



**METRO SAN GABRIEL VALLEY GOVERNANCE COUNCIL
APRIL 11, 2006**

SUBJECT: REPORT OF THE GENERAL MANAGER

ACTION: RECEIVE

BACKGROUND

The General Manager's Report provides a summary of Monthly and Year-to-Date (YTD) Metro San Gabriel Valley Bus Operations Key Performance Indicators (KPI) and financial information. The form and content of this report will be modified each month to include salient issues that are requested by the Governance Council.


DISCUSSION

The following items are presented for discussion:

- Metro San Gabriel Valley Key Performance Indicators – February 2006
 - Safety Performance Indicators/Trend by Location
 - Bus Operations Performance Indicators/Trend by Location
 - “How You Doin’?” MTA Division Reports for February 2006
 - February 2006 Financial Results

- A brief overview of the SGV Sector's participation in the FY07-11 Metro capital budgeting process

**Metro San Gabriel Valley
General Manager's Report
Key Performance Indicators
FEBRUARY 2006**

PERFORMANCE INDICATORS	YTD AVG. MO.	FEBRUARY	MO. TARGET
SAFETY 			
Monthly Worker's Compensation Costs (Thousands)	\$499	\$1,206	\$472
OSHA Recordable Incidents	4.6	3	4.8
Bus Traffic Accidents/100,000 Hub Miles	2.93	2.40	2.75
New WC Indemnity Claims Per 200,000 Exposure Hrs.	12.3	14.7	11.0
BUS OPERATIONS			
Miles Between Mechanical Failures **	3,528	3,141	3,500
Passenger Boardings (in Thousands)	5,051	4,864	5,378
On-Time Performance (%)	70%	67% *	75%
Complaints/100,000 Boardings	2.3	1.9	3.0

Note:
Performance indicators highlighted in **BOLD** meet the Sector target.

** Revised From FY05, From Chargeable Road Calls To All Road Calls Requiring Bus Exchange

* **JANUARY On-Time Performance Updated from 59% to 63%, and DECEMBER On-Time Performance Updated from 69% to 72% to resolve timekeeping error to resolve timekeeping error**

SGV SECTOR / METRO COMPLAINT DATA FOR FEBRUARY 2006

COMPARES FEBRUARY 2006 TO 12-MONTH AVERAGE

	SGV SECTOR			METRO Bus Divisions		
	<u>Feb-06</u>	<u>12-Month Average</u>	<u>% Var</u>	<u>Feb-06</u>	<u>12-Month Average</u>	<u>% Var</u>
Complaints per 100,000 Boardings	1.91	2.59	26%	2.29	2.89	21%
Schedule Adherence	28	39	28%	291	358	19%
Passed Up	20	29	31%	137	187	27%
Unsafe Operation	13	18	28%	130	160	19%
Operator Conduct/ Discourtesy	21	25	16%	184	177	(4%)
Other	11	25	56%	198	216	8%
TOTAL	93	136	32%	940	1,098	14%
Operator Commendations	5	8	(38%)	54	75	(28%)

"How You Doin'?" Results - February 2006

DIVISION 9 TRANSPORTATION - 1st PLACE
DIVISION 9 MAINTENANCE - 1st PLACE

Metro Bus - Transportation						
Rank Among Divisions						
	25%	10%	25%	15%	25%	
	In-Service On-Time Performance	Miles Between Total Road Calls	Accident Rate	Complaints / 100K Boardings	New WC Claims /200,000 Exp Hrs*	MONTHLY TOTALS
Div 9	3	1	1	7	6	1st
Div 1	2	11	4	3	3	2nd
Div 2	1	5	9	2	2	2nd
Div 15	8	4	3	5	1	4th
Div 8	5	2	2	10	4	5th
Div 3	4	7	6	1	8	6th
Div 7	6	10	8	8	5	7th
Div 10	7	6	7	4	11	8th
Div 18	10	8	5	9	10	9th
Div 5	11	3	10	6	9	10th
Div 6	9	9	11	11	7	11th

Metro Bus - Maintenance				
Rank Among Divisions				
	64%	36%		
	Miles Between Total Road Calls	Attendance	New Workers Comp Claims /200,000 Exp Hrs*	MONTHLY TOTALS
Div 9	1	1 (Tie)		1st
Div 5	3	1 (Tie)		2nd
Div 8	2	6		3rd
Div 15	4	8		4th
Div 10	6	5		5th
Div 2	5	7		6th
Div 18	8	1 (Tie)		7th
Div 1	11	1 (Tie)		8th
Div 3	7	10		9th
Div 7	10	9		10th
Div 6	9	11		11th

FY2006 FINANCIALS, THROUGH FEBRUARY

	Budget Variance						Annual Budget
	Month Budget	Month Actual	Month Variance (O)/U+	YTD Budget	YTD Actual	YTD Variance (O)/U+	
SGV Sector Operations							
Transportation							
Direct Labor	3,113,878	2,846,589	267,289	24,378,153	24,260,670	117,483	36,946,858
Fringe Benefits	1,557,003	1,378,331	178,671	12,196,938	12,371,201	(174,263)	18,422,211
Workers' Compensation	611,527	927,111	(315,584)	4,892,043	3,276,556	1,615,487	7,338,065
Non-Labor	550,699	323,228	227,471	4,405,101	5,515,737	(1,110,636)	6,607,814
TOTAL TRANSPORTATION	5,833,107	5,475,259	357,848	45,872,236	45,424,165	448,071	69,314,948
Maintenance & Facilities							
Direct Labor	973,749	934,766	38,983	7,733,054	8,038,322	(305,268)	11,628,051
Fringe Benefits	686,913	561,144	125,769	5,438,097	5,175,876	262,221	8,185,699
Workers' Compensation	107,235	279,354	(172,119)	857,761	714,812	142,949	1,286,642
Non-Labor	1,206,525	1,483,372	(276,847)	9,652,188	11,505,586	(1,853,398)	14,478,290
TOTAL MAINTENANCE	2,974,422	3,258,636	(284,214)	23,681,100	25,434,597	(1,753,497)	35,578,681
Sector Office							
Direct Labor	144,686	142,511	2,175	1,157,488	1,136,687	20,801	1,736,232
Fringe Benefits	95,939	86,155	9,784	752,753	712,536	40,217	1,136,485
Workers' Compensation	7,514	-	7,514	59,286	-	59,286	88,933
Non-Labor	33,725	60,335	(26,610)	269,797	186,008	83,788	404,695
TOTAL SECTOR OFFICE	281,863	289,000	(7,137)	2,239,324	2,035,232	204,092	3,366,344
SUBTOTAL SECTOR OPERATIONS	9,089,392	9,022,895	66,496	71,792,659	72,893,993	(1,101,334)	108,259,973
Other Sector Support							
Direct Labor	87,216	386,040	(298,824)	697,737	2,145,535	(1,447,798)	1,046,624
Fringe Benefits	62,627	208,537	(145,910)	498,394	1,118,472	(620,077)	748,909
Workers' Compensation	6,694	59,651	(52,957)	52,169	221,439	(169,270)	78,083
Non-Labor	555,455	567,239	(11,783)	4,508,633	4,386,386	122,247	6,729,342
OTHER SECTOR SUPPORT	711,992	1,221,467	(509,475)	5,756,934	7,871,832	(2,114,898)	8,602,958
TOTAL SGV SECTOR	\$ 9,801,384	\$ 10,244,362	\$ (442,978)	\$ 77,549,593	\$ 80,765,825	\$ (3,216,232)	\$ 116,862,932
Total Revenue Service Hours	99,017	101,020	2,003	848,244	862,841	14,596	1,279,155
Cost Per Revenue Service Hour	\$ 98.99	\$ 101.41	\$ (2.42)	\$ 91.42	\$ 93.60	\$ (2.18)	\$ 91.36

Significant Items

- **SGV Sector FY06 Budget Increased by \$706K to Cover Increased Revenue Hours from South Bay Sector**
- **Monthly Operator Wages 8% Under Budget [\$244K], YTD .24% Over Budget [\$56K]**
- **Monthly Maintenance Wages 4% Under Budget [\$39K], YTD 4% Over Budget [\$305K]**
- **Monthly Non-Work Allocation / Fringe Allocation 13% Under Budget [\$314], YTD .7% Under Budget [\$128K]**
- **Monthly WC Alloc. 66% Over Budget [\$480K], YTD 31% Under Budget [\$1.8M]**
- **Monthly Fuel & Fuel Tax Expense 37% Over Budget [\$250K], YTD 23% Over Budget [\$1.25M]**
- **Monthly Parts Expense 14% Over Budget [\$59K], YTD 18% Over Budget [\$613K]**
- **Monthly Public Liability/Property Damage 43% Under Budget [\$226K], YTD 26% Over Budget [\$1.1M]**
- **Monthly Other Sector Support 71% Over [\$510K], YTD 37% Over [\$2.1M] - Reversal of Est. \$2.3M in March**

SGV Sector Input to Metro Capital Budget for FY07-11

The Metro Capital Budget Process

- Input Solicited in September
- Requests Submitted to "Element Sponsor" - Responsible Organization
- Items from Competing Requesting Organizations are Prioritized
- Priority Requests from all Element Sponsors submitted to OMB
- All Requests Prioritized by Senior Management and Budget is Established
- Replacement Buses and Bus Facility Projects are Eligible for Federal Funding via the Regional BOS Process in the March-April time frame

SGV Sector Capital Requests for FY07-11

- Division 9 Bus Capacity Expansion
- El Monte Station Major Infrastructure Repairs and Improvements
- Division 3 Facility Planning Study
- Security Provisions for Division 9
- Security Provisions for Division 3
- Awning Installation - Division 3 Maintenance
- Install permanent canopies at Division 9 Maintenance
- Compressors (2 Units) at Division 3
- Relocate Vault House at Division 3
- Steamer Area Enclosure & Relocation at Division 9 Maintenance
- Install siding on the bulk storage area at Division 9 Maintenance
- Additional parking for employees at Division 3
- Portable Painting Booth at Division 9 Maintenance
- Erect a soundwall between the division and freeway at Division 9
- New Maintenance Building, Fuel Island and Bus Wash Facility at Division 9 *
- New Transit Center (Expand El Monte Station) *

** Long-Range Planning Item, In Conjunction with Transit Village Project*