



**Metro**

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

**44**

**OPERATIONS COMMITTEE  
JUNE 18, 2009**

**SUBJECT: BUS FILTERS PHASE II**

**ACTION: AWARD CONTRACT FOR BUS PMP FILTERS PHASE II**

**RECOMMENDATION**

Authorize the Chief Executive Officer to award a 24-month, firm fixed price contract under Bid Number 09-0016 to the following lowest responsive and responsible bidders for bus PMP filters for an amount not to exceed \$280,209 inclusive of sales tax and one-year option.

- A. H & H Wholesale Parts for line item 2-Oil Filter, line item 4-Coolant Filter, line item 5-Engine Filter, and line item 6-Air Filter for a total contract value of \$139,436 inclusive of sales tax;
- B. M. L. Filter for line item 3-AC Filter and line item 7-Air Evaporator. Filter, for a total contract value of \$140,773 inclusive of sales tax.

**RATIONALE**

The bus filters under this procurement are needed by the operating divisions to maintain and service all of the various bus series types in accordance with our scheduled preventative maintenance program and bus manufacturers' recommended service cycle. The technical requirements are intended to ensure that the filters provide satisfactory performance for all buses operating in transit service.

The bus filters covered by this procurement will be maintained in inventory and managed by Material Management. Each of the Service Sector operating divisions stock these filters based on their individual consumption requirements. As the filters are issued the appropriate Sector budget project numbers and accounts are charged.

**FINANCIAL IMPACT**

The funding of \$138,386 for bus filters is included in the FY10 budget in multiple bus operating cost centers and various operating projects under Line Item 50441, Parts- Revenue Vehicle.

Since this is a multi-year contract, the cost center manager and Chief Operations Officer will be accountable for budgeting the cost in future fiscal years. In FY08 a total amount of \$201,997 for all cost centers was expended on this category.

Impact to Enterprise Fund Bus and Rail Operating Budget

The \$138,386 budgeted will be charged to the Enterprise Fund (EF) Bus Operating Budget for bus filters for Metro's bus fleet vehicles. The amount charged to the bus operating budget is based on the unit charge for the bus filters required to support bus maintenance at each Bus Operating Division.

**ALTERNATIVES CONSIDERED**

The alternative is to not award the contract and continue to procure filters on an as-needed basis. This approach is not recommended since it does not ensure a fixed price or provide a commitment from the suppliers or the manufacturer to ensure availability on a timely basis and cost effective due to the continuing price escalation of petroleum products.

**ATTACHMENTS**

- A Procurement Summary
- A-1 Procurement History
- A-2 List of Subcontractors
- B Bid Tabulation

Prepared By: Tanya Allen, Procurement Planning Administrator  
John Roberts, Deputy Executive Officer, Operations

*Carolyn Flowers*

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Carolyn Flowers  
Chief Operations Officer

*Arthur T. Leahy*

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Arthur T. Leahy  
Chief Executive Officer

**BOARD REPORT ATTACHMENT A  
PROCUREMENT SUMMARY**

**BUS FILTERS PHASE II**

1.	Contract Number: 09-0016		
2.	Recommended Vendor:		
	<ul style="list-style-type: none"> <li>• H &amp; H Wholesale Parts, 12860 Muscatine Street, Arleta, CA 91331</li> <li>• M. L. Filters, 12123 Clark Street, Santa Fe Springs, CA 90670</li> </ul>		
3.	Cost/Price Analysis Information:		
	1. Bid/Proposed Price: \$280,209	Estimated Amount: \$280,209	
	B. Details of Significant Variances are in Attachment A-1.D		
4.	Contract Type: Fixed Price		
5.	Procurement Dates:		
	A. Issued: 1/30/09		
	B. Advertised: 2/02/09		
	C. Pre-bid Conference: N/A		
	D. Proposals/Bids Due: 3/31/09		
	E. Pre-Qualification Completed: N/A		
	F. Conflict of Interest Form Submitted to Ethics: Yes		
6.	Small Business Participation 0%		
	A. Bid/Proposal Goal: 0% No goal recommended	Date Small Business Evaluation Completed:	
	Small Business Commitment: No goal recommended		
7.	Invitation for Bid/Request for Proposal Data:		
	Notifications Sent: 42	Bids/Proposals Picked up: 42	Bids/Proposals Received: 9
8.	Evaluation Information:		
	A. Bidders/Proposers Names: Muncie Reclamation and Supply Gillig, LLC H & H Wholesale Parts MCI Service Parts, Inc. Tri-Dim Filter Corporation Cummins Cal Pacific, LLC Air Filter Depot M. L. Filters Valley Power Systems, Inc.	<u>Bid/Proposal Amount:</u> \$328,087 \$195,995 \$139,436 \$284,012 \$176,494 \$121,313 \$159,214 \$140,773 \$ 50,066	<u>Best and Final Offer Amount:</u> N/A
	B. Evaluation Methodology: Selection of the lowest responsive, responsible bidder.		
9.	Protest Information:		
	A. Protest Period End Date: 6/23/09		
	B. Protest Receipt Date: N/A		
	C. Disposition of Protest Date: N/A		
10.	Contract Administrator: Tanya Allen	Telephone Number: 213/922-2166	
11.	Project Manager: Cathy Kaminski – Material Mgmt	Telephone Number: 213/922-5713	

**BOARD REPORT ATTACHMENT A-1  
PROCUREMENT HISTORY**

**BUS PMP FILTERS PHASE II**

**A. Background on Contractor**

The responsive and responsible low bidder, H & H Wholesale Parts (H & H), is located in Arleta, CA, and has been in the filter business for 23 years. H & H specializes in fleet parts distributor for all vehicles, light and heavy duty filtration, electrical brake and chassis. H & H has provided filter products to Los Angeles Unified School District, Veolia, MVTrans, City of Long Beach, Burbank, Glendale, Pasadena, Gardena, Simi Valley and Los Angeles County.

The responsive and responsible low bidder, M. L. Filters, is located in Santa Fe Springs, CA, and has been in the filter business for 15 years. M.L. Filters specializes in heating ventilating, and air conditioning products and installation services for equipment and facility maintenance requirements. M. L. Filters has provided filters to VA Health Care System – Long Beach, Cal Trans-DOT Municipalities of Riverside, LA, Escondido, North Las Vegas, South Bay Galleria, and Equity Property Management, etc. M. L. Filters has provided satisfactory service and products to us on previous contracts

**B. Procurement Background**

Invitation for Bid No. 09-0016 for Bus Filters Phase II was released on January 30, 2009 and advertised on February 2, 2009. The bid deadline was March 31, 2009. Nine bids were received prior to the stated deadline.

Four filter samples were received and tested by Quality Assurance for compliance to the technical specifications. Three samples were approved; one filter was rejected because the SCA was 12 units and the Original Equipment Manufacturer is 16 units.

The Diversity and Economic Opportunity Department did not recommend a Disadvantaged Anticipated Levels of Participation (DALP) participation goal for this procurement.

**C. Evaluation Criteria**

Technical review and selection of the lowest responsive, responsible bidders:

**Bidder #1** Muncie Reclamation and Supply is in full compliance to the technical and bid specifications. Muncie Transit Supply was the low bidder for line item 1 on the bid tab, which totaled \$79,645 including sales tax. However, we are not recommending the contract award for this line item because the bid price is higher than what we can purchase in an open market.

- Bidder #2 Gillig, LLC is in full compliance to the technical and bid specifications in the amount of \$195,995 including sales tax.
- Bidder #3 H & H Wholesale Parts is in full compliance to the technical and bid specifications in the amount of \$139,436 including sales tax for line items 2, 4, 5 and 6.
- Bidder #4 MCI Services Parts Inc. is in full compliance to the technical and bid specifications in the amount of \$284,012 including sales tax.
- Bidder #5 Tri-Dim Filter Corporation is in full compliance to the technical and bid specifications in the amount of \$195,995 including sales tax.
- Bidder #6 Cummins Cal Pacific LLC in full compliance to the technical and bid specifications in the amount of \$121,313 including sales tax.
- Bidder #7 Air Filter Depot is in full compliance to the technical and bid specifications for line items 1 through 6 in the amount of \$159,214 including sales tax. However, a filter sample for line item 7 was reviewed and determined to be non responsive to the technical specification.
- Bidder #8 M. L. Filters is in full compliance to the technical and bid specifications in the amount of \$140,773 including sales tax.
- Bidder #9 Valley Power Systems, Inc. is in full compliance to the technical and bid specifications in the amount of \$50,066 including sales tax.

**D. Cost/Price Analysis Explanation of Variances**

The recommended bid price of \$280,209 has been determined to be fair and reasonable, based upon adequate price competition, and selection of the lowest responsive and responsible bidders. The projected cost savings is \$34,416.

**BOARD REPORT ATTACHMENT A-2  
LIST OF SUBCONTRACTORS**

**BUS PMP FILTERS PHASE II**

**PRIME CONTRACTOR –**

- H & H Wholesale Parts
- M. L. Filters

**Small Business Commitment**

0 %

**Other Subcontractors**

None

**LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY BID TABULATION**  
**Bid No: 090016 Bus PMP Filters**

Bids Out: 01/30/09 Total 42  
 Bids Opened: 03/31/09 Total 9  
 Advertisement Date(s): 02/02/09  
 Newspaper: Daily News

Item No.	MTA Part No.	Description	Est. Qty	Unit	Muncie Reclamation And Supply		Gillig LLC		H & H Wholesale Parts		MCI Service Parts, Inc.		Tri-Dim Filter Corp.	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>12 MONTH</b>														
1	138434	Element-Filter	1,896	EA	\$18.94	\$35,910.24	no bid		no bid		no bid		no bid	
2	178182	Filter-Oil	2,520	EA	\$21.98	\$55,389.60	\$18.00	\$45,360.00	\$13.41	\$33,793.20	\$27.35	\$68,922.00	no bid	
3	133392	Filter-A/C	8664	EA	no bid		no bid		no bid		no bid		\$8.60	\$74,510.40
4	138457	Filter-Coolant	1872	EA	\$15.55	\$29,109.60	\$12.00	\$22,464.00	\$6.15	\$11,512.80	\$12.24	\$22,913.28	no bid	
5	179414	Filter-Engine	732	EA	\$23.82	\$17,436.24	\$19.40	\$14,200.80	\$14.16	\$10,365.12	\$28.88	\$21,140.16	no bid	
6	141732	Filter-Air	276	EA	\$36.54	\$10,085.04	\$27.00	\$7,452.00	\$23.81	\$6,571.56	\$37.38	\$10,316.88	no bid	
7	178860	Filter-Air Evap.	624	EA	no bid		no bid		no bid		no bid		\$10.04	\$6,264.96
<b>12 Month Sub Total</b>						<b>\$147,930.72</b>		<b>\$89,476.80</b>		<b>\$62,242.68</b>		<b>\$123,292.32</b>		<b>\$80,775.36</b>
<b>Sales Tax 9.25 %</b>						<b>\$13,683.59</b>		<b>\$8,276.60</b>		<b>\$5,757.45</b>		<b>\$11,404.54</b>		<b>\$7,471.72</b>
<b>Total 12 Month</b>						<b>\$161,614.31</b>		<b>\$97,753.40</b>		<b>\$68,000.13</b>		<b>\$134,696.86</b>		<b>\$88,247.08</b>
<b>Option 1 - 2nd Year</b>														
1	138434	Element-Filter	1,896	EA	\$19.51	\$36,990.96	no bid		no bid		no bid		no bid	
2	178182	Filter-Oil	2,520	EA	\$22.64	\$57,052.80	\$18.00	\$45,360.00	\$14.09	\$35,506.80	\$30.31	\$76,381.20	no bid	
3	133392	Filter-A/C	8664	EA	no bid		no bid		no bid		no bid		\$8.60	\$74,510.40
4	138457	Filter-Coolant	1872	EA	\$16.02	\$29,989.44	\$12.00	\$22,464.00	\$6.46	\$12,093.12	\$13.57	\$25,403.04	no bid	
5	179414	Filter-Engine	732	EA	\$24.53	\$17,955.96	\$20.01	\$14,647.32	\$14.87	\$10,884.84	\$32.00	\$23,424.00	no bid	
6	141732	Filter-Air	276	EA	\$37.64	\$10,388.64	\$27.00	\$7,452.00	\$25.01	\$6,902.76	\$41.54	\$11,465.04	no bid	
7	178860	Filter-Air Evap.	624	EA	no bid		no bid		no bid		no bid		\$10.04	\$6,264.96
<b>Option 1 Sub Total</b>						<b>\$152,377.80</b>		<b>\$89,923.32</b>		<b>\$65,387.52</b>		<b>\$136,673.28</b>		<b>\$80,775.36</b>
<b>Sales Tax 9.25 %</b>						<b>\$14,094.95</b>		<b>\$8,317.91</b>		<b>\$6,048.35</b>		<b>\$12,642.28</b>		<b>\$7,471.72</b>
<b>Total Option 1</b>						<b>\$166,472.75</b>		<b>\$98,241.23</b>		<b>\$71,435.87</b>		<b>\$149,315.56</b>		<b>\$88,247.08</b>
<b>Grand Total</b>						<b>\$328,087.06</b>		<b>\$195,994.63</b>		<b>\$139,435.99</b>		<b>\$284,012.42</b>		<b>\$176,494.16</b>

# LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY BID TABULATION

## Bid No: 090016 Bus PMP Filters

Bids Out: 01/30/09 Total 42  
 Bids Opened: 03/31/09 Total 9  
 Advertisement Date(s): 02/02/09  
 Newspaper: Daily News

Item No.	MTA Part No.	Description	Est. Qty	Unit	Cummins Cal Pacific, LLC		Air Filter Depot		M. L. Filters		Valley Power Systems, Inc.	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>12 MONTH</b>												
1	138434	Element-Filter	1,896	EA	no bid		no bid		no bid			\$0.00
2	178182	Filter-Oil	2,520	EA	\$16.51	\$41,605.20	no bid		no bid			\$0.00
3	133392	Filter-A/C	8664	EA	no bid		\$8.17	\$70,784.88	\$6.95	\$60,214.80		\$0.00
4	138457	Filter-Coolant	1872	EA	no bid		no bid		no bid		\$12.00	\$22,464.00
5	179414	Filter-Engine	732	EA	\$17.90	\$13,102.80	no bid		no bid			\$0.00
6	141732	Filter-Air	276	EA	no bid		no bid		no bid			\$0.00
7	178860	Filter-Air Evap.	624	EA	no bid		\$1.09	\$680.16	\$6.75	\$4,212.00		\$0.00
<b>12 Month Sub Total</b>						<b>\$54,708.00</b>		<b>\$71,465.04</b>		<b>\$64,426.80</b>		<b>\$22,464.00</b>
<b>Sales Tax 9.25 %</b>						<b>\$5,060.49</b>		<b>\$6,610.52</b>		<b>\$5,959.48</b>		<b>\$2,077.92</b>
<b>Total 12 Month</b>						<b>\$59,768.49</b>		<b>\$78,075.56</b>		<b>\$70,386.28</b>		<b>\$24,541.92</b>
<b>Option 1 - 2nd Year</b>												
1	138434	Element-Filter	1,896	EA	no bid		no bid		no bid			\$0.00
2	178182	Filter-Oil	2,520	EA	\$17.01	\$42,865.20	no bid		no bid			\$0.00
3	133392	Filter-A/C	8664	EA	no bid		\$8.49	\$73,557.36	\$6.95	\$60,214.80		\$0.00
4	138457	Filter-Coolant	1872	EA	no bid		no bid		no bid		\$12.48	\$23,362.56
5	179414	Filter-Engine	732	EA	\$18.40	\$13,468.80	no bid		no bid			\$0.00
6	141732	Filter-Air	276	EA	no bid		no bid		no bid			\$0.00
7	178860	Filter-Air Evap.	624	EA	no bid		\$1.14	\$711.36	\$6.75	\$4,212.00		\$0.00
<b>Option 1 Sub Total</b>						<b>\$56,334.00</b>		<b>\$74,268.72</b>		<b>\$64,426.80</b>		<b>\$23,362.56</b>
<b>Sales Tax 9.25 %</b>						<b>\$5,210.90</b>		<b>\$6,869.86</b>		<b>\$5,959.48</b>		<b>\$2,161.04</b>
<b>Total Option 1</b>						<b>\$61,544.90</b>		<b>\$81,138.58</b>		<b>\$70,386.28</b>		<b>\$25,523.60</b>
<b>Grand Total</b>						<b>\$121,313.39</b>		<b>\$159,214.13</b>		<b>\$140,772.56</b>		<b>\$50,065.52</b>

I hereby certify H&H Wholesale parts, and M.L. Filters as being the lowest responsive, responsible bidders and recommend the award to them for total price, including sales tax, of \$280,209.

5/29/09

*A.A. Bachman*

Date

Signature

