



Los Angeles County  
Metropolitan  
Transportation  
Authority

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OPERATIONS COMMITTEE  
SEPTEMBER 18, 2003

**SUBJECT: RAIL WINDOW VANDAL PROTECTION SHIELDS**

**ACTION: AWARD CONTRACT FOR RAIL WINDOW VANDAL PROTECTION SHIELDS**

**RECOMMENDATION**

Authorize the Chief Executive Officer to award a 24-month, firm fixed price contract under Bid 03-0008 to Graffiti Removal Inc., the lowest responsive, responsible bidder for Rail Window Vandal Protection Shields for an amount not to exceed \$252,146, inclusive of sales tax.

**RATIONALE**

Vandal shields protect the windows from graffiti markings and vandalism, thus avoiding permanent damage to the windows as well as reducing parts and labor costs. These vandal sheets are required to maintain the appearance of the rail cars and are replaced as necessary. Replacement of the vandal shields is in compliance with our Zero Tolerance program.

The vandal shields have been adapted to conform to specific requirements for each of the rail line cars in terms of the type of material, adhesive, dimensions and application process.

**FINANCIAL IMPACT**

Funding of \$126,073 for these vandal shields will be included in the FY04 budget and subsequent budgets in Cost Center Number 3940, Line item 50441, M&S Parts, Revenue Vehicle, Task 5.2, Rail Equipment Maintenance under Project 300022, Metro Blue Line Purchase Parts, Project 300033 Metro Green Line Purchase Parts, Project Number 300055, Metro Gold Line purchase parts and 300044, Metro Red Line purchase parts. Since this is a multi-year contract, the cost center manager and Deputy Chief Executive Officer will be accountable for budgeting the cost in future years. In FY02, \$175,134 was expended on this category.

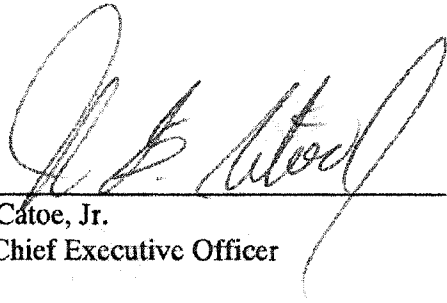
## **ALTERNATIVES CONSIDERED**

The alternative is not to award the contract and continue to procure vandal shields on an as-needed basis at a higher cost. This approach is not recommended since it does not provide for a firm fixed price or a commitment from the supplier to ensure availability.

## **ATTACHMENTS**

- A Procurement Summary
- A-1 Procurement History
- A-2 List of Subcontractors
- A-3 Bid Tabulation

Prepared By: Juelene Close, Buyer  
Paul Lewicki, Inventory Control Manager



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John B. Catoe, Jr.  
Deputy Chief Executive Officer



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Roger Snoble  
Chief Executive Officer

**ATTACHMENT A  
PROCUREMENT SUMMARY**

**RAIL WINDOW VANDAL PROTECTION SHIELDS**

<b>1.</b>	Contract Number: 03-0008		
<b>2.</b>	Recommended Vendor: Graffiti Removal Inc., PO Box 2991, La Habra, CA		
<b>3.</b>	Cost/Price Analysis Information:		
	A. Bid/Proposed Price: \$252,146	Estimated Amount: \$269,141	
	B. Details of Significant Variances are in Attachment A-1.D		
<b>4.</b>	Contract Type: Fixed Price		
<b>5.</b>	Procurement Dates:		
	A. Issued: 10/02/02		
	B. Advertised: 9/24/02		
	C. Pre-bid Conference: 10/11/02		
	D. Proposals/Bids Due: 11/15/02		
	E. Pre-Qualification Completed: Yes		
	F. Conflict of Interest Form Submitted to Ethics: Yes		
<b>6.</b>	Small Business Participation:		
	A. Bid/Proposal Goal: 0%	Date Small Business Evaluation Completed: N/A	
	Small Business Commitment: No goal recommended		
<b>7.</b>	Invitation for Bid/Request for Proposal Data:		
	Notifications Sent: 21	Bids/Proposals Picked up: 21	Bids/Proposals Received: 7
<b>8.</b>	Evaluation Information:		
	A. Proposers Names:	<u>Bid/Proposal Amount:</u>	<u>Best and Final Offer Amount:</u> N/A
	1. Orange County Industrial Plastics	\$ 187,455	
	2. CP Films	\$ 202,730	
	3. Graffiti Removal	\$ 252,146	
	4. West Coast Gasket	\$ 285,804	
	5. 3M Center	\$ 299,101	
	6. Laird Plastics	\$ 259,154	
	7. J. T. Nelson	\$1,133,428	
	B. Evaluation Methodology: Selection of the lowest responsive, responsible bidder.		
<b>9.</b>	Protest Information:		
	A. Protest Period End Date: 9-26-03		
	B. Protest Receipt Date: TBD		
	C. Disposition of Protest Date: TBD		
<b>10.</b>	Contract Administrator: Juelene Close	Telephone Number: 2-1066	
<b>11.</b>	Project Manager: Paul Lewicki	Telephone Number: 2-5743	

## **ATTACHMENT A-1 PROCUREMENT HISTORY**

### **A. Background on Contractor**

Graffiti Removal Inc., was founded in 1976 and is located in Huntington Beach, CA. Graffiti Removal, Inc. operates as a retailer/wholesaler of pre shielding protective for glass, primarily used to prevent graffiti. They also provide contracting services specializing in graffiti removal.

Graffiti Removal Inc. has provided satisfactory service and products to the MTA.

### **B. Procurement Background**

In accordance with the MTA's Procurement Policies and Procedures, Engineering Department performed a technical evaluation of seven bids that were received. The two apparent lowest bidders were determined to be non-responsive to the specifications.

### **C. Evaluation Criteria**

Technical review and selection of the lowest responsive, responsible bidder.

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|-----------|--|
| Bidder #1 | Orange County Industrial Plastics in the amount of \$187,455 did not comply with the technical and the bid specifications. Test results and related documents were not submitted in a timely manner. |
| Bidder #2 | CP Films in the amount of \$202,730 did not comply with the technical and bid specifications. Test results and related documents were not submitted in a timely manner.                              |
| Bidder #3 | Graffiti Removal in the amount of \$252,145 was in full compliance with the technical and the bid specifications.  |
| Bidder #4 | West Coast Gasket in the amount of \$285,804 was in full compliance with the technical and the bid specifications; however, they were not the low bidder on this item.                               |
| Bidder #5 | 3M Center in the amount of \$299,101 was in full compliance with the technical and the bid specifications; however, they were not the low bidder on this item.                                       |

Bidder #6 Laird Plastics in the amount of \$259,154 is in full compliance with the technical and the bid specifications; however, they were not the low bidder on this item.

Bidder #7 J.T. Nelson in the amount of \$1,133,428 is in full compliance with the technical and the bid specifications; however, they were not the low bidder on this item.

D. Cost/Price Analysis Explanation of Variances

The recommended bid price of \$252,146 has been determined to be fair and reasonable based upon adequate price competition and selection of the lowest responsive and responsible bidder.

**ATTACHMENT A-2  
LIST OF SUBCONTRACTORS**

**RAIL WINDOW VANDAL PROTECTION SHIELDS**

**PRIME CONTRACTOR** - Graffiti Removal, Inc.

**Small Business Commitment**

No goal recommended

**Total Commitment**







Bids Out: 09/27/02 Total 23  
 Bids Opened: 1/15/02 Total

No Bids:  
 Advertisement Date(s): 09/26/02  
 Newspaper: Daily News, Wave and Eastern Group

**Green/Gold Line**

Item	MTA No.	Description	24 MO Total Usage	Orange County Industrial Plastics		CP Films		Graffiti Removal, Inc.		West Coast Gasket Co.		3M Center		Laird Plastics		J. T. Nelson Co.	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
15	N911700348	SHIELD-VANDAL, PASSENGER WINDOW, LARGE, P2000 70 13/16 X 40 7/16	2,400	\$23.50	\$56,400.00	\$10.16	\$24,384.00	\$25.84	\$62,016.00	\$30.40	\$72,960.00	\$31.61	\$75,864.00	\$24.30	\$58,320.00	\$127.80	\$306,720.00
16	N911700345	SHIELD - VANDAL, PASSENGER DOOR WINDOW, P2000 43 5/8" X 13 1/4	2,400	\$4.69	\$11,256.00	\$10.16	\$24,384.00	\$5.21	\$12,504.00	\$6.32	\$15,168.00	\$9.10	\$21,840.00	\$4.93	\$11,832.00	\$25.78	\$61,872.00
17	N911700350	SHIELD-VANDAL, PASSENGER WINDOW, SMALL, P2000 40 5/16 X 37 7/16	600	\$14.18	\$8,508.00	\$10.16	\$6,096.00	\$13.59	\$8,154.00	\$16.00	\$9,600.00	\$10.16	\$6,096.00	\$12.37	\$7,422.00	\$67.36	\$40,416.00
18	N911700349	SHIELD - VANDAL, CAB, PARTITION WINDOW 34 7/16" X 20 5/16"	300	\$6.72	\$2,016.00	\$10.16	\$3,048.00	6.32	\$1,896.00	\$7.50	\$2,250.00	\$14.29	\$4,287.00	\$5.17	\$1,551.00	\$31.26	\$9,378.00
19	N911700346	SHIELD - VANDAL, CAB DOOR, WINDOW, LOWER, 2000 17 9/16 X 8 15/16	300	\$1.68	\$504.00	\$10.16	\$3,048.00	1.42	\$426.00	\$2.00	\$600.00	\$8.08	\$2,424.00	\$1.75	\$525.00	\$7.00	\$2,100.00
20	N911700347	SHIELD - VANDAL, CAB DOOR, WINDOW, UPPER, P2000 15" X 7 1/4	300	1.15	\$345.00	\$10.16	\$3,048.00	0.99	\$297.00	\$2.00	\$600.00	8.25	\$2,475.00	1.75	\$525.00	4.9	\$1,470.00
			Sub Total		\$79,029.00		\$64,008.00		\$85,293.00		\$101,178.00		\$112,986.00		\$80,175.00		\$421,956.00
			Sales Tax 8.25%		\$6,519.89		\$5,280.66		\$7,036.67		\$8,347.19		\$9,321.35		\$6,614.44		\$34,811.00
			Total Bid		\$85,548.89		\$69,288.66		\$92,329.67		\$109,525.19		\$122,307.35		\$86,789.44		\$456,767.00