



Metro

Metropolitan Transportation Authority

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OPERATIONS COMMITTEE
JUNE 21, 2007

SUBJECT: CONTRACT NO. PS-6810-1346 WITH ENTERNET BUSINESS SYSTEMS

ACTION: APPROVE CONTRACT MODIFICATION NO. 5 FOR CONTINUED SYSTEM DEVELOPMENT SERVICES IN SUPPORT OF TRANSITSAFE™

RECOMMENDATION

Authorize the Chief Executive Officer to execute contract modification No. 5 to Contract No. PS-6810-1346 with Enternet Business Systems to provide consulting services for the on-going implementation and support of the integrated Transitsafe™s and Vehicle Accident Monitoring System (VAMS), for a period of 24 months in the amount not-to-exceed \$330,000, increasing the Total Contract Value from \$577,999 to \$907,999.

RATIONALE

TransitSafe™s is Metro's web-based incident/accident reporting system used to capture data on industrial injuries, vehicle incidents, and accidents for bus, rail, and non-revenue cost centers. The system encompasses every department at Metro, capturing approximately 10,000 incidents/accidents each fiscal year. Employees directly involved in incidents personally enter data and information into TransitSafe™s. Supervisors, who conduct follow-up investigations of accidents to gather facts and other pertinent data also utilize this system to enter their investigation findings. This eliminates both the need for data entry by other personnel and the need for data interpretation by a third-party. Therefore, TransitSafe™s results in significant cost savings. The online system is accessed via desktop computers and kiosks, resulting real-time paperless incident and accident data reports and automatically generating state, local, and Metro forms that were previously captured only on paper. With this concept, TransitSafe™s facilitates the production of management reports, trends analyses, and adhoc reporting.

TransitSafe™s has been operational for the past four years as a result of a collaboration between the Corporate Safety and Information Technology Systems (ITS) staff and Metro's business consultant, Enternet Business Systems, Inc. Utilizing this database, Corporate Safety has been able to respond to requests by Executive staff and external agencies with comprehensive and accurate data.

Corporate Safety is requesting an increase to the contract value in the amount of \$330,000 to maintain Enternet's support of TransitSafe™s through FY08, with a one year option in FY09.

During this past year, the consultant's services have included technical services as project manager during a major upgrade of the TransitSafe Software, streamlining entry of vehicle accident data, resolving programmatic deficiencies, system integration modification, and enhanced security measures bringing the system into compliance with the Office of Inspector General recommendations.

Staff anticipated FY07 to be the last year for Enternet consultant services, given the understanding with Metro's IT department to take over systems responsibilities in-house starting in FY08. But due to budget restraints imposed in FY08, ITS will not have the manpower or resources as originally planned for FY08 in order to provide the level of support needed for the on-going implementation and enhancements of TransitSafe™s. This will result in delayed response for system support and add to the back-log of requests made by other Metro departments for IT support.

In FY08, Enternet will augment the IT department staff and be the sole in-house technical expert on TransitSafe™s and the Vehicle Accident Management System (VAMS). The consultant will support and provide technical expertise on the following projects that were initiated in FY07 and be able to conclude them as planned:

- On Demand reporting system for 'Night of the Stars' employee recognition program
- Streamline processing of the Safety Performance Management Reports
- Develop an online video tutorial for WEBVAMS/TransitSafe
- Enhance WEBVAMS/TransitSafe reporting functionality
- Add functions to TransitSafe to enable efficient OSHA regulatory reporting
- Complete implementation of new module for Rail Efficiency Testing required by California Public Utilities Commission regulations
- Support interface issues with Risk Management's new Worker's Compensation system
- Continued Technical support for WEBVAMS/TransitSafe

FINANCIAL IMPACT

Funding of \$165,000 for this service is included in the proposed FY08 budget in Department 6810, Corporate Safety, under project numbers 300011, 300022, 300033, 300044 and 300055 for Bus and Rail Operations in line item 50316 Professional and Technical Services. In FY07, \$165,000 was expended for this service.

ALTERNATIVES CONSIDERED

One alternative is not to authorize the amendment. This is not recommended as the utilization of the TransitSafe™s system has proven to be an effective and important tool for gathering, trending and analyzing incident/accident data and developing programs for mitigating them. Furthermore, it has enhanced our capability for providing accurate and thorough data and regulatory reports.

A second alternative would be to compete this contract. This action is not recommended due to the need for immediate upgrades to the TransitSafe™ system. Should Metro elect to re-procure this service, it would significantly delay the seamless continuation of projects already underway and delay full implementation of the required upgrades by approximately six months.

ATTACHMENTS

- A. Procurement Summary
- A-1 Procurement History
- A-2 List of Subcontractors

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Carolyn Flowers

Carolyn Flowers
Interim Chief Operations Officer

Roger Snoble

Roger Snoble
Chief Executive Officer

**BOARD REPORT ATTACHMENT A
PROCUREMENT SUMMARY**

**MODIFICATION NO. 5 TO CONTRACT NO. PS-6810-1346 WITH ENTERNET BUSINESS
SYSTEMS**

Contract Number: PS-6810-1346		
Recommended Vendor: Enternet Systems		
Cost/Price Analysis Information:		
Bid/Proposed Price: \$ 68.82/hr (\$330,000 NTE)	Recommended Price: \$ 68.82/hr (\$330,000 NTE)	
B. Details of Significant Variances are in Attachment A-1.D		
Contract Type: Time-and-Material		
Procurement Dates:		
A. Issued:		
B. Advertised: N/A		
C. Pre-proposal Conference: N/A		
D. Proposals Due:		
E. Pre-Qualification Completed: Pending		
F. Conflict of Interest Form Submitted to Ethics:		
Small Business Participation:		
A. Bid/Proposal Goal: DEOD did not recommend a goal for this procurement.	Date Small Business Evaluation Completed: N/A	
Small Business Commitment: 0% Details are in Attachment A-2		
Invitation for Bid/Request for Proposal Data:		
Notifications Sent: Non-competitive	Bids/Proposals Picked up: N/A	Bids/Proposals Received:
Evaluation Information:		
A. Bidders/Proposers Names: Enternet Systems, Inc.	Bid/Proposal Amount: \$ 68.82/Hr	Best and Final Offer Amount: N/A
B. Evaluation Methodology: Describe Methodology Details are in Attachment A-1.C		
Protest Information:		
A. Protest Period End Date: N/A		
B. Protest Receipt Date: N/A		
C. Disposition of Protest Date: N/A		
Contract Administrator: Diane Ly	Telephone Number: 922-1102	
Project Manager: Phillip Thomas	Telephone Number: 922-2608	

**BOARD REPORT ATTACHMENT A-1
PROCUREMENT HISTORY**

**MODIFICATION NO. 5 TO CONTRACT NO. PS6810-1346 WITH ENTERNET BUSINESS
SYSTEMS**

A. Background on Contractor

Founded in 1999, Enternet, located in Edison, New Jersey, provides computer-programming services to various industries. Enternet has provided satisfactory Oracle technical expertise to Metro since March 2003. Enternet's other customers include AT&T, IBM, Chase Manhattan/JP Morgan, Citi-Corp, and Bell Atlantic.

B. Procurement Background

This is a non-competitive modification to an existing contract. Under the current Time-and-Material contract, Enternet Systems has been providing technical expertise for the on-going implementation of the integrated Transitsafe™ and Vehicle Accident Monitoring Systems (VAMS). This contract action facilitates continued maintenance and enhancements to proprietary software products.

The initial contract period of performance began on March 24, 2003. Contract Modification Number 1 extended the period of performance to December 31, 2003, and Modification Number 2 extended the contract period through June 30, 2004. Modification No. 3 extended the period of performance to June 30, 2005, Modification No. 4 extended the period of performance to June 2007. This action provides additional period of performance and funds required to complete the project through June 30, 2009.

The Diversity & Economic Opportunity Department (DEOD) did not recommend a Disadvantage Business Enterprise (DBE) participation goal for this project, as it is a non-competitive contract action.

C. Evaluation of Proposals

This is a follow-on effort to a non-competitive contract action. As such, no other proposals were solicited.

D. Cost/Price Analysis Explanation of Variances

The recommended price of \$68.82 per hour has been determined to be fair and reasonable based upon comparison to previous price history. The previous price was deemed fair and reasonable based upon the Independent Cost Estimate and Price Analysis performed by Metro's Estimating Department

**BOARD REPORT ATTACHMENT A-2
LIST OF SUBCONTRACTORS**

**MODIFICATION NO. 5 TO CONTRACT NO. PS6810-1346 WITH ENTERNET BUSINESS
SYSTEMS**

PRIME CONTRACTOR – Enternet Business

Small Business Commitment

Other Subcontractors

Not Applicable

Not Applicable

