



Metro

Metropolitan Transportation Authority

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**OPERATIONS COMMITTEE
APRIL 19, 2007**

SUBJECT: METRO HEADQUARTERS SECURITY SYSTEM UPGRADE

ACTION: INCREASE CONTRACT PS0264301321, MCM INTEGRATED SYSTEMS, INC.

RECOMMENDATION

Authorize the Chief Executive Officer to execute Modification No. 3 to Contract No. PS0264301321 with MCM Integrated Systems, Inc. to provide and install additional surveillance cameras and card readers to enhance security for the Metro's Gateway Headquarters building and parking garage in an amount not to exceed \$395,000 increasing the Total Contract Value from \$894,936 to \$1,289,936.

RATIONALE

In June 2003, the Board of Directors authorized a five-year maintenance, repair and upgrade contract with MCM Integrated Systems, Inc. for the Metro Gateway Headquarters building security system.

Metro's Gateway Headquarters building is a critical operational asset serving the regional public transportation system. The headquarters building houses nearly all of Metro's centralized management, regional planning and programming, construction management, and general administrative and financial operations. This facility also houses Metro's centralized network servers and other critical ITS functions.

Additionally, this critical facility houses the Bus Operations Control Center (BOCC) which directs the massive bus operation region-wide. Adequate security and protection for this critical operational and headquarters facility is essential to the functioning of the Metro system.

Recognizing that the Gateway building security project is a key element in the continuing effort to enhance system-wide security, a study was recently completed by staff, in consultation with Los Angeles County Sheriff's Department personnel, to determine security improvements necessary to reduce facility vulnerabilities to acts of terrorism. Certain improvements to increase the effectiveness of security systems for the building and parking garage are now being recommended for implementation. These key improvements are for the comprehensive closed circuit television (CCTV) surveillance system and upgrades to the access card reader units.

Metro was awarded \$345,000 in Federal funding to enhance security systems in the Metro Gateway Headquarters building and parking structure. These funds were provided through the Fiscal Year 2005 Transit Security Grant Program TSGP, grant #2005-GB-T5-002, OES ID #037-91170. This Federal funding for the project is provided through the State of California Transit Security Grant Program. The State has approved the scope of work for this critical facility security enhancement and will reimburse Metro for labor and materials required for the homeland security project.

To provide a high level of security for this critical facility, security enhancements are continually being analyzed. Staff is requesting \$50,000 additional contract authority to ensure these security enhancements can be implemented.

FINANCIAL IMPACT

The funding of \$345,000 for the capital projects is included in the FY07 budget in Project #204061 Pan/Tilt/Zoom Cameras for Gateway Center and Project #204060 Installation of Barriers in cost center 2610 Transit Security. Increasing the contract authority will not increase the life of project budget for either of the capital projects. The sources of funds for these capital projects is federal homeland security grant funding.

The funding for on-going analysis of security at the Metro Gateway Headquarters building is included in the FY07 budget, Projects #100030, #100060 and #100080, in cost center 6430 Building Services.

ALTERNATIVES CONSIDERED

The first alternative is to reduce the number of cameras to be installed. This option is not recommended as it would not meet the security objects of this grant funding program.

A second alternative considered is installation of less capable cameras. This option is also not recommended as it would not provide the level of security surveillance required to meet the project objectives.

A third alternative is to increase the number of security personnel assigned to fixed post or patrol in the Metro Headquarters complex but staff does not recommended this action due to the increased on-going operations cost.

The alternative of not proceeding with this project is not recommended because this is a critical infrastructure protection issue. If Metro does not proceed with this project the one hundred percent Federal funding allocated by Governor's Office of Homeland Security would revert back to the state for use on other homeland security projects and not be available to Metro. Analysis has indicated that proceeding with the staff recommendation is the most cost effective alternative that meets the program objectives.

ATTACHMENTS

- A. Procurement Summary
 - A-1. Procurement History
 - A-2. List of Subcontractors

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Carolyn Flowers

Carolyn Flowers
Interim Chief Operating Officer

Roger Snoble

Roger Snoble
Chief Executive Officer

**BOARD REPORT ATTACHMENT A
PROCUREMENT SUMMARY**

METRO HEADQUARTERS SECURITY SYSTEM UPGRADE

Contract Number: PS0264301321, Modification No. 3		
Recommended Vendor: MCM Integrated Systems, Inc.		
Cost/Price Analysis Information:		
A. Proposed Price: NTE \$395,000	Recommended Price: NTE \$395,000	
B. Details of Cost/Price Analysis are in Attachment A-1.D		
Contract Types: Combination Fixed Maintenance Agreement plus Indefinite Delivery/Quantity for System Upgrades		
Procurement Dates:		
A. Issued: n/a		
B. Advertised: n/a		
C. Pre-bid/proposal Conference: n/a		
D. Bids/Proposals Due: n/a		
E. Pre-Qualification Completed: n/a		
F. Conflict of Interest Form Submitted to Ethics:		
Small Business Participation:		
A. Bid/Proposal Goal: No DBE Goal Recommended	Date Small Business Evaluation Completed:	
B. Small Business Commitment: 0% DBE		
Invitation for Bid/Request for Proposal Data:		
Notifications Sent: n/a	Bid/Proposals Picked up: n/a	Bid/Proposals Received: n/a
Evaluation Information:		
A. Bidders/Proposers Names: n/a	Bids/Proposals Amount: n/a	BAFO Amount: n/a
Evaluation Methodology: n/a		
Protest Information:		
A. Protest Period End Date: n/a		
B. Protest Receipt Date: n/a		
C. Disposition of Protest Date: n/a		
Contract Administrator: Jean Belvin	Telephone Number: 922-1041	
Project Manager: Phyllis Meng	Telephone Number: 922-2375	

**BOARD REPORT ATTACHMENT A-1
PROCUREMENT SUMMARY**

METRO HEADQUARTERS SECURITY SYSTEM UPGRADE

A. Background of Contractor

MCM Integrated Systems, Inc. (MCM) is an authorized Checkpoint Security Dealer with extensive industry experience. MCM's clients include the Los Angeles County Sheriff's Department, Pasadena Unified Courts, Long Beach Memorial Medical Center and the County of Orange. MCM Integrated Systems was founded in 1978. They have been a Certified Checkpoint Dealer since 1986 and have been Checkpoint's National Dealer of the Year seven times. Each of their technical staff has been with MCM performing Checkpoint maintenance, repair and upgrades for over 12 years. MCM has provided all maintenance, upgrades and repairs for this automated system since 1999.

B. Procurement Background

Contract No. PS0264301321 was approved for award in June 2003 through a competitive Request for Proposals (RFP) process. Individual task orders have been issued under procedures of the contract.

The Diversity & Economic Opportunity Department (DEOD) did not recommend a DBE goal for this procurement. Based on industry practice, the Prime (MCM) is expected to complete the entire scope with its own workforce. However, pursuant to the DBE Program, if MCM utilizes the services of subcontractors, they are expected to afford maximum opportunities to DBE firms in all subcontracting and supply services areas throughout the life of the contract.

C. Evaluation of Proposals

N/A

D. Cost/Price Analysis and Explanation of Variances

Proposed pricing for the modification are based upon established contract procedures for the setting of rates, which will be done by the issuance of individual task orders. MCM's pricing terms were deemed fair and reasonable through adequate price competition and price/cost analysis.

**BOARD REPORT ATTACHMENT A-2
LIST OF SUBCONTRACTORS**

METRO HEADQUARTERS SECURITY SYSTEM UPGRADE

Prime Contractor: MCM Integrated Systems, Inc.

Subcontractor(s): None

Total DBE Commitment: 0%

