



**OPERATIONS COMMITTEE
SEPTEMBER 15, 2005**

SUBJECT: GRAFFITI ABATEMENT SERVICES FOR METRO TRANSIT FACILITIES

**ACTION: MODIFY EXISTING CONTRACT TO ADD ORANGE LINE
REQUIREMENTS**

RECOMMENDATION

Authorize the Chief Executive Officer to execute modification 2 to Contract No. OP33441586 with Woods Maintenance Services (d.b.a. Graffiti Control Systems) to provide graffiti abatement services for Metro Orange Line facilities for a period of 52 months in an amount not-to-exceed \$914,004 inclusive of two one-year options and a 5% contingency for as-needed additional services, increasing the not-to-exceed contract amount from \$3,708,824 to \$4,622,828.

RATIONALE

Contract No. OP33441586 provides graffiti abatement services for the Metro rail transit system infrastructure on Blue Line, Green Line, Red Line, Gold Line and busway stations. Facilities covered under this contract include transit stations, traction power substations, train communication and control rooms, maintenance yards, aerial structures, sound walls, retaining walls and other transit rights-of-way appurtenances.

When the contract was awarded in February 2005, it did not include coverage for the Orange Line since those requirements were not known at the time. The line is now nearing substantial completion and is planned for revenue operation at the end of October 2005. Graffiti removal service through the end of October, while construction is nearing completion, is being provided through a prior short-term modification to this contract funded by Construction. The subject modification will provide graffiti removal services for the Orange Line from the point that revenue service commences through the end of the contract term.

Under this modification, up to three full-time graffiti removal technicians, each with service vehicles equipped with graffiti removal equipment and supplies, will be added to the Contractor's workforce and will be deployed each weekday to inspect busway facilities and remove any graffiti found thereon. Removal of graffiti from transit facilities is necessary in order to alleviate its negative visual impact on transit system riders, adjacent property owners and the general public.

IMPACT TO OTHER CONTRACTS

There is no known impact to other contracts.

FINANCIAL IMPACT

The funding of \$843,100 for this service is included in the FY06 budget in cost center 3344, Contracts & Administration under project 300011 (Bus Operations), 300022 (Blue Line Operations), 300033 (Green Line Operations), 300044 (Red Line Operations), 300055 (Gold Line Operations) and 301012 (Orange Line Operations). Since this is a multi-year contract, the cost center manager and Deputy Chief Executive Officer will be accountable for budgeting the cost in future years, including any options exercised. In FY04, \$521,075 was expended on this service.

ALTERNATIVES CONSIDERED

One alternative considered is to provide the service in-house. This would require the hiring of additional personnel and the purchase of additional equipment, vehicles and supplies. Staff's analysis indicates that this is not a cost-effective option for Metro.

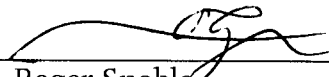
ATTACHMENTS

- A. Procurement Summary
- A-1 Procurement History
- A-2 List of Subcontractors

Prepared by: Brady Branstetter, Director, Facilities Maintenance
Hussein Farah, Facilities Maintenance Manager
Robert Vasquez, Sr. Contract Administrator



For John B. Catoe, Jr.
Deputy Chief Executive Officer



Roger Snoble
Chief Executive Officer

**BOARD REPORT ATTACHMENT A
PROCUREMENT SUMMARY**

GRAFFITI ABATEMENT SERVICES FOR METRO TRANSIT FACILITIES

1.	Contract Number: OP33441586		
2.	Recommended Vendor: Woods Maintenance Services, Inc. (dba Graffiti Control Systems)		
3.	Cost/Price Analysis Information:		
	A. Bid/Proposed Price: \$870,480	Recommended Price: \$914,004 (inclusive of 5% contingency amount)	
	B. Details of Significant Variances are in Attachment A-1.D		
4.	Contract Type: Firm Fixed Unit Rate		
5.	Procurement Dates:		
	A. Issued: N/A		
	B. Advertised: N/A		
	C. Pre-proposal Conference: N/A		
	D. Proposals Due: N/A		
	E. Pre-Qualification Completed: N/A		
	F. Conflict of Interest Form Submitted to Ethics: 08/18/05		
6.	Small Business Participation:		
	A. Bid/Proposal Goal: N/A	Date Small Business Evaluation Completed: N/A	
	B. Small Business Commitment: 10.00% DBE (Details are in Attachment A-2)		
7.	Invitation for Bid/Request for Proposal Data:		
	Notifications Sent: N/A	Bids/Proposals Picked up: N/A	Bids/Proposals Received: N/A
8.	Evaluation Information:		
	A. Bidders/Proposers Names: Woods Maintenance Services, Inc. (dba Graffiti Control Systems)	<u>Bid/Proposal Amount:</u> \$870,480	<u>Best and Final Offer Amount:</u> N/A
	B. Evaluation Methodology: Details are in Attachment A-1.C		
9.	Protest Information:		
	A. Protest Period End Date: N/A		
	B. Protest Receipt Date: N/A		
	C. Disposition of Protest Date: N/A		
10.	Contract Administrator: Robert Vasquez	Telephone Number: 213-922-1044	
11.	Project Manager: Keith Jackson	Telephone Number: 213-922-8888	

**BOARD REPORT ATTACHMENT A-1
PROCUREMENT HISTORY**

GRAFFITI ABATEMENT SERVICES FOR METRO ORANGE LINE FACILITIES

A. Background on Contractor

Woods Maintenance Services, Inc. (dba Graffiti Control Systems) is located in North Hollywood, CA and has been in business for over 30 years. The firm was the incumbent on the prior contract for these services for over 5 years, and has other maintenance contracts with Metro.

B. Procurement Background

The original contract award to Graffiti Control Systems (GCS) was approved by the Board of Directors in February, 2005 as a result of a formal competition under IFB No. OP33441586. GCS was the lowest responsive, responsible bidder out of 3 qualified bidders. The contract was modified in August 2005 under the Board-approved contingency (Modification No. 1) to add \$95,000 for interim Orange Line service requirements prior to revenue opening day.

Original Contract Award Amount, (including 2 options and 5% contingency)	\$3,613,824
Modification No. 1	<u>95,000</u>
Cumulative amount	\$3,708,824

Modification No. 2 (including 5% contingency (this action))	<u>\$ 914,004</u>
Cumulative amount	\$4,622,828

This Contract has a Disadvantaged Business Enterprise (DBE) participation commitment of 10.00%. The Contract was awarded on February 24, 2005 and is approximately 8% complete. Current DBE attainment¹ based on the current contract amount² is 0.42%. Current DBE participation³ based on total actual amount paid-to-date to the Contractor and total actual amount paid-to-date to the DBE firm is 9.23%.

C. Evaluation of Proposals

This procurement was handled as a non-competitive action since it constitutes a modification to a competitively awarded contract under IFB No. OP33441586. The Board was advised in February 2005 that the contract did not include coverage for the Orange Line busway since those requirements were not known at the time. The Board was told that appropriate procurement action would be taken when the requirements were determined. Since it was determined that Orange Line requirements are virtually identical to current Scope of Work requirements and a material change would not be required, the current contractor was requested to submit a cost proposal to cover the additional work rather than issue a new competitive solicitation. GCS has a developed

a good understanding of Metro's graffiti abatement requirements over the years and has performed well on the contract to date, as well as on the previous 5-year contract.

D. Cost/Price Analysis

The recommended amount has been determined to be fair and reasonable based upon a price analysis which compared the proposed pricing for this contract modification with the service rates submitted under the original competitive solicitation awarded to GCS in February 2005. GCS's proposed pricing for this contract modification is comparable with its pricing for the existing contract over the remaining 52 months. The recommended amount (excluding the 5% contingency) will result in a cost savings of \$27,040 for this work over the remaining contract term since GCS has offered lower hourly rates for Orange Line graffiti abatement services.

**BOARD REPORT ATTACHMENT A-2
LIST OF SUBCONTRACTORS**

GRAFFITI ABATEMENT SERVICES FOR METRO TRANSIT FACILITIES

PRIME CONTRACTOR- Woods Maintenance Services, Inc. (dba Graffiti Control Systems)

Small Business Commitment

Brite Works 10.00%

Other Subcontractors

N/A

Total Commitment 10.00%

