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Need e-Help?

Call the Help Desk
at 2-4357

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Employment Office will remain open this Saturday to renew dependent/retiree badges

- **TAP-empowered chip will expire at the end of June**

(June 10, 2010) Holders of red-bordered dependent badges about to expire are reminded to renew their badges or run the risk of losing fare privileges in July. The Employment Office will be open this Saturday for the convenience of those unable to attend during weekday hours.

The Employment Office began issuing new cards in March. Designed with gray borders, the new cards contain chips that are valid until December 2015.

All dependent children with red-bordered dependent badges are required to come in for an updated photo in order to receive a new badge.

During the renewal period, all retirees and domestic partners or spouses with red-bordered badges have the option to either keep the existing photo or come in to update their photo at no charge.

Retirees, domestic partners and/or spouses who do not wish to update their photos may contact Janet Chu-Hooker at 213.922.3688 to make arrangements for a new badge.

Those applying for badges for the first time are required to submit appropriate proof of Metro status.

Spouses need to provide a marriage certificate. Domestic partners need to provide proof of domestic partnership.

Parents of dependent children must provide a birth certificate (and a marriage certificate if the dependent is a stepchild.) If the dependent is between the ages of 19 to 23, proof of full-time student status must be provided.

Those needing a new badge can go directly to the Human Resources' Employment Office, located on the Patsaouras Plaza at Metro Headquarters, Monday through Friday from 8 a.m. to noon and from 1 p.m. to 4 p.m. through July 9.

Information: Janet Chu-Hooker 213.922.3688.

How it Works: Go directly to the Human Resources' Employment Office, located on the Patsaouras Plaza at Metro Headquarters, to get same-time processing of a new dependent/retiree badge and photo. No appointment is necessary; badges are processed on a first-come, first-served basis.

- **Now through July 9:** Monday through Friday, from 8 a.m. to noon and from 1 p.m. to 4 p.m.
- **Saturday, June 12,** from 8 a.m. to 4 p.m.

