

## **Deadline Draws Near for Use of TOWP Hours**

(May 18) Non-Contract/AFSCME employees who have not used 80 TOWP (Time Off With Pay) hours in this fiscal year will stop accruing TOWP on July 1, 2000. The number of hours used in the current fiscal year will be appearing on pay stubs beginning Friday, May 19.

The mandatory use of TOWP requirements and exceptions to mandatory use of TOWP hours are contained in [MTA Policy # HR 7-2](#) paragraph 1.3.

Questions regarding TOWP hours records may be directed to Bill Hesser in Payroll at 922-6844. For questions concerning the TOWP Policy, call Aida Lagrimas at 922-7150.

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