

MINUTES

San Fernando Valley Service Sector Governance Council

Regular Meeting

Marvin Braude Constituent Service Center
6262 Van Nuys Blvd., Van Nuys, CA 91401

Called to Order at 6:35 p.m.

Council Members present:

Coby King, Chair
Richard Arvizu
Joan H. Leonard
Jesus Ochoa
Brad Rosenheim
Kymberleigh Richards

Officers:

David Armijo, General Manager
Christina Lumba-Gamboa, Council
Secretary

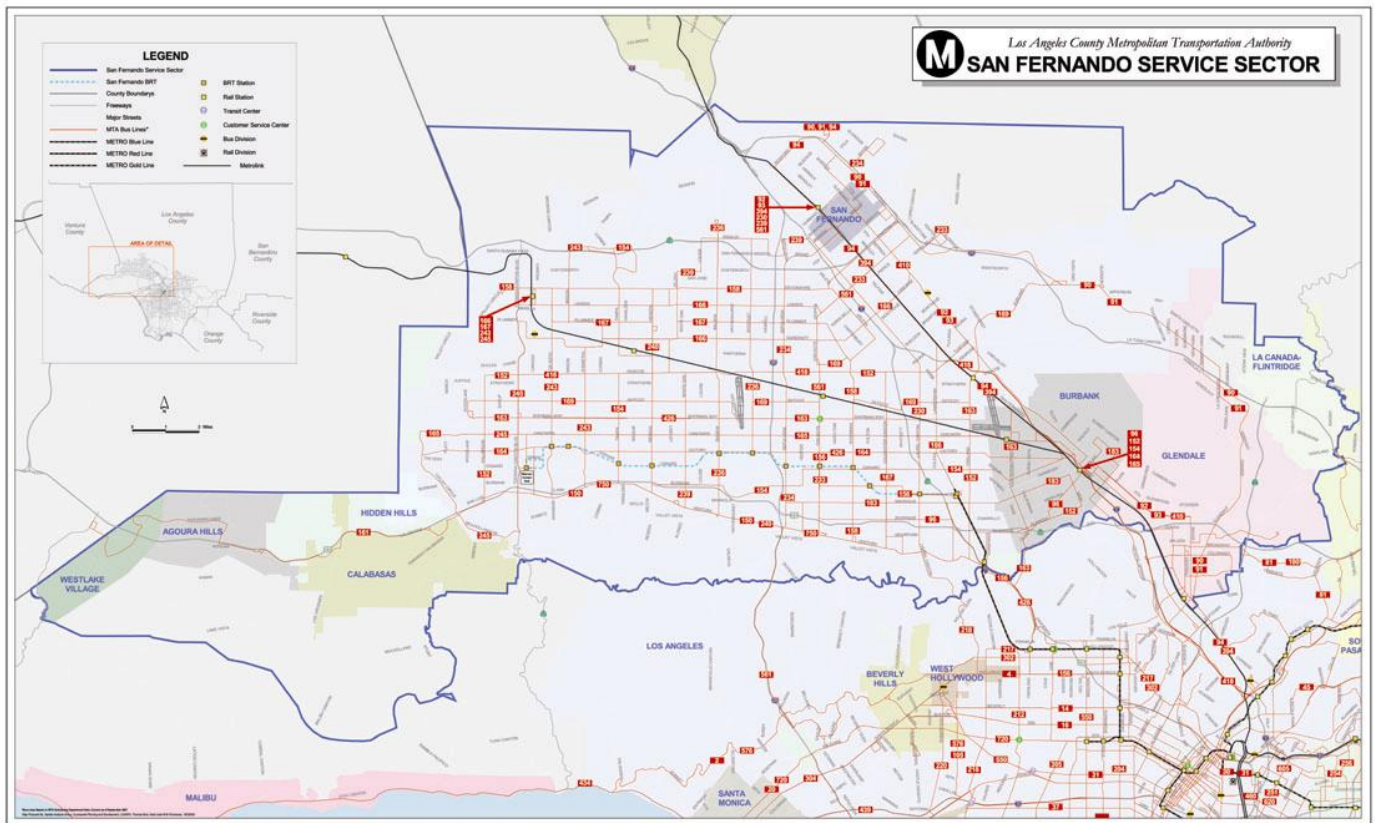


Metropolitan Transportation Authority

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METRO SAN FERNANDO VALLEY GOVERNANCE COUNCIL

1) Area of responsibility:



- 2) The Governance Council is exclusively responsible for planning routes and schedules for Tier 2 and 3 bus lines within the San Fernando Service Sector. Tier 2 and 3 bus lines in the San Fernando Valley are:

Lines: 92, 96C, 154, 158, 161, 167C, 168, 169, 230, 234, 236, 243, 245, 418, 426, and 653.
(C = Contract Service)

Tier 1 bus lines are not under the exclusive jurisdiction of the Governance Council but jurisdiction may be exercised with the concurrence of other sectors or Corporate. Tier 1 bus lines in the San Fernando Valley are:

Lines: 90, 94, 150, 152, 156, 163, 165, 166, 233, 750, and 761.

- 3) The Governance Council is responsible for studying and planning service to improve efficiency within Metro San Fernando Valley, making recommendations to the MTA board regarding service issues, working with transit planners and local authorities and transit operators to ensure coordination of service and holding public hearings to gain input on proposed changes.
- 4) The Governance Council is **NOT** responsible for fare and pass structures, new project construction, or Metro Rail.

2. APPROVED **Minutes** of Regular Governance Council Meetings held May 5, 2004 as corrected and June 2, 2004.

3. RECEIVED public comment

4. RECEIVED Chair's Remarks

Mr. King reported on the Governance Council Annual Meet and Confer meeting. He mentioned that Councilmembers Arvizu, Leonard, Rosenheim and Richards were in attendance. He stated that CEO Snoble and Deputy CEO John Catoe, hosted the meeting, clearly giving the Service Sectors the attention they need. He felt that although the meeting was informative, once a year is not quite often enough for the Governance Councils to meet. He felt honored to be selected as the spokesperson for the Service Sectors for the presentation to the Board on July 22, 2004. Mr. King also reported on his meeting with all the Service Sector Chairs earlier today and they have expressed one common theme and that is the need for autonomy and resources and the ability to control those resources.

Mr. King also reported that he attended the Glendale B Line 10th Anniversary celebration.

Ms. Leonard commented that she was enlightened by the meeting and that it was a wonderful experience. She felt energized to undertake what needs to be addressed in the valley. She also noted that different sectors have different concerns and priorities.

5) CARRIED OVER TO NEXT MEETING – DISCUSSION of Mission statement of San Fernando Valley Governance Council as proposed per Governance Council Retreat May 21, 2004.



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6) RECEIVED AND FILED **report of David Armijo**, General Manager, San Fernando Valley Service Sector and RECEIVED oral update on Notice of Public Hearing Regarding Proposed Service Changes

Mr. Armijo reported that the Sector had a very good month and continued to move in the proper direction in the month of May. He reported that Worker's Compensation is coming down quite dramatically almost \$200,000 per month. Workers Compensation claims are 60% below target. Bus accidents combined for two divisions were at 2.65 below the service sector's target 2.70. The overall target for the agency is 3.0 and will be the sector's target for the month of July. Miles between road calls above the 8,000 target. Mr. Armijo considers this very good news. This means less interruption in service. It is a service quality issue. Bus cleanliness range is at 7.9, monthly target is 8.0, which is very high. Mr. Armijo said that the San Fernando Valley Service Sector ranks no. 1 and no. 3 system wide. He stated that complaints per 1,000 boardings are the sector's Achilles heel. He stated that the year started at 6.5, and is down a full point for the year. Overall for the year the sector made a dramatic 15% improvement. If it continues at the rate it's going, after the year is over the sector can look at it with pride. The Service Sector is launching a program called the Phoenix Project. One day a month the staff in the sector will be riding buses taking different lines in different parts of the valley. The goal is to get out there and talk about the sector and also learn from the riders and come back with some ideas. The program is in its infancy but hopefully it will be useful.

Mr. Armijo reported on the financials variance. The Service Sector is \$2.7 million under budget for the year and he does not expect June to be an unusual month. He anticipates a \$3 million savings for the year, which includes the savings from the strike. It would be interesting to see, he says where the sector is in the budget on a cost per hour basis. Mr. Armijo announced that following the meeting of the Governance Council, the MTA Board made an amendment to the FY05 budget, adding \$11 million for the Consent Decree; which will add roughly 290,000 hours of service this fiscal year including 83,000 hours of service already implemented with the June Service Change. This equates to a significant amount of service improvement in the San Fernando Valley. He anticipates expanding the bus fleet by 12 buses. He will provide at the August meeting more detail as to which lines will be affected as a result of the Consent Decree changes.

Mr. King asked where the Board found the money for the Consent Decree. Mr. Armijo stated the funds came out of some reserves. The municipal operators have some concerns about where the funds are coming from. Essentially the agency is borrowing from future bus capital money. The MTA staff is now looking at the 10-year financial plan.

Mr. King asked if the service cuts have been postponed. Mr. Armijo responded that some of the cuts are to eliminate some duplication of service. Mr. Armijo said that over a year ago, the service sector passed a service standard plan. Staff intends to come back to this council in the next 3 months and discuss plans to add 80,000 hours with the Orange Line going in. Mr. Armijo stated that he has asked staff where it can convene some community meetings and follow the community meetings with a series of public hearings should there be some service cuts. If service cuts are made it will be in the area of 4,000 to 6,000 hours of service offset by the addition of about 80,000 hours; so there will probably be a net increase of 75,000 hours of service. San Fernando Service Sector is the only service sector that might have an expansion next year.

Mr. Rosenheim asked if the variance remains consistent throughout the fiscal year, the books are balanced and the sector comes out with a \$2 million savings, what happens to those savings? Mr. Armijo responded that it is projected that there is a \$30 million surplus system wide, most of it associated with the strike. It is also projected that revenues will fall short by \$42 million. Some of those revenues were also associated with the strike, as service did not run for 33 days so there was no farebox revenue. So those revenues were short because what was projected based on the fare increase that went into effect in January did not happen.

Mr. King asked staff to come back with information breaking out revenue numbers by sectors.

- 7) RECEIVED presentation on “Community DASH Need Assessment Study” by Michael Davies, City of Los Angeles Department of Transportation (LADOT)

The goal of the study is to develop a methodology of evaluation to project the likely success of future community dash routes. The LADOT has performance standards for all their services.

- 8) RECEIVED & FILED update on **Metro Connections** by Nancy Michali, Director of Service Performance & Analysis, Executive Office, MTA Transit Operations

Ms. Michali presented a power-point presentation update. Ms. Michali identified the proposed community centers and how they were determined. She defined community centers as where customers make travel connections between communities as well as between transit services. She summarized the community center types that will provide framework for service planning.

Ms. Michali stated that evaluation of the possible centers was based on population, employment, total trips to/from, transit trips to/from along with service coverage

and connectivity, future transit system improvements, future land use/development plans and operator/stakeholder input.

- 9) RECEIVED & FILED update on **Orange Line Construction** by Gary Spivack, Division Transportation Manager, Division 15

The Service Sector, in preparation for the opening of the Orange Line in August 2005, put together an interdisciplinary team to oversee its implementation headed by Mr. Spivack. The team members are Richard Hunt, W. Morse, D. Lafont, M. Brewer, C. Silver, J. Pachan, J. Roberts, K. Drayton, T. Eng, A. Chiu, Lt. P. Jordan and G. Trudeau.

Mr. Spivack summarized the purpose of his team as follows:

- To develop an operational plan
- To bring together the requisite disciplines and to insure that the Orange Line is a success; and
- To determine the scope of the program as follows:
 - Monitor construction progress
 - Coordinate with marketing on signage and wayfinding activities
 - Acquire and test buses
 - Develop service plans
 - Prepare maintenance and operating plans including telecom and revenue
 - Develop system safety plan
 - Provide staff training
 - Develop security plan
 - Develop service restoration

Mr. Spivack provided critical target dates as follows:

- Opening Day 8/31/05
- Construction Done 8/26/05
- Integrated Testing 7/31/05
- Buses on site 6/30/05
- Fare inspectors 6/30/05
- Staffing/training 2/01/05 – 6/30/05
- Budget for FY06 3/30/05
- Marketing Plan 12/30/04
- Service Planning 10/28/04
- Pilot Bus Testing 9/26/04

- 10) Chair & Council Member's Final Comments - NONE

Prepared by: Christina Lumba-Gamboa
Council Secretary

METROPOLITAN TRANSPORTATION AUTHORITY SERVICE SECTOR COUNCIL RULES

PUBLIC INPUT

The Service Sector Council meetings are open to the public. A member of the public may address the Council on agenda items, before or during the Council's consideration of the item for up to 5 minutes per item, or at the discretion of the Chair. A request to address the Council should be submitted in person at the meeting to the Board Secretary prior to the start of the meeting.

The public may also address the Council on non-agenda items within the subject matter jurisdiction of the MTA Service Sector during the public comment period, which will be held at the end of each meeting. Each person will be allowed to speak for one minute and may speak no more than once during the Public Comment period. Public Comment will last a maximum of 30 minutes, or as otherwise indicated by the Chair. Speakers will be called according to the order in which the speaker request forms are received until the Public Comment period has expired. Elected officials, not their staff or deputies, may be called out of order and prior to the Council's consideration of the relevant item.

At the discretion of the Chair, the Council may limit public input on any item, based on the number of people requesting to speak and the business of the Council.

In the interest of hearing from as many members of the public as possible, if at the time your name is called, your issue has been addressed or your opinion expressed by a previous speaker, please simply state that fact and your name for the record.

In accordance with State Law (Brown Act), all matters to be acted on by the Council must be posted at least 72 hours prior to the meeting. In case of emergency, or when a subject matter arises subsequent to the posting of the agenda, upon making certain findings, the Council may act on an item that is not on the posted agenda.

CONDUCT IN THE MEETING ROOM - The following rules pertain to conduct at Service Sector Council meetings:

REMOVAL FROM THE MEETING ROOM The Chair shall order removed from the Meeting Room any person who commits the following acts with respect to any meeting of the Council:

Disorderly behavior tending to interrupt the due and orderly course of said meeting.

A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting.

Disobedience of any lawful order of the Chair, which shall include an order to be seated or to refrain from addressing the Council; and

Any other unlawful interference with the due and orderly course of said meeting.

INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE COUNCIL

Agendas for the Regular Council meetings are prepared by the Board Secretary and are available prior to the meeting in the MTA Records Management Department and on the Internet.

Every meeting of the Council is recorded on cassette tapes, and duplicate tapes are available for a nominal charge. A Spanish language translator is available at all Council Meetings. Translators for other languages must be requested 72 hours in advance. Please telephone (213) 922-4600 between 8 a.m. and 5 p.m., Monday through Friday. After each Council meeting, a record is prepared which indicates the actions taken by the Council. This record is available on the second business day following the meeting.

DISCLOSURE OF CONTRIBUTIONS

The State Political Reform Act (Government Code Section 84308) requires that a party to a proceeding before an agency involving a license, permit, or other entitlement for use, including all contracts (other than competitively bid, labor, or personal employment contracts), shall disclose on the record of the proceeding any contributions in an amount of more than \$250 made within the preceding 12 months by the party, or his or her agent, to any officer of the agency, additionally PUC Code Sec. 130051.20 requires that no member accept a contribution of over ten dollars (\$10) in value or amount from a construction company, engineering firm, consultant, legal firm, or any company, vendor, or business entity that has contracted with the authority in the preceding four years. Persons required to make this disclosure shall do so by filling out a "Disclosure of Contribution" form which is available at the Board Secretary's Office. Failure to comply with this requirement may result in the assessment of civil or criminal penalties.

ADA REQUIREMENTS

A cordless microphone is available for those persons with mobility impairments who cannot access the public speaking area. American Sign language interpreter services and agenda in Braille are available by giving notice at least three business days in advance of the meeting. Please telephone (213) 922-4600 between 8 a.m. and 5 p.m., Monday through Friday. Our TDD line is (800) 252-9040.

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Copies of Agendas/Record of Council Action/Cassette Tapes of Meetings - (213) 922-4880 (Records Management Department)

General Information/Rules of the Council - (213) 922-4600

Internet Access to Agendas - www.mta.net

TDD line (800) 252-9040

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