

**Schedule of Operating Data, Ridership,  
Operating Expenditures, Farebox Revenues, and Other Revenues  
For the Community DASH Service – PACKAGE 4  
City of Los Angeles**

*Year Ended June 30, 2018  
with Report of Independent Auditors*



**Metro<sup>®</sup>**



Simpson & Simpson, LLP  
Certified Public Accountants

*CITY OF LOS ANGELES*  
**Community DASH Service – PACKAGE 4**

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## Independent Auditor's Report

To the Honorable Members of the City Council of the  
City of Los Angeles, California  
To the Los Angeles County  
Metropolitan Transportation Authority  
And to the Federal Transit Administration

### Report on the Schedule

We have audited the accompanying Schedule of Operating Data, Ridership, Operating Expenditures, Farebox Revenues, and Other Revenues for the **Community DASH Service – PACKAGE 4** of the City of Los Angeles for the year ended June 30, 2018 (the Schedule).

### Management's Responsibility for the Schedule

The City of Los Angeles Department of Transportation's (LADOT) management is responsible for the preparation and fair presentation of this Schedule in accordance with accounting principles generally accepted in the United States of America and the requirements of the Uniform System of Accounts and Records and Reporting System, Final Rule, as specified in 49 CFR Part 630, Federal Register, January 15, 1993 and as presented in the 2018 Policy Manual; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the Schedule that is free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on the Schedule based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the requirements of the Uniform System of Accounts and Records and Reporting System, Final Rule, as specified in 49 CFR Part 630, Federal Register, January 15, 1993 and as presented in the 2018 Policy Manual. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the Schedule is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Schedule. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the Schedule, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the Schedule in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the Schedule.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a reasonable basis for our audit opinion.





The scope of our audit was to determine whether:

- A system is in place and maintained for recording data in accordance with the National Transit Database (NTD) definitions. The correct data is being measured and no systematic errors exist.
- A system is in place to record data on a continuing basis and the data gathering is an ongoing effort.
- Source documents are available to support the reported data and are maintained for the Federal Transit Administration's (FTA) review and audit for a minimum of three years following FTA's receipt of the NTD report. The data is fully documented and securely stored.
- A system of internal controls is in place to ensure the data collection process is accurate and that the recording system and reported comments are not altered. Documents are reviewed and signed by a supervisor, as required.
- The data collection methods are those suggested by FTA or otherwise meet FTA requirements.
- The deadhead miles, computed as the difference between the reported total actual vehicle miles data and the reported total actual vehicle revenue miles data, appear to be accurate.
- Data is consistent with prior reporting periods and other facts known about transit agency operations.
- Farebox revenues have been accounted for and recorded in accordance with FTA definitions.

### **Opinion**

In our opinion, the Schedule of Operating Data, Ridership, Operating Expenditures, Farebox Revenues, and Other Revenues referred to above presents fairly, in all material respects, the operating data, ridership, operating expenditures, farebox revenues, and other revenues for the Community DASH Service – PACKAGE 4 of the City of Los Angeles for the year ended June 30, 2018 in accordance with accounting principles generally accepted in the United States of America and the requirements of the Uniform System of Accounts and Records and Reporting System, Final Rule, as specified in 49 CFR Part 630, Federal Register, January 15, 1993 and as presented in the 2018 Policy Manual.

### **Restriction on Use**

This report is intended solely for the information and use of the City of Los Angeles, the Los Angeles County Metropolitan Transportation Authority and FTA and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in cursive script, reading "Simpson &amp; Simpson", written in black ink.

Los Angeles, California  
February 10, 2019

City of Los Angeles  
**Community DASH Service – Package 4**  
**Schedule of Operating Data, Ridership, Operating Expenditures,**  
**Farebox Revenues, and Other Revenues**  
**Year ended June 30, 2018**

	<b>All Routes Package 4</b>
<b>Operating Data</b>	
Number of Vehicles in Operation	31
Total Vehicle Miles	955,000
Total Vehicle Hours	109,881
Total Vehicle Revenue Miles	882,154
Total Vehicle Revenue Hours	106,218
Total Vehicle Trips	114,758
Directional Route Miles	44
<b>Ridership Data</b>	
Total Passenger Trips	3,966,914
Total Passenger Miles	4,439,798
<b>Operating Expenditures</b>	
Contractor Operating Costs	
Service Costs	\$ 8,253,953
Fuel Costs	997,377
Subtotal	9,251,330
Administrative Costs	1,182,642
Total Operating Expenditures	\$ 10,433,972
<b>Farebox Revenues</b>	\$ 1,386,412
<b>Other Revenues</b>	\$ 156,854

**NOTES:**

1. Community DASH Service is a bus service of the City of Los Angeles covering Downtown Los Angeles and many outlying communities within the city. Its primary function is to provide localized service and is a feeder into the countywide Metro bus service. Community DASH Service - Package 4 covers part of the MidCity area of the city.
2. Operating data such as vehicle hours and vehicle miles is based on the actual time and distance travelled by the vehicle including the deadhead miles/hours. Vehicle revenue hours and vehicle revenue miles are based on the trip schedule minus any missed trips. This data is calculated using pre-determined daily route plans for each vehicle trip less missed trips reported by LADOT's transportation provider.
3. Ridership data such as passenger miles and passenger trips is based on surveys conducted by LADOT's transportation provider using the specific trips that were statistically sampled for survey by LADOT.
4. Operating expenditures are based on the accrual method of accounting such that expenditures allocable to the transit program/route are reported in the period in which they are incurred.
5. Farebox revenues are based on actual farebox collected from passengers and the data is accumulated on a regular basis by LADOT's transportation provider.
6. Other revenues represent mostly the program's share in the advertising revenues and sale of transit tickets/passes and TAP cards.

**City of Los Angeles  
Community DASH Service – Package 4  
Schedule of Operating Data, Ridership, Operating Expenditures,  
Farebox Revenues, and Other Revenues  
Year ended June 30, 2018  
(continued)**

	<u>Boyle Heights</u>	<u>El Sereno</u>	<u>Pico/ Union</u>
<b>Operating Data</b>			
Number of Vehicles in Operation	6	10	15
Total Vehicle Miles	111,814	368,032	475,154
Total Vehicle Hours	14,459	33,680	61,742
Total Vehicle Revenue Miles	102,466	340,749	438,939
Total Vehicle Revenue Hours	13,867	32,495	59,856
Total Vehicle Trips	20,706	37,273	56,779
Directional Route Miles	10	18	16
<b>Ridership Data</b>			
Total Passenger Trips	372,458	784,343	2,810,113
Total Passenger Miles	801,081	1,442,031	2,196,686
<b>Operating Expenditures</b>			
Contractor Operating Costs			
Service Costs	\$ 1,077,703	\$ 2,525,086	\$ 4,651,164
Fuel Costs	<u>130,210</u>	<u>305,125</u>	<u>562,042</u>
Subtotal	1,207,913	2,830,211	5,213,206
Administrative Costs	<u>154,397</u>	<u>361,803</u>	<u>666,442</u>
Total Operating Expenditures	<u>\$ 1,362,310</u>	<u>\$ 3,192,014</u>	<u>\$ 5,879,648</u>
<b>Farebox Revenues</b>	<u>\$ 140,673</u>	<u>\$ 233,719</u>	<u>\$ 1,012,020</u>
<b>Other Revenues</b>	<u>\$ 15,429</u>	<u>\$ 36,083</u>	<u>\$ 105,342</u>