



Metro

Metropolitan Transportation Authority

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**PLANNING AND PROGRAMMING COMMITTEE
MAY 18, 2005**

SUBJECT: MULTI-COUNTY GOODS MOVEMENT ACTION PLAN

ACTION: APPROVE RECOMMENDATION

RECOMMENDATION

Authorize the Chief Executive Officer to:

- A. Negotiate and award an eighteen-month, firm fixed price professional services contract, Contract No. PS 4310-1268-01-14-1 to Wilbur Smith Associates, for the Multi-County Goods Movement Action Plan in an amount not to exceed \$1,064,250.
- B. Exercise Contract Option 1 for a not-to-exceed amount of \$200,000.
- C. Exercise Contract Option 2 for a not-to-exceed amount of \$500,000, for a total contract value of \$1,764,250, contingent upon securing additional funds through State grants or other non-Metro sources.

RATIONALE

At its December 2004 meeting, the Board directed staff to utilize the Transportation Planning Bench to advertise and procure a contract(s) for specialized consultant expertise in the development of a Multi-County Goods Movement Action Plan (MCGMAP) for a not-to-exceed amount of \$1,275,000, with the understanding that a combination of Metro, Orange County Transportation Authority (OCTA), San Bernardino Associated Governments (SANBAG), Riverside County Transportation Commission (RCTC), Southern California Association of Governments (SCAG) and Caltrans funding will be used for the contract. Staff for these agencies, as well as Ventura County Transportation Commission will also be used in addition to the consultant effort. Metro expects to have fully executed funding agreements with the above funding partners prior to this board action.

This effort will provide a forum for public and private sector stakeholders representing the shipping, freight and transportation industries to discuss issues and reach consensus regarding short, mid and long-term solutions and funding strategies. Public and private sector stakeholder involvement in the development and implementation of the MCGMAP will be crucial. As such, staff, in conjunction with the county transportation commissions, SCAG and Caltrans, has already begun to meet with representatives from appropriate public

and private sectors. This joint effort will result in a comprehensive evaluation of a full range of strategies (i.e. corridor improvements, operational improvements, capital improvements, institutional arrangements) that will address the goods movement challenges in the region while not disproportionately impacting local communities, the environment or the existing transportation infrastructure.

DISCUSSION

As a result of the cooperative effort between the county transportation commissions, Caltrans and SCAG, additional tasks beyond the original scope of work for this procurement were identified. Due to lack of funding, these tasks are identified as contract options that will be exercised if funding becomes available. The tasks described in Contract Option 1 will result in a more detailed analysis of the movement of goods from Los Angeles County to Imperial and Kern Counties, and to the California border. The tasks described in Contract Option 2 will include developing conceptual engineering plans and estimates as well as additional outreach and consulting with key stakeholders regarding specific improvements and/or strategies.

FINANCIAL IMPACT

As illustrated in the table below, the total contribution from the county transportation commissions, SCAG and Caltrans for the MCGMAP is \$1,075,000, excluding Contract Options 1 and 2. It is anticipated that a \$200,000 grant from Caltrans will be awarded during the first quarter of FY 06 for Contract Option 1. It is estimated that the work described in contract Option 2 will not exceed \$500,000. Contract Option 2 will be exercised, contingent upon securing additional funds through State grants or other non-Metro sources.

<u>Funding Source</u>	<u>Funding Amount</u>
Caltrans Grant	\$300,000
METRO	\$250,000
OCTA	\$125,000
RCTC	\$125,000
SANBAG	\$125,000
SCAG	\$150,000
Base Total Contribution	\$1,075,000
Option 1	\$200,000
<u>Option 2</u>	<u>\$500,000</u>
Total	\$1,775,000

The Metro FY 06 budget for Cost Center 4360, San Gabriel Valley Area Team includes \$800,000 under Project No. 405522-05.01 for the MCGMAP. Since this is a multi-year contract, the cost center manager and Executive Officer will be responsible for budgeting the cost in future years.

ALTERNATIVES CONSIDERED

Staff considered not entering into a funding agreement with regional agencies to develop the Multi-County Goods Movement Action Plan but concluded a coordinated effort among the agencies would reduce the potential for duplicating efforts and prove to be more efficient. Staff also considered conducting the entire work in-house but rejected this alternative due to the need for specialized expertise as discussed at the November Planning and Programming Committee meeting.

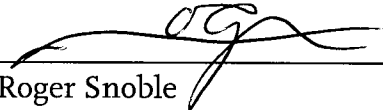
ATTACHMENT

A. Procurement Summary

Prepared by: Carol Inge, DEO, Transportation Development and Implementation
Shahzad Amiri, Director, San Gabriel Valley Area Team
Michelle Smith, Project Manager, San Gabriel Valley Area Team
Terence Carey, Senior Contract Administrator



James L. de la Loza
Chief Planning Officer
Countywide Planning and Development



Roger Snoble
Chief Executive Officer

**BOARD REPORT ATTACHMENT A
PROCUREMENT SUMMARY**

Multi-County Goods Movement Action Plan

1.	Contract Number:PS-4310-1268-01-14-1		
2.	Recommended Vendor: Wilbur Smith Associates		
3.	Cost/Price Analysis Information:		
	A. Bid/Proposed Price: \$1,064,250	Recommended Price: \$1,064,250 NTE Basic \$200,000 NTE Option 1 \$500,000 NTE Option 2	
	B. Details of Significant Variances are in Attachment A-1.D		
4.	Contract Type: Firm Fixed Price		
5.	Procurement Dates:		
	A. Issued: 4 March 2005		
	B. Advertised: Bench Contract-N/A		
	C. Pre-proposal Conference: Bench Contract-N/A		
	D. Proposals Due: 28 March 2005		
	E. Pre-Qualification Completed: ECD 6 May 2005		
	F. Conflict of Interest Form Submitted to Ethics: 31 March 2005		
6.	Small Business Participation:		
	A. Bid/Proposal Goal: 15%	Date Small Business Evaluation Completed: 31 March 2005	
	B. Small Business Commitment: 14.85% Details are in Attachment A-2		
7.	Invitation for Bid/Request for Proposal Data:		
	Notifications Sent: 15	Bids/Proposals Picked up: N/A	Bids/Proposals Received: 3
8.	Evaluation Information:		
	A. Bidders/Proposers Names: Wilbur Smith Associates Meyer Mohaddes Associates Parsons Brinckerhoff Quade and Douglas	Bid/Proposal Amount: \$1,064,250 \$1,138,628 \$1,205,337	Best and Final Offer Amount: \$ TBD N/A N/A
	B. Evaluation Methodology: Describe Methodology Details are in Attachment A-1.C		
9.	Protest Information:		
	A. Protest Period End Date: Estimated 13 May 2005		
	B. Protest Receipt Date: TBD		
	C. Disposition of Protest Date: TBD		
10.	Contract Administrator: Terence Carey	Telephone Number: 922-4020	
11.	Project Manager: Michelle Smith	Telephone Number: 922-2357	

**BOARD REPORT ATTACHMENT A-1
PROCUREMENT HISTORY**

Multi County Goods Movement Action Plan

A. Background on Contractor

Wilbur Smith Associates, Los Angeles, CA, has been in business 52 years. Their major business areas are transportation planning, engineering, and economics. The prime contractor has no record of previous prime contracts with MTA, but has an extensive list of projects performed in the LA area. Subcontractors Gill Hicks Associates, Arellano Associates, Sharon Greene Associates, and Jones and Stokes all have a satisfactory record with MTA projects.

Wilbur Smith Associates completed the LAC Truck Logistics Study for the LA County Sanitation District, California Freight Rail Plan for Caltrans, Orange County Commuter Rail Strategic Assessment, 2003-04, and is currently performing the Metrolink Commuter Rail Strategic Assessment. Wilbur Smith has done at least eight other national and international multi-jurisdictional goods movement plans.

B. Procurement Background

This procurement is a firm-fixed-price competitive award under the MTA A&E Bench contract. The Board authorized accomplishing this study under the A&E Bench under Agenda Item 7 of the 17 November 2004 Planning and Programming Committee meeting.

This is a joint collaboration of six funding partners in the development of the SOW. The contract will be awarded as a Task Order under the A&E Bench.

Two options are under consideration for additional efforts depending on availability of funding from partner agencies. The requirement is for the contractor to subcontract 15% to Disadvantaged Business Firms.

C. Evaluation of Proposals

The solicitation is in accordance with the Procurement Policy Manual. The Source Selection Committee conducted a comprehensive technical evaluation of the proposals. Wilbur Smith Associates proposal and the two other proposals were found responsive to the project and submittal requirements.

D. Cost/Price Analysis Explanation of Variances

The final negotiated amount has not been determined, but will comply with all requirements of MTA Procurement, including MASD audit, cost analysis, and Independent Cost Estimates before this Task Order is executed.

**BOARD REPORT ATTACHMENT A-2
LIST OF SUBCONTRACTORS**

Multi County Goods Movement Action Plan

PRIME CONTRACTOR – Wilbur Smith Associates

Small Business Commitment

Arellano Associates	10.81%
Urban Solutions, LLC	2.37%
Sharon Greene & Associates	<u>1.67%</u>
	14.85%

Total Commitment

The contractor's initial proposal totaled a 14.85% commitment to DBE firms. The required goal is 15%. Negotiations and reallocation of work may increase contractor commitment to 15% of the negotiated price as DBE awards.

