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New Library Page is Resource on Board Actions, Policies

By MATT BARRETT

(April 8, 2004) The MTA Transportation Library and Research Center has posted a new page on its Intranet web site to help those researching MTA Board actions, policies, by-laws and administrative code.

The resource page provides users with actions taken by the MTA Board of Directors, Board committees, other MTA organizations and the predecessor organizations LACTC, SCRTD and RCC.

Linking to the page give access to four resources: The Board Action Archives, Board Policy Summaries, Administrative Code and MTA By-Laws.

The Board Action Archive allows employees to use the Google search system to access full-text searchable MTA agendas, minutes, reports, legislative briefs and communications (also known as the Board Box) from 1993 to the present.

Predecessor agency reports

Included in this system are reports from other board committees, such as SAFE and PTSC and predecessor agency board meeting minutes. These include the SCRTD from 1976-1993, the LACTC from 1976-1993 and the Rail Construction Corporation (RCC) from 1986-1994.

Bringing these documents together in one place should make the "how did we get here?" questions much easier to answer, as well as provide key information for locating related resources either within the Library, through Records Management or within individual department records.

Users can even copy and paste text from previous board reports into new reports and spend less time reinventing the wheel.

Employees may be familiar with the Board agenda information via metro.net web pages, however, it only includes full reports for a rolling twelve-month period. The Google system allows access to information as far back as 1976.

The intent is to maximize the information available directly to employees and enable employees to perform research and their jobs better.

Board Policy Summaries

The Board Policy Summaries are easy-to-read reference documents for the public policy decisions made by the MTA Board. Each includes a summary, a historic perspective on the action taken, the Board's last action on the subject, full-text links to supporting policy documents and

Check it out!
Click on link to go to MTA Library and Research Center's resource page

For more information about the new resources described here, or about using the Google board archives system, contact Joanne Kawai, Monica Del Toro, or Matthew Barrett.

links to other related policies.

The Policy Summaries are updated on-line within 30 days of Board adoption and also published annually in a book for the Board of Directors. Previously, researching the Board's policy decisions would require a time-consuming hunt for documents.

Often times it would be difficult to verify the first and last time action was taken.

Administrative Code

The Administrative Code is the Board's adopted ordinances, which function as MTA's legal code governing its operation pursuant to the legislation in California's public utilities code that created the MTA and its predecessors.

The ordinances cover the offices of the Board, the resolution of jurisdictional disputes between municipal operators, public hearings, contracting, ethics and Propositions A and C.

MTA By-Laws

By-Laws of MTA organizations are the rules of internal governance each has adopted in support of their incorporation, their powers, rights, obligations, officers and members.