



[Metro.net](#) (web)

Resources

- [Safety](#)
- [Pressroom](#) (web)
- [Ask the CEO](#)
- [CEO Forum](#)
- [Employee Recognition](#)
- [Employee Activities](#)
- [Metro Projects](#)
- [Facts at a Glance](#) (web)
- [Archives](#)
- [Events Calendar](#)
- [Research Center/Library](#)
- [Metro Classifieds](#)
- [Bazaar](#)

Metro Info

- [30/10 Initiative](#)
- [Policies](#)
- [Training](#)
- [Help Desk](#)
- [Intranet Policy](#)

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## New Employee Recognition Certificates Available Online

(March 30, 2010) Metro employees now have a quick and easy method to recognize a fellow employee for any minor or major accomplishment simply by going to the myMetro home page.

Three new certificates are available under the [Forms Online](#) tag under Administration. The certificates can be easily filled out to show your appreciation under three titles: "A Job Well Done," "Hooray for Teamwork" and "You Make a Difference."

"People's good work is going unrecognized and this gives people an opportunity to commend those who do a great job," says Deputy CEO Paul Taylor.

The new forms of recognition are being provided in addition to the certificates already available under the titles, "Certificate of Appreciation" and "Certificate of Completion" which are typically provided to employees by their superiors.

Any employee can click on the [Forms Online](#) tag and look under *Administration* to access the new forms that offer yet another more casual way of saying "thanks" to someone who's done something nice for another employee, worked well as a team member, or completed a job well done, says Sr. Marketing and Communications Officer Jeff Ringsrud.

Fill out the certificates online and print. Click on the [Forms Online](#) link and look under Administration.

A JOB WELL DONE!

This certificate of excellence is awarded to

First Name Last Name

Date

Optional description will go here

Awarded by

M Metro

YOU MAKE THE DIFFERENCE!

This certificate of excellence is awarded to

First Name Last Name

Date

Optional description will go here

Awarded by

M Metro

HOORAY FOR TEAMWORK!

This certificate of excellence is awarded to

First Name Last Name

Date

Optional description will go here

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