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Los Angeles County
Metropolitan Transportation Authority

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**PLANNING AND PROGRAMMING COMMITTEE
MARCH 18, 2009**

SUBJECT: BICYCLE PARKING AT TRANSIT STATIONS

ACTION: PURCHASE BICYCLE LOCKERS AND RACKS

RECOMMENDATION

Authorize the Chief Executive Officer to:

Award a multi-year firm fixed price contract under Bid No. PS 4350-2327 to Hannan Specialties, Inc. for the fabrication, delivery, assembly and installation of 224 bicycle lockers and 150 bicycle racks for a total contract value not to exceed \$420,479.00 including sales tax.

RATIONALE

Utilization of existing bicycle lockers at our rail stations increased dramatically in 2008. The systemwide waiting list for bicycle lockers doubled in five months, from 98 in May 2008 to 199 in September 2008. This increase in demand is expected to continue as ridership on the transit system continues to grow. Approximately 218 people are now on the waiting list for bicycle lockers (Attachment B).

Board authorization to award this contract for the fabrication, assembly and installation of 224 bicycle lockers at 13 rail and bus stations is being requested along with the purchase of 150 bicycle racks to be installed at other stations where rack usage is high. Installation of these lockers and racks is necessary to meet the increasing demand for bicycle parking at transit stations and to satisfy provisions of the adopted Bicycle Transportation Strategic Plan (BTSP).

The BTSP adopted by the Board in 2006, calls for the provision of bicycle parking at major transit hubs. In FY 09, this procurement would add 136 lockers to our system at the following 9 high demand stations: North Hollywood, Wilshire/Vermont and Universal Metro Red Line stations; Balboa, Reseda, Woodley and Sepulveda Metro Orange Line stations; Norwalk Metro Green Line station; and Fillmore Metro Gold Line station. Also to be added are up to 150 bicycle racks at the Metro Blue Line Imperial-Wilmington Station, Metro Red Line Hollywood/Vine and other stations where rack usage is high. In FY 10, we would add 88 additional bicycle lockers to 4 stations: El Monte and Artesia Transit Centers, Memorial Park Metro Gold Line Station, and another rail station to be determined.

FINANCIAL IMPACT

The FY 09 budget includes \$267,450 for this project. Cost Center 4350, Westside Area Team contains \$100,000 in Proposition A 35% funds from the Rail Capital Improvement Program (Project 204089, Task 09.001); and \$106,250 in Local Transportation Funds from a Call for Projects Grant (Project 410009, Task 008324-A). In addition, Cost Center 8510 contains \$61,200 in Federal Transportation Enhancement funds (Project 800114, Task 3.3.01.01). Since this is a multi-year contract, the Cost Center Manager and Chief Planning Officer will be responsible for budgeting dollars in FY 10.

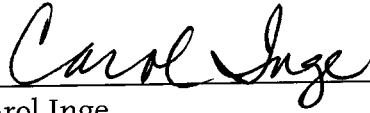
ALTERNATIVES CONSIDERED

The Board could choose not to award this contract; however, this would result in the loss of grant funds in the amount of \$167,450, and would delay implementation of the Bike Parking Expansion Program as adopted by the Board under the Rail Capital Program and the BTSP. This is not recommended.

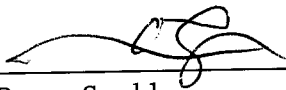
ATTACHMENT(S)

- A. Procurement Summary
- B. Bicycle Locker Demand

Prepared by: Lynne Goldsmith, Transportation Planning Manager and Bike Program
Project Manager
David Mieger, Deputy Executive Officer, Westside Planning
Renee Berlin, Executive Officer, Transportation Development and
Implementation



Carol Inge
Chief Planning Officer
Countywide Planning and Development



Roger Snoble
Chief Executive Officer

**BOARD REPORT ATTACHMENT A
PROCUREMENT SUMMARY**

Bicycle Lockers and Racks

1.	Contract Number: PS4350-2327		
2.	Recommended Vendor: Hannan Specialties, Inc.		
3.	Cost/Price Analysis Information:		
	A. Bid/Proposed Price: \$420,479	Recommended Price: Not-To-Exceed \$420,479	
	B. Details of Significant Variances are in Attachment A-1.D		
4.	Contract Type: Firm-Fixed Price		
5.	Procurement Dates:		
	A. Issued: 02/05/09		
	B. Advertised: 02/09/09 and 02/10/09		
	C. Pre-proposal Conference: None		
	D. Proposals Due: 02/20/09		
	E. Pre-Qualification Completed: 02/27/09		
	F. Conflict of Interest Form Submitted to Ethics: 02/24/09		
6.	Small Business Participation:		
	A. Bid/Proposal Goal: 0%	Date Evaluation Completed: 2/2/09	
	B. Disadvantaged Business Enterprise Anticipated Level of Participation (DALP) established for this RFP: zero percent (0%). The contractor recommended for contract award is not a Disadvantaged Business Enterprise and did not propose to utilize any DBE firms.		
7.	Invitation for Bid/Request for Proposal Data:		
	Notifications Sent: 36	Bids/Proposals Picked up: 15	Bids/Proposals Received: 3
8.	Evaluation Information:		
	A. Bidders/Proposers Names:	<u>Bid/Proposal Amount:</u>	<u>Best and Final Offer Amount:</u>
	1. Hansolo Building Services	\$476,338	-----
	2. Hannan Specialties, Inc.	\$420,479	Not-To-Exceed \$420,479
	3. P.A. Wilson, Inc.	\$464,599	-----
	C. Evaluation Methodology: Technical Qualifications and Cost Analysis Details are in Attachment A-1.C		
9.	Protest Information:		
	A. Protest Period End Date: March 24, 2009		
	B. Protest Receipt Date: N/A		
	C. Disposition of Protest Date: N/A		
10.	Contract Administrator: Santee Scott	Telephone Number: 213-922-4114	
11.	Project Manager: Lynne Goldsmith	Telephone Number: 213-922-3068	

BOARD REPORT ATTACHMENT A-1 PROCUREMENT HISTORY

Bicycle Lockers and Racks

A. Background on Contractor

Hannan Specialties, Inc.
4019 Leos Lane, Unit #3
Carmichael, CA 95608

Hannan Specialties, Inc. is based in Carmichael, California, was founded in 1992. They provide products and services for the Site Furnishings industry, specializing in bike lockers. Their product line includes a wide variety of site furnishings that includes high quality bike racks, bike parking systems, trash receptacles, and a wide array of site appointments.

Hannan Specialties has been manufacturing and installing bicycle lockers and racks for rapid transit systems, cities, universities, and other municipalities since 1996. Some of their past customers include Bay Area Rapid Transit (BART), CAL Train (SAM TRANS), Altamont Commuter Express, Sacramento State University, University of Wisconsin, Intel Corporation, Google, Inc., Cisco Systems, Hewlett Packard, and Sun Micro Systems.

B. Procurement Background

Metro provides and manages bicycle parking at most Metro rail and busway stations and some transit centers. There are currently 291 bicycle lockers in the Metro system. There is a program to add more lockers over the next four to five years. Bicycle parking demand is increasing as transit ridership is increasing, raising the need to replace existing lockers and add new lockers to our transit stations. Metro seeks to purchase and install 224 bicycle lockers at various rail and bus stations. Metro also seeks to purchase 100-150 bicycle racks.

Metro's board adopted the 2006 Bicycle Transportation Strategic Plan in which bicycle parking is a priority for the agency.

This is a negotiated, competitive, Firm-Fixed Price procurement and is in accordance with Metro's Procurement Policy Manual.

The Diversity and Economic Opportunity Department (DEOD) did not recommend a Disadvantaged Business Enterprise Anticipated Level of Participation (DALP) goal for this procurement due to their determination that no opportunities for subcontracting were apparent. Although a DALP goal was not established for this procurement, Metro encourages bidders/proposers to outreach and utilize DBE contractors should opportunities become available. Disadvantaged Business Enterprise participation is not a condition of contract award.

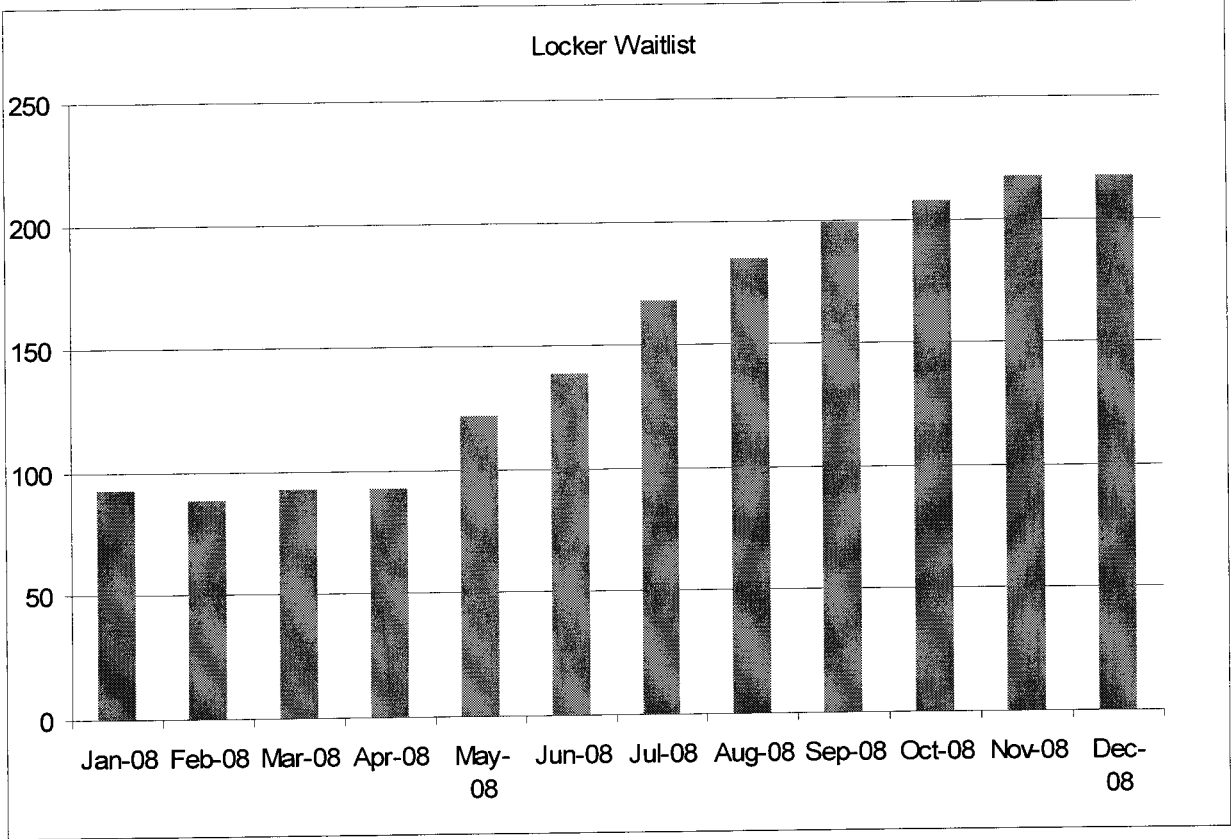
C. Evaluation of Proposals

A Source Selection Committee was convened and a comprehensive evaluation was conducted for all three proposals based on the evaluation criteria provided in the solicitation package. Oral interviews were also held with all prospective contractors. Based on the evaluation criteria stipulated in the RFP package, Hannan Specialties, Inc. received the highest ranking by the Source Selection Committee. One of the three proposals was considered non-responsive for not submitting a pre-qualification application as stipulated in the RFP.

D. Cost/Price Analysis Explanation of Variances

The recommended price has been determined to be fair and reasonable based upon the independent cost estimate, price analysis, fact finding, and negotiations with Hannan Specialties, Inc.

BICYCLE LOCKER DEMAND GRAPH



Locker Waitlist	
Jan-08	93
Feb-08	89
Mar-08	93
Apr-08	93
May-08	122
Jun-08	139
Jul-08	168
Aug-08	185
Sep-08	199
Oct-08	208
Nov-08	218
Dec-08	218