for cities it serves in achieving stated sustainability program goals.

The objectives of the Sustainability Council are as follows:

- > To increase awareness of multi-benefit sustainability-related leading industry practices and best practices for inclusion in all public discussions and decision-making processes
- > To advise in the development of Metro's sustainability goals, establish targets and performance measures, align with regional greenhouse gas reduction targets (SB375) and other relevant air pollution targets, and assist in the tracking and reporting on a quarterly basis
- > To increase involvement of local small business and inform the larger public on sustainability efforts and related training
- > To improve understanding by our constituents and stakeholders of the sustainability-related efforts and opportunities at Metro

SUSTAINABILITY COUNCIL PROCESS

A. FUNCTION Metro staff shall be a member of the Council and will provide the interface between Metro and the Council. The Council provides advisory capacity to Metro staff by proposing, reviewing and evaluating Metro's sustainability policies, objectives and goals. The Council shall review, comment upon and make recommendations on sustainability-related recommendations and issues transmitted by Metro staff to the Council. This information may relate to implementation plans, decision tools, metrics and targets, on matters such as policies, funding, operation, construction and maintenance of streets and freeways, bus and rail transit, transportation demand and system management, air quality improvements, energy and water management, recycling and waste management, land-use and development, public spaces creation, social justice and economic development, public engagement and community sustainability, education, environmental awareness campaigns, and promotion of health and wellness via active transportation. The Council shall review, comment upon and make recommendations on such matters as referred to by Metro staff, as well as self-initiated by the Council, such as:

- > Implementation plans
- > Tools
- > Guidelines and specifications
- > Metrics and targets
- > Partnerships or collaboration with relevant transit and other agencies

B. MEMBERSHIP The Council is to be composed of 30 members selected through an open nominations process at the Council initial meeting(s). Council members shall be representatives from each of the following sectors below and must be working on sustainability related scope in support of transportation projects, programs and/or policies:

1. Three (3) Local Government members representing, one each, the County of Los Angeles, City of Los Angeles, and smaller cities/other jurisdictions;

2. Seven (7) members representing environmental non-government organizations (NGOs) with a focus on water resources, water quality, air quality (including the urban heat island effect), energy, habitat and natural resources, climate, and material and resources;
3. One (1) member representing NGOs with a focus on social justice, environmental justice and equity;
4. Two (2) professional associations (Architects/Engineers) who represent expertise on the implementation of sustainable solutions;
5. One (1) member representing landscape and infrastructure design;
6. One (1) member representing local labor unions (non-Metro);
7. One (1) member representing public health;
8. One (1) member representing Metro Technical Advisory Committee (TAC);
9. One (1) member representing Metro Transportation Business Advisory Council (TBAC);
10. One (1) member representing the Associated General Contractors (AGC);
11. Two (2) members representing the green building and services industry;
12. One (1) member representing the real estate development community;
13. One (1) academic institution representing research and innovation;
14. One (1) foreign organization representing ideas from foreign entities that would be useful for the interests of this group;
15. Three (3) Metro staff whose work and responsibilities pertain to the interests and issues of the Council; and
16. Three (3) reserved seats for future memberships as dictated by these by-laws, voted on and approved by a majority of Council members.

C. COUNCIL MEMBER SELECTION Council members are nominated by stakeholders they represent (self-nomination is acceptable) and are required to submit applications to the Nominating Evaluation Committee (NEC) for evaluation and recommendation. The NEC shall consist of three representatives; one each from Metro, NGOs and the business community, who are not nominated.

D. APPLICATIONS shall consist of a Nomination Form, a resume or curriculum vitae of the individual being nominated and endorsements from the stakeholders in each of the represented sectors.

In the event that multiple nominations are received from a specific sector, the NEC will closely match qualifications to the position on the Council. The selected sector representatives will receive notice from Metro staff of their selection to the Council.

E. VOTING PROTOCOL the Council shall approve agenda items or recommendations based on a simple (or two-thirds) majority of the votes cast.

Council Chair – The Council Chairperson will facilitate all meetings and advance all items of the agenda for consensus or decision. The Council Chair will also work with the various Subcommittee Chairs for the conduct of their activities, including reporting back to the full Council on progress.

The executive committee shall be comprised of the Chair and two Vice Chair positions.

For this first year (12-month period), the Chair will be a Metro staff person. The Vice Chair and Co-Vice Chair positions will be elected by and from members of this Council.

All of these positions will be elected from amongst primary Council members every year by Council members; and getting elected in one of the positions does not guarantee that the Vice Chair will be the Chair automatically the following year.

F. MEMBER TERM Council members shall serve one (1) term of two years. At the end of a term, the member is either reappointed or a successor is duly appointed and qualified. All appointments to the Council shall be made in writing to the Council Chair by the represented stakeholder group, subject to ratification by two-thirds of the Council members.

Consultants and individuals who are holding contracts with Metro, and/or those who bid on Metro solicitations, or are planning to bid on Metro solicitations that have elements pertaining to matters that the Council discusses and on which it makes decisions, and/or those that have financial interest in the recommendations of the Council and its Subcommittees, will not be conflicted from proposing on future work at Metro since the Council is not a decision making authority.

Diversity, Equity, and Inclusion Platform

Vision 2028 Plan

**Long Range
Transportation
Plan**



**Metro
Environmental and
Sustainability
Policies and
Specific Plans**



**Sustainable
Operations,
Programs, and
Infrastructure**

Environmental Management System (Internal)



Stakeholder Input/Sustainability Council (External)

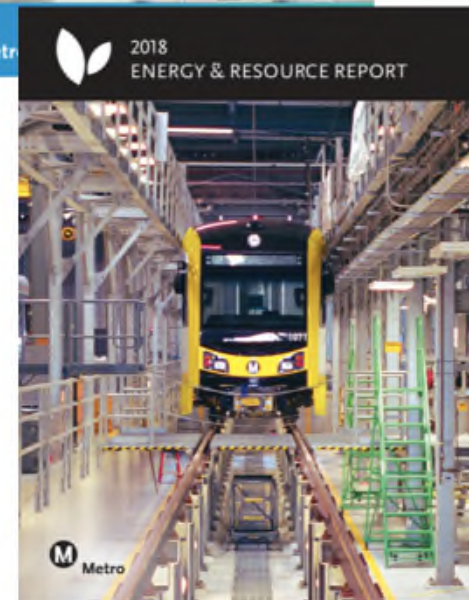
Sustainability Results Reporting

July 2019

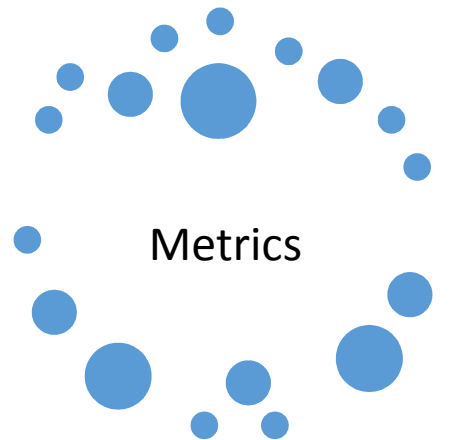
- *Energy & Resource Report: 2019 Progress Update* (ECSD)
- *Metro Countywide Sustainability Annual Report 2018* (Countywide Planning)

July 2020

- Sustainability progress will be reported in a “consolidated” agency-wide *Annual Sustainability Performance Report*



Sustainability Results Reporting



Every goal has a quantitative metric to measure progress



Annual reporting
sustainability progress
NEW *Annual Sustainability
Performance Report (2020)*

Action Items Log

Meeting Date:	Status	Council Member	Comment	Metro Response
12-Apr-19	Closed	Bruce Reznik/Bryn Lindblad	Request to provide an illustration that shows how all the plans are linked together.	DONE: The Sustainability Program Plans presentation was provided to the Council at the May meeting.
8-Mar-19	Closed	Jennifer Kropke	Would like to see a list of not just available funding opportunities, but specifically those for which Metro has already applied and with what success.	DONE: A table of funding opportunities was provided to the Council at the April meeting.
8-Feb-19	Open	Joel Levin/Hilda Blanco	Request to determine the best avenue to provide input on congestion pricing.	IN PROGRESS: Congestion pricing is a transportation demand management strategy that has been presented to the Board for consideration. Any engagement is subsequent to a Board decision to initiate a congestion pricing feasibility study and will comport with the timeline of that study.
11-Jan-19	Closed	Bruce Reznik	Request to include main comments discussed for all presentations to the meeting minutes.	DONE: Moving forward, staff will provide feedback on previous main points discussed prior to all future presentations.
14-Dec-18	Closed	Belinda Faustinos	Request to look further into partnering with other organizations to see if its feasible to provide stipends to NGO's.	DONE: Metro does not provide compensation to Council members, but would be glad to provide information.
14-Dec-18	Closed	Bruce Reznik	Request to move the Receive and File Update of Motion 57 to the Metro Board to provide sufficient time for discussion on Motion 57 Progress Update.	DONE: Receive and File Update of Motion 57 to the Metro Board has been moved to the 4/12/19 SC meeting as reflected on the ARC.
14-Dec-18	Closed	Bruce Reznik	Request to provide a list of vacant seats that did not receive nominations.	DONE: The Council's membership list provided on 1/3/19 was updated to reflect current vacant seats.
12-Oct-18	Closed	Caryn Mandelbaum/Bruce Reznik/Belinda Faustinos	The EJ seats remain vacant. To receive better participation from the EJ group, can we explore possibility on participation stipends.	DONE: Metro does not provide stipends to Council members but now that we have received two applications for the EJ vacancies, we have full primary participation in all categories from NGO's.
12-Oct-18	Open	Belinda Faustinos	Update on the RAMP/RCIS plan	IN PROGRESS: Working to schedule a meeting with Caltrans to discuss a collaborative effort on the RAMP.
12-Oct-18	Closed	Michael Samulon	Encourages Metro to include an annual benchmarking against the updated path to reach numbers on the CAAP	DONE: GHG benchmarking and climate action updates are included in annual Energy & Resource Report
12-Oct-18	Closed	Joel Levin	Incorporation of LA Metro EV Implementation Plan on Meetings ARC	DONE: Has been added to the ARC for the 12/14/18 meeting.
12-Oct-18	Closed	Hilda Blanco	Thoughts on publishing the CAAP	DONE: Once CAAP is approved, it will be posted on Metro's website.

Meeting Date:	Status	Council Member	Comment	Metro Response
12-Oct-18	Closed	Caryn Mandelbaum	Request of a timeframe on Motion 57 updates	DONE: Motion 57 Progress Update is scheduled for the 3/8/19 meeting. We will provide monthly informal updates.
12-Oct-18	Closed	Michael Samulon	Request to provide an LRTP Toolkit	DONE: Was sent to council members on 10/24/18.
12-Oct-18	Closed	Bruce Reznik	Request to provide Paul Backstrom's notes on LRTP Update	DONE: Notes attached to the Meeting Minutes for 10/12/18.
21-Sep-18	Closed	Bryn Lindblad	Request of a Meetings ARC	DONE: Provided Meetings Arc at the 10/12/18 meeting.