

## **Deadline Looms: Update Your MTA Benefits by Dec. 2**

(Nov. 19, 2002) There are only nine more working days until the end of this year's Benefits Open Enrollment period for non-contract, AFSCME and Teamster employees.

By close of business, Dec. 2, eligible employees must have reviewed their benefits selections for 2003. Selections can be made on the Intranet by accessing the 2003 Online Benefits System.

Links to the enrollment instructions and online enrollment pages are located in the Employee Center box on the right side of the metro.net home page. Enrollment instructions explain the employee ID and password and provide helpful reminders.

The system allows employees to review current benefits enrollment choices and to add, delete or update selections. The web pages provide the 2003 guidebooks, brochures and plan enrollment forms. They include links to insurance carrier websites for those who have Internet access.

A copy of the benefits confirmation statement can be printed from the website.

For additional information and assistance with benefits enrollment, contact Jan Olsen at 922-7151, Ann Craver at 922-7186 or Ed Myatt at 922-7185.

[Back to Bulletin Board](#)