

Friday, November 18, 2005 – 9:30 A.M.

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# Corrected Minutes

Los Angeles County  
Metropolitan Transportation Authority

## **SOUTH BAY SERVICE SECTOR COUNCIL REGULAR MEETING**

Carson Community Center  
801 E. Carson Street, Room 209  
Carson, CA 90745

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Call to Order: 9:32 a.m.

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Council Members:

Terisa Price, Chair  
John McTaggart, Vice Chair  
John Addleman  
Margaret Hudson  
Lou Mitchell  
Howard Sachar

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Officers:

Dana Coffey, General Manager  
Jenny Dennis, Council Secretary



Metropolitan Transportation Authority

**Metro**

1. **Safety 1<sup>st</sup> Contact** by Metro South Bay Volunteer. Madeline Van Leuvan asked everyone to please have your tires and windshield wipers checked now before the rainy season is upon us.
2. **APPROVED Minutes** of October 14, 2005 Council Meeting.
3. **RECEIVED Update on Metro Workers' Compensation Program** by Greg Kildare, Executive Officer, Risk Management. Greg stated how the sector/division is budgeting with respect to Workers Compensation and General Liability. He explained how the premium is determined for each sector/division. Greg also stated how the reported claims have been decreasing over time.
4. **RECEIVED Update on Metro South Bay Workers' Compensation Claims** by Jackie Anderson, Transitional Duty/Return-to-Work Program Coordinator. Jackie reported that Arthur Winston Division 5 Maintenance has had 391 days without a Lost Time Incident. She explained the total number of Transitional Duty employees including the breakdown of employees receiving Temporary Total Disability pay and those on Leave of Absence for the months of July through October 2005.
5. **RECEIVED Update on Metro South Bay 1<sup>st</sup> Quarter FY06 Budget** by Myrine White, Administration and Financial Services Manager. Myrine reported budget variances for July through September 2005. She reported that the Fuel/Lubricants category is over budget due to increased gas prices.
6. **RECEIVED Update on Metro South Bay Bus Safety and Security** by the Los Angeles County Sheriffs Department. Deputies Ted Broadston and Jesse Villanueva reported what they do to make the trains and buses safer south of the 105 and west of the 710 freeways. The buses and trains are the safest in L.A. County. Most buses and trains are equipped with cameras. Dep. Broadston reported that on September 21, 2005 there was a drill to evaluate our inter agency coordination in case of any disasters natural and/or man made. He also stated that MTA is providing video surveillance systems at bus and train layovers. The video surveillance system on the buses is not viewed in real time. However at fixed locations such as rail stations the video is monitored in real time. Dep. Villanueva reported that no cameras have been destroyed by vandals but they have

been covered up. He also added that the cameras have helped the Sheriff in catching taggers. In response to a question about security at the Artesia Transit Center, Dep. Villanueva stated that the Sheriff recently issued citations to 12 juveniles after school.

7. RECEIVED Update on **M3 Program** by Dana Coffey, General Manager. Ms. Coffey reported that M3 will be better with time keeping, record keeping and inventory management. Currently, the most challenging assignment is the payroll system. Division 9 is online and is experiencing some problems. Employees can no longer use Vehicle Maintenance System. M3 monitors the amount of fuel, badge #'s and car #'s. All current information from the Vehicle Maintenance System will be transferred to M3. M3 offers improved information for maintenance and road calls, including Preventive Maintenance patterns and identification of buses with repeat repairs.
8. OVERVIEW of **Routes, Dead-Head and Division Assignments** by Madeline Van Leuvan, Service Development Manager. Continued to December.
9. RECEIVED Update on **Proposed Metro Line 439** by Scott Greene, Transportation Planning Manager IV. Scott reported that the longest one-way run time for Line 439 is 2 hours and 20 minutes covering a total of 32½ miles. There have been public hearings on Line 439, and in September 2005 the Council approved cancellation of the route segment south of LAX Transit Center when a service provider can be identified. Scott also reported that Metro will continue to operate the entire route until July 2006 when Beach Cities will take over.
10. Chair's Remarks – Chair Price reported that Metro Connections is moving forward. There will be a map coming out soon. Council Member McTaggart asked how the public will be involved to help finalize the plan. Dana Coffey stated that each sector will have a public comment period so the public will have numerous opportunities to be involved in the process.
11. Report from General Manager Dana Coffey. Ms. Coffey reported that the 'See It – Report It' motion that was made by Director Parks is something that the South Bay operators are already doing. South Bay is taking the lead. Ms. Coffey reported that the cities are responsible for the shelters and Metro will take care of the trash cans and the wash down of any bus stop. The number to call if you see anything is 310.225.6000.

GM Coffey reported that Line 442 has not been cancelled. It will not service the South Bay Galleria and will no longer make local stops. Every six months there will be a shake up to improve the service.

12. Public Comment

- Dorthea Jaster – Artesia Transit Center (ATC) has four dead palm branches falling. Also, the Smart Card program is a slap in the face for loyal passengers if the monthly passes will be eliminated. General Manager Coffey explained that the monthly passes will not be eliminated and that passengers will have a choice.
- Victor Espinosa, Field Operations Supervisor for South Bay So. California Gas Company. The layover on 182<sup>nd</sup> Street is in front of the South California Gas Company Emergency Facility driveway. The buses that park there are blocking our driveway. The City of Redondo Beach has worked with us. If MTA is committed to safety then maybe you can find a way for the buses not to block the driveway. There have been three accidents where the driveway has been blocked.
- Norm Hobson – Lines 444 and 445 to downtown and weekends please make sure the transfers with connections are correct. We don't want to wait six months to make changes. Kudos to Line 439 and Beach Cities. Line 442 is being rerouted and that's great!
- J.K. Drummond – Line 125 is a contract line. Who do I report changes to it? Scott Greene stated that any problems with any contract lines need to be reported to Mark Maloney who oversees the contractors for Metro. Mr. Drummond also stated that there is a potential impact when a shelter is removed. He also noted bus schedules posted at the ATC for the first time and encouraged staff to post more customer information. There were no schedules for Lines 225 and 226.
- Dean Shettle – Line 439 had two public hearings last year. Also please consider the count of people getting off the bus south of LAX in addition to the number of boardings.

ADJOURNMENT 12:12 p.m.

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Jenny Dennis, Council Secretary

## METROPOLITAN TRANSPORTATION AUTHORITY SERVICE SECTOR COUNCIL RULES

### **PUBLIC INPUT**

The Service Sector Council meetings are open to the public. A member of the public may address the Council on agenda items, before or during the Council's consideration of the item for up to 5 minutes per item, or at the discretion of the Chair. A request to address the Council should be submitted in person at the meeting to the Council Secretary prior to the start of the meeting.

The public may also address the Council on non-agenda items within the subject matter jurisdiction of the MTA Service Sector during the public comment period, which will be held at the end of each meeting. Each person will be allowed to speak for one minute and may speak no more than once during the Public Comment period. Public Comment will last a maximum of 30 minutes, or as otherwise indicated by the Chair. Speakers will be called according to the order in which the speaker request forms are received until the Public Comment period has expired. Elected officials, not their staff or deputies, may be called out of order and prior to the Council's consideration of the relevant item.

**At the discretion of the Chair**, the Council may limit public input on any item, based on the number of people requesting to speak and the business of the Council.

**In the interest of hearing from as many members of the public as possible, if at the time your name is called, your issue has been addressed or your opinion expressed by a previous speaker, please simply state that fact and your name for the record.**

In accordance with State Law (Brown Act), all matters to be acted on by the Council must be posted at least 72 hours prior to the meeting. In case of emergency, or when a subject matter arises subsequent to the posting of the agenda, upon making certain findings, the Council may act on an item that is not on the posted agenda.

**CONDUCT IN THE MEETING ROOM** - The following rules pertain to conduct at Service Sector Council meetings:

**REMOVAL FROM THE MEETING ROOM** The Chair shall order removed from the Meeting Room any person who commits the following acts with respect to any meeting of the Council:

Disorderly behavior tending to interrupt the due and orderly course of said meeting.

A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting.

Disobedience of any lawful order of the Chair, which shall include an order to be seated or to refrain from addressing the Council; and

Any other unlawful interference with the due and orderly course of said meeting.

### **INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE COUNCIL**

Agendas for the Regular Council meetings are available prior to the meeting at the Sector Office, in the MTA Records Management Department and on the Internet.

Foreign language translation is available if requested 72 hours in advance of the meeting. Please telephone (213) 922-4600 between 8 a.m. and 5 p.m., Monday through Friday.

### **DISCLOSURE OF CONTRIBUTIONS**

The State Political Reform Act (Government Code Section 84308) requires that a party to a proceeding before an agency involving a license, permit, or other entitlement for use, including all contracts (other than competitively bid, labor, or personal employment contracts), shall disclose on the record of the proceeding any contributions in an amount of more than \$250 made within the preceding 12 months by the party, or his or her agent, to any officer of the agency, additionally PUC Code Sec. 130051.20 requires that no member accept a contribution of over ten dollars (\$10) in value or amount from a construction company, engineering firm, consultant, legal firm, or any company, vendor, or business entity that has contracted with the authority in the preceding four years. Persons required to make this disclosure shall do so by filling out a "Disclosure of Contribution" form which is available at the Board Secretary's Office. Failure to comply with this requirement may result in the assessment of civil or criminal penalties.

### **ADA REQUIREMENTS**

Upon request, sign language interpretation, materials in alternative formats and other accommodations are available to the public. All requests for reasonable accommodations must be made at least three working days (72 hours) in advance of the scheduled meeting date. Please telephone (213) 922-4600 between 8 a.m. and 5 p.m., Monday through Friday. Our TDD line is (800) 252-9040.

**HELPFUL PHONE NUMBERS**

Copies of Agendas/Record of Council Action - (213) 922-4880 (Records Management Department)  
General Information/Rules of the Council - (213) 922-4600 Internet Access to Agendas - [www.mta.net](http://www.mta.net)  
TDD line (800) 252-9040

**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**