

CEO BRIEF | EVERY VOICE COUNTS

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Chief Executive Officer

Friday, September 18,

2015

150918-1

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Joint Apprenticeship Committee Graduation

On Thursday at the System Safety, Security and Operations Committee, the first round of 12 Joint Apprenticeship Committee graduates, who completed the Los Angeles Trade-Technical College Rail Technical Training Program, were introduced and congratulated before the committee. Through this program, these graduates completed 480 hours of Metro specific "on the job" training on our Siemens P2000 Railcars. The graduates include:

Blue Line: Antonio Baptiste, Lowell Baptiste, Roberto Cabigao, Kristopher Cervantes, Israel Curiel, Keith Hanson, Victor Rojas, William Tolentino

Green Line: Jovannia Arauz-Torrez, Martin Arredondo, Andre Thomas, Raul Tolentino

The graduates were later joined by Amalgamated Transit Union (ATU) and Metro Management and received a recognition from Los Angeles County Supervisor and Metro Board Member Hilda Solis.

Labor and management will be advertising for the next apprenticeship class in a couple of months to enable others to enroll.

Metro's Business Interruption Fund \$1 Million Milestone

On Thursday morning, Los Angeles County Supervisor and Metro Board Chair Mark Ridley-Thomas joined by Metro Deputy CEO Stephanie Wiggins delivered a Business Interruption Fund (BIF) grant check to the small business owner of The New Millennium Salon and Barber Shop located in the Crenshaw/LAX Corridor. The BIF check presentation and photo event commemorated Metro's achievement of more than \$1 Million of BIF grants awarded to "mom and pop" businesses directly impacted by Metro transit rail construction. The BIF is a pilot program authorized by Metro's Board of Directors to provide financial assistance to "mom and pop" businesses directly impacted by transit rail construction along the Crenshaw/LAX transit line, the Little Tokyo area impacted by the Regional Connector, and along Phase I of the Purple Line Extension transit line. For the full story as posted on The Source, please click [here](#).

Metro staff and the BIF fund administrator, Pacific Coast Regional Small Business Development Corporation (PCR), continue to advance outreach efforts to small businesses in the rail construction project areas, including the hosting of the BIF Workshop series beginning September 30, 2015 at Metro's Business Solution Center in the Crenshaw/LAX Corridor; October 2015 for Purple Line

Extension, Phase I; and November 2015 for the Little Tokyo area of the Regional Connector. Metro launched the BIF Workshop series in June 2015 to provide directly impacted small businesses an opportunity to learn about the BIF and receive information first-hand. The workshop schedule can be viewed [here](#).

The Nation's Largest Seamless Regional Transit Network is Here

On Wednesday morning, I joined Metro Chair Mark Ridley-Thomas, Directors Diane DuBois and Jacquelyn Dupont-Walker, and Chair of the Los Angeles County Municipal Operators Association Art Ida in a press conference to celebrate the milestone accomplishment of all 26 L.A. County agencies joining the TAP system. The event signals that all agencies accept TAP as a universal fare media and passengers can use TAP on 3,800 buses along with light rail and the subway system. Metrolink has a TAP enabled ticket and Access Services has a photo identification card that can be used with TAP. TAP is the largest smart card system in North America with over 23 million transactions and \$14.5 million in passes sold every month.

For the complete story as posted on The Source, please click [here](#). For photos from the event, please click [here](#), [here](#), [here](#), [here](#), and [here](#).

Metro Bike Hub Opens at El Monte Station

On Monday, September 14, the first Metro Bike Hub opened at the El Monte Station. LA County Supervisor and Metro Board Chair Mark Ridley-Thomas cut the ribbon and together with Duarte Councilman and Metro Vice Chair John Fasana, Deputy CEO Stephanie Wiggins, and the President of the location operator BikeHub Gene Oh welcomed guests at the opening ceremony.

The new secure bicycle parking facility has 56 parking spaces available to commuters who use the recently improved El Monte Station. El Monte Station is the biggest bus terminal West of Chicago and connects directly to the Rio Hondo Bike Path.

Accessible from station ground level, the El Monte Metro Bike Hub will provide secure bike parking and attended services such as repairs and sales during morning peak hours. Four more bike hubs are planned at Hollywood/Vine Red Line station, Culver City Expo Line station, Union Station, and North Hollywood Red/Orange Line station.

The opening of the bike hub signifies Metro's continued effort in providing first-last-mile solutions and to encourage multi-modal transportation. Metro Bike Hubs will also help increase bicycle education, visibility, and outreach. For more information about the Metro Bike Hub or to sign up for membership, click [here](#).

DEOD Hosts First Skanska Small Business Boot Camp

Beginning this month, Metro's Diversity and Economic Opportunity Department is the proud host of the first ever Skanska Small Business Bootcamp. As part of our [Metro Connect](#) commitment to create paths for small business success, the Bootcamp features an intense 7 week curricula. Wide-ranging topics such as Certification, the Project Labor Agreement, Bonding, Safety, gaining access to Capital and how to navigate and understand Skanska sub-contracting language, will be covered in depth.

The twenty-five small business owners that attend the sessions have personal interaction with Metro and Skanska senior executives that present at the weekly Bootcamp sessions. While an emphasis is on Metro project requirements and needed technical competence, the importance of relationships is a

major theme throughout the entire program. From the networking dinners before each session, to the anticipated graduation in November, the formal and informal interaction with subject matter experts and the partnerships that this opportunity affords will prove invaluable in the future.

Shalonda Baldwin Selected for Leadership APTA 2016

I would like to congratulate Shalonda Baldwin, Deputy Executive Officer of Project Management within our Vendor/Contract Management group for being selected as a member of a highly talented 2016 Leadership APTA class. Ms. Baldwin was nominated for her leadership and professionalism, which she has displayed over many projects, including spearheading the innovative and never before tried Business Interruption Fund, which got off the ground in impressive time and just recently allocated its 1 millionth dollar to businesses in need. Her engagement with other departments and the community in helping to establish the Business Solutions Center, streamlining departmental processes and managing multi-disciplinary internal and external projects makes her an asset to this organization.

Leadership APTA is the American Public Transportation Association's (APTA) premier professional development program designed to develop and support those experienced managers and leaders aspiring to hold senior and executive leadership positions in APTA, their organizations, and the public transportation industry. We as an agency are proud to participate in this program and its goals.

Thank you Shalonda for your excellence in service and support. We wish you the best of luck in representing Metro at Leadership APTA.

What you can do to Provide Excellence in Service and Support

- As a representative of Metro, you can greatly improve the customer experience.
 - Every Metro employee is responsible for familiarizing themselves with the Metro system.
 - Wear your badge at all times while riding the Metro system, and if a patron asks you for your assistance, do your best to help.
 - If a patron needs information, direct them to a Metro Customer Center or provide the phone number for Transit Info (323.GO.METRO) (323.466.3876).
 - If you witness a crime and/or if a patron is a victim of a crime, harassment, a suspicious package, or any other incidents, please do the following:
 - Alert an Operations employee, if possible, if a patron is a victim to a crime.
 - Assist the patron in using the Passenger Assistance Telephone, if necessary.
 - Download the [LA Metro Transit Watch App](#) to report harassment, suspicious packages, graffiti, or any other incidents.
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Procurement Postings

Environmental Graphics at Harbor Gateway Transit Center and Harbor Freeway Station (IFB)

Metro will release an Invitation for Bids (IFB) to procure Environmental Graphics at Harbor Gateway Transit Center and Harbor Freeway Station. The procurement process blackout period is expected to run from Friday, September 18, 2015 through Monday, November 30, 2015.

The Los Angeles County Metropolitan Transportation Authority (Metro) seeks to retain a General Contractor for signage installation, lighting replacement, and other improvements at the following locations:

1. Harbor Gateway Transit Center (HGTC)
731 West 182nd Street
Los Angeles, CA 90048
2. Harbor Transit Way - Harbor Freeway Station (HFS)
11500 S. Figueroa Street
Los Angeles, CA 90048

This is a design/build capital project for bus facilities, approved by the Board on March 19, 2009. The Contractor shall provide engineering design, labor, materials, equipment, transportation, supplies, supervision, and incidental costs as necessary to complete the contract work as indicated in the Drawings, Scope of Work and Specifications.

The Contractor shall develop a work plan and coordinate all on site work activities with Metro. Contractor shall maintain all work activities within Metro's facilities.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Josie Mellen, Contract Administrator at (213) 922-1105.

Metro Martin Luther King Jr. Station Mosaic Artwork Fabrication (RFP)

Metro will release a Request for Proposals (RFP) to procure professional services of a specialized fabricator to translate an artist's design into mosaic, fabricate, and deliver for installation at the Metro Martin Luther King Jr. Station. The procurement process blackout period is expected to run from Monday, September 21, 2015 through Monday, January 11, 2016.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Jesse Zepeda, Contract Administrator, at (213) 922-4156.

Metro Expo/Crenshaw Station Mosaic Artwork Fabrication (RFP)

Metro will release a Request for Proposals (RFP) to procure professional services of a specialized fabricator to translate an artist's design into mosaic, fabricate, and deliver for installation at the Metro Expo/Crenshaw Station. The procurement process blackout period is expected to run from Monday, September 21, 2015 through Monday, January 11, 2016.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Jesse Zepeda, Contract Administrator, at (213) 922-4156.

Division 7, Division 9, CMF and Terminal 47 Construction Work, Solicitation (IFB)

Metro will release an Invitation for Bids (IFB) next week to procure a qualified and responsible contractor to perform construction work, as outlined in the Specification, for the following projects at the following locations:

1. Division 7: located at 8800 Santa Monica Blvd., Los Angeles, CA 90069
 - a. Install a steel canopy to cover the metal trash bins at the south site, adjacent to the existing steel canopy.
 - b. Remove two existing masonry vault houses at the northeast site.
 2. Division 9: located at 3449 Santa Anita Ave., El Monte, CA 91731
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- a. Install a new trench drain between the Maintenance Building and the Fuel Island.
- b. Install a new trench drain on the north side of the Bus Wash.

3. Central Maintenance Facility (CMF): located at 470 E. Bauchet Street, Los Angeles, CA 90012

- a. Install a Fall Protection System at Building No. 3.

4. Terminal 47, Hospital Station: located at 1930 Pomeroy Avenue, Los Angeles, CA 90033

- a. Roof upgrade

The Procurement process blackout period is expected to run from Friday, September 21, 2015 through Monday, January 11, 2016.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Brian P. Mahaffey, Senior Contract Administrator, at (213) 922-7327.

Metro Advertising Planning and Placement (RFP) Small Business Prime

Metro will release a Request for Proposals (RFP) to procure one or two firms to provide advertising planning and placement as needed. **This solicitation is open to Metro Certified Small Businesses only.** The procurement process blackout period is expected to run from Tuesday, September 22, 2015 through Monday, November 30, 2015.

The Los Angeles County Metropolitan Transportation Authority (Metro) Communications Department requires qualified and experienced advertising planning and placement work. Metro requires a firm to plan and place advertising in print publications as well as a firm to plan and place web and social media advertising. Firms may apply for either or both the print publications section or the web and social media section as indicated in the RFP.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Linda Rickert at (213) 922-4186.

Lone Hill Avenue to CP White Double Track Project – Environmental Review and Preliminary Engineering (RFP) Small Business Prime

Metro will release a Request for Proposal (RFP) next week to procure Architectural and Engineering professional services. **This solicitation is open to Metro Certified Small Businesses only.** The procurement process blackout period is expected to run from Friday, September 25, 2015 through Monday, January 11, 2016.

Metro is proceeding with the environmental clearance and the preliminary engineering (30%) for Lone Hill Avenue to CP White Double Track Project. The project includes Project Management, right-of-way engineering, public outreach, stakeholder coordination and modifications to ten at-grade crossings anticipated along the project corridor.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by W. T. (Ted) Sparkuhl, Sr. Contract Administrator, at (213) 922-7399.

Construction Notices – Division 13, Expo Line Phase II

Metro Division 13 Bus Maintenance and Operations Facility – September 18 and 19, 2015

As part of construction activities related to the Metro Division 13 Bus Maintenance and Operations Facility, work crews will perform traffic signal and striping changes along Vignes Street near the Cesar Chavez Avenue & Vignes Street intersection. This activity requires a **full street closure** of Vignes Street between Bauchet Street and Ramirez Street, and lane closures of Lyon Street at Cesar Chavez Avenue. The closures begin midnight Friday, September 18, 2015 through all day Saturday, September 19, 2015 from to 12:00 a.m. to 8:00 p.m.

Expo Line Phase II: Lane Closures on Cloverfield Boulevard – Roadway Improvements

- Continuous weekend lane closures will occur for roadway improvements
- Cloverfield Boulevard, between Olympic Boulevard and Michigan Avenue
- Beginning Saturday, September 19, at 7:00 a.m. through Monday, September 21, 2015 at 6:00 a.m.

Caltrans Interstate 5: All construction updates

“My dear friend, clear your mind of can’t.”

~Samuel Johnson



Metro

Authority

(213) 922-6000

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