

Supervision Certificate Program Scheduled for Frontline Supervisors

(March 12) Supervisors who want training in the fundamentals of managing employees now can enroll in the MTA's new Frontline Supervision Certificate Program.

The program, which begins March 28, is designed for both new and experienced supervisors who have had little or no formal training. A UCLA Extension instructor will teach the course.

The course will focus on the challenges and role of frontline supervisors, work-related issues and practical solutions for everyday supervisory problems.

Application forms, which are available from the Human Resources Development and Training unit, must be submitted by March 16. Applications may be submitted to Michelle Berry at mail stop 99-14-5, submitted via e-mail or faxed to 922-5259.

For more information, contact HRD&T's Julie Fowler at 922-7119 or Michelle Berry at 922-7113.

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