

**OPERATIONS COMMITTEE
APRIL 20, 2006**

SUBJECT: CLOSED CIRCUIT TELEVISIONS AT DIVISIONS 2, 3, 8, 10, 18 and RRC

ACTION: AUTHORIZE MODIFICATION NO. 2 TO CONTRACT NO. C0774 FOR AN AMOUNT NOT-TO-EXCEED \$390,000

RECOMMENDATIONS

Authorize the Chief Executive Officer to execute Contract Modification No. 2 to Contract No. C0774, with Metro Video Systems, Inc., to provide Closed Circuit Television System, at Divisions 2, 3, 8, 10, 18, and RRC for a not-to-exceed amount of \$390,000, increasing the Total Contract Value from \$297,785 to \$687,785.

RATIONALE

On October 11, 2005, the Chief Executive Officer approved a contract award to Metro Video Systems, Inc., for \$224,408.00 to design and install Closed Circuit Television (CCTV) and Digital Video Recorder (DVR) at five bus facilities. This project is a high priority and provides security to the Bus Facilities and is part of the effort to comply with Homeland Security. Design/Installation of the CCTV System for this contract is 100% complete, and the Closed Circuit Television System is now fully operational and in use.

The remaining bus yards have no surveillance system, however, an additional grant from Homeland Security for Divisions 2, 3, 8, 10, 18, and the RRC has been received. The contract included language to exercise options for more divisions, if additional funds became available. Application for the grant money and its acceptance and approval was uncertain at the time of award and therefore, not included in the Mini-board report. Staff was directed by the Board to complete this project as soon as possible due to high security and safety risks to customers and Metro.

Modification No. 1 exercised the option to include Division 1 because funds were available from the grant monies received, and included a complete CCTV system.

Modification No. 2 will ascertain the consistency required in the type of CCTV units and DVR's that we should use on the remaining bus facilities. This will provide for less costly system maintenance because of a single platform design. No increase in sunk costs will be accumulated since no further design work is required. Design continuity will be

assured. We will have the ability to comply with the existing grant restrictions. Metro is guaranteed price protection with no new learning curve required.

The contract includes installation of three or four CCTV units per Bus Division and a DVR. Staff is now requesting the Board to authorize a modification to Contract C0774 for an additional amount not to exceed \$390,000 to cover the remaining Bus Facilities (Division 2, 3, 8, 10, 18, and RRC).

FINANCIAL IMPACT

Funding for this action is included in the FY06 Budget in Cost Center 2610, Capital Project No. 200018 Modifications. The life-of-project budget does not change as a consequence of the increase to the contract value.

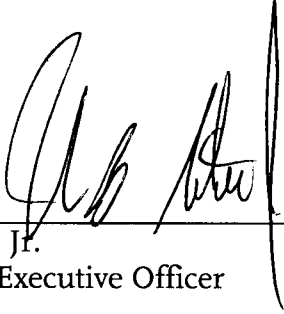
ALTERNATIVES CONSIDERED

The Board of Directors may choose not to authorize the contract modification. However, this alternative is not recommended, since rejection of the contract modification would result in possible loss of funds and non compliance with Homeland Security.

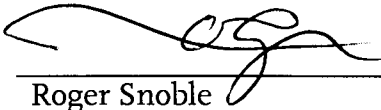
ATTACHMENTS

- A Procurement Summary
- A-1 Procurement History
- A-1.1 Modification
- A-2 List of Subcontractors

Prepared by: Rudy Rey, Supervising Engineer
Hina Patel, Contract Administrator



John B. Catoe, Jr.
Deputy Chief Executive Officer



Roger Snoble
Chief Executive Officer

**BOARD REPORT ATTACHMENT A
PROCUREMENT SUMMARY**

CLOSED CIRCUIT TELEVISIONS AT DIVISIONS 2, 3, 8, 10, 18 and RRC

1.	Contract Number: C0774, Modification No. 2(Divisions 2,3,8,10,18, and RRC)		
2.	Recommended Vendor: Metro Video Systems, Inc.		
3.	Cost/Price Analysis Information:		
	A. Bid/Proposed Price: N/A	Recommended Price: N/A	
	B. Details of Significant Variances are in Attachment A-1.D		
4.	Contract Type: Firm Fixed Price		
5.	Procurement Dates:		
	A. Issued N/A		
	B. Publicized: N/A		
	C. Pre-proposal Conference: N/A		
	D. Proposals Due N/A		
	E. Pre-Qualification N/A		
	F. Conflict of Interest Form Submitted to Ethics: September 2005		
6.	Small Business Participation:		
	A. Bid/Proposal Goal: 10% DBE goal	Date Small Business Evaluation Completed: 9/19/05	
	B. Small Business Commitment: 100% DBE Details are in Attachment A-2		
7.	Invitation for Bid/Request for Proposal Data:		
	Notifications Sent: N/A	Bids/Proposals Picked up: N/A	Bids/Proposals Received: N/A
8.	Evaluation Information:		
	A. Bidders Name: N/A	<u>Bid / proposal Amount:</u> N/A	<u>Best and Final Offer Amount:</u> N/A
	B. Evaluation Methodology: Explicit Factors, Details are in Attachment A-1		
9.	Protest Information: none		
	A. Protest Period End Date: N/A		
	B. Protest Receipt Date: N/A		
	C. Disposition of Protest Date: N/A		
10.	Contract Administrator: Hina Patel	Telephone Number: 922-1064	
11.	Project Manager: Rudy Rey	Telephone Number: 922-4712	

**BOARD REPORT ATTACHMENT A-1
PROCUREMENT HISTORY**

CLOSED CIRCUIT TELEVISIONS AT DIVISIONS 2, 3, 8, 10, 18 and RRC

A. Background on Contractor

Metro Video Systems, Inc., headquartered in El Segundo, California, has been in business for thirty seven years. Metro Video Systems, Inc. is a contractor that specializes in Public Sector jobs and is a DBE firm. Metro Video Systems, Inc. completed the Terminal 27 project at LAX.

Robnett Electric has been a subcontractor for these jobs and others. The relationship shared between Metro Video Systems, Inc, and Robnett Electric continues to this day with no issues.

Metro Video Systems, Inc., performance under contract C0774, awarded in October 2005, has been satisfactory to date.

B. Procurement Background

Contract No. C0774 is a Capital Project authorized by the Board, awarded on October 11, 2005. The award included a base price of \$224,408 for work at Divisions 5, 7, 9, and 15, with an option for additional divisions to be added if funds were available.

One (1) contract modification has been executed to date, exercising the option at Division 1 and the current total contract value is \$297,785.

The scope of work required the contractor to design and furnish all labor, material and equipment necessary to provide a fully functional and operating closed circuit television system and construction was completed as scheduled.

Based upon the grant received, the remaining bus yards are in need of a closed circuit television surveillance system and authorization to execute contract Modification No. 2 up to the not-to-exceed amount of \$390,000 is essential to comply with the Homeland Security Grant.

C. Evaluation of Proposals

Not Applicable

D. Cost/Price Analysis Explanation of Variances

Metro currently has the pricing proposal for the additional CCTV systems and it is being reviewed. Upon Board approval of this Modification, it will be negotiated at a fair and reasonable price in compliance with Procurement Policies and Procedures.

**BOARD REPORT ATTACHMENT A-1.1
MODIFICATIONS**

Allowance for future modifications based on experience to date:

Modification Cont.	Grant Amount	Modification/ Work completed	Description of Work
Work Completed at Divisions 5,7,9 and 15	\$300,000	\$224,408	Design/Install CCTV system @ Divisions 5,7,9 and 15
Modification No. 1 (Option Exercised)		\$73,163	Division 1 (CCTV system), 2 extra monitors @ Division 1 and 15, One extra camera at Division 9
Modifications No. 2 for Divisions 2,3,8,10,18 and RRC Remaining work	Not to Exceed \$390,000	0	Installation of CCTV units and DVR for each division as required.
Total Modification Amount	Not to exceed \$390,000	0	

**BOARD REPORT ATTACHMENT A-2
LIST OF SUBCONTRACTORS**

CLOSED CIRCUIT TELEVISIONS AT DIVISIONS 2, 3, 8, 10, 18 and RRC

SMALL BUSINESS PARTICIPATION (Contract #C0774)

The Contract has a 100.0 % Disadvantaged Business Enterprise (DBE) participation commitment, with participation from a DBE Prime. The contract was awarded October 11, 2005 and is 100% complete. Current DBE attainment¹ based on the relevant contract amount² is 53.01 %. Current DBE participation³ based on the total actual amount paid-to-date to prime is 100.0 %. The DBE Prime and the listed DBE subcontractor are performing on the Contract as listed.

Original Award Amount	\$224,408
Relevant Contract Amount²	\$297,785
Total Actual Amount Paid to Date to Prime	\$118,984

Subcontractor Name	% Commitment	% Current Attainment	% Current Participation	Current Status
Metro Video Systems, Inc	53.12 %	22.49%	57.57 %	Performing
Robnett Electric	46.88%	30.52 %	42.43%	Performing
TOTAL	100.00%	53.01%	100.0%	Meeting the Goal

¹*Current Attainment = Total Actual Amount Paid-to-Date to DBE Subs ÷ Total Current Contract Amount*

²*Relevant Contract Amount = Original Contract Value + Contract Cost Modifications affecting DBE scope of work*

³*Current Participation = Total Actual Amount Paid-to-Date to DBE Subs ÷ Total Actual Amount Paid-to-Date to Prime*

