



**OPERATIONS COMMITTEE  
APRIL 21, 2005**

**SUBJECT: RECYCLED PRE-DILUTED ENGINE COOLANT  
AND COOLANT WASTE RECYCLING SERVICE**

**ACTION: AWARD CONTRACT FOR RECYCLED PRE-DILUTED ENGINE COOLANT  
AND COOLANT WASTE RECYCLING SERVICE**

**RECOMMENDATION**

Authorize the Chief Executive Officer to award a 24-month, firm fixed price contract under Bid Number 05-0004 to Asbury Environmental Services, the lowest responsive, responsible bidder for Recycled Pre-diluted Engine Coolant and Coolant Waste Recycling Services in an amount not to exceed \$1,008,700, inclusive of sales tax and one-year option effective May 1, 2005.

**RATIONALE**

The Engine Coolant under this procurement is needed to maintain and service the entire bus fleet. Engine Coolant is used to operate the bus and non-revenue fleet as specified by the manufacturer and is changed out periodically in accordance with the engine manufacturer's preventive maintenance program requirements. Metro's fleet of buses and non-revenue vehicles cannot function without it.

The Coolant Waste Recycling Service is required to remove used coolant from the maintenance divisions. This service is necessary to comply with regulatory requirements and to ensure a safe working environment for employees.

The projected quantity over a three-year period for this IFB was increased versus previous years' to support increases to the bus fleet and operating service hours. The higher award amount will also offset increases in costs consistent with general market increases in petroleum products. However, the contract to be awarded is a Requirements Contract; therefore, Metro has no obligation or commitment to purchase any or all of the projected quantity for the three-year period.

Engine Coolant purchased will be maintained in inventory and managed by Material Management. Each of the Service Sector operating divisions maintain Engine Coolant in their bulk tanks and stock room based on their individual consumption requirements. As the coolant is issued the appropriate Sector's budget project numbers and accounts are charged.

## **FINANCIAL IMPACT**

The funding of \$39,000 for this Engine Coolant and Waste Recycle Service is included in the FY05 budget in Cost Centers 3503, 3508, 3515, 3601, 3706, 3707, 3710, 3802, 3805, 3812, 3441, 3442, and 3443 under project numbers 300011 to 305008, Bus Maintenance, Line item numbers 50406 and 50407. Since this is a multi-year contract, the Cost Center Managers and Deputy Chief Executive Officer will be accountable for budgeting the cost in future fiscal years. It is projected that \$229,333 will be expended on this item in FY05.

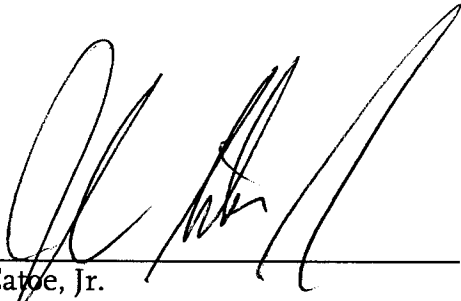
## **ALTERNATIVES CONSIDERED**

The alternative is not to award the contract and continue to procure recycled pre-diluted engine coolant and coolant waste recycling service on an as-needed basis at a higher cost. This approach is not recommended since it does not provide a commitment from the suppliers or the manufacturer to ensure availability and or cost effectiveness.

## **ATTACHMENTS**

- A. Procurement Summary
- A-1. Procurement History
- A-2. Bid Tabulation

Prepared By: T. Allen, Senior Buyer  
Paul Lewicki, Inventory Control Manager



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John B. Catoe, Jr.  
Deputy Chief Executive Officer



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Roger Snoble  
Chief Executive Officer

**BOARD REPORT ATTACHMENT A  
PROCUREMENT SUMMARY**

**RECYCLED PRE-DILUTED ENGINE COOLANT  
AND COOLANT WASTE RECYCLING SERVICE**

1.	Contract Number: 05-0003R		
2.	Recommended Vendor: Asbury Environmental Services, 2100 N. Alameda Street, Compton, CA 90222		
3.	Cost/Price Analysis Information:		
	1. Bid/Proposed Price: \$1,008,7000	Estimated Amount: \$ 818,000	
	B. Details of Significant Variances are in Attachment A-1.D		
4.	Contract Type: Fixed Price		
5.	Procurement Dates:		
	A. Issued: 1/26/05		
	B. Advertised: 1/27/05		
	C. Pre-bid Conference: N/A		
	D. Proposals/Bids Due: 3/2/05		
	E. Pre-Qualification Completed: N/A		
	F. Conflict of Interest Form Submitted to Ethics: Yes		
6.	Small Business Participation: 0%		
	A. Bid/Proposal Goal: 0% No goal recommended	Date Small Business Evaluation Completed:	
	Small Business Commitment: No goal recommended		
7.	Invitation for Bid/Request for Proposal Data:		
	Notifications Sent: 7	Bids/Proposals Picked up: 7	Bids/Proposals Received: 2
8.	Evaluation Information:		
	A. Bidders/Proposers Names:	<u>Bid/Proposal Amount:</u>	<u>Best and Final Offer Amount:</u>
	1. Asbury Environmental Svcs.	\$1,008,700	<u>N/A</u>
	2. Patten Energy	\$1,687,791	
	B. Evaluation Methodology: Selection of the lowest responsive, responsible bidder.		
9.	Protest Information:		
	A. Protest Period End Date: April 25, 2005		
	B. Protest Receipt Date: N/A		
	C. Disposition of Protest Date: N/A		
10.	Contract Administrator: Tanya Allen	Telephone Number: 213/922-1018	
11.	Project Manager: Paul Lewicki – Inventory James Jimenez – Quality Assurance	Telephone Number: 213/922-5029 213/922-5870	

**BOARD REPORT ATTACHMENT A-1  
PROCUREMENT HISTORY**

**RECYCLED PREDILUTED ENGINE COOLANT  
AND COOLANT WASTE RECYCLING SERVICE**

**A. Background on Contractor**

Asbury Environmental Services is located in Compton, California, and has been in the hazardous and non-hazardous waste management and transportation services since 1936. Asbury also specializes in used oil, antifreeze and wastewater collection and recycling business. Asbury Environmental Services has provided coolant and recycling service to other agencies including the California Highway Patrol, the City of Los Angeles DWP, Union Pacific Railroad, National Railroad Passenger Corporation. In the past, Asbury Environmental Service has provided satisfactory service and delivery of Engine Pre-dilute Engine Coolant and Coolant Waste Recycling Service to Metro.

**B. Procurement Background**

In accordance with Procurement Policies and Procedures, this bid was evaluated by Quality Assurance and Vehicle Technology and is in full compliance to the technical specifications. The evaluation of two (2) bids that were received was based on approved manufacture part numbers. The apparent low bidder, Asbury Environmental Services was determined to be the lowest responsive, responsible bidder for this solicitation as set forth in Section C.

The Diversity and Economic Opportunity Department did not recommend a participation goal for this procurement.

**C. Evaluation Criteria**

Technical review and selection of the lowest responsive, responsible bidder.

Bidder #1 Asbury Environmental in the amount of \$1,008,700 is in full compliance to the technical and the bid specifications.

Bidder #2 Patten Energy in the amount of \$1,687,791 is in full compliance to the technical and the bid specifications.

**D. Cost/Price Analysis Explanation of Variances**

The recommended bid price of \$1,008,699.48 has been determined to be fair and reasonable based upon adequate price competition and selection of the lowest responsive and responsible bidder.

**LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY**  
**Bid No.: 050004 Recycled Prediluted Engine Coolant and Coolant Waste Recycling Svc.**

Bids Out: 01/26/05 Total 1  
 Bids Opened: 03/03/05 Total 2  
 No Bids: 0  
 Advertisement Date(s): 01/27/05  
 Newspaper: Daily News

Item No.	Description	Approved Brand	Est. Qty	Unit	Asbury Environmental Services		Patten Energy	
					Unit Price	Total Price	Unit Price	Total Price
<b>24 MONTH</b>								
1	Recycled Pre-diluted Engine Coolant	50/50	288,000	Gallons	\$1.950	561,600.000	\$3.05	878,400.00
2	Recycled Pre-diluted Engine Coolant	50/50	192	Drums	\$129.250	24,816.000	\$220.00	42,240.00
3	Recycled Pre-diluted Engine Service		120,000	Gallons	\$0.290	34,800.000	\$0.99	118,800.00
Sub Total 24 Month						\$621,216.00		\$1,039,440.00
Sales Tax 8.25 %						\$51,250.32		\$85,753.80
<b>Total 24 Month</b>						<b>\$672,466.32</b>		<b>\$1,125,193.80</b>
<b>12 MONTH</b>								
1	Recycled Pre-diluted Engine Coolant	50/50	144,000	Gallons	\$1.950	280,800.000	\$3.05	\$439,200.000
2	Recycled Pre-diluted Engine Coolant	50/50	96	Drums	\$129.250	12,408.000	\$220.00	\$21,120.000
3	Recycled Pre-diluted Engine Service		60,000	Gallons	\$0.29	17,400.000	\$0.99	\$59,400.000
Sub Total 12 Month						\$310,608.00		\$519,720.000
Sales Tax 8.25 %						\$25,625.16		\$42,876.90
<b>Total 12 Month</b>						<b>\$336,233.16</b>		<b>\$562,596.90</b>
<b>GRAND TOTAL</b>						<b>\$1,008,699.48</b>		<b>\$1,687,790.70</b>

I hereby certify Ashbury Environmental Services as being the lowest responsible bidder and recommend the award to them for total price, including sales tax, of \$1,008,699

3/30/05  
 Date

*R.A. Bachman*  
 Signature