

**Metro**Los Angeles County
Metropolitan Transportation AuthorityOne Gateway Plaza
Los Angeles, CA 90012-2952213.922.2000 Tel
metro.net**OPERATIONS COMMITTEE
SEPTEMBER 18, 2008****SUBJECT: PRO-SERIES CARGO VANS****ACTION: RECOMMENDATION FOR AWARD****RECOMMENDATION**

Authorize the Chief Executive Officer to award a firm fixed price contract under IFB OP-3434-2190 with Victor Buick-GMC Truck, Inc., the lowest responsive and responsible bidder, for Pro-Series Cargo Vans in an amount not-to-exceed \$1,727,157, inclusive of sales tax.

RATIONALE

This procurement is for the purchase of 62 pro-series cargo vans. The vans will be used by the Bus and Rail Operations support departments to perform off-site maintenance and repairs of their respective tasks. Fifty-five vans are replacing vehicles that have met the GEN-16 replacement guidelines of six-years or 100,000 miles. Seven of the vans are expansion vehicles to meet the increased maintenance demands of Rail Operations.

These vans are configured with shelving and cabinets to hold tools, parts and supplies that are used in daily operations. Specific departments that utilize these vehicles include Facilities Maintenance, Telecommunications, Information Technology, Central Maintenance, Rail Communications, Wayside Track, Traction Power, Custodial Services, and Facilities Maintenance and Signals.

FINANCIAL IMPACT

Funds for this action are included within the approved life of project budget under Cost Center 3434, Non-Revenue Operations, under capital projects 208007 (Bus System Support Replacement), 208017 (Rail System Support Replacement) and 208022 (Rail System Support Expansion) in line item 53106, Acquisition of Service Vehicle.

ALTERNATIVE CONSIDERED

The alternative is to not purchase these cargo vans and continue to operate the current vehicles and not expand the Rail Fleet. This option is not desirable due to the current age and mileage of the existing vehicles. Maintenance costs are currently high due to repairs

requiring major component rebuilding and replacement. The high mileage is the major contributor to the vehicles' reliability. It is undesirable to not procure the expansion vehicles for the rail fleet due to inefficient utilization of manpower resources. The current practice of sending teams to perform servicing and repairs to jobs that could easily be done by one person, because of vehicle shortages, does not utilize the manpower as efficiently as desired.

A second option considered was to purchase Hybrid vans, but the manufacturers do not have the technology available for this model type at this time. We will continue to monitor the market to identify their availability for future orders.

ATTACHMENT(S)

- A. Procurement Summary
- A-1 Procurement History
- A-2 List of Subcontractors
- A-3 Bid Tabulation

Prepared by: Harold Torres, Assistant Equipment Maintenance Manager
Diane Ly, Asst. Contract Administrator

Carolyn Flowers

Carolyn Flowers
Chief Operations Officer

Roger Snoble

Roger Snoble
Chief Executive Officer

**BOARD REPORT ATTACHMENT A
PROCUREMENT SUMMARY**

PRO-SERIES CARGO VANS

1.	Contract Number: OP-3434-2190		
2.	Recommended Vendor: Victor Buick-GMC Truck, Inc.		
3.	Cost/Price Analysis Information:		
	A. Bid/Proposed Price: \$1,727,157	Recommended Price: \$1,727,157	
	B. Details of Significant Variances are in Attachment A-1.D		
4.	Contract Type: Firm Fixed Price		
5.	Procurement Dates:		
	A. Issued: May 27, 2008		
	B. Advertised: May 30, 2008		
	C. Pre-bid Conference: N/A		
	D. Bids Due: July 1, 2008		
	E. Pre-Qualification Completed: N/A		
	F. Conflict of Interest Form Submitted to Ethics: August 15, 2008		
6.	Small Business Participation:		
	A. Bid Goal: MBE: 0% WBE: 0%	Date Small Business Evaluation Completed: N/A	
	B. Small Business Commitment: N/A		
7.	Invitation for Bid/Request for Proposal Data:		
	Notifications Sent: 26	Bids/Proposals Picked up: 18	Bids/Proposals Received: 5
8.	Evaluation Information: See Bid Tabulation		
	<u>A. Bidders/Proposers Names:</u>	<u>Bid/Proposal Amount:</u>	<u>Best and Final Offer Amt:</u>
	Reynolds Buick/Pontiac GMC Trucks	\$ 1,711,768	N/A
	Victor Buick-GMC Truck, Inc.	\$ 1,727,157	
	Wondries Fleet Group	\$ 1,774,453	
	Maurice J. Sopp and Son	\$ 1,817,894	
	Lake Chevrolet	\$ 1,824,950	
	B. Evaluation Methodology: Procurement is in compliance with Procurement policies and procedures.		
9.	Protest Information:		
	A. Protest Period End Date: Sept. 5, 2008		
	B. Protest Receipt Date: TBD		
	C. Disposition of Protest Date: TBD		
10.	Contract Administrator: Diane Ly	Telephone Number: 213-922-1102	
11.	Project Manager: Harold Torres	Telephone Number: 562-658-0231	

**BOARD REPORT ATTACHMENT A
PROCUREMENT HISTORY**

PRO-SERIES CARGO VANS

A. Background on Contractor

Victor Buick-GMC Truck, Inc. located in Corona, CA, has been in business for 15 years and its principal business is automobile sales and services. Victor Buick-GMC Truck, Inc. has been the successful bidder on previous procurements of ours and the performance on those procurements was satisfactory.

B. Procurement Background

IFB No. OP-3434-2190 was conducted as a two-phase “brand name or approved equal” procurement. Phase I provided potential bidders the opportunity to submit their requests for approved equals to the brand named vehicles. However, no requests for approved equals were received. In Phase II, sealed bids were due with five bids received.

The Diversity and Economic Opportunity Department (DEOD) did not recommend a MBE/WBE Voluntary Anticipated Level of Participation (VALP) goal for this procurement due to lack of subcontracting opportunities.

C. Evaluation Criteria

In accordance with our Procurement Policies and Procedures, Non-Revenue Operations of Quality Assurance Department performed a technical evaluation of the five bids received. After the evaluation, it was determined that the apparent low bid from Reynold’s Buick was non-responsive because it failed to submit a response to our revised technical requirement, issued by solicitation Amendment no. 1 on June 24, 2008. Lake Chevrolet also failed to submit a response to our revised technical requirement and Maurice J. Sopp & Son did not complete sections 3.2 through 4.6 of the revised technical requirement. Only Victor Buick-GMC Truck, Inc. and Wondries Fleet Group were in compliance with our technical specification and solicitation requirements. Victor Buick-GMC Truck, Inc. was the lowest, responsive, responsible bidder.

D. Cost/Price Analysis

The recommended price has been determined to be fair and reasonable based upon adequate price competition in the marketplace and selection of the lowest, responsive, and responsible bidder.

**BOARD REPORT ATTACHMENT A-2
LIST OF SUBCONTRACTORS**

PRO-SERIES CARGO VANS

PRIME CONTRACTOR

Victor Buick-GMC Truck, Inc.

Small Business Commitment

0%

Other Subcontractors

None

Total Commitment 0%

**ATTACHMENT A-3
 BID TABULATION
 OP-3434-2190 PRO-SERIES CARGO VANS**

**LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY BID TABULATION
 Bid No: OP34342190 Pro-Series Cargo Vans**

Bids Out: 05/27/08 Total 18
 Bids Opened: 07/01/08 Total 5
 Advertisement Date(s): 05/30/08
 Newspaper: Daily News, Daily Breeze and S.B. County Sun

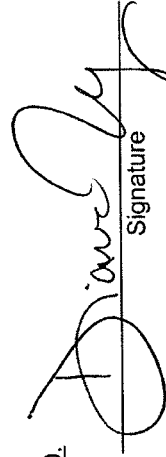
Item No.	Description	Qty	Unit	Reynolds Buick/Pontiac GMC Trucks		Victor Buick-GMC Truck, Inc.		Wondries Fleet Group		Maurice J. Sopp and Son		Lake Chevrolet	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Pro-Series Cargo Vans	82	EA	\$25,605.00	\$1,581,310.00	\$25,644.60	\$1,599,965.20	\$35,338.00	\$1,832,212.00	\$37,054.00	\$1,877,346.00	\$27,140.56	\$1,882,714.72
2	Maintenance Repair, Electrical Schematics and Parts Manuals	20	SET	\$0.00	\$0.00	\$263.00	\$5,080.00	\$225.00	\$4,500.00	\$100.00	\$2,000.00	\$132.50	\$2,650.00
	Sub Total				\$1,581,310.00		\$1,595,025.20		\$1,636,712.00		\$1,679,348.00		\$1,685,364.72
	Sales Tax 8.25%				\$130,458.08		\$131,589.58		\$135,028.74		\$138,546.21		\$139,042.59
	California Tire Fee				\$0.00		\$542.63		\$2,712.50		\$0.00		\$542.50
	Total Bid				\$1,711,768.08		\$1,727,157.30		\$1,774,453.24		\$1,817,894.21		\$1,824,949.81

I hereby certify Victor Buick-GMC Truck, Inc. as being the lowest responsive, responsible bidder and recommend the award to them for

total price, including sales tax, of \$1,727,157.30.

8/25/08

Date


 Signature

