# CITY OF LANCASTER ANNUAL FINANCIAL REPORT OF THE

PROPOSITION A LOCAL RETURN FUND
PROPOSITION C LOCAL RETURN FUND
MEASURE R LOCAL RETURN FUND
TRANSPORTATION DEVELOPMENT ACT
ARTICLE 3 FUND
TRANSPORTATION DEVELOPMENT ACT
ARTICLE 8 FUND

FOR THE FISCAL YEARS ENDED JUNE 30, 2017 AND 2016





Simpson & Simpson, LLP Certified Public Accountants

#### TABLE OF CONTENTS

FINANCIAL SECTION	PAGE
Independent Auditor's Report	1
Proposition A Local Return Fund: Basic Financial Statements: Balance Sheets	3
Statements of Revenues, Expenditures and Changes in Fund Balance Supplemental Information:	4
Schedule of Expenditures – Actual and Metro Approved Project Budget Schedule of Capital Assets	5 6
Proposition C Local Return Fund: Basic Financial Statements: Balance Sheets	7
Statements of Revenues, Expenditures and Changes in Fund Balance Supplemental Information:	8
Schedule of Expenditures – Actual and Metro Approved Project Budget Schedule of Capital Assets	9 10
Measure R Local Return Fund: Basic Financial Statements:	
Balance Sheets Statements of Revenues, Expenditures and Changes in Fund Balance Supplemental Information:	11 12
Schedule of Expenditures – Actual and Metro Approved Project Budget Schedule of Capital Assets	13 14
Transportation Development Act Article 3 Fund: Basic Financial Statements:	
Balance Sheets Statements of Revenues, Expenditures and Changes in Fund Balance	15 16
Supplemental Information:  Schedule of Transportation Development Act Allocation for Specific Projects  Transportation Development Act Article 8 Fund:	17
Basic Financial Statements:  Balance Sheets	18
Statements of Revenues, Expenditures and Changes in Fund Balance Supplemental Information:	19
Schedule of Transportation Development Act Allocation for Specific Projects  Notes to Financial Statements	20
	21
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	27
COMPLIANCE SECTION	
Independent Auditor's Report On Compliance	29
Compliance Matrix Schedule of Findings and Recommendations	31 34
EXIT CONFERENCE	35





#### **Independent Auditor's Report**

To the Honorable Members of the City Council of the City of Lancaster, California and the Los Angeles County Metropolitan Transportation Authority

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Proposition A Local Return Fund (PALRF), Proposition C Local Return Fund (PCLRF), Measure R Local Return Fund (MRLRF), Transportation Development Act Article 3 Fund (TDAA3F) and Transportation Development Act Article 8 Fund (TDAA8F) of the City of Lancaster, California (City) as of and for the years ended June 30, 2017 and 2016, and the related notes to the financial statements, as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.





#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the PALRF, PCLRF, MRLRF, TDAA3F, and TDAA8F of the City of Lancaster, California, as of June 30, 2017 and 2016, and the respective changes in their financial position for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Emphasis of Matter**

As discussed in Note 2, the financial statements present only the PALRF, PCLRF, MRLRF, TDAA3F, and TDAA8F and do not purport to, and do not, present fairly the financial position of the City of Lancaster, California, as of June 30, 2017 and 2016, and the changes in financial position thereof for the years then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

#### Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Lancaster, California's PALRF, PCLRF, MRLRF, TDAA3F, and TDAA8F Fund financial statements as a whole. The accompanying supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements.

The supplementary information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects, in relation to the financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have issued our report dated November 21, 2017, on our consideration of the City of Lancaster's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance

Los Angeles, California November 21, 2017

Simpson & Simpson

#### PROPOSITION A LOCAL RETURN FUND

#### BALANCE SHEETS JUNE 30

		2017		2016
ASSETS			_	
Cash and investments	\$	3,529,443	\$	3,545,199
Interest receivable	_	8,768	. <u>-</u>	6,337
Total assets	\$ =	3,538,211	\$	3,551,536
LIABILITIES AND FUND BALANCE				
Liabilities				
Accounts payable	\$	19,721	\$	9,743
Wages payable	_	310		744
Total liabilities	_	20,031		10,487
Fund Balance				
Restricted	_	3,518,180		3,541,049
Total fund balance	_	3,518,180	-	3,541,049
Total liabilities and fund balance	\$ _	3,538,211	\$	3,551,536

#### PROPOSITION A LOCAL RETURN FUND

# STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

#### For the Fiscal Years Ended June 30

		2017	2016
REVENUES	•		
Proposition A	\$	2,933,883 \$	2,885,838
Interest income		11,927	9,887
Unrealized (loss) gain		(4,913)	7,822
Total revenues		2,940,897	2,903,547
EXPENDITURES			
Various projects	•	1,538,766	2,510,819
Total expenditures		1,538,766	2,510,819
Excess of revenues over expenditures		1,402,131	392,728
Other Funding Uses			
Fund exchange with City of Commerce (Note 7)		(1,425,000)	-
Total other funding uses		(1,425,000)	-
(Deficiency) excess of revenues over expenditures and other			
funding uses		(22,869)	392,728
Fund balance at beginning of year		3,541,049	3,148,321
Fund balance at end of year	\$	3,518,180 \$	3,541,049

#### PROPOSITION A LOCAL RETURN FUND

#### SUPPLEMENTARY INFORMATION SCHEDULE OF EXPENDITURES ACTUAL AND METRO APPROVED PROJECT BUDGET

For the Fiscal Year Ended June 30, 2017 (With Comparative Actual Amount for the Fiscal Year Ended June 30, 2016)

				2017		
D 4			Matura		Variance	2017
Project			Metro		Favorable	2016
Code	Project Name	_	Budget	 Actual	(Unfavorable)	Actual
110-01	AVTA Transit Services	\$	1,201,084	\$ 1,203,084	\$ (2,000) \$	1,615,460
140-01	Recreational Transit Services		24,168	20,000	4,168	14,775
150-03	Phase 1 Bus Stop Improvements		1	-	1	640,272
105-05	2017 Bus Stop Improvements		800,000	32,426	767,574	-
170-02	Bus Shelter/Bench Maintenance		95,000	79,264	15,736	22,041
170-03	Care and Maintenance of AVTA Transfer Center		40,055	40,990	(935)	42,753
230-01	Park & Ride Security Program		117,095	117,095	-	82,165
360-01	Metrolink Station Repairs		-	-	-	18,355
480-03	Transportation Program Administration		44,315	8,732	35,583	38,553
480-05	General Fund Overhead Allocation		37,175	 37,175	<u> </u>	36,445
	Total expenditures		2,358,893	1,538,766	820,127	2,510,819
Fund Exc	hange (Note 7)					
405-01	Exchange Prop A Funds with City of Commerce		1,425,000	 1,425,000	<u> </u>	-
	Total fund exchange		1,425,000	1,425,000	-	-
	Total expenditures and fund exchange	\$	3,783,893	\$ 2,963,766	\$ 820,127 \$	2,510,819

#### PROPOSITION A LOCAL RETURN FUND

# SUPPLEMENTARY INFORMATION SCHEDULE OF CAPITAL ASSETS

June 30, 2017

Date		Balance			Balance
Acquired	Description	7/1/2016	Additions	Deletions	6/30/2017
6/4/2012	Pressure Washer Trailer	\$ 10,874	\$ -	\$ -	\$ 10,874
	Total	\$ 10,874	\$ -	\$ -	\$ 10,874

#### PROPOSITION C LOCAL RETURN FUND

#### BALANCE SHEETS JUNE 30

		2017	_	2016
ASSETS	_		_	_
Cash and investments	\$	6,135,867	\$	6,620,671
Interest receivable	_	14,250	-	11,414
Total assets	\$ _	6,150,117	\$	6,632,085
LIABILITIES AND FUND BALANCE Liabilities				
Accounts payable	\$	600	\$	-
Total liabilities	_	600	_	
Fund Balance				
Restricted	_	6,149,517	_	6,632,085
Total fund balance	_	6,149,517	-	6,632,085
Total liabilities and fund balance	\$ _	6,150,117	\$	6,632,085

#### PROPOSITION C LOCAL RETURN FUND

# STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

#### For the Fiscal Years Ended June 30

	2017		2016
REVENUES		•	
Proposition C	\$ 2,400,022	\$	2,358,983
Interest income	28,688		18,853
Unrealized (loss) gain	(7,410)		14,235
Total revenues	2,421,300	-	2,392,071
EXPENDITURES			
Various projects	2,903,868		1,473,043
Total expenditures	2,903,868	-	1,473,043
(Deficiency) excess of revenues over expenditures	(482,568)		919,028
Fund balance at beginning of year	6,632,085		5,713,057
Fund balance at end of year	\$ 6,149,517	\$	6,632,085

#### PROPOSITION C LOCAL RETURN FUND

#### SUPPLEMENTARY INFORMATION SCHEDULE OF EXPENDITURES ACTUAL AND METRO APPROVED PROJECT BUDGET

For the Fiscal Year Ended June 30, 2017 (With Comparative Actual Amount for the Fiscal Year Ended June 30, 2016)

				2017		
					Variance	
Project			Metro		Favorable	2016
Code	Project Name		Budget	Actual	(Unfavorable)	Actual
110-01	AVTA Transit Services	\$	391,904 \$	391,904	\$ - \$	-
180-01	Purchase of Sealant Melter & Applications		100,000	98,901	1,099	-
290-01	Downtown Park-n-Ride		174,079	-	174,079	-
440-01	Ave H Restripe - 20th St W to Trevor		60,019	10,210	49,809	58,704
440-02	St Rehab/Repair - 20th W/Lanc Blvd to Ave J		1,554,062	146,227	1,407,835	83,183
450-05	10th Street West Gap Closure		1,761,720	258,893	1,502,827	176,579
450-13	Downtown Gateway		1	-	1	153,336
450-16	Avenue I Streetscape Enhancements, 15th St W to 10th St W		575,436	72,584	502,852	56,609
450-18	Lancaster Auto Mall		20,000	75	19,925	151,971
450-19	Endeavor School Pedestrian Improvements		1	-	1	184,978
450-20	Sidewalk Improvements at Railroad Crossings		234,609	3,265	231,344	12,778
450-21	Intersection Improvements - 10th W & 30th W at Ave I		736,079	166,233	569,846	25,702
450-22	Avenue H Rehab		372,170	71,983	300,187	61,831
450-23	Ave K-8 5th St East to 7th St East Drainage		224,000	-	224,000	-
450-24	10th Street West and Avenue K Improvements		400,000	-	400,000	-
470-03	Professional Services - PMS		58,000	600	57,400	55,504
470-04	2012 Pavement Management Program		1	-	1	19,092
470-05	Cole Middle School and Tierra Bonita		117,348	89,301	28,047	58,664
470-06	2014 Pavement Management Program		-	-	-	306,609
470-07	2015 Pavement Management Program		99,518	121,035	(21,517)	47,080
470-08	15/16 Pavement Management Program/Revive 25		1,582,565	1,227,001	355,564	17,422
470-09	2016/17 Pavement Management Program R-25		579,957	243,808	336,149	-
480-03	Transporation Program Administration		1	-	1	-
500-02	Computer Software	_	2,700	1,848	852	3,001
	Total expenditures	\$_	9,044,170 \$	2,903,868	\$ 6,140,302 \$	1,473,043

#### PROPOSITION C LOCAL RETURN FUND

# SUPPLEMENTARY INFORMATION SCHEDULE OF CAPITAL ASSETS

June 30, 2017

Date				Balance			Balance
Acquired		Description		7/1/2016	Additions	Deletions	6/30/2017
5/23/2017	Crack Sealer			\$ -	\$ 98,901	\$ -	\$ 98,901
			Total	\$ -	\$ 98,901	\$ -	\$ 98,901

#### MEASURE R LOCAL RETURN FUND

#### BALANCE SHEETS JUNE 30

		2017		2016
ASSETS			-	
Cash and investments	\$	4,640,226	\$	3,402,209
Due from LACMTA		989,411		725,422
Interest receivable		11,096		5,923
Due from other government (Note 8)	_	1,367,911	_	1,795,153
Total assets	\$ =	7,008,644	\$ _	5,928,707
DEFERRED INFLOW OF RESOURCES AND FUND BALANCE				
Deferred Inflow of Resources				
Unavailable revenue (Note 8)	\$	1,367,911	\$	1,795,153
Total deferred inflow of resources	_	1,367,911	-	1,795,153
Fund Balance				
		5 (40 722		4 122 554
Restricted	_	5,640,733	-	4,133,554
Total fund balance	_	5,640,733	_	4,133,554
Total liabilities and fund balance	\$ _	7,008,644	\$	5,928,707

#### MEASURE R LOCAL RETURN FUND

# STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

#### For the Fiscal Years Ended June 30

		2017	2016
REVENUES	•		
Measure R	\$	1,825,625	\$ 1,796,381
Measure R Highway Program Grant (Note 9)		3,155,363	1,419,818
Interest income		18,274	11,032
Unrealized (loss) gain		(7,296)	11,968
Other income			5,986
Total revenues		4,991,966	3,245,185
EXPENDITURES			
Various projects		3,484,787	3,614,026
Total expenditures		3,484,787	3,614,026
Excess (deficiency) of revenues over expenditures		1,507,179	(368,841)
Fund balance at beginning of year	-	4,133,554	4,502,395
Fund balance at end of year	\$	5,640,733	\$ 4,133,554

#### MEASURE R LOCAL RETURN FUND

#### SUPPLEMENTARY INFORMATION SCHEDULE OF EXPENDITURES ACTUAL AND METRO APPROVED PROJECT BUDGET

For the Fiscal Year Ended June 30, 2017 (With Comparative Actual Amount for the Fiscal Year Ended June 30, 2016)

				2017			
Project Code	Project Name		Metro Budget	 Actual	 Variance Favorable (Unfavorable)		2016 Actual
1.05	2012 Pavement Management Program	\$	-	\$ -	\$ -	\$	42,948
1.05	2014 Pavement Management Program		25,480	-	25,480		248,791
1.05	2015 Pavement Management Program		1,009,932	23,331	986,601		187,496
1.05	16/17 Pavement Management/Revive 25		4,416,768	172,123	4,244,645		43,589
1.05	Street Rehab/ Repair Lancaster Blvd/ 30th-40th		11,476	11,476	-		-
1.20	Downtown Gateway		-	-	-		5,595
1.20	15/16 Neighborhoood Speed Humps		137,470	119,390	18,080		12,528
1.25	10th St W Gap Closures, Avenue L to Avenue M		601,455	-	601,455		-
1.25	Ave I St Improvements Challenger to Price		134,075	375	133,700		690
1.25	Ave I St Improvements Price to 35th St E		158,559	186	158,373		11,071
1.90	Maintenance Yard Storage Building, Phase 2		-	-	-		136,337
1.90	Trevor Avenue Widening		825,276	43,021	782,255		24,722
3.05	20th St W Road Diet, Ave J-9 to Ave L		5,526	3,591	1,935		4,185
3.05	5th St E Corridor Improvements		70,000	44,547	25,453		-
3.20	Lancaster Auto Mall		-	-	-		100,000
3.90	Elementary School LED Stop Sign Program	_	28,430	 -	 28,430	_	29,408
Expen	ditures Funded by Measure R Local Return Fund		7,424,447	418,040	7,006,407		847,360
1.10	Avenue K and SR 14 Interchange (Note 9)		14,201,078	770,527	13,430,551		348,156
1.10	Avenue M and SR 14 Interchange (Note 9)		2,826,024	483,629	2,342,395		1,332,641
1.10	Avenue G and SR 14 Interchange (Note 9)		2,359,714	616,000	1,743,714		511,904
1.10	Ave J/SR 14 Interchange (Note 9)		2,746,611	864,889	1,881,722		515,339
1.10	Avenue L and SR 14 Interchange (Note 9)	_	295,465	 331,702	 (36,237)		58,626
Expendi	itures Funded by Measure R Highway Grant Funds	_	22,428,892	 3,066,747	 19,362,145		2,766,666
	Total expenditures	\$	29,853,339	\$ 3,484,787	\$ 26,368,552	\$	3,614,026

#### MEASURE R LOCAL RETURN FUND

# SUPPLEMENTARY INFORMATION SCHEDULE OF CAPITAL ASSETS

June 30, 2017

Date			Balance			Balance
Acquired	Description		7/1/2016	 Additions	 Deletions	 6/30/2017
1/15/2013	Hydrostatic Spreader	\$	162,127	\$ -	\$ _	\$ 162,127
1/15/2013	Pavement Preservation Broom		63,636	-	-	63,636
3/25/2013	Pneumatic Tire Compactor		87,745	-	-	87,745
3/25/2013	Pneumatic Tire Compactor		87,745	-	-	87,745
6/19/2014	Broce Model KR350 Broom with Kubota Engine		56,758	-	-	56,758
7/14/2014	Avalanche Sweeper	_	263,387	 -	 -	 263,387
	Tota	1 \$_	721,398	\$ -	\$ -	\$ 721,398

# TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND (PURSUANT TO PUBLIC UTILITIES CODE SECTION 99234)

#### BALANCE SHEETS JUNE 30

	2017			2016		
ASSETS						
Cash and investment	\$	-	\$	2,988		
Interest receivable		-		5		
Due from LACMTA		1,768				
Total assets	\$	1,768	\$	2,993		
LIABILITIES AND FUND BALANCE						
Liabilities						
Due to General Fund	\$	101	\$			
Total liabilities		101				
Fund Balance						
Restricted		1,667		2,993		
Total fund balance		1,667		2,993		
Total liabilities and fund balance	\$	1,768	\$	2,993		

#### TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND

# STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

#### For the Fiscal Years Ended June 30

		2017		2016
REVENUES			•	
TDA 3 (Note 10)	\$	1,768	\$	209,424
Interest income	_	(3)		2
Total revenues	_	1,765		209,426
EXPENDITURES				
Construction/Maintenance	_	3,091		162,071
Total expenditures	_	3,091	•	162,071
(Deficiency) excess of revenues over expenditures		(1,326)		47,355
Fund balance at beginning of year	_	2,993		(44,362)
Fund balance at end of year	\$ _	1,667	\$	2,993

# TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND SUPPLEMENTARY INFORMATION

# SCHEDULE OF TRANSPORTATION DEVELOPMENT ACT ALLOCATION FOR SPECIFIC PROJECTS

For the Fiscal Year Ended June 30, 2017

Project Description	Program Year		Allocations	 Expenditures	Unexpended Allocations	Project Status
<b>Local allocations</b>						
10th Street W & Avenue J Improvements	2017	\$_	1,765	\$ 3,091 \$	(1,326)	Ongoing
Total		\$_	1,765	\$ 3,091	(1,326)	
Unexpended interest accumulated to date					-	
Fund balance at beginning of year					2,993	
Fund balance at end of year				\$	1,667 *	

<sup>\*</sup> The fund balance of \$1,667 was encumbured as of June 30, 2017.

# TRANSPORTATION DEVELOPMENT ACT ARTICLE 8 FUND (PURSUANT TO PUBLIC UTILITIES CODE SECTION 99234)

# BALANCE SHEETS JUNE 30

		2017	_	2016
ASSETS				
Due from LACMTA	\$	2,798,498	\$	1,825,000
Interest receivable	•	-	_	3,542
Total assets	\$	2,798,498	\$	1,828,542
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE Liabilities				
Due to General Fund	\$	2,999,998	\$	1,492,948
Total liabilities	•	2,999,998	_	1,492,948
Deferred Inflow of Resources				
Unavailable revenue		2,798,498		-
Total deferred inflow of resources		2,798,498	<u>-</u>	-
Fund Balance				
Restricted		(2,999,998)	_	335,594
Total fund balance		(2,999,998)	_	335,594
Total liabilities and fund balance	\$	2,798,498	\$	1,828,542

#### TRANSPORTATION DEVELOPMENT ACT ARTICLE 8 FUND

# STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

#### For the Fiscal Years Ended June 30

	2017		2016
REVENUES			
TDA 8	\$ -	\$	1,825,000
Project reimbursements (Note 12)	50,825		101,818
Interest income	(3,426)		4,927
Unrealized gain	1,821		12,620
Other income	2,663		
Total revenues	51,883		1,944,365
EXPENDITURES			
Various expenditures	3,387,475		5,694,941
Total expenditures	3,387,475		5,694,941
(Deficiency) excess of revenues over expenditures	(3,335,592)		(3,750,576)
Fund balance at beginning of year	335,594		4,086,170
Fund balance at end of year	\$ (2,999,998)	\$	335,594

### TRANSPORTATION DEVELOPMENT ACT ARTICLE 8 FUND SUPPLEMENTARY INFORMATION

### SCHEDULE OF TRANSPORTATION DEVELOPMENT ACT ALLOCATION FOR SPECIFIC PROJECTS

For the Fiscal Year Ended June 30, 2017

	Program						Unexpended	Project
Project Description	Year		Allocations	_ <u>I</u>	Expenditures	_	Allocations	Status
Local allocations								
13/14 St Rehab/ Repair-Lancaster Blvd/ 30th W	2014	\$	65,402	\$	65,402	\$	-	Closed
2015 Pavement Management Program	2015		117,340		147,385		(30,045)	Open
15/16 Pavement Management Program - R25	2016		5,511		5,511		-	Open
16/17 Pavement Management Program - R25	2017		-		126,318		(126,318)	Open
11/12 Corridors Project	2012		22,949		22,949		-	Closed
15/16 Lancaster Health District (Formerly Medical Main Street)	2016		125,995		125,995		-	Closed
16/17 Traffic Operations and Maintenance	2017		-		366,020		(366,020)	On-going
16/17 Street Maintenance	2017		-		2,228,870		(2,228,870)	On-going
16/17 Street Light Maintenance	2017		-		299,025		(299,025)	On-going
Total		_	337,197	_	3,387,475		(3,050,278)	
Interest income not allocated to a project			(1,604)	)	-		(1,604)	
		\$	335,593	\$	3,387,475	\$	(3,051,882)	
Unexpended interest accumulated to date							(1,604)	
Project reimbursements							50,825	
Other Income							2,663	
Fund balance at end of year						\$	(2,999,998) *	k

<sup>\*</sup> The fund balance of \$2,999,998 was encumbered as of June 30, 2017.

#### NOTES TO FINANCIAL STATEMENTS For the Fiscal Years Ended June 30, 2017 and 2016

#### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### Fund Accounting

The operations of the Proposition A Local Return Fund (PALRF) and Proposition C Local Return Funds (PCLRF), Measure R Local Return Fund (MRLRF), Transportation Development Act Article 3 Fund (TDAA3F), and Transportation Development Act Article 8 Fund (TDAA8F) are accounted for in separate sets of self-balancing accounts that comprise their assets, liabilities, fund balance, revenues and expenditures.

PALRF and PCLRF represent 25% and 20% respectively, of the ½ cent Proposition A and ½ cent Proposition C sales taxes which are distributed to the jurisdictions within Los Angeles County based on population and must be used exclusively for transportation related programs and projects.

MRLRF represents 15% of the ½ cent sales tax which is distributed to the jurisdictions within Los Angeles County based on a per capita basis and must be used exclusively for transportation purposes.

Transportation Development Act Article 3 Fund (TDAA3F) and Transportation Development Act Article 8 Fund (TDAA8F) is a Special Revenue Fund that accounts for the City's share of the Transportation Development Act Article 3 and 8 allocations which are legally restricted for specific purposes.

Basis of Accounting and Measurement Focus

PALRF, PCLRF, MRLRF, TDAA3F and TDAA8F are accounted for using the modified accrual basis of accounting whereby revenues are recognized when they become both measurable and available to finance expenditures of the current period and expenditures are generally recognized when the related fund liabilities are incurred.

Special Revenue funds are reported on a spending or "financial flow" measurement focus. This means that generally only current assets, current liabilities and deferred inflows and outflows of resources are included on their balance sheets. Statements of revenues, expenditures and changes in fund balances for Special Revenue Funds generally present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

Budgets and Budgetary Accounting

The budgeted amounts presented in this report for comparison to the actual amounts are presented in accordance with accounting principles generally accepted in the United States of America.

Unrealized Gain (Loss) on Investments

In accordance with GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and External Investment Pools, local governments are required to use fair value (instead of amortized cost) for financial reporting purposes. As a result of such implementation, the City recognizes the unrealized gain (loss) on investments.

#### NOTES TO FINANCIAL STATEMENTS For the Fiscal Years Ended June 30, 2017 and 2016 (Continued)

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Fair Value Measurement

In accordance with GASB Statement No. 72, Fair Value Measurement and Application, which became effective for the fiscal years ended June 30, 2017 and 2016, the City categorizes its fair value measurement within the fair value hierarchy that is based on the valuation inputs used to measure the fair value of the investment. Level 1 inputs are quoted prices in active markets for identical investments; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. Accordingly, the City reports its investments at fair value and recognizes unrealized gain (loss) on investments.

Refer to the City's 2017 Comprehensive Annual Financial Report for detailed disclosures regarding the City's investments policy and fair value measurements.

#### Fund Balance Reporting

Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, establishes the fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

The PALRF, PCLRF, MRLRF, TDAA3F, and TDAA8F report the following fund balance classification as of June 30, 2017:

Restricted – Amounts that are constrained for specific purposes, which are externally imposed by
providers, such as creditors, or amounts constrained due to constitutional provisions or enabling
legislation. The use of the Funds' remaining fund balances are restricted for projects approved by
LACMTA.

Information regarding the fund balance reporting policy adopted by the City is described in Note 1 to the City's Comprehensive Annual Financial Report.

#### NOTE 2 – ANNUAL FINANCIAL STATEMENTS

The financial statements reflect only the financial position and results of operations of the PALRF, PCLRF, MRLRF, TDAA3F, and TDAA8F and their compliance with the Proposition A and Proposition C Local Return Program Guidelines, Measure R Local Return Program Guidelines, and Transportation Development Act Article 3 & 8 and the Los Angeles County Metropolitan Transportation Authority Funding, and Allocation Guidelines for Transportation Development Act Article 3 Bicycle and Pedestrian Funds, and Allocation Guidelines for Transportation Development Act Article 8 transit and paratransit programs to fulfill unmet transit needs in areas outside the service area of LACMTA operations.

#### NOTES TO FINANCIAL STATEMENTS For the Fiscal Years Ended June 30, 2017 and 2016 (Continued)

# NOTE 3 – PROPOSITION A AND PROPOSITION C LOCAL RETURN COMPLIANCE REQUIREMENTS

In accordance with Proposition A and Proposition C Local Return Program Guidelines, funds received pursuant to these guidelines may only be used for Proposition A and Proposition C Local Return approved programs.

#### NOTE 4 – MEASURE R LOCAL RETURN COMPLIANCE REQUIREMENTS

In accordance with Measure R Local Return Program Guidelines, funds received pursuant to these guidelines may only be used for Measure R Local Return approved programs.

#### NOTE 5 – TRANSPORTATION DEVELOPMENT ACT COMPLIANCE REQUIREMENTS

In accordance with Public Utilities Code Section 99234 and 99400 (a), funds received pursuant to this Code's section may only be used for activities relating to pedestrians and bicycle facilities, transit and paratransit programs to fulfill unmet transit needs in areas outside the service area of LACMTA operations. See accompanying Compliance Matrix.

#### **NOTE 6 – CASH AND INVESTMENTS**

The PALRF, PCLRF, MRLRF, TDAA3F, and TDAA8F cash balances were pooled with various other City funds for deposit and investment purposes. The share of each fund in the pooled cash account was separately maintained and interest income was apportioned to the participating funds based on the relationship of their average quarterly balances to the total of the pooled cash and investments.

#### NOTE 7 – PROPOSITION A LOCAL RETURN FUND EXCHANGE

On August 1, 2016, the City entered into an agreement with the City of Commerce to exchange \$1,425,000 of the City's Proposition A Local Return Funds for \$997,500 of Commerce's General Funds or \$0.70 of General Funds given for each \$1.00 of Prop A funds received. The agreement was only applicable to the fiscal year ended June 30, 2017.

#### NOTES TO FINANCIAL STATEMENTS For the Fiscal Years Ended June 30, 2017 and 2016 (Continued)

#### NOTE 8 - DEFERRED INFLOW OF RESOURCES - MRLRF and TDAA 8

The City recognizes revenue when the payments for services rendered become measurable and available. In fiscal years ended June 30, 2017 and 2016, the City recorded deferred inflow of resources when the availability of the funds was not determined at fiscal year-end.

The issuance of Governmental Accounting Standards Board No. 65, Items Previously Reported as Assets and Liabilities, established accounting and financial reporting standards that reclassify certain liabilities as deferred inflows of resources. A deferred inflow of resources is defined as those resources that are not available for spending in the current period. Since the reimbursements from other funds were not available for spending MRLRF and TDAA 8 in fiscal years ended June 30, 2017 and 2016, the amount was reported as deferred inflows of resources. As of June 30, 2017, the deferred inflow of resources was \$1,367,911 from the Measure R Highway Grant and \$2,798,498 from the Transportation Development Act Article 8 fund.

Measure R Highway Grant projects detail deferred inflows of resources at June 30, 2017 are as follows:

MOU Number	Project Name	_	Expenditure Amount
MR330.02	15BR004 Ave K/SR 14 Interchange	\$	345,140
MR330.03	15BR006 Ave G/SR 14 Interchange		150,765
MR330.04	15BR007 Ave J/SR 14 Interchange		261,187
MR330.05	15BR008 Ave L/SR 14 Interchange		510,764
MR330.06	15BR005 Ave M/SR 14 Interchange		100,055
	Total Expenditures	\$	1,367,911

#### NOTE 9 - OTHER FUNDING SOURCES - MRLRF

For fiscal year 2017, the Measure R Highway Grant had the following projects revenues and expenditures:

MOU Number	Project Name	_	Revenue Received
MR330.02	15BR004 Ave K/SR 14 Interchange	\$	596,913
MR330.06	15BR005 Ave M/SR 14 Interchange		1,145,325
MR330.03	15BR006 Ave G/SR 14 Interchange		567,007
MR330.04	15BR007 Ave J/SR 14 Interchange		573,868
MR330.05	15BR008 Ave L/SR 14 Interchange		272,249
		\$	3,155,363
MR330.03 MR330.04	15BR006 Ave G/SR 14 Interchange 15BR007 Ave J/SR 14 Interchange	\$ <u>_</u>	567,0 573,8 272,2

#### NOTES TO FINANCIAL STATEMENTS For the Fiscal Years Ended June 30, 2017 and 2016 (Continued)

#### **NOTE 9 – OTHER FUNDING SOURCES – MRLRF (Continued)**

MOU Number	Project Name	Expenditure Amount
MR330.02	15BR004 Ave K/SR 14 Interchange	\$ 770,527
MR330.06	15BR005 Ave M/SR 14 Interchange	483,629
MR330.03	15BR006 Ave G/SR 14 Interchange	616,000
MR330.04	15BR007 Ave J/SR 14 Interchange	864,889
MR330.05	15BR008 Ave L/SR 14 Interchange	331,702
		\$ 3,066,747

# NOTE 10 – TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND REVENUE ALLOCATION

The revenue allocation for the years ended June 30, 2017 and 2016 consisted of the following:

	2017	2016
FY 2014-15 allocation	\$ 1,768	\$ -
Total payment requested	\$ 1,768	\$ -

#### NOTE 11 – TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUNDS RESERVED

In accordance with TDA Article 3 (SB821) Guidelines, funds not spent during the fiscal year have been placed on reserve in the Local Transportation Fund (LTF) account with the County Auditor-Controller to be drawn down whenever the funds become eligible for a specific project and an approved drawdown request is received by Metro. As of June 30, 2017 and 2016, the City has funds on reserve as follows:

	2017	2016
FY 2014-15 allocation	\$ 52,394	\$ 54,162
FY 2015-16 allocation	101,858	101,858
FY 2016-17 allocation	106,518	-
Available reserve balance	\$ 260,770	\$ 156,020

For FY 2016-17, any TDA Article 3 funds left on reserve for FY 2012-13 or prior, are subject to lapse if not claimed by the City by June 30, 2017. There were no funds that lapsed in FY 2016-17.

#### NOTES TO FINANCIAL STATEMENTS For the Fiscal Years Ended June 30, 2017 and 2016 (Continued)

# NOTE 12 – TRANSPORTATION DEVELOPMENT ACT ARTICLE 8 FUNDS PROJECT REIMBURSEMENTS

For June 30, 2017, the following project reimbursements were noted for TDAA8F.

Project No.	<b>Project Name</b>	Purpose	<b>Entity name</b>	Amount
15ST039	20th ST W Road	Reduce FY 14/15 salary expenses	Los Angeles County -	2,555
	Diet - Ave J8 to	by funding with Measure R Tax	MTA	
	Ave L	Revenue		
15ST039	Bike Lanes 20th	Reduce FY 14/15 salary expenses	State of California	22,861
	ST W/Ave J8 to	by funding with BTA112-07-LA-04	Department of	
	Ave L	Grant	Transportation	
12TS004	Smart Crosswalks	Reduce FY 06/07 expenses by	State of California	25,409
	(five locations)	funding with SR2SL-5419(018)	Office of Traffic Safety	
				\$ 50,825

#### **NOTE 13 – SUBSEQUENT EVENTS**

The City has evaluated events or transactions that occurred subsequent to June 30, 2017 through November 21, 2017, the date the accompanying financial statements were available to be issued, for potential recognition or disclosure in the financial statements and determined no subsequent matters require disclosure or adjustment to the accompanying financial statements.



# Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Honorable Members of the City Council of the City of Lancaster, California and the Los Angeles County Metropolitan Transit Authority

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Proposition A Local Return Fund (PALRF), Proposition C Local Return Fund (PCLRF), Measure R Local Return Fund (MRLRF), Transportation Development Act Article 3 Fund (TDAA3F), and Transportation Development Act Article 8 Fund (TDAA8F) of the City of Lancaster, California (City), as of and for the years ended June 30, 2017 and 2016, and the related notes to the financial statements, and have issued our report thereon dated November 21, 2017.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's local return funds, TDAA3F and TDAA8F financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify any deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.





#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements of the Proposition A Local Return Fund (PALRF), Proposition C Local Return Fund (PCLRF), Measure R Local Return Fund (MRLRF), Transportation Development Act Article 3 Fund (TDAA3F), and Transportation Development Act Article 8 Fund (TDAA8F) are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Los Angeles, California

Simpson & Simpson

November 21, 2017





#### **Independent Auditor's Report On Compliance**

To the Honorable Members of the City Council of the City of Lancaster, California and the Los Angeles County Metropolitan Transit Authority

#### **Report on Compliance**

We have audited the compliance of the City of Lancaster, California (City) with the Proposition A and Proposition C Local Return Guidelines, Measure R Local Return Guidelines, Transportation Development Act Article 3, and the Los Angeles County Metropolitan Transportation Authority's Funding and Allocation Guidelines for the Transportation Development Act Article 3 Bicycle and Pedestrian Funds (Guidelines) and Transportation Development Act Article 8 Funds (Guidelines) for the years ended June 30, 2017 and 2016.

#### Management's Responsibility

Management is responsible for the City's compliance with those guidelines.

#### Auditor's Responsibility

Our responsibility is to express an opinion on the City's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the Guidelines referred to in the preceding paragraph. Those standards and the Guidelines require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a local return program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance. Our audit does not provide a legal determination of the City's compliance with those requirements.

# Opinion on Each Local Return Program, Transportation Development Act Article 3 and Transportation Development Act Article 8

In our opinion, the City of Lancaster complied, in all material respects, with the compliance requirements referred to above that apply to Proposition A Local Return Fund, Proposition C Local Return Fund, Measure R Local Return Fund, Transportation Development Act Article 3 (TDAA3F), and Transportation Development Act Article 8 (TDAA8F) Fund for the years ended June 30, 2017 and 2016.





#### **Report on Internal Control Over Compliance**

Management of the City of Lancaster is responsible for establishing and maintaining effective internal control over compliance with the Requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the Requirements that could have a direct and material effect on the Local Return programs, the TDAA3F and the TDAA8F to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance and to test and report on internal control over compliance in accordance with the Requirements, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance under the Requirements on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance under the Requirements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with the Requirements that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that we consider to be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirement of the Guidelines. Accordingly, this report is not suitable for any other purpose.

Los Angeles, California November 21, 2017

impon & Singson

#### COMPLIANCE MATRIX

Years Ended June 30, 2017

Compliance Requirement		In Compliance		Questioned	If no, provide details and
		Yes	No	Costs	management response.
A. Proposition A and Proposition C Local Return Funds					
1.	Timely use of funds.	X		None	
2.	Expenditures were approved before being incurred.	X		None	
3.	Funds were used on approved projects only and expenditures were supported and allowable per Guidelines.	X		None	
4.	Expenditures did not exceed 25% of Metro's approved budget.	X		None	
5.	Administrative expenses were within the 20% cap.	X		None	
6.	All on-going and carryover projects were reported in Form B.	X		None	
7.	Annual Project Summary Report (Form B) was submitted on time.	X		None	
8.	Annual Expenditure Report (Form C) was submitted on time.	X		None	
9.	Recreational Transit Form was submitted on time.	X		None	
10.	Cash or cash equivalents were maintained.	X		None	
11.	Accounting procedures, record keeping and documentation were adequate.	X		None	
12.	Revenues received including allocations, project generated revenues, and interest income were properly credited to the PALRF and PCLRF accounts.	X		None	

COMPLIANCE MATRIX Years Ended June 30, 2017

(Continued)

Compliance Requirement		In Compliance		Questioned	If no, provide details and	
		Yes	No	Costs	management response.	
B. M	B. Measure R Local Return Fund					
1.	Timely use of funds.	X		None		
2.	Expenditures were approved before being incurred.	X		None		
3.	Funds were used on approved projects only and expenditures were supported and allowable per Guidelines.	X		None		
4.	Fund were not substituted for property tax.	X		None		
5.	Administrative expenses were within the 20% cap.	X		None		
6.	Expenditure Plan (Form One) was submitted on time.	X		None		
7.	Expenditure Report (Form Two) was submitted on time.	X		None		
8.	Cash or cash equivalents were maintained.	X		None		
9.	Accounting procedures, record keeping and documentation were adequate.	X		None		
10.	Revenues received including allocations, project generated revenues, and interest income were properly credited to the Measure R account.	X		None		
11.	Funds were not used to supplant existing local revenues being used for transportation purpose.	X		None		

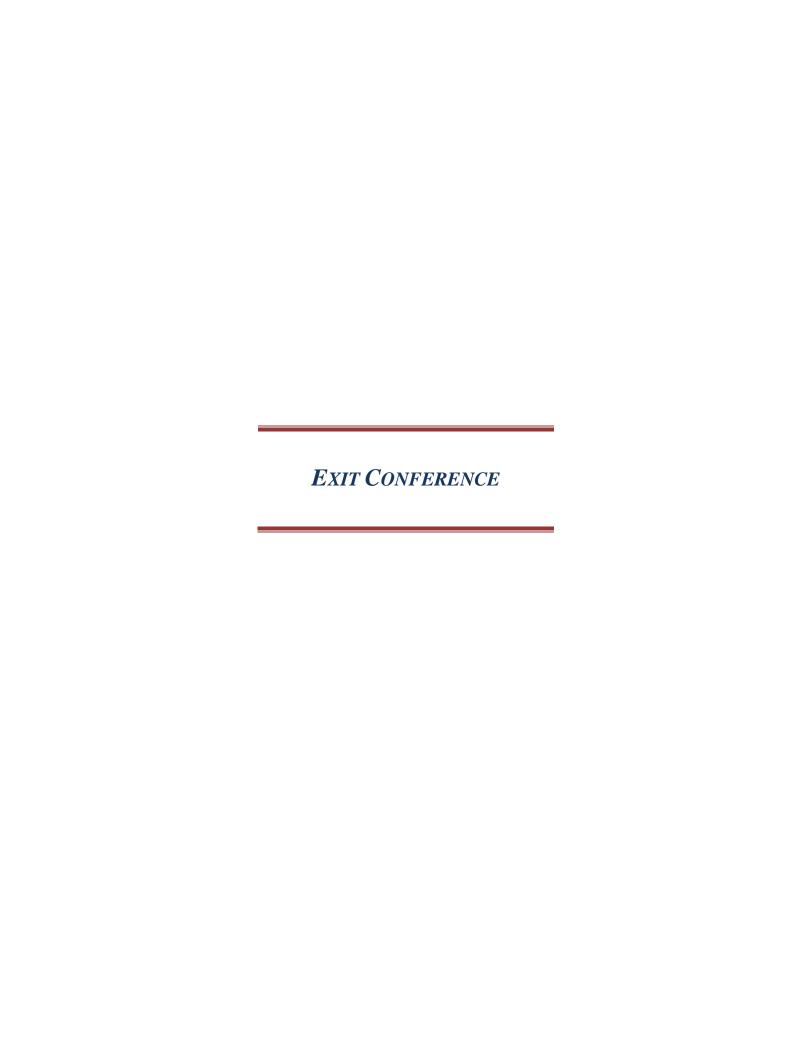
#### COMPLIANCE MATRIX Years Ended June 30, 2017

(Continued)

Compliance Requirement		In Compliance		Questioned Costs	If no, provide details and
		Yes No		Costs	management response.
C. Transportation Development Act Article 3 Fund					
1.	Timely use of funds.	X		None	
2.	Expenditures were incurred for activities relating to pedestrian and bicycle facilities and amenities.	X		None	
D. T	ransportation Development Ac	t Articl	e 8 Fun	d	
1.	Timely use of funds.	X		None	
2.	Expenditures were incurred for transit, paratransit, and local streets and roads.	X		None	

# SCHEDULE OF FINDINGS AND RECOMMENDATIONS June 30, 2017

No findings were noted.



# PROPOSITION A, PROPOSITION C, MEASURE R LOCAL RETURN FUNDS, TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 FUND, AND TRANSPORTATION DEVELOPMENT ACT ARTICLE 8 FUND EXIT CONFERENCE June 30, 2017

An exit conference was held on December 14, 2017 with the City of Lancaster. Those in attendance were:

#### Simpson & Simpson Representative:

Wanda Molina, Audit Supervisor

#### City's Representative:

Pamela Statsmann, Finance Director Diane Maldonado, Accountant

#### Matters Discussed:

Results of the audit, no findings were noted

A copy of this report was forwarded to the following City representative(s) for their comments prior to the issuance of the final report: