



Metro

Metropolitan Transportation Authority

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**OPERATIONS COMMITTEE
JANUARY 17, 2008**

SUBJECT: CONTRACT OP33442097, POWER SWEEPING SERVICES FOR METRO FACILITIES

ACTION: APPROVE CONTRACT AWARD

RECOMMENDATION

Authorize the Chief Executive Officer to award a five-year firm fixed unit rate contract, Contract No. OP33442097 to Nationwide Environmental for power sweeping services of bus and rail facilities in an amount not to exceed \$3,922,457 inclusive of two one-year options and 5% contract modification authority of \$186,783 for as-needed services, effective February 1, 2008.

RATIONALE

Facilities must be kept free from trash and debris for system patrons and employees use. Regular sweeping of the facilities is necessary to keep them clean and sanitary. In addition, periodic power sweeping of the street running sections of the Blue Line tracks is necessary to remove any accumulated debris in the track grooves and switch points that could result in train derailment.

This contract will provide power sweeping services for operating facilities such as maintenance yards, busways, park-and-ride lots, employee parking lots, bus layover areas and for the street running sections of light rail lines. Frequency of service will range from twice-weekly to weekly sweeps for operating divisions and park-and-ride lots; semi-monthly service for employee parking lots and bus terminals; and monthly service for the street running sections of the Blue Line right-of-way. As required by the South Coast Air Quality Management District (AQMD), the street sweepers that will be utilized in this contract are alternative-fuel powered (CNG).

The proposed contract will replace an existing contract with Nationwide Environmental Services which will expire on January 31, 2008. Service start date under the new contract is planned for February 1, 2008.

FINANCIAL IMPACT

The funding of \$341,800 for this service is included in the FY08 budget in cost center 3344, Facilities Contracts & Administration under project 300011 (Bus Operations), 300014 (Regional Activities), 300022 (Blue Line Operations), 300033 (Green Line Operations), 300044 (Red Line Operations), 300055 (Gold Line Operations) and 301012 (Orange Line Operations). Since this is a multi-year contract, the cost center manager and Chief Operations Officer will be accountable for budgeting the cost in future years, including any options exercised. In FY07, \$769,519 was expended on this service.

ALTERNATIVES CONSIDERED

One alternative considered is to provide these services in-house. This would require the hiring of trained personnel and the purchase of power sweeper equipment, vehicles and supplies. Staff's analysis indicates that this is not a cost-effective option.

ATTACHMENTS

- A. Procurement Summary
- A-1 Procurement History
- A-2 List of Subcontractors

Prepared by: Brady Branstetter, Director, Facilities Maintenance
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Samira Baghdikian, Sr. Contract Administrator

Carolyn Flowers

Carolyn Flowers
Chief Operations Officer

Roger Snoble

Roger Snoble
Chief Executive Officer

**BOARD REPORT ATTACHMENT A
PROCUREMENT SUMMARY**

POWER SWEEPING SERVICES FOR METRO FACILITIES

1.	Contract Number: OP33442097		
2.	Recommended Vendor: Nationwide Environmental Services		
3.	Cost/Price Analysis Information:		
	A. Bid Price: \$3,735,673.36	Recommended Price: \$3,922,457 (including 5% contract modification authority)	
	B. Details of Significant Variances are in Attachment A-1.D		
4.	Contract Type: Fixed Unit Rate		
5.	Procurement Dates:		
	A. Issued: October 8, 2007		
	B. Advertised: October 8 and 11, 2007		
	C. Pre-Bid Conference: October 18, 2007		
	D. Bids Due: November 5, 2007		
	E. Pre-Qualification Completed: November 8, 2007		
	F. Conflict of Interest Form Submitted to Ethics: November 26, 2007		
6.	Disadvantaged Business Enterprise Anticipated Level of Participation (DALP):		
	A. DALP Bid/Proposal Goal: 10% DBE	Date DALP Evaluation Completed: November 16, 2007	
	B. Disadvantaged Business Enterprise Anticipated Level of Participation (DALP): 1.51%. Details are in Attachment A-2		
7.	Invitation for Bid/Request for Proposal Data:		
	Notifications Sent: 18	Bids/Proposals Picked up: 12	Bids/Proposals Received: 2
8.	Evaluation Information:		
	A. Bidders Names:	<u>Bid Amount:</u>	<u>Best and Final Offer Amount:</u>
	1) Nationwide Environmental Services	1) \$3,735,673.36	N/A
	2) CleanStreet	2) \$5,626,569.61	N/A
	B. Evaluation Methodology: Sealed Bid Details are in Attachment A-1.C		
9.	Protest Information:		
	A. Protest Period End Date: January 22, 2008		
	B. Protest Receipt Date: N/A		
	C. Disposition of Protest Date: N/A		
10.	Contract Administrator: Samira Baghdikian	Telephone Number: (213) 922-1033	
11.	Project Manager: John Manning Facilities Maintenance Supervisor	Telephone Number: (213) 922-8830	

**BOARD REPORT ATTACHMENT A-1
PROCUREMENT HISTORY**

POWER SWEEPING SERVICES FOR METRO FACILITIES

A. Background on Contractor

Nationwide Environmental Services (NES) specializes in providing quality sweeping services using state of the art equipment and is headquartered in Norwalk, California. Nationwide has been providing services since 1968. Some of their current municipal customers include the cities of Downey, Corona, Huntington Beach, Montebello, Norwalk and Pico Rivera. NES's performance at Metro under its existing contract, OP33440662, has been satisfactory to date.

B. Procurement Background

Staff utilized a sealed bid-type procurement under Invitation for Bids (IFB) No. OP33442097. The base firm fixed unit rate contract period is for three years, with two one-year options, for total potential contract term of five years. A firm fixed unit rate contract is defined as a contract that has a clearly defined cycle or frequency of service, where each cycle is priced on a firm fixed basis. The agency has the right to adjust the frequency to some degree without any adjustment to the per cycle unit price. The contract period of performance is anticipated to begin on or about February 1, 2008.

Prior to the November 5, 2007 bid deadline, two firms submitted bids, Nationwide Environmental Services (NES) and CleanStreet. The Diversity and Economic Opportunity Department (DEOD) recommended Disadvantaged Business Enterprise Anticipated Level of Participation (DALP) of 10% for Disadvantaged Business Enterprises (DBE) is based on the subcontracting opportunities and the availability of DBE firms to provide some of these types of services.

C. Evaluation of Bids

Nationwide Environmental Services and CleanStreet provided responsive and responsible bids in accordance with Procurement Policies and Procedures. Both bidders were determined to be responsive, responsible and qualified to perform the required services based on the Invitation for Bids minimum requirements and a technical evaluation by the project manager. Reference checks were performed for both bidders and resulted in positive comments. All references for the recommended bidder, NES, were positive.

D. Price Analysis and Explanation of Variances

The recommended bid price of \$3,922,457, which includes a 5% contract modification authority, has been determined to be fair and reasonable based upon price analysis and adequate price competition under the competitive procurement process. Moreover, Estimating found the recommended price to be within 16% of their bid analysis.

**BOARD REPORT ATTACHMENT A-2
LIST OF SUBCONTRACTORS**

POWER SWEEPING SERVICES FOR METRO FACILITIES

PRIME CONTRACTOR – Nationwide Environmental Services

Disadvantaged Business Enterprise Anticipated Level of Participation (DALP):

<u>Subcontractor's Name</u>	<u>Commitment</u>
Patten Energy Enterprises, Inc.	1.51%
Total DALP-Commitment	1.51%

Comments: Bidder's responsiveness to the DBE DALP established for this project is strictly voluntary.