

CEO BRIEF | EVERY VOICE COUNTS

Phillip A. Washington
Chief Executive Officer

Monday, October 23, 2017

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Environmental Review Process for Division 20 Project Officially Begins

Metro released the Notice of Preparation (NOP) for the Division 20 Portal Widening and Turnback Facility project, formerly known as the Red/Purple Line Core Capacity Improvements. The project was environmentally cleared as an Initial Study/Mitigated Negative Declaration in March 2017. Since then, the design team has been looking at various design refinements to improve operational flexibility at the turnback facility and has determined that the project will be cleared through an Environmental Impact Report (EIR).

The goal of the proposed project is to accommodate the expansion of the Purple Line and associated increased ridership of Metro's heavy rail system by constructing new tracks, switches, train storage tracks, and widening the heavy rail portal south of the 101 freeway. These proposed improvements will allow for increased heavy rail service levels, faster and more reliable service times between Union Station and Wilshire/Vermont Station, and allow for flexible operation of present and future rail needs. Public comment on the NOP is open for a 30-day period, from October 18 to November 17, 2017. Metro is hosting two public scoping meetings to accept comments on the scope of the Draft EIR.

For more information visit www.metro.net/capitalprojects.



Operations October Employees of the Month

Metro Operations Department recognized employees from Maintenance and Transportation during last week's System Safety, Security and Operations Committee Meeting as the department's October 2017 employees of the Month.

The Transportation Employee of the Month award was presented to Mr. Aubrey McGlory, Bus Operator at Division 7 - West Hollywood. Mr. McGlory has been with Metro for 33 years, beginning his career in 1984. His work ethic, integrity and pleasant personality are unmatched. With his military veteran status, Mr. McGlory has a keen knowledge and understanding of transportation Operations and he takes the initiative to use this knowledge to promote safety in the work place and serve as a Role Model for our junior operators. He is consistently coaching, counseling, encouraging and guiding his co-workers to do their best and has served as a Line Instructor. He has also held leadership positions as a Union Steward and Union Trustee. Mr. McGlory also formerly served as the Division 7 representative to Executive staff regarding issues and concerns related to the Transit Access Pass (TAP) program.

The Maintenance Employee of the Month award was presented to Mr. John Dave Edwards Jr., Facilities Systems Technician at Vernon Yards. Mr. Edwards is a 10 year employee, who started with Metro in 2007. He is an exemplary employee who has an outstanding attitude toward the job, always looking for better ways to improve efficiency, and sharing his knowledge with his coworkers. He is a masterful welder in a wide array of metals and a craftsman of wood work, so talented that all welding and wood work is directed to him for planning and implementation within Rail Facilities. Because of Mr. Edwards experience and eclectic skill set, he is typically in the forefront developing action plans and demonstrating leadership among his peers and others in department. He is a hardworking and motivated employee who is well respected by his supervisors and team members.

Congratulations to our Operations October 2017 employees of the month.



Metro Team Survey Reminder

Help shape Metro's future. Take the Metro Team Survey, which is open to all employees until Friday, November 3 at 5:00 p.m. All employees can take the survey at:

<https://survey.quantumworkplace.com/lametro>. Type in your badge number to access the survey.

Remember, this confidential survey is:

- **Useful.** Metro will use your feedback to improve your workplace and work experience.
- **Confidential.** To maintain confidentiality, we are partnering with a third-party administrator, Quantum Workplace, to conduct the survey. Quantum Workplace will not release individual data to Metro; survey answers are entirely confidential. You may view Quantum Workplace's full privacy policy here: <http://www.quantumworkplace.com/privacy-policy>
- **Convenient.** The survey typically takes approximately 20 - 30 minutes to complete. You will be paid for this time.

During winter, we will share a brief summary of preliminary survey results. In early 2018, we will share detailed survey results and leadership's plans for improvement.

The survey team will continue to host information sessions at all divisions/major facilities to provide another chance for you to ask questions and take the survey. An information session will also be held at Metro Headquarters Gateway building on Monday, October 23, from 10:00 a.m. - 11:00 a.m. at Union Station Conference Room, 3rd floor.

Click [here](#) for frequently asked questions and [here](#) for step by step instructions on how to take the survey.

Need tech support? Contact Quantum Workplace at support@quantumworkplace.com or call 402-519-2141.

Other questions? Email teamsurvey@metro.net or call Eileen Hsu at (213) 418-3289 or Emma Huang at (213) 922-5445.

Procurement Postings

Metro Micro Transit Pilot Project (RFP)

Metro will release a Request for Proposal (RFP) to procure services from qualified firms or Contractor Team(s) to partner with Metro for planning, designing, testing and evaluating a new transportation

technology-based service for traveling short distances. Metro seeks partners with ability and expertise in on-demand technology, private sector operations, transportation planning, data analysis, marketing and outreach. The procurement process blackout period is expected to run from October 25, 2017 through March 22, 2018.

Metro will seek proposals from qualified firms or Contractor Team(s) to design and test demand-responsive software/technology that will be used by customers for short trip destinations; address gaps in service; and provide service within low-density areas. This new public transportation service will be called "MicroTransit" due to short trips under 20 minutes in duration and will use vehicles smaller than traditional transit vehicles. Frequently Asked Questions on the pilot are accessible at [MicroTransit Pilot Project](#).

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Roxane Marquez, Principal Contracts Administrator at (213) 922-4147.

Cartography Services (RFP)

Metro will release a Request for Proposals (RFP) to procure cartographic services for its transit maps. The procurement process blackout period is expected to run from Thursday October 26, 2017 through Thursday, December 28, 2017.

Metro is seeking a firm that can maintain and update existing map products, as well as produce new ones consistent with established design parameters under direction from Metro's Communications department.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Antwaun Boykin, Sr. Contract Administrator at (213) 922-1056.

Design/Build, Construction Management & Wheel Press Machine Replacement for Division 20 Red Line Rail Main Yard (IFB)

Metro released an Invitation for Bids (IFB) to procure Design/Build, Construction Management & Wheel Press Machine replacement for Division 20. The procurement process blackout period is expected to run from Friday, October 20, 2017 through Friday, February 17, 2018.

The purpose of the project is to replace the Wheel Press Machine in Division 20 at the Metro Red Line Main Yard to support ongoing maintenance of Metro's rail vehicles and equipment.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Edmund Gonzales, Sr. Contract Administrator at (213) 418-3073.

Head Assembly Kit (IFB)

Metro released an Invitation for Bids (IFB) to procure Head Assembly Kits. The procurement process blackout period is expected to run from Friday, October 20, 2017 through Friday, January 12, 2018.

This procurement is for the purchase of head assembly kits required to maintain the bus fleet and thus avoid disruption in service. Award of a contract will provide a commitment from the supplier to ensure availability at a fixed, competitive price.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Tanya Allen, Procurement Planning Administrator at (213) 922-1018.

Hybrid Mid-Size Sedans Supervisor Vehicles (IFB)

Metro released an Invitation for Bids (IFB) to procure Hybrid Mid-Size Sedans Supervisor Vehicles. The procurement process blackout period is expected to be from Wednesday, October 18, 2017 through Wednesday, March 31, 2018.

This procurement is for twenty-two (22) Hybrid Mid-Size Sedans Supervisor Vehicles to replace existing vehicles in the current fleet to support bus and rail operations.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Aryani L. Guzman, Contract Administrator at (213) 922-1387.

Fuel Control Valve (IFB)

Metro released an Invitation for Bids (IFB) to procure Fuel Control Valves. The procurement process blackout period is expected to run from Friday, October 20, 2017 through Friday, January 12, 2018.

This procurement is for the purchase of fuel control valves required to maintain the bus fleet and thus avoid disruption in service. Award of a contract will provide a commitment from the supplier to ensure availability at a fixed, competitive price.

Any inquiries concerning this procurement action during the blackout period must be directed to and may only be answered by Tanya Allen, Procurement Planning Administrator at (213) 922-1018.

Construction Notices: Regional Connector, I-5

Regional Connector Transit Project: Concrete Placement -- Future Grand Av Arts/Bunker Hill Station
Regional Connector Constructors (RCC) will place concrete slabs at the Grand Av Arts/Bunker Hill Station to build the station's concourse level, walls, and sub-floors. This two year process will advance and be scheduled intermittently with tunnel mining operations, installation of rebar, utilities, and waterproofing to support the new station.

Work activities are anticipated to begin **Saturday, November 4**, and continue intermittently on Saturdays for approximately two years.

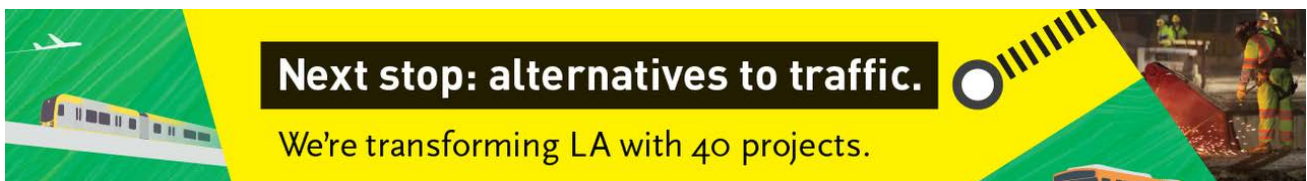
Anticipated work hours, weather permitting, are 3 am to 3 pm.

Caltrans Interstate 5: All Construction Updates [here](#).

"The true secret of happiness lies in taking a genuine interest in all the details of daily life."

- William Morris

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Bus & Rail Transit information

323.GO.METRO (323.466.3876)

6:30am - 7pm (Monday - Friday)

8:00am - 4:30pm (Saturday/Sunday)

