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Employees Have Submitted 75-Plus Bus Operator Referrals

- Program pays employees \$300 for each successful applicant
- HR has developed an information card for use in recruiting

(Nov. 30, 2006) Metro employees have submitted more than 75 job candidate leads in Metro's Bus Operator Referral Program – and stand a good chance at receiving \$300 each for their effort.

Human Resources launched the program in September as a means to help fill almost 300 bus operator vacancies. The agency offers \$300 to any full- or part-time employee who recruits a successful external bus operator candidate.

HR is now screening the bus operator applicants recruited by employees, scheduling written testing and interview dates.

To assist employees in the recruiting effort, HR has designed a new wallet-size card that includes all the information needed to help a job prospect determine whether he or she meets the minimum bus operator requirements.

The card is available to employees at the HR Employment Office on the Plaza level and also will be available by Dec. 4 from transportation and maintenance managers at the bus and rail divisions and at the Regional Rebuild Center.

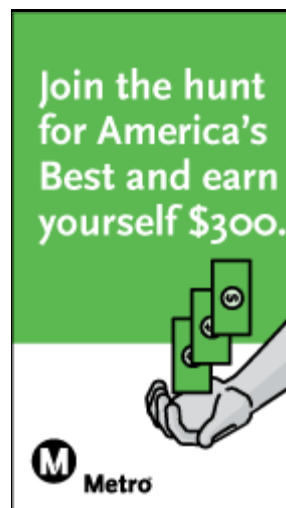
Requirements for operators

Metro is looking for candidates who are at least 21 years old, have had a valid driver's license for a minimum of two years and have a satisfactory driving record. Candidates also should be able to speak, read and write English and have at least six months of experience working with the public.

HR also is developing a postcard-sized "interest card" prospective candidates can fill out and mail to receive a Metro job application packet, according to Jeannette Bell, senior HR analyst.

The MTA Job Application Form also can be found by going to the Human Resources web page on the Intranet at myMetro.net or on the Internet at Metro.net and clicking on Forms, Etc., then finding the form in the alphabetical listing.

For more information about the Bus Operator Referral Program, contact



Flip the card with your mouse to see the qualification check list.

Jeannette Bell at 922-7134. The Metro Employment Office also has copies of a bus operator recruiting pamphlet, entitled "America's best offers you the best. Drive a Metro Bus," that describes the pay and benefits available to bus operators.

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