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New Employee ID Badges to be Issued This Week

(Aug. 4, 2004) Most employees will receive a "surprise" when paychecks are handed out this week – a new employee badge with an updated appearance and some additional high-tech security features.

Metro's new logo will be featured on the badges, along with the employee's name and ID number – all highlighted over a new background color. Designations for employees who have accident response or other special clearances will be printed on the front of the badge.

The new ID badges even have something in store for the future. They're already programmed for Transit Access Pass (TAP) smart card use when the Universal Fare System goes active. In fact, some employees will be involved in a TAP pilot project beginning this fall on Metro Bus lines in the San Gabriel Valley and on the Metro Gold Line.

About 500 employees won't receive the new badges in the first round. Two hundred of those were hired after the badges were printed. The photos of another 300 were lost when the old system was merged with the new system.

Call if you don't get a new badge

Employees who don't receive a new ID badge should call Employment Services Clerk Monica Uyan at 922-7159 to arrange for a photo and a new badge.

Embedded in the ID badges is a microchip containing access codes that will admit employees to the appropriate secure areas and to stairwells, elevators and some computer applications. The access codes will be in effect after Saturday, Aug. 14, when security will be switched over to the new system.

After that, employees should turn in their HID access cards to their supervisors, who will return the cards to General Services. Although the new badges should be properly programmed for access, employees should report a non-functioning badge by sending an e-mail to General Services.

Consultants, temporary employees and interns will continue to use the current ID cards and HID access cards for the remainder of 2004. ID badges for dependents and retirees will be honored through the end of this year, when they will receive new ID badges.



Scott Lloyd, a supervisor in Human Resources, holds samples of new ID cards.

Because the new badges include security access codes, employees should take pains to safeguard them. A \$25 fee will be charged the first time a badge is lost; \$50 the second time one is lost.

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